



DIRECTOR OF
PROCUREMENT

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To: JAMES WOOD, INTERIM I. T. MANAGER

From: RICKEY LITTLE, INTERIM DIRECTOR OF PROCUREMENT **RL**

Date: JULY 11, 2018

Subject: **RECOMMENDATION: PURCHASE OF DELL LATITUDE 3380 8GB LAPTOPS**

Procurement Department recommends the procurement of sixty (60) Dell Latitude 3380 8GB laptops for the South Side Community Center utilizing the Cooperative Purchasing Agreement (WSCA) CONTRACT #43211500-WSCA-15-ACS, per resolution 119-17.

Procurement Department recommends the purchase be awarded to Dell.

CC: James Wood, Interim I. T. Manager
Procurement File