








## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: FLORIDA FISHING ACADEMY

Control No.: 2017-17 Invoice No.: 0818

Invoice Date: 8/22/18 Payment Amount: \$ 2,500.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

\_\_VENDOR #12156 

Date: 9/5/2018

Payment approved by the Board of Commissioners by Motion No. 2017-17 or the Consent Agenda, at its meeting on 9-27-17.  
(If applicable)



# INVOICE

Florida Fishing Academy  
7067 Peninsula Court  
Lake Worth, Fla. 33467  
Phone (561) 740-7227

**INVOICE # 0818**  
**Date: August 22nd, 2018**

**TO:**  
Riviera Beach Community Redevelopment Agency  
2001 Broadway #300  
Riviera Beach, FL 33404  
Ph. 561-844-3408, Fax 561-881-8043  
Att: Annetta Jenkins

**FOR:**  
Re: July 21<sup>th</sup>, 2018- August 22<sup>nd</sup>, 2018

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered  Note: Refer to Monthly Report	Re: July 21 <sup>th</sup> , 2018- August 22 <sup>nd</sup> , 2018	\$2,500
		\$2,500

**Class Overview: Please see attached report, Highlights section.**

Make all checks payable to  
**Florida Fishing Academy**

**Thank you for your business!**



**ATTN: Annetta Jenkins**  
**Riviera Beach CRA**  
**2001 Broadway STE 300**  
**Riviera Beach FL, 33404**  
**Re: July 21<sup>th</sup>, 2018- August 22<sup>nd</sup>, 2018**

	Annual Target	Current Month	November 2017 To Date
Community Events	3	<u>0</u>	3
Riviera Residents-Single Sessions	800	<u>0</u>	<u>1,255</u>
Riviera Residents-Camp	140	<u>0</u>	<u>410</u>
Non-Residents-Single Sessions	0	<u>199</u>	<u>2,091</u>
Non-Residents-Camp	0	<u>0</u>	<u>31</u>
Classes	55	<u>0</u>	<u>63</u>
Weeks of Camp	7	<u>0</u>	<u>7</u>
Volunteer Hours	0	<u>48</u>	<u>348</u>

**Highlights**

We will be hosting a fishing trip for disabled veterans on September 15<sup>th</sup>.

**Challenges**

Nothing to report.

**Volunteer News**

Nothing to report.

**Community Partners**

Nothing to report.

**Innovation and News**

Nothing new to report.

Thank you,  
 Captain Richard Brochu  
 Executive Director  
 Florida Fishing Academy, Inc.  
 7067 Peninsula Court  
 Lake Worth, FL 33467  
 561-740-7227