



Town of Davie
Budget & Finance/Purchasing Division
AWARD RECOMMENDATION / INTENT TO AWARD

To:

From: **Procurement Manager**

Date:

RFP/ITB #: Item/Service:

Attached are apparent low bid(s) and a tabulation for subject items/services requisitioned by your department. Please complete the applicable portions of this form in order that proper presentation and recommendations may be made. Please return this form to the Purchasing Division as soon as possible.

1. PROCUREMENT COMMENTS:

Two (2) responsive bids were received. Capital Scrap Metal, LLC had the highest percentage of indexes bid average.

2. RECOMMENDATION:

A. Which bids do you recommend?

B. Does this meet specifications as per your request and as advertised? YES NO

If No, is the variance considered: or

Explain:

C. Is the recommendation the lowest bid received? YES NO

D. List the bids that are low but which you believe DO NOT meet specifications and list reasons why each does not meet specifications; please attach a memorandum of explanation to this form if necessary.

(attach an additional sheet if further comment or explanation is required)

PRINT NAME
 Department Director or designee

SIGNATURE

DATE

SIGNATURE
 Procurement Manager

DATE

SIGNATURE

Risk Manager (if required)

DATE

3. PROCUREMENT ACTION/RECOMMENDATION(S):

Schedule award and contract approval for the next available Town Council meeting.

THIS FORM MUST BE COMPLETED AND RETURNED TO THE PURCHASING DIVISION FOR ALL AWARD RECOMMENDATIONS OF \$25,000.00 AND ABOVE.
FOR AWARD RECOMMENDATIONS REQUIRING COUNCIL APPROVAL, SUBMIT THIS FORM NO LATER THAN THREE (3) WEEKS PRIOR TO THE PUBLISHED COUNCIL AGENDA ITEM DEADLINES FOR PURCHASING ITEMS.

ITB-CS-19-11 Scrap Metal Recycling - COOP (Revenue)

Description	Index Percentage Bid Per	Capital Scrap Metal LLC	FPT Fort Lauderdale LLC
Ferrous Metal	Ton	78	5
Copper	Lb	108	90
Aluminum	Lb	103	100
Stainless Steel	Lb	75	60
Brass	Lb	101.5	80
		466	335
Averaged Percentage		93.1	67