


**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY  
PAYMENT REQUISITION FORM**

TODAYS DATE: 3/27/2019  
 VENDOR NAME: E&F Florida Enterprizes  
 VENDOR #: 10607  
 INVOICE #: 6101  
 INVOICE DATE: 3/22/2019  
 PO #: \_\_\_\_\_

	BCP
	C & S
	CDE
	CRA
	MEC
	MV
	RBEC,LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
832-50101-563000	100% Fencing Install and completed		\$ 11,745.00
<b>INVOICE TOTAL</b>			<b>\$11,745.00</b>

COMMENTS: \_\_\_\_\_ APPROVED BY: 

CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

**SECTION A - CERTIFICATION**

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.  
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

\_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

**SECTION B - OTHER**      100% completion

**SECTION C - QUOTES**

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: \_\_\_\_\_  
 ENTERED IN TYLER: MAR 27 2019  
 DATE MAILED: \_\_\_\_\_

**#1664 - - - #**

## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: E& F Florida Enterprises (10607)

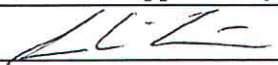

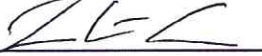



Control No.: Resolution No. 2018-13

Invoice No.: 6101(832-50101-563000)

Invoice Date: March 22, 2019

Payment Amount: \$11,745.00

Project Supervisor/Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

  
\_\_\_\_\_  
Approving Authority

Date: 3/27/19

Payment approved by the Board of Commissioners by Motion No. 2018-13 or the Consent Agenda, at its meeting on 8-22-18. (If applicable)

**Riviera Beach CRA**  
**Seawall Removal & Replacement Payment Authorization Checklist**

**Applicant Name:** RBCRA

**Project Address:** 180 13th ST, Riviera Beach, FL

**Draw Invoice:** 6101    **Draw #:** 10    **Final Invoice:** N    **Invoice Request Date:** March 22, 2019

**Payee:** Creative Contracting Group    **Project Total:** \$282,637.00

**Previous Balance:** \$ 40,110.00

**This Payment Amount:** \$ 11,745.00

**New Balance after This Draw:** \$28,215.00

**Project Manager:** Andre Lewis

	<b>Reviewed/Approved By/Date</b>
Contract Signed With W-9 Attached	On File
Approval By Project Manager	3-22-19
Appropriate Permits Secured	YES
Inspection Completed By Official Inspector- Attached Doc.	N/A
On-Site Contract Work Verification By Project Manager (Original Contractor(s) Match Application, or Formal Waiver)	YES
Approval By Construction consultant Gill Vetter	3-25-19
Approval By CRA Executive Director	3-25-19
Check Issued	

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
 \_\_\_\_\_  
 Approving Authority

Date: 3/27/19

Payment approved by

**Source of Funds: Project allocation \$259,300 plus 9% contingency**

**RBCRA PAYMENT TRACKER**

**Project Amount &**

**Contractor** Creative Contracting      **Change Orders** \$ 259,300.00      **Property Address** 180 13th Street

**Project Budget**

**Amount** \$ 282,637.00      **Remaining Amount** \$ 28,702.00      **41%**      **Remaining Amount Plus Change Order** \$ 28,215.00

Initiative	Draw #	Date Received	Invoice #	Draw Request Amount	Change Order Amount	CRA Payment Amount
Mobilization	1	11/14/2018	5974	\$ 28,350.00		\$ 28,350.00
Demolition 20%	2	11/30/2018	5987	\$ 21,285.00		\$ 21,285.00
Demolition 95% & Bond Beam Install	3	12/12/2018	6006	\$ 27,450.00		\$ 27,450.00
Demo completed bond beam, electrical, stucco & cap installation and change order 1 & 2	4	12/26/2018	6018	\$ 17,775.00	\$ 5,350.00	\$ 17,775.00
Cap Install, paint and stucco	5	1/11/2019	6030	\$ 11,025.00		\$ 11,025.00
Cap Install, paint and stucco & Electricity	6	1/25/2019	6039	\$ 11,700.00		\$ 11,700.00
Fencing Install, Stucco and Cap	7	2/8/2019	6050	\$ 16,650.00		\$ 16,650.00
Fence install and landscape change order	8	2/20/2019	6056	\$ 41,400.00	\$ 5,750.00	\$ 41,400.00
Fencing, installation and landscape change order	9	3/5/2019	6072	\$ 66,555.00	\$ 11,750.00	\$ 66,555.00
Fence installation 100%	10	3/22/2019	6101	\$ 11,745.00		\$ 11,745.00
				<b>\$ 253,935.00</b>	<b>\$ 22,850.00</b>	<b>\$ 253,935.00</b>

**APPLICATION AND CERTIFICATE FOR PAYMENT**

TO OWNER: PROJECT: APPLICATION #: 10/FINAL Distribution to: 03/22/19  
 RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY MARINA VILLAGE DECORATIVE SEAWALL REMOVAL & REPLACEMENT  
 PROJECT NOS: CONTRACT DATE: 1300

<input checked="" type="checkbox"/>	Owner
<input type="checkbox"/>	Const. Mgr
<input type="checkbox"/>	Architect
<input type="checkbox"/>	Contractor

FROM CONTRACTOR: VIA ARCHITECT:  
 E&F FLORIDA ENTERPRISES, INC.  
 D/B/A CREATIVE CONTRACTING GROUP

CONTRACT FOR: MARINA VILLAGE DECORATIVE SEAWALL REMOVAL & REPLACEMENT

**CONTRACTOR'S APPLICATION FOR PAYMENT**

Application is made for payment, as shown below, in connection with the Contract. Continuation Sheet is attached.

The undersigned Contractor certifies that to the best of the Contractor's knowledge, information and belief the Work covered by this Application for Payment has been completed in accordance with the Contract Documents, that all amounts have been paid by the Contractor for Work for which previous Certificates for Payment were issued and payments received from the Owner, and that current payment shown therein is now due.

1. ORIGINAL CONTRACT SUM	\$ 282,300.00
2. Net change by Change Orders	\$
3. CONTRACT SUM TO DATE (Line 1 +/- 2)	\$ 282,300.00
4. TOTAL COMPLETED & STORED TO DATE-\$ (Column G on Continuation Sheet)	\$ 282,150.00

5. RETAINAGE:	\$
a. 10.0% of Completed Work (Columns D+E on Continuation Sheet)	\$
b. 10.0% of Stored Material (Column F on Continuation Sheet)	\$
Total Retainage (Line 5a + 5b or	

Total in Column I of Continuation Sheet	\$ 28,215.00
6. TOTAL EARNED LESS RETAINAGE (Line 4 less Line 5 Total)	\$ 253,935.00

7. LESS PREVIOUS CERTIFICATES FOR PAYMENT (Line 6 from prior Certificate)	\$ 242,190.00
8. CURRENT PAYMENT DUE	\$ 11,745.00

9. BALANCE TO FINISH, INCLUDING RETAINAGE (Line 3 less Line 6)	\$ 28,365.00
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CONTRACTOR: [Signature] Date: 3-22-19

By: [Signature]  
 State of: FL  
 County of: Dade  
 Subscribed and sworn to before me this 22nd day of March  
 Notary Public: [Signature]  
 My Commission expires: 05/14/2022



**CERTIFICATE FOR PAYMENT**

In accordance with Contract Documents, based on on-site observations and the data comprising application, the Architect certifies to the Owner that to the best of the Architect's knowledge, information and belief the Work has progressed as indicated, the quality of the Work is in accordance with the Contract Documents, and the Contractor is entitled to payment of the AMOUNT CERTIFIED.

AMOUNT CERTIFIED \$ \_\_\_\_\_  
 (Attach explanation if amount certified differs from the amount applied for. Initial all figures on this application and on the Continuation Sheet that are changed to conform to the amount certified.)

CHANGE ORDER SUMMARY	ADDITIONS	DEDUCTIONS
Total changes approved in previous months by Owner		
Total approved this Month		
<b>TOTALS</b>		
<b>NET CHANGES by Change Order</b>		

ARCHITECT:

By: \_\_\_\_\_ Date: \_\_\_\_\_  
 This Certificate is not negotiable. The AMOUNT CERTIFIED is payable only to the Contractor named herein. Issuance, payment and acceptance of payment are without prejudice to any rights of the Owner of Contractor under this Contract.

**CONTINUATION SHEET**

ATTACHMENT TO PAY APPLICATION

Page 2 of 2 Pages

APPLICATION NUMBER: 10/FINAL

APPLICATION DATE: 03/22/19

PERIOD TO: 22-Mar-19

ARCHITECT'S PROJECT NO:

PROJECT:  
MARINA VILLAGE DECORATIVE SEAWALL REMOVAL  
& REPLACEMENT

A Item No.	B Description of Work	C Scheduled Value	D Work Completed		E Completed This Period	F Materials Presently Stored (Not In D or E)	G Total Completed And Stored To Date (D + E + F)	% (G/C)	H Balance To Finish (C - G)	I Retainage (If Variable Rate)
			From Previous Application (D + E)							
1	MOBILIZATION	15,000.00	15,000.00				15,000.00	100%		1,500.00
2	BOND AND PERMIT	16,500.00	16,500.00				16,500.00	100%		1,650.00
3	DEMO	47,300.00	47,300.00				47,300.00	100%		4,730.00
4	FENCE	115,000.00	103,750.00	11,250.00	11,250.00		115,000.00	100%		11,500.00
5	FENCE INSTALLATION	18,000.00	16,200.00	1,800.00	1,800.00		18,000.00	100%		1,800.00
6	CAPS	12,500.00	12,500.00				12,500.00	100%		1,250.00
7	BOND BEAM	15,000.00	15,000.00				15,000.00	100%		1,500.00
8	ELECTRIC	5,000.00	5,000.00				5,000.00	100%		500.00
9	STUCCO AND GAP INSTALLATION	10,000.00	10,000.00				10,000.00	100%		1,000.00
10	PAINT	5,000.00	5,000.00				5,000.00	100%		500.00
11	CHANGE ORDER ALLOWANCE	22,850.00	22,850.00				22,850.00	100%		2,285.00
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28	SUBTOTALS PAGE 2	282,150.00	269,100.00	13,050.00	13,050.00		282,150.00	100%		28,215.00

**CREATIVE CONTRACTING GROUP**

3141 FORTUNE WAY  
 SUITE 16  
 WELLINGTON, FL 33414  
 CGC1513410



**Name/Address**

RBCRA  
 PROJECTS:  
 MARINA VILLAGE DECORATIVE SEAWALL

**INVOICE**

844-3408      ALEWIS@RBCRA.COM

Date	INVOICE #
3/22/2019	6101

Phone #	Fax #	E-mail	Web Site		
561 333 1445	561 333 7894	creativecontractor@comcast.net	creativecontractorgroup.com		
Item	Description	Qty	Rate	Amount	
JOB DES...	FENCE		11,250.00	11,250.00T	
JOB DES...	FENCE INSTALLATION		1,800.00	1,800.00T	
JOB DES...	10% RETAINAGE		-1,305.00	-1,305.00T	
	Sales Tax		0.00%	0.00	
<b>Total</b>			\$11,745.00		
<b>Deposits</b>		\$0.00			
<b>Balance Due</b>			\$11,745.00		

**CREATIVE CONTRACTING GROUP**  
**Partial Release of Lien**  
**Waiver of Claim**

KNOW ALL MEN BY THESE PRESENTS, that the undersigned in consideration of partial payment in the sum of \$11,745.00, ELEVEN THOUSAND AND SEVEN HUNDRED AND FORTY-FIVE DOLLARS, receipt where of is hereby acknowledged, does hereby waive, release, and quit claim all liens, lien rights, claims or demands of every kind whatsoever which the undersigned now has, or may hereafter have, against THE PROJECT KNOWN AS THE MARINA VILLAGE SEAWALL REMOVAL & REPLACEMENT  
MARINA VILLAGE DECORATIVE SEAWALL REMOVAL AND REPLACEMENT

on account of work and labor performed, and/or materials furnished in improving said property above described.

It being the understanding of the undersigned that this is a Partial Waiver and Release of all liens and claims which the undersigned has against the premises described herein for materials furnished or work done up until 03/22/2019 except for retainage and claims for which notice has been given. The undersigned warrants that no assignment of said liens or claims, nor of the right to perfect a lien against said real estate, has or will be made, and that the undersigned has the right to execute this Partial Waiver and Release; and that all laborers, materialmen, and subcontractors employed by the undersigned in connection with the construction of improvements upon the aforesaid premises have been fully paid.

A Photocopy, facsimile or electronic copy of this document and signatures shall have the same force and effect as the original.

Signature: \_\_\_\_\_

CREATIVE CONTRACTING GROUP

BY: LISA M ADDIS, VICE PRESIDENT

by Lisa Addis Subscribed and sworn to before me ON THIS 22nd day of March 2019

Personally Known  or Produced Identification



\_\_\_\_\_  
NOTARY PUBLIC  
STATE OF FLORIDA

(Signature of Notary Public)