



January 10, 2019

City of Riviera Beach
600 West Blue Heron Boulevard
Riviera Beach, FL 33404

Re: Property Registration Program

To Whom It May Concern:

Please accept this letter as a formal request to make this purchase a single-source purchase contract, pursuant to Section 287.057(3)(c) of Florida Statutes. To the best of our knowledge, Property Registration Champions, LLC, DBA PROCHAMPS, is the sole provider of rental, defaulted, and vacant property registration services. More information is as follows:

1. **Contracting Organization:** The contracting organization responsible for this action is Property Registration Champions, LLC, DBA PROCHAMPS ("PRC").
2. **Description of Services:** The purpose of this contract is to establish a proactive registration program in order to promptly and efficiently address issues related to the maintenance of rental, defaulted, and vacant properties in the City. These services are in the best interest of the public health, safety, and welfare of the City.
3. **Authority:** The authority permitting the sole sourcing of services is Florida Statute, Title XIX, Chapter 287, Procurement of Personal Property and Services, Section 287.057(3)(c).
4. **Applicability of Authority:** PRC is the only qualified source that can provide these services in accordance with Florida Statutes and the City ordinances. Failure to award this contract to PRC may leave the community without the required services, and may increase the health, safety, and welfare issues in the City.
5. **Technical Requirements/Personnel Certification:** I hereby certify that any and all technical requirements and certifications are accurate.
6. **Contracting Officers Certification:** I hereby certify to the best of my knowledge this justification is accurate and complete.

Should you have any questions or concerns, please do not hesitate to reach out to me at dmulberry@cchampions.com or (321) 250-1977. Thank you for your continued partnership!

Sincerely,

David Mulberry
President/CEO

2725 Center Place
Melbourne, FL 32940