

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Song & Associates (4688)

Control No.: Resolution No. 2017-24

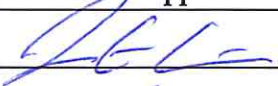

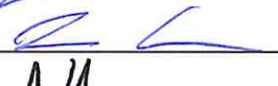




Invoice No.: 18026 (811-3004-559-1-8200)

JOB#8110026

Invoice Date: July 19, 2018,

Payment Amount: \$509.61

Project Supervisor/Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	NA
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Date: 7/25/2018

Approving Authority

Contract approved by the Board of Commissioners by Motion No. _____ or the Consent Agenda, at its meeting on _____. (If applicable)

V=4688

Invoice

To: Mr. Scott Evans
 Interim Executive Director
 Riviera Beach Community Redevelopment Agency
 2001 Broadway, Suite 300
 Riviera Beach, FL 33404

Project: 18026 RB CRA - Seawall removal
 Professional Services Through: 05/09/2018 to 07/16/18

Billing Group: B Architectural/Engineering Services
 Contract Amendment # 5 Dated 11/28/2017

Billing Fee: \$10,000.00

<u>Phase</u>	<u>Phase Fee</u>	<u>Percent Complete</u>	<u>Fee Earned</u>	<u>Prior Billing</u>	<u>Current Fee</u>
DESIGN AND CONSTRUCTION DOC.	7,200.00	100%	7,200.00	7,200.00	0.00
BIDDING / PERMITTING	1,500.00	100%	1,500.00	1,125.00	375.00
CONSTRUCTION ADMINISTRATION	1,000.00	0%	0.00	0.00	0.00
REIMBURSABLES	300.00	91%	273.64	139.03	134.61
	10,000.00		8973.64	8,464.03	509.61

Billing Group Subtotal: 509.61

Project Totals:

***** Total Project Invoice Amount: \$509.61**

<u>Aged Receivables:</u>				
<u>Current</u>	<u>31-60 Days</u>	<u>61-90 Days</u>	<u>91-120 Days</u>	<u>> 120 Days</u>
\$509.61	\$514.03	\$0.00	\$0.00	\$0.00

RECEIVED
 JUL 22 2018
 RIVIERA BEACH COMMUNITY
 REDEVELOPMENT AGENCY

Reprographic Solutions Inc.

E-mail- psl@repro718.com
 234 S.W. Port St. Lucie Blvd.
 Port St. Lucie, FL. 34984

Invoice

<i>Date</i>	<i>Invoice #</i>
2/6/2018	337825

<i>Bill To</i>
Song & Associates 1545 Centrepark Drive N West Palm Beach, FL 33401

<i>Ship To</i>
Song & Associates 1545 Centrepark Drive N West Palm Beach, FL 33401

<i>P.O. No.</i> 18026	<i>Terms</i>
DELRAY BCH CRA OFFICE	Due March 15

<i>Qty</i>	<i>Item</i>	<i>Description</i>	<i>Rate</i>	<i>Amount</i>
47	COLOR 8.5X11	LASER COLOR COPIES 8.5X11	0.60	28.20T
255	XEROX 8.5X11	WHITE XEROX COPIES 8.5X11	0.15	38.25T
2	CLEAR COV...	CLEAR COVER	0.50	1.00T
1	GBC BINDING	GBC BINDING	5.00	5.00T
1	SCREW POST	SCREW POST BINDING	5.00	5.00T
1	Fuel Surcharge	FUEL CHARGE	2.50	2.50

ORDERED BY CHAD

POSTED

Thank you for your business.



<i>Subtotal</i>	\$79.95
<i>Sales Tax (7.0%)</i>	\$5.42
<i>Total</i>	\$85.37
<i>Balance Due</i>	\$85.37

Signature: X _____

Reprographic Solutions Inc.

234 sw Port St. Lucie Blvd.
Port St. Lucie, FL. 34984
ph(772)340-3430
E-mail- psl@repro718.com

Invoice

<i>Date</i>	<i>Invoice #</i>
4/6/2018	341663

Bill To
Song & Associates 1545 Centrepark Drive N West Palm Beach, FL 33401

Ship To
Song & Associates 1545 Centrepark Drive N West Palm Beach, FL 33401

<i>P.O. No.</i> 18026.	<i>Terms</i>
180405 MARINA VILLAGE	Due May 15

<i>Qty</i>	<i>Item</i>	<i>Description</i>	<i>Rate</i>	<i>Amount</i>
52	BC 24X36	BC 24X36 COPIES	0.84	43.68T
1	Fuel Surcharge	FUEL CHARGE	2.50	2.50
ORDERED BY: C BRATHWAITE				

Thank you for your business.

<i>Subtotal</i>	\$46.18
<i>Sales Tax (7.0%)</i>	\$3.06
<i>Total</i>	\$49.24
<i>Balance Due</i>	\$49.24

Signature: X