Riviera Beach CRA
Payment Authorization Checklist

Vendor Name: FLORIDA FISHING ACADEMY

Control No.: 2017-17 **Invoice No.:** 0918

Invoice Date: 9/24/18 **Payment Amount:** $ 2,500.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

SERVICES FOR AUGUST 23 2018 TO SEPTEMBER 24 2018	Reviewed/Approved by
☑ Project "scope of work and deliverables" reviewed?	
☑ Payment support documentation appropriate based on work scope?	
☑ Deliverables due with this invoice have been received?	
☐ If final payment, have all deliverables been received?	
☑ Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
☑ Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
☑ The nature of work being performed is within the scope of the CRA plan.	
☑ Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

VENDOR #12156 #811-3000-559-1-4901 Date: 9/2/2018

☑ Payment approved by the Board of Commissioners by Motion No. 2017-17 or the Consent Agenda, at its meeting on 9-27-17.
(If applicable)

INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 0918
Date: September 24th, 2018

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:
Re: **August 23nd, 2018- September 24th, 2018**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: **August 23nd, 2018- September 24th, 2018**	$2,500
		$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!

ATTN: Annetta Jenkins
Riviera Beach CRA
2001 Broadway STE 300
Riviera Beach FL, 33404
Re: August 23rd, 2018- September 24th, 2018

	Annual Target	Current Month	November 2017 To Date
Community Events	3	1	4
Riviera Residents-Single Sessions	800	38	1,255
Riviera Residents-Camp	140	0	410
Non-Residents-Single Sessions	0	0	2,091
Non-Residents-Camp	0	0	31
Classes	55	0	63
Weeks of Camp	7	0	7
Volunteer Hours	0	0	348

Highlights
September 13th- Sunset Cruise- Educating about boating opportunities
September 15th- Vet Cruise
September 20th- Florida Inlet Navigation District cruise to explore dredging around Peanut Island

Challenges
Nothing to report.

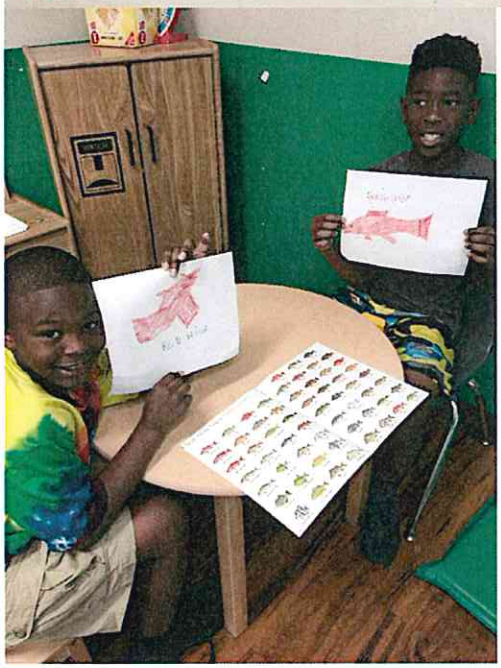
Volunteer News
Nothing to report.

Community Partners
Nothing to report.

Innovation and News
Nothing to report.







Thank you,
Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227