

**CITY OF RIVIERA BEACH  
PALM BEACH COUNTY, FLORIDA  
CITY COUNCIL WORKSHOP MINUTES  
HELD IN THE CITY COUNCIL CHAMBERS  
JUNE 11, 2018 @ 6:00 P.M.**

(The following may contain unintelligible or misunderstood words due to the recording quality.)

**I. CITY CLERK CALLS TO ORDER**

**CHAIRPERSON DAVIS JOHNSON:** Good evening. I'd like to call the City of Riviera Beach City Council Budget Workshop -- Budget Discussion Workshop to order. Madam Clerk, roll call, please.

**II. ROLL CALL**

**CITY CLERK ANTHONY:** Mayor Thomas Masters?

**MAYOR MASTERS:** Present.

**CITY CLERK ANTHONY:** Chairperson Tonya Davis Johnson?

**CHAIRPERSON DAVIS JOHNSON:** Here.

**CITY CLERK ANTHONY:** Chair Pro Tem Lynne Hubbard?

**CHAIR PRO TEM HUBBARD:** Here.

**CITY CLERK ANTHONY:** Councilperson KaShamba Miller-Anderson?

**COUNCILPERSON MILLER-ANDERSON:** Present.

**CITY CLERK ANTHONY:** Councilperson Julia Botel?

**COUNCILPERSON BOTEL:** Here.

**CITY CLERK ANTHONY:** Councilperson Terence Davis?

**COUNCILPERSON DAVIS:** Here.

**CITY CLERK ANTHONY:** City Manager Karen Hoskins?

**CITY MANAGER HOSKINS:** Here.

**CITY CLERK ANTHONY:** City Clerk Claudene Anthony is present. City Attorney Andrew DeGraffenreidt? You may proceed.

**CHAIRPERSON DAVIS JOHNSON:** We'd like to stand for a moment of silence followed by the Pledge of Allegiance led by Chair Pro Tem Hubbard.

### **III. INVOCATION AND PLEDGE OF ALLEGIANCE**

(Everyone stood for a Moment of Silence with the Pledge of Allegiance being led by Chair Pro Tem Hubbard).

**CHAIRPERSON DAVIS JOHNSON:** Madam Manager?

### **IV. INTRODUCTION/PURPOSE OF WORKSHOP**

**CITY MANAGER HOSKINS:** Madam Chair, the department heads -- the purpose of this meeting is to talk about the FY '19 budget process as it relates to adopting a budget before September 30<sup>th</sup>, 2018. The department heads are in the midst of preparing their budgets. Most of them have completed them and the management team has reviewed their budget requests.

The budget instructions provided to the department heads gave them an operational directive of increases of no more than 2 percent. All increases above that amount would have to be thoroughly justified. The purpose, again, is for you all to instruct me -- I know in previous years we have had a goal-setting retreat as relates to the budget. If you would like to have a goal-setting retreat to set your priorities -- and

the -- just to identify the goals for the current fiscal year were identified as public safety, promote public safety and address the challenges and opportunities to improve the quality of life for residents and enhance the relationships in the community.

Another goal that you identified for the current year was economic development, promote and foster a friendly business atmosphere and work to strengthen and create mutually beneficial partnerships. Infrastructure, develop a strategic framework that addresses a broad range of infrastructure needs to provide a sustainable and livable community for future generations. Education, strengthen and support social services and education opportunities for the benefit of all the residents. And then demographics, value and support racial, socioeconomic, cultural and religious diversity for the city.

So as I stated earlier, what's loaded in Novus, you have the preliminary revenue projections for fiscal year '19. You also have the departmental requests, what it looks like now before you all set your priorities and goals. And then you have the budget calendar, which usually when we have the first meeting in September which usually falls in line with the regularly scheduled city council meeting that will have to be a new date of the first public hearing in September because the school board has set their public hearing during -- on that day.

So what we'll do now is Mr. Sherman will present to you the revenue estimates for -- projected revenue estimates for FY '19. We'll review the budget requests submitted by departments. And most of them are over and above the 2 percent. And then we'll talk about the calendar. Also on May 29<sup>th</sup>, we received the preliminary estimate from the Palm Beach County Property Appraiser's Office, and that number preliminary assessed value

was \$5,262,536,000. So the projected property taxes that we'll receive -- and that's based on the current millage rate of 8.4250 -- will be \$42,120,000. Of that amount -- and that's the gross amount -- the amount that will have to go to the CRA TIF is \$5,412,000. And then the amount that will go to the major disaster fund is \$631,000, for a net to the general fund of \$36,707. Okay. Mr. Sherman?

## **V.FISCAL YEAR BUDGET WORKSHOP DISCUSSION**

### **A. Discussion and Deliberation of FY 2019 Budget**

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Good evening. Randy Sherman, Director of Finance and Administrative Services. Miss Hoskins, I think I want to just correct you. I think you meant 36 million? I think you said 36 thousand.

**CITY MANAGER HOSKINS:** Yeah. Oh, did I say -- I'm sorry. 36 million, 707.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Okay. Phew. That'll make a difference in the end.

Okay. As Miss Hoskins said, what we're going over tonight -- typically we use this first budget meeting to discuss the revenue parameters that the -- ultimately the operating budget will have to fit within. Typically at this point we pretty much have a balanced budget and we just need to get your input on how you want to tweak things at the end. But a lot of the departments still have not had their budget hearings yet. Though they submitted information, those one-on-one meetings haven't taken place. But let me start first with the Revenue estimates.

### **Revenues**

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** What you have on here, this is 2017 through what we're estimating for 2019. The first column of numbers is the 2017 budget. If you look at the blue line at the bottom, so 2017, we budgeted \$71.2 million. Through the month of May in 2017 -- I guess that should have - - yeah. It was \$62 million had been collected. And that was 87.2 percent of the budget at that point.

For FY '18 we really didn't see a lot of revenue increase. The revenues had increased so the budget was based off of 71.82 million. We've collected slightly more in '18 than we had collected in '17. But we actually collected 88.2 percent of the budget. So going down the individual line items, ad valorem taxes, as Miss Hoskins said, we got the preliminary numbers. We were -- our valuations increased just over 3 percent.

When we get the final numbers I have yet to see that those numbers ever go down; they typically go up slightly. But right now we're looking at projected ad valorem taxes of \$42.56 million. Now, what I will say -- and while it's good on this side, I'm going to have

an issue on the CRA side. Most all of that increase was on the City's side. I believe the CRA property tax portion has only gone up about \$20,000. It's not changing very much. So all of the -- the 3 plus percent increase is coming out on the City side. As you go down the other -- the other lines -- and I'll -- what I'll do is I'll compare the '18 budget which is about the middle column -- fourth -- yeah, it is the middle column exactly. Fourth column from either direction. Other taxes, this year were at 9.15 so that's \$9,150,000. We have seen a real flattening of those revenues and we're only projected \$9.2 million for next year. Very similar on the franchise fees. Last year we were at \$3,050,000, and this year we're only at \$3,110,000. So again, we're really seeing a slow-down in those types of revenues.

As we get to other fees, permits and licenses, the issue that we have in here, while we're seeing an increase on the building permit side, where we're seeing a potential decrease is on the business tax and business license side. The State did adopt some additional exemptions for BTR. The issue is, is we don't know what the fiscal impact of that is going to be. We do not currently track those demographics that are eligible for the exemption. So we really won't have a good handle on that until we actually do our billing in August and then people start renewing. So we are pulling back a little bit on the BTR numbers.

Grants, shared revenues, again, that's pretty flat, 1.3 to 1.29. Fines we're seeing are actually down. We've kind of backed off a little bit on the code issue 'cause that's where most of your fines are coming from. So that's down about \$50,000. The rents from '18 to '19 are flat. Nothing has changed. We do get a little bit from Ocean Mall but, again, it's not moving the meter much. Other revenues, again, down a little.

Some of the things that are in there where we're seeing some change is our vacant property listing. As properties come off that listing obviously we're receiving less revenue. Charges for services. We are seeing an increase in charges for services from \$8,450,000 to \$9,630,000. The issue that I would bring to that is that is not charges necessarily to outside -- for outside services. A lot of those are your internal charges. So those are the dollars amount that, you know, we --

**CHAIR PRO TEM HUBBARD:** Such as what?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** We -- well, we charge internally to the enterprise funds for services. So Stormwater pays for HR and finance and administration and those type things. So those are all intergovernmental charges that -- that you have on the inside. So of course, as your operating budgets increase, so do your interfund reimbursements increase.

**CHAIR PRO TEM HUBBARD:** Before you go any further, other revenues, what are some of the things under that, as well?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** I've got a whole list here. Other revenues. We have things such as investment earnings,

donations, sale of surplus, credit card rebates, lien search revenues, donations -- yeah. It really is just a bunch of miscellaneous. Small, small items. And the interfund transfers on the bottom, very similar to the one above it, it is increasing but the only thing that is in that interfund transfer line are debt payments that are being transferred back and forth. So bottom line, we're at \$73.97 million.

Again, this is the preliminary numbers. I still have some departments that still need to give me their revenue projections. We've included numbers in here, but as we get those numbers refined, you know, we will adjust these. As we get state revenues coming in -- 'cause we usually don't get those till July and obviously as we get our final valuations. So what we're looking at here is an increase in revenues of \$2.1 million, which is roughly about 3 percent increase in revenues.

### **Budget Requests**

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** The issue that we have, as Miss Hoskins said, we asked the departments to give us budgets with 2 percent and then tell us everything above the 2 percent. And what the departments came back with, they were \$9.6 million above the 2 percent. And this still doesn't address some of the departments. It's cutting off at the bottom, but the two departments I don't have yet are IT and Development Services.

I did get something from Development Services today but didn't have obviously an opportunity to look at it. And I met with IT last week and I know they're trying to put together their budget. But right now the requests over and above the 2 percent -- keep in mind, our revenues only went up 3 percent -- are the -- is \$9.6 million. So getting back again to what Miss Hoskins said at the beginning of the meeting in her opening is really need some direction on what your priorities are at this point. Because going through this, there isn't anything in here that aren't good ideas. But obviously it can't all be funded, and we have to know what your priorities are so we make sure that the money goes in the right place.

### **Capital**

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** On top of this, the departments have asked for about \$36 million for capital items. And my guess is once I get Development Services and once I get the rest of IT, my guess is it's probably going to be closer to \$40 million. And this really doesn't even include any of the projects that we currently have in CIP.

So, for example, you know, we have Station 4 reroof up there, but we're already in the process of building Station 2 or replacing Station 2 and Station 3, and those aren't even included in these numbers 'cause those, again, are older projects. The only one I think that is here that is actually an increase is the Public Works facility. 5.5 million -- it must have been 5.5 million in this year's budget, right? That's right. And I think -- and

this year, again, his new estimate is 7 and a half. So the 5.5 is budgeted but he's actually looking for 7 and a half so we'd have to find an extra couple million dollars.

So again, really need to know what the direction is that the board wants to go on this. I know we have that special meeting on July 9<sup>th</sup>, I believe, to talk about, like, the penny sales tax and capital projects. But again, there's nothing here that's crazy. But it's a lot of asks, and we just have to figure out what the direction is going to go.

**COUNCILPERSON MILLER-ANDERSON:** Madam Chair?

**CHAIRPERSON DAVIS JOHNSON:** Councilwoman Miller-Anderson.

**COUNCILPERSON MILLER-ANDERSON:** I would like to see what the breakdown is of the amounts that they have listed.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Sure.

**COUNCILPERSON MILLER-ANDERSON:** Like, what is it they're talking about.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yeah. And I think that we should -- we can do is we'll package up all those requests.

**COUNCILPERSON MILLER-ANDERSON:** Uh-huh.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** 'Cause I'm not --

**COUNCILPERSON MILLER-ANDERSON:** Yeah, for each -- I mean, for each of them.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Right. Right. And we can do it. They fill out forms and we'll get those all sent out to everybody.

**COUNCILPERSON MILLER-ANDERSON:** Okay.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** I don't know, Miss Hoskins. Do you want to stop here and discuss? 'Cause the final slide is just the calendar so I don't know if you want to engage in conversation or --

**CHAIRPERSON DAVIS JOHNSON:** I believe that it would be appropriate for the board to engage in conversation as it relates to our priorities --

## **VI. CITY COUNCIL'S COMMENTS / DISCUSSION**

**CHAIRPERSON DAVIS JOHNSON:** -- and looking at the budget, where those priorities will fall. And we can start with Mr. Davis or you all, if you have some ideas as to those items that are very critical for us moving forward?

**COUNCILPERSON DAVIS:** I can provide staff with a list if that's something that they want.

**CHAIRPERSON DAVIS JOHNSON:** Okay.

**COUNCILPERSON BOTEL:** I would like to see what these breakdowns are before I make any comment about what my priorities would be.

**CHAIRPERSON DAVIS JOHNSON:** Okay.

**COUNCILPERSON MILLER-ANDERSON:** And in terms of the goals that we set, I'm in favor of keeping those goals. Maybe not all of them to that extent or -- but I don't really believe we achieved everything that we were trying to accomplish when we set those goals before. So in terms of the goals, I believe that it would be appropriate at some point to possibly keep a lot of those on board. But with the budget I would like to see the breakdown so that I have a better understanding as to what they're looking for or what they're asking for. I mean --

**CHAIRPERSON DAVIS JOHNSON:** Okay. Chair Pro Tem?

**CHAIR PRO TEM HUBBARD:** A lot of things have changed since we set some of the goals that we set last year. But what's important, I think, is setting the stage for us to be able to increase the revenue that we -- that we have and to -- and to that end, the economic development is very important and is critical, I think, for us to be able to attract more ad valorem taxes into the community as well as making sure that we have the staff that's necessary in place. So for me, economic development -- housing and economic development is important. And I think that's going to allow us to generate more revenue, one.

And two, one of the priorities we set last year was within development -- was within the development Services Department. I feel that a lot of the monies that we can attract in that department if we were operating at a more efficient level, we would be able to track our BTRs better and bring in more taxes. I think we're leaving a lot of money on the table. And again I say I think our priority needs to be the efficiency in which to capture all of the funds that we have.

So for example, in Development Services, if we had enough people in there to review plans in planning and -- on the Planning & Zoning end and both on the Building end, we would be able to accommodate more businesses and appear to be a

business-friendly community if we could -- if we had staff. But if we've got four people in one department and four people in the other, no wonder that it takes -- gets people annoyed at the response time. And so I'd like to see us staff up our departments. That's a priority for me.

And of course, public safety is always going to be a priority for people.

Life-safety issues are definitely on the top of the list. We want our fire department and our police department to have the things that they need to -- in order to operate. Also for me, I think on the City side we should capture large pieces of property because there's only a few left. And I will tell you the pieces that I'm referring to. There's a piece at 13<sup>th</sup> and Barak Obama Highway, the old drive-in theater.

**MAYOR MASTERS:** Uh-huh.

**CHAIR PRO TEM HUBBARD:** We have a piece that's -- where J.A.Y.'s Ministry Thrift Store is, the Winn-Dixie, and -- well, those three properties for now. And the reason I say that, not that we ourselves are going to bring in a particular business, but if -- once we have site control and there's a business owner that comes in, we can talk about what -- the things that we want to see in the community.

For example, if we're talking 13<sup>th</sup> Street and Obama Highway, you got the Tri-Rail talking about coming on the other side of the track. So that's important, that if we can gain that, that's a very good economic engine, as well as the reason I said the J.A. Y.'s Ministry piece of property is because it's one of the very few large enough for a nice restaurant with the accommodating parking spaces.

And of course, we talked about some things that could take place down at the Winn-Dixie site. But site control is going to be important. So for example, if someone comes, they'll buy it back from us. We'll get the money. It's not that we're saying, Hey, let's be landlords or anything. We're saying, Let's snatch up the larger pieces of property so that we can have some of the accommodations within the City that we would like to see. For example, a nice sit-down restaurant, something we talked about so many times at the 13<sup>th</sup> Street facility. You have -- there's an Experience place you were telling us about. I know Dave & Buster's and you mentioned another one of that type, Madam Chair. I haven't been to that one. But something like that that would attract people along that railroad corridor and bring people to the city. Because to the left and to the right of us, there's nothing like that around.

And those are some of the things that I think are key, acquiring property, stock in our department so that they can help us to -- to make money. For now those are -- and - - and of course, we'll continue to -- our infrastructure, our water safety. We'll continue to do the things that we need for that to be safe for our community.

**CHAIRPERSON DAVIS JOHNSON:** Mr. Mayor?

**MAYOR MASTERS:** Yes. I concur with all the statements that I've heard. Of course, everyone knows that we've been talking about body cams forever. So hopefully we'll be able to get them going. I think Chief has got it on the next agenda. Does anybody know what's going on with the used-to-be-bank on the corner of Blue Heron and Broadway? The horrible-looking building there ?

**COUNCILPERSON DAVIS:** Madam Chair?



**CHAIRPERSON DAVIS JOHNSON:** Councilman Davis?

**COUNCILPERSON DAVIS:** On the CRA side, I remember Mr. Evans brought a brief discussion talking about the (unintelligible) CRA making a strong, strong entrance in that facility.

**MAYOR MASTERS:** Thank you.

**CHAIRPERSON DAVIS JOHNSON:** All right. So I, too, would like to see the breakdown of the preliminary asks from the departments. But I want to go on record. Infrastructure is very critical for us so we need to make sure that we're taking a look at where there is replacement of infrastructure.

Additionally for me, public safety, both fire and police are -- are important, because I believe that they tie into the economic development piece, and it's something that I've always said that when you're looking for folks to come in and provide opportunities for redevelopment, they're looking at our communities, they're looking at our public safety and they're looking at our schools. So therefore, we need to take a look at how we're handling our public safety departments, making sure that they have the necessary tools and resources to provide the services that they are tasked with providing. And as we clean that up and fix our -- whatever the challenges are in those departments, I believe that we are better positioned to move along and move forward in our economic development.

So based on the conversation, it appears that staff -- that the council would like to see a breakdown of all of the preliminary projections and asks from the departments so that we can see specifically what's included in those capital budget requests. And then I have a question for the body cameras. Did we not receive a grant?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:**

There -- there is a -- a grant.

**CHAIRPERSON DAVIS JOHNSON:** Is that grant dollar -- is that value factored into this 1.872?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** The 1.8 -- yes. The 1.872 is the total amount so yes, the grant would come out of that.

**CHAIRPERSON DAVIS JOHNSON:** So what was the value again of the grant?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Mike, a hundred and --

**INTERIM POLICE CHIEF MADDEN:** 130.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** 130.

**CHAIRPERSON DAVIS JOHNSON:** 130,000 on the grant for body cams?

**CITY MANAGER HOSKINS:** And -- yeah, Madam Chair?

**CHAIRPERSON DAVIS JOHNSON:** Yes, ma'am.

**CITY MANAGER HOSKINS:** That 1.872 is the five-year cost.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yeah. That's a five-year cost.

**CHAIRPERSON DAVIS JOHNSON:** Okay. Five-year cost. So we'll get all of that when you do the breakdown?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yes. I'll -- we'll -- I'll pull together all the submittals and get them bound up for you and --

**COUNCILPERSON BOTEL:** Madam Chair? Not just the capital breakdown. The entire --

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Oh, the entire --

**COUNCILPERSON BOTEL:** -- yeah. Right. Yeah.

**CHAIRPERSON DAVIS JOHNSON:** But we were talking about the capital budget request, and you guys said that you wanted to see everything that was in this so --

**COUNCILPERSON BOTEL:** Well, I want the preliminary budget requests, also.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yeah, we'll get you operating, as -- as well.

**COUNCILPERSON BOTEL:** Okay.

**CHAIRPERSON DAVIS JOHNSON:** We all will receive a full copy?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yes. Yeah. I'll -- I'll bind it up for you and get it to you.

**CHAIRPERSON DAVIS JOHNSON:** Thank you. Madam City Manager?

**CITY MANAGER HOSKINS:** Okay.

### Schedule

**CITY MANAGER HOSKINS:** As we move on to the next slide which is the FY '19 budget calendar, so on June 29<sup>th</sup> we'll receive the preliminary certification from the property

appraiser which will be the final number of the assessed value for the City that we'll use for budget planning purposes. At the July 18<sup>th</sup> City Council meeting, you set your maximum millage for FY '19 and set the time and date of the first public hearing. And as I stated earlier, September 4<sup>th</sup>, Palm Beach County has set their public hearing and September 5<sup>th</sup>, the school board has set their public hearing. So we will have to have a special meeting for our first public hearing in September. Because our meeting -- our first meeting date in September falls on, I believe it's September 5<sup>th</sup>.

**UNIDENTIFIED SPEAKER:** Yes.

**CITY MANAGER HOSKINS:** Yes, it falls on September 5<sup>th</sup>. So we'll have to have a special meeting to set to approve the millage and budget in September. And then after that, if we -- the dates of the budget workshops in August, I would like to have those dates on August 6<sup>th</sup> and 7<sup>th</sup> and August 20<sup>th</sup>. So if you would check your calendars to see if you are available on those dates, if not we can change those while we're early in the process. That's August 6<sup>th</sup> and 7<sup>th</sup>. And then August 20<sup>th</sup> for the capital budget workshop.

**COUNCILPERSON MILLER-ANDERSON:** When is the Florida League?

**CITY MANAGER HOSKINS:** The Florida League is August -- I had that down. Let me look.

**COUNCILPERSON BOTEL:** 16<sup>th</sup>. 16<sup>th</sup>.

**CITY MANAGER HOSKINS:** 14<sup>th</sup> and something --

**COUNCILPERSON BOTEL:** No, it's the 16<sup>th</sup>, 17<sup>th</sup>.

**CHAIRPERSON DAVIS JOHNSON:** Florida League of Cities is --

**COUNCILPERSON BOTEL:** 16<sup>th</sup>, 17<sup>th</sup>.

**CHAIRPERSON DAVIS JOHNSON:** -- August -- I see August 18<sup>th</sup> -- 16<sup>th</sup>, 17<sup>th</sup>, 18<sup>th</sup>?

**CITY MANAGER HOSKINS:** Right.

**CHAIRPERSON DAVIS JOHNSON:** Is that what you all have?

**COUNCILPERSON MILLER-ANDERSON:** (Unintelligible).

**CHAIR PRO TEM HUBBARD:** Hold on a second. (Unintelligible) the 15<sup>th</sup> through the --

**CHAIRPERSON DAVIS JOHNSON:** 18<sup>th</sup>. Okay.

**CHAIR PRO TEM HUBBARD:** So 6<sup>th</sup>, 7<sup>th</sup> and 8<sup>th</sup> --

**COUNCILPERSON MILLER-ANDERSON:** 6<sup>th</sup> and 7<sup>th</sup>.

**CHAIRPERSON DAVIS JOHNSON:** 6<sup>th</sup> and 7<sup>th</sup> for August. Then August 20<sup>th</sup>. Okay.

**CITY MANAGER HOSKINS:** The final public hearing will be held on September 19<sup>th</sup> which falls in line with our second regularly scheduled city council meeting.

**CHAIR PRO TEM HUBBARD:** So -- okay. Say that again about September the 19.

**CITY MANAGER HOSKINS:** That falls in line with our regularly scheduled city council meeting so we won't have to have a special meeting for the final public hearing on the millage and budget. Also, Mr. Sherman has provided the long-range financial outlook. I think I skipped a page. Do you have that? If you want to review that with the council?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Now, that was a -- yeah, I don't have a copy in front of me, but that was a document that I believe Troy Perry came across last fall.

**CHAIRPERSON DAVIS JOHNSON:** Last two pages.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yeah. It was actually sent out by the Pittman Law Group so the City's lobbyist up in Tallahassee sent this out. And -- and what they -- they were trying to do as part of that memorandum -- and again, it's nine months old at this point -- is -- is caution folks about spending, because the State is seeing -- the State is seeing a slow-down, as well. And I know we talked about that several times last year during the budget cycle, that we -- you know, when we did the state revenues, if you'll recall, they were just about zero. Very little growth in the state revenues. And that's what -- you know, that's what this memo is really saying at that point.

And I -- I included this as part of the agenda 'cause when I put the revenues up there, as you can see, 3 percent growth is not an awful lot of growth in -- in your revenues. And the other thing I would kind of caution at this point, keep in mind that on the November ballot will be the vote for the additional homestead exemptions, which when we did look at those numbers last year it was about 150,000 -- \$560,000 loss of property taxes. Obviously as values have gone up, you know, my guess is it'll probably be closer to \$600,000 by the time it probably goes into play. And again, keep in mind the FPL number decreases every year. So going into next year's budget, we're probably already a million dollars less in property taxes before the new values come on. So when you're looking and -- and setting priorities, you know, just keep that in mind that funds may not be there for a long-term -- a long-term basis, and maybe there's some shorter-term one-time things that maybe we -- we should be considering. So --

**CHAIR PRO TEM HUBBARD:** This is -- Miss -- Madam Chair?

**CHAIRPERSON DAVIS JOHNSON:** Chair Pro Tem?

**CHAIR PRO TEM HUBBARD:** Mr. Sherman?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yes.

**CHAIR PRO TEM HUBBARD:** You, under the -- under your page that's entitled General Fund Revenues --

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yes.

**CHAIR PRO TEM HUBBARD:** And you were -- the other fees, permits and licenses, you were saying we were doing pretty good there but the franchise fees, there wasn't very much of an increase.

So on -- one thing I wanted to ask about, we did pretty good in bringing in a lot of revenue with our permits and, you know -- in spite of the push-back that we got from developers and all, we were able to bring in a lot of fees. I -- what I'm thinking about in rapidly -- as we -- as we try to rapidly staff that department in a -- in order not to go along with the outsourcing of that department, if we're not going to make those -- that department an enterprise fund, one thing we have to do is see that more of the money that they bring in go to that department so they can continue to do the level of service that they're doing. So can you imagine with them working with such a skeleton crew, they're able to bring in that level of money? If they were really staffed how much money we would get that -- that we're leaving, you know, on the street.

And the other thing that I wanted -- that's a priority for me is the young people -- the -- excuse me, the two persons that we had part-time going out for the BTR funds and the revenue in that short period -- experimental period of time that they worked, if we had full-time people going after our dollars, I think we just leave too much money on the street. I think that it -- it -- it pays for the bodies hand over fist when we put the people in place to do the things that we, you know, would have them to do.

So I think, you know, we know that there's a -- a grave conversation that can be had for the enterprise funds of the Development Services. But if we're in the going to go that way, we -- we really have to put more of them -- of that money back into that department because it's not the people that work in -- on the Planning & Zoning side or the Building side fault for how long it takes us to see plan -- they're doing a yeomen's job with the handful of people that they have. In looking at what you have here, I just can only imagine the other monies we could possibly bring in.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yeah. And -- and just -- I did say earlier Development Services just got their budget documents today.

**CHAIR PRO TEM HUBBARD:** Uh-huh.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** And have not had the opportunity to sit down with them and go over their revenues and -- and their projections. So -- so we'll see as -- you know, as we progress with that.

**CHAIR PRO TEM HUBBARD:** Okay. Just wanted to point it out.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Yeah.

**CHAIR PRO TEM HUBBARD:** So y'all can make sure that you take a good look at it.

**CHAIRPERSON DAVIS JOHNSON:** Anything further, Manager -- Madam City Manager?

**CITY MANAGER HOSKINS:** So as we move further on into the process, we have met with Human Resources, Finance Department, Utilities Special District, Public Works, City Clerk, Legal and Procurement. We have met with those departments so remaining departments, we'll be meeting with through the end of this week. And we talked about some major issues as we met with those departments, what they're proposing, how they arrived at those numbers and I talked about their capital requests. A lot of the needs on the capital side are the facility needs that we'll be talking about soon, the maintenance of the facilities. You know, these facilities were built in '72 with Wells and Tate. Those facilities are in need of repair or replacement. And in July when we talk about the sales surtax and how you want to handle those funds that we're sitting on, we as a City and you as the board need to make a decision how you would like to move forward with those dollars.

One item that came up during -- during the meeting today was in the -- when we reviewed the Utilities Special District budget, and they are requesting that the customer service workers that were transferred to Finance a couple of years ago be transferred back over to Utility District. But we'll bring those items back to you to get your input and, you know, get your feel -- the temperature of -- get your feel of how you want to move forward with that.

**COUNCILPERSON MILLER-ANDERSON:** Madam Chair?

**CHAIRPERSON DAVIS JOHNSON:** Councilwoman Miller-Anderson.

**COUNCILPERSON MILLER-ANDERSON:** With that could you also provide what are the pros and cons for them being in one department versus the other?

**CITY MANAGER HOSKINS:** Okay. Okay. Also coming up, you will have -- and as you know, at the next council meeting I will not be here for the July 20 -- June 20<sup>th</sup> council meeting. I will not be here. Mr. Horton will be running that meeting. But we do have the -- a couple of items that will affect next year's budget. The health insurance will be on that agenda and I think that's the only major item that will be on that agenda that will affect next year's budget. That's all I have.

**CITY COUNCIL WORKSHOP**  
American High-Tech Transcription  
Largo, FL 33771

**JUNE 11, 2018**  
2600 East Bay Drive, Suite 215  
727-535-1066

**MAYOR MASTERS:** Madam Chair?

**CHAIRPERSON DAVIS JOHNSON:** Mr. Mayor?

**MAYOR MASTERS:** I don't -- never sure which budget or where it's going to come up, but I do see something on the -- the 5<sup>th</sup>, Palm Beach County School Board Public Hearing. We've been reading in the media, Chief, that our officers are going to be at the schools, hired to -- to work there. Is that an expense? 'Cause we can't do enough to protect our children at our schools 'cause you know I'm a big advocate of metal detectors. But one of the cities -- when -- when I read the article it said that Riviera Beach would -- would be one of the cities that would be using our police officers. And I wonder how does that -- does that have any impact on the budget or are we going to need more money to do that? And Madam Chair, that was a concern I had.

**CITY MANAGER HOSKINS:** Madam Chair, I did send you all a memo that was sent last week regarding that issue. They -- Mike has been actively involved in the committee meetings with the school board, and they want to reimburse us on an overtime basis. They're going to present the contract soon. And those officers will be paid on an overtime basis.

**MAYOR MASTERS:** I just wanted the public to -- to hear that because we -- we really -- I mean, we get the memos but the public get the media reports. And I just -- just thought I'd put it out there for it could be on the record publicly. Thank you.

**COUNCILPERSON DAVIS:** Madam Chair?

**COUNCILPERSON MILLER-ANDERSON:** Madam Chair?

**CHAIRPERSON DAVIS JOHNSON:** Councilman Davis?

**COUNCILPERSON DAVIS:** Thank you. Mr. -- Chief Madden, the school -- this is school resource officers, correct? That program that we got the grant funding for?

**INTERIM POLICE CHIEF MADDEN:** Yeah. That -- but that's a separate -- that grant is expiring September 30<sup>th</sup> of this year.

**COUNCILPERSON DAVIS:** Okay.

**INTERIM POLICE CHIEF MADDEN:** So this is a separate endeavor. This is for us to fill in, providing police officers on the school campuses. More of a security measure to -- to comply with the mandate to have a police officer in every school. And it will only be the elementary schools that we'll be responsible for.

**COUNCILPERSON DAVIS:** Why not JFK Middle School?

**MAYOR MASTERS:** That -- that's what I --

**INTERIM POLICE CHIEF MADDEN:** They all have police officers and the school board is prepared to -- to staff those with -- with their officers.

**COUNCILPERSON DAVIS:** Okay. Okay.

**CHAIRPERSON DAVIS JOHNSON:** Councilwoman Miller-Anderson.

**COUNCILPERSON MILLER-ANDERSON:** When -- with the reimbursement coming, are we responsible for floating that for a little while or how -- how does that work? Do you all know yet? I mean, do they have 30 days to give it back to us or are we prepared -- we're able to hand that will?

**INTERIM POLICE CHIEF MADDEN:** We don't have those final terms.

**COUNCILPERSON MILLER-ANDERSON:** Okay.

**INTERIM POLICE CHIEF MADDEN:** But I -- the way it's shaping up I think it's going to be monthly.

**COUNCILPERSON MILLER-ANDERSON:** Okay.

**INTERIM POLICE CHIEF MADDEN:** So we'll -- we'll spend it and pay it first and then we'll submit those hours --

**COUNCILPERSON MILLER-ANDERSON:** Uh-huh.

**INTERIM POLICE CHIEF MADDEN:** -- to the school district.

**COUNCILPERSON MILLER-ANDERSON:** Okay.

**CHAIRPERSON DAVIS JOHNSON:** So then as we move forward we -- we would need to have a projection of what that could potentially look like so that those dollars can be allocated and our budgets will cover the cost of those additional overtime hours. So Mr. Sherman, as you guys are meeting, that is something that should -- certainly should be taken under consideration. Are there any other comments from the board?

**COUNCILPERSON MILLER-ANDERSON:** Yes. When -- so go --

**CHAIRPERSON DAVIS JOHNSON:** Councilwoman Miller-Anderson?

**COUNCILPERSON MILLER-ANDERSON:** -- going forward with our budget meetings, since we only have a few, are -- are we at some -- I apologize for my tongue. I'm just -- I'm all twisted here. Will we be having an opportunity to go department by department kind of like we've done in the past?

**CHAIRPERSON DAVIS JOHNSON:** Absolutely we should.

**COUNCILPERSON MILLER-ANDERSON:** Yeah.



**CHAIRPERSON DAVIS JOHNSON:** Uh-huh.

**COUNCILPERSON MILLER-ANDERSON:** I mean, it sounds like we could have wrapped this all into one other meeting but we'll -- it'll be a little more detailed where we could spend a little more time? And once they get the information to us and we can kind of go through it, is that what the plan is for the other meetings?

**CITY MANAGER HOSKINS:** For the August 6<sup>th</sup> and 7<sup>th</sup>, that's what we usually do is go department by department. Spend 10 or 15 minutes on each department. Of course, Public Safety will be much longer.

**COUNCILPERSON MILLER-ANDERSON:** Uh-huh.

**CITY MANAGER HOSKINS:** And you know, you could ask your questions then. If it's the desire of the board to add more meetings, you know, it's -- it's -- it's up to you. But that's -- that's what we usually do.

**COUNCILPERSON MILLER-ANDERSON:** Okay. I just don't want to be crunched and not be able to spend the time that we need. And if we --

**CHAIRPERSON DAVIS JOHNSON:** The question that I would then have while you're thinking, Councilwoman, Mr. Sherman, when will this document be ready for our review? When -- you're having your meetings through --

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** That's what (Unintelligible) and I were just talking about.

**CHAIRPERSON DAVIS JOHNSON:** Uh-huh.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Certainly by the end of the week.

**CHAIRPERSON DAVIS JOHNSON:** By the end of the week?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** By the end of the week.

**CHAIRPERSON DAVIS JOHNSON:** So you would have the package to us by the 20<sup>th</sup>?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Is that the end of the week? I don't know.

**CHAIRPERSON DAVIS JOHNSON:** No, I'm just saying -- so that's the following Wednesday.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Oh.

**CHAIRPERSON DAVIS JOHNSON:** If you get your information by the end of the week you need an opportunity to put it together, correct? Because -- will -- will you be ready to put it together?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** But -- but we -- we have all the submittals except for one department --

**CHAIRPERSON DAVIS JOHNSON:** Two --

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** -- at this point. So IT is the only one that's missing. So we can start --

**CHAIRPERSON DAVIS JOHNSON:** So then --

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** -- the photocopying and putting them in --

**CHAIRPERSON DAVIS JOHNSON:** -- so I'm hearing that you will have it ready by close of business on Friday?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Sounds good. Sounds like a deal.

**CHAIRPERSON DAVIS JOHNSON:** So if we have it by close of business on Friday, when we come together on August 6<sup>th</sup> and 7<sup>th</sup>, we should be able to have our questions for the departments as we review each of the department budgets. So I am -- you are going on record as to say that the packages will be ready for us on --

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** On Friday.

**CHAIRPERSON DAVIS JOHNSON:** -- close of business Friday.

**COUNCILPERSON MILLER-ANDERSON:** So will that be their complete budget or just the breakdown of those couple of additional things?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** No, it'll be -- it'll be all of their requests. Everything that they've submitted. Positions, capital, everything.

**COUNCILPERSON MILLER-ANDERSON:** For -- okay. Okay.

**CHAIRPERSON DAVIS JOHNSON:** And it will have -- and it will also have the full explanation of the operating budget, what those line items are? You will have that included, as well?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** We can.

**CHAIRPERSON DAVIS JOHNSON:** I'd like to see that, please.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** Okay.

**CHAIRPERSON DAVIS JOHNSON:** Each department.

**COUNCILPERSON MILLER-ANDERSON:** Still have that ready by Friday?

**CHAIRPERSON DAVIS JOHNSON:** And you still can honor that Friday?

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** You're going to give me till Monday? No, we -- Friday we should be able to do Friday.

**CHAIRPERSON DAVIS JOHNSON:** If you -- listen.

**COUNCILPERSON MILLER-ANDERSON:** Yeah. I mean --

**CHAIRPERSON DAVIS JOHNSON:** If you need the time --

**COUNCILPERSON MILLER-ANDERSON:** -- yeah.

**CHAIRPERSON DAVIS JOHNSON:** -- take the time, because I would rather you take the time and do it right and not have to retract it.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** All right. I'll take Monday.

**CHAIRPERSON DAVIS JOHNSON:** Okay. So Monday.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** All right.

**CHAIRPERSON DAVIS JOHNSON:** We will get it close of business Monday.

**DIRECTOR OF FINANCE & ADMINISTRATIVE SERVICES SHERMAN:** I'll shoot for Friday but definitely by Monday.

**CHAIRPERSON DAVIS JOHNSON:** Perfect.

**COUNCILPERSON MILLER-ANDERSON:** Okay.

**CHAIRPERSON DAVIS JOHNSON:** Anything further?

**MAYOR MASTERS:** No.

**COUNCILPERSON MILLER-ANDERSON:** No.

**CHAIRPERSON DAVIS JOHNSON:** There being no further business we stand adjourned.

**MAYOR MASTERS:** I have an announcement.

**CHAIR PRO TEM HUBBARD:** (Unintelligible).

**MAYOR MASTERS:** That's okay. I'll do that. I didn't know it was going to be that quick.

**CHAIRPERSON DAVIS JOHNSON:** Yeah, I --

**MAYOR MASTERS:** That's okay. I was just going to announce about Sunday, 17<sup>th</sup> of June, the Father's Day event will be at the Event Center and the Motown Magic Band and comedians. So Father's Day come to the Event Center 7 p.m., and we'll give a big tribute to all fathers on Sunday, February the -- I'm -- June the 17<sup>th</sup>.

**CHAIRPERSON DAVIS JOHNSON:** June.

**MAYOR MASTERS:** 6:00 p.m.

**CHAIRPERSON DAVIS JOHNSON:** Thank you, Mr. Mayor.

**MAYOR MASTERS:** Thank you, Walter, for keeping --

(CONCLUSION OF BUDGET WORKSHOP)

**APPROVED:**

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**THOMAS A. MASTERS  
MAYOR**

\_\_\_\_\_  
**TONYA DAVIS JOHNSON  
CHAIRPERSON**

**ATTEST:**

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**CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
CITY CLERK**

\_\_\_\_\_  
**LYNNE L. HUBBARD  
CHAIR PRO TEM**

\_\_\_\_\_  
**KASHAMBA MILLER-ANDERSON  
COUNCILPERSON**

\_\_\_\_\_  
**JULIA A. BOTEL, Ed.D  
COUNCILPERSON**

\_\_\_\_\_  
**TERENCE D. DAVIS  
COUNCILPERSON**

**MOTIONED BY:** \_\_\_\_\_

**SECONDED BY:** \_\_\_\_\_

L. HUBBARD \_\_\_\_\_

K. MILLER-ANDERSON \_\_\_\_\_

T. DAVIS JOHNSON \_\_\_\_\_

J. BOTEL \_\_\_\_\_

T. DAVIS \_\_\_\_\_

DATE APPROVED: OCTOBER 3, 2018