




Florida's Dynamic
Waterfront Community

RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

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MEMORANDUM

TO: Honorable Chair and Members, CRA Board of Commissioners
City of Riviera Beach, Florida

FROM:  Scott Evans
Interim Executive Director, CRA

COPY: J. Michael Haygood, CRA Attorney

DATE: December 12, 2018

SUBJECT: Request approval to enter into a contract with Chris Wayne & Associates to Provide Landscaping and Irrigation services for the 13th Street Corridor and other CRA properties for a term of two years with a one year option.

REQUEST FOR BOARD ACTION

The Riviera Beach Community Redevelopment Agency (CRA) is requesting approval to enter into a contract with Chris Wayne & Associates to provide Landscaping and Irrigation services for the 13th Street Corridor and other CRA properties for a term of two years with a one year option to renew.

BACKGROUND

In November 2017 the RBCRA Board of Commissioners provided approval to extend the current landscaping and irrigation contract to January 2018. On September 1, 2018, the Agency published RFP NO 2018-03 to provide Landscaping and Irrigation Services for 13th Street Corridor and other properties within the RBCRA District. On October 5, 2018 the evaluation committee met and reviewed the submittal packet received. Chris Wayne & Associates was awarded 206 pts out of a possible 235 pts and their proposal was deemed responsive and complete. The CRA advertised the opportunity with the Palm Beach Post, Demand star and on the CRA's website.

CURRENT STATUS

Chris Wayne & Associates has been providing landscaping and irrigation services for the 13th Street corridors and other CRA properties for the last three years. Chris Wayne & Associates has provided exemplary service and met all the terms and conditions outlined in their agreement. It is the opinion of the Agency that the evaluation committee's recommendation be accepted. Attached are the properties and fee schedule for review.

RECOMMENDATION

Staff recommends Chris Wayne & Associates be awarded the landscaping and irrigation contract for the 13th Street Corridor and other CRA properties for a term of two years with a one year option to renew.

ATTACHMENT A
Maintenance Services
Cost Schedule

Please fill out the cost schedule below with appropriate dollar amounts

Maintenance Services Cost Schedule

LOTS TO BE SERVICED	Cost per Month (Average monthly cost of all services required in 12
13 Street Corridor — Avenue C to Broadway	\$ 375.00
13 th Street Corridor — Broadway to Old Dixie Highway	\$ 2,550.00
LOT — 70 W. 13 TH ST., R.B., FL., PCN # 56-43-42-33-06-003-0191	\$ 60.00
LOT — 60 W. 13 TH ST., R.B., FL., PCN # 56-43-42-33-06-003-0211	\$ 60.00
LOT— 13 th Street, R. B, FL., PCN # 56-43-42-33-06-012-0051	\$ 60.00
LOT — 13 th Street, R. B, FL., PCN # 56-43-42-33-06-012-0061	\$ 60.00
LOT — 13 th Street, R. B, FL., PCN # 56-43-42-33-07-010-0021	\$ 60.00
LOT— 13 th Street, R. B, FL., PCN # 56-43-42-33-07-010-0011	\$ 60.00
LOT— 13 th Street, R. B, FL., PCN # 56434233060030322	\$ Incl.-13th St. Corridor
LOT— 13 th Street, R. B, FL., PCN # 56434233060030291	\$ Incl.-13th St. Corridor
LOT— 13 th Street, R. B, FL., PCN # 56434233060030261	\$ 60.00
LOT — 2601 Broadway (see Appendix A), PCN 56-43-42-28-14-	\$ 250.00
LOT-1148 MLK Blvd PCN#56434232010250210	\$ 275.00
LOT— 13 th Street, R. B, FL., PCN # 56434233070090011	\$ 30.00
LOT- W. 10 th Street R.B, FL., PCN# 56434232010050010	\$ 390.00
Parking Lot — Plaza Circle () PCN 56-43-42-27-04-000-4560	\$ 300.00
CRA Linear Park (6th street to 8th street; 25,000 sq. sod & 49 sabal palms,)	\$ 350.00
	Total: \$4,940.00
Small Vacant Lot	\$ 60.00
<i>*Additional Properties: Rate appropriate to best match in price list</i>	
Hourly Rate: Planting & Installation	\$ 35.00
Hourly Rate: Irrigation Repair & Installation	\$ 60.00
Irrigation Parts & Materials: No Markup; Invoices for	