









# Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **LANGTON ASSOCIATES** \_\_\_\_\_

Control No.: **RES # 2017-15** \_\_\_\_\_ Invoice No.: **035-FINAL** \_\_\_\_\_

Invoice Date: **AUGUST 27, 2018** \_\_\_\_\_ Payment Amount: **\$5,000.00** \_\_\_\_\_

Project Supervisor/Responsible Official: **ANNETTA JENKINS** \_\_\_\_\_

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

  
\_\_\_\_\_  
Approving Authority

Date: 9/5/2018

Payment approved by the Board of Commissioners by:

Motion No. **#2017-15** or the Consent Agenda, at its meeting on **AUGUST 9, 2017**. (If applicable)

v = 12316

entered 9-6-18 811-7000-512-1-31 25



Langton  
CONSULTING

August 27, 2018

Invoice #: 035-FINAL

Riviera Beach CRA  
Scott Evans, Interim Executive Director  
2001 Broadway, Suite 300  
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to the City of Riviera Beach and the Riviera Beach CRA for August 2018.

Amount due: \$5,000.00

Please remit upon receipt to:  
Langton Associates, Inc. (FID #: 59-2247694)  
4830 Atlantic Boulevard  
Jacksonville, Florida 32207

Thank you

Heather Pullen  
Office Manager

## City of Riviera Beach/Riviera Beach CRA Grant Writing Report

<b>Month: August 2018</b>	
Grants Awarded	<ul style="list-style-type: none"> <li>• Wells Fargo Community Development, \$10,000</li> </ul>
Grant Opportunity Research	<ul style="list-style-type: none"> <li>• Follow up research as a result of May 30 &amp; 31 site visit meetings with department heads and council members, specifically:               <ul style="list-style-type: none"> <li>○ Economic Adjustment Assistance (EAA) Program Disaster Supplemental – Viking/Lockheed Martin/Rybovich development (City/CRA partnership application)</li> <li>○ UASI for security measures and other Wastewater Treatment Plant improvement opportunities</li> </ul> </li> </ul>
Technical Assistance	<ul style="list-style-type: none"> <li>• No technical assistance during this period</li> </ul>
Communication with Staff	<ul style="list-style-type: none"> <li>• Extensive follow up communication related to research tasks identified during site visit</li> </ul>
Grants in Progress	<ul style="list-style-type: none"> <li>• Bank United- Homebuyers Club- \$5,000</li> <li>• DEP Resiliency Planning Grant- City of Riviera Beach</li> </ul>
Grants submitted	<ul style="list-style-type: none"> <li>• Multiple Lost Tree Foundation Letter of Intent:               <ul style="list-style-type: none"> <li>○ CDC Homebuyer Down Payment Assistance</li> <li>○ Feeding Hope Village Food Pantry renovation</li> <li>○ Nelson’s Outreach Ministries, Inc</li> <li>○ Marine Industry Workforce Development Program</li> <li>○ Fl. Fishing Academy</li> <li>○ * Assisted on (1) one additional grant and advised on (2) two additional grants that ultimately were not submitted.</li> </ul> </li> <li>• The Comerica Bank- Small Business Resource Center- \$4,000</li> <li>• Wells Fargo– Infill Housing Down Payment Assistance</li> <li>• BB&amp;T, \$10,000 – House X House</li> </ul>