



CITY OF RIVIERA BEACH

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OFFICE OF
CITY MANAGER

July 24, 2018

Sent by Email Only: malmira@portofpalmbeach.com

Port of Palm Beach
Attn: Manuel Almira, Executive Director
1 East 11th Street, Suite 600
Riviera Beach, FL 33404

Re: Meeting Summary, Maritime Office Building (MOB) Demolition and Cargo Yard Conversion

Dear Mr. Almira:

Following our productive staff meeting this morning, the City desires to memorialize the following commitments to the Port associated with demolition of the Maritime Office Building and construction of a new cargo yard:

1. City Staff desires to provide expedited review and approval of the site plan associated with construction of the new cargo yard area.
 - a. If a complete site plan application is submitted on or before July 27th, City staff will present the site plan to the Planning and Zoning Board on August 9th and a resolution for site plan approval to City Council on August 15th.
2. City staff will continue review of the previously submitted City building permit application with the goal of building permit issuance following the August 15th City Council Meeting.

City staff will be in attendance at the Port Commission Meeting scheduled for 4:00PM on Thursday, July 26th to provide additional information as required. As always, please feel free to contact me with any questions or concerns.

Sincerely,

Karen Hoskins
City Manager

C: Honorable Mayor and City Council Members
Andrew DeGraffenreidt, City Attorney
Willie Horton, Interim Assistant City Manager
Jeff Gagnon, Acting Development Services Director