









Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **FLORIDA FISHING ACADEMY** _____

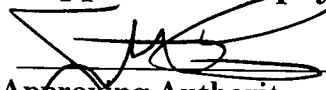
Control No.: **2017-17** _____ Invoice No.: **119** _____

Invoice Date: **1/29/2019** _____ Payment Amount: **\$2,500** _____

Project Supervisor/Responsible Official: **ANNETTA JENKINS**

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

 _____ Date: 1/31/2019

Approving Authority

Payment approved by the Board of Commissioners by:

Motion No. **RES: 2017-17** _____

or the Consent Agenda, at its meeting on **SEPT 27, 2017**. (If applicable)

**RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY
PAYMENT REQUISITION FORM**


TODAYS DATE: 1/30/2019
 VENDOR NAME: FLORIDA FISHING ACADEMY
 VENDOR #: 12156
 INVOICE #: 119
 INVOICE DATE: 1/29/2019
 PO #: _____

X

BCP
C & S
CDE
CRA
MEC
MV
RBEC, LLC

FUND ACCOUNT NUMBER	DESCRIPTION	JOB	AMOUNT
81150105-582000	DECEMBER- JANUARY SERVICES		\$ 2,500.00
INVOICE TOTAL			\$2,500.00

COMMENTS:

APPROVED BY:


CRA POLICY ON PURCHASES LESS THAN \$2,500 REQUIRES THAT THE PURCHASE PRICE IS "FAIR AND REASONABLE." IF COMPETITIVE QUOTES ARE REQUIRED, PLEASE COMPLETE SECTION C AND SUBMIT QUOTES WITH INVOICE. IF UNDER \$2500 PLEASE COMPLETE SECTION A OR B BELOW.

SECTION A - CERTIFICATION

PLEASE ANNOTATE BELOW HOW YOU DETERMINED THAT THE PRICE IS FAIR AND REASONABLE; EXAMPLES INCLUDE: PROFESSIONAL MARKET EXPERIENCE, MARKET TREND, PREVIOUS PURCHASE, CATALOG PRICE, ADVERTISING PUBLICATIONS, ETC.
 I HAVE DETERMINED THAT THE PRICE IS FAIR AND REASONABLE. MY REASONS INCLUDE:

SECTION B - OTHER

SECTION C - QUOTES

VENDOR	PRICE QUOTED	COMMENT / RANKING
1		
2		
3		

RECEIVED BY FINANCE: _____
 ENTERED IN TYLER: FEB 05 2019
 DATE MAILED: _____

#1476 - - #



INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 0119

Date: January 29th, 2019

TO:

Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:

Re: **December 20th, 2018- January 29th, 2019**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: December 20th, 2018- January 29th, 2019	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!



ATTN: Annetta Jenkins
 Riviera Beach CRA
 2001 Broadway STE 300
 Riviera Beach FL, 33404
 Re: December 20th, 2018- January 29th, 2019

	Annual Target	Current Month	November 2018 To Date
Community Events	3	0	1
Riviera Residents-Single Sessions	800	118	255
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	47	118
Non-Residents-Camp	0	0	0
Classes	55	9	24
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

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Highlights

December 20th - Lincoln Elementary Class (2)

Our students at Lincoln Elementary had their final fishing club class. Every student was given a rod and tackle box to continue their new hobby.

December 21st - University Learning Academy Class

Our students at University Learning Academy had their final fishing club class. Every student was given a rod and tackle box to continue their new hobby. We planned for our upcoming kayak trip after the Holidays.

January 2nd- Stream 3 (CRON)

Stream 3 came out to the marina. We kayaked over to Peanut Island and explored the natural habitat.

January 4th- University Learning Academy Kayak Day

University Learning Academy came out to the marina. We kayaked over to Peanut Island and enjoyed a beach day.

January 11th- Inlet Grove Community High School Mobile Marine Lab (6)

Our Inlet Grove students were able to enjoy our one of a kind Mobile Marine Lab onsite at their school.

January 12th- Access the Sea Fishing Trip with Quantum House

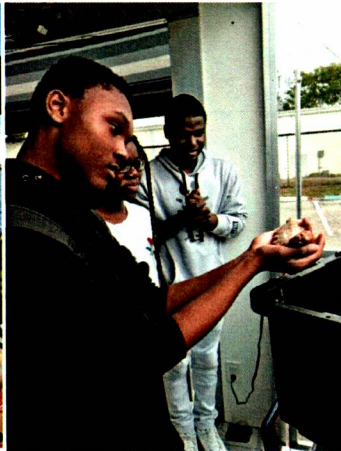
We have partnered with Access the Sea, a non-profit dedicated to enriching the lives of individuals with disabilities.

Community Partners

Lincoln Elementary School, University Learning Academy, Inlet Grove Community High School, Stream 3 with CRON

Innovation and News

In December, we signed the lease for the old Maritime Academy workshop.





Thank you,
Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-722