








## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: LANGTON ASSOCIATES


Control No.: RB 2017-15 Invoice No.: 032

Invoice Date: 5/25/18 Payment Amount: \$ 5,000.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/ Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	<u>N/A</u>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
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Date: 5/6/2018

Payment approved by the Board of Commissioners by Motion No. 2017-15 or the Consent Agenda, at its meeting on 08/09/2017.  
(If applicable)

V=12316



Langton  
CONSULTING

May 25, 2018

Invoice #: 032

Riviera Beach CRA  
Scott Evans, Interim Executive Director  
2001 Broadway, Suite 300  
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to the City of Riviera Beach and the Riviera Beach CRA for May 2018.

Amount due: \$5,000.00

Please remit upon receipt to:

Langton Associates, Inc. (FID #: 59-2247694)  
4830 Atlantic Boulevard  
Jacksonville, Florida 32207

Thank you

Heather Pullen  
Office Manager

Res 2017-15  
12316

## City of Riviera Beach/Riviera Beach CRA Grant Writing Report

<b>Month: May 2018</b>	
Grants Awarded	<ul style="list-style-type: none"> <li>No grants awarded during this period</li> </ul>
Grant Opportunity Research	<ul style="list-style-type: none"> <li>Registered for Communities Thrive initiative and researching possible partnership with Lead.Lift.Soar</li> </ul>
Technical Assistance	<ul style="list-style-type: none"> <li>Preparing Lost Tree Foundation presentation for community workshop scheduled for May 31</li> </ul>
Communication with Staff	<ul style="list-style-type: none"> <li>Conference call with Commissioner Botel regarding potential for Lost Tree Foundation submissions</li> <li>Onsite visits with various staff and commissioners being scheduled for May 30 &amp; 31</li> <li>Follow up communication with Terrance Bailey regarding EDAP for City Hall development and Florida Humanities Council for oral history project</li> <li>Communication with Annetta Jenkins related to AARP, Wells Fargo, Bike &amp; Build, FHLBank</li> </ul>
Grants in Progress	<ul style="list-style-type: none"> <li>Wells Fargo Community Development, \$10,000 – Infill Housing Down Payment Assistance</li> <li>Bike &amp; Build, \$5,000 – House X House/Roofs for Elderly Veterans</li> <li>FHLBank Atlanta Affordable Housing Program, Up to \$500,000 – Bougainvillea Court; awaiting determination of minimum threshold requirements status</li> <li><i>Possible</i> applications to Lowe's, Marmot and Schoen Foundations for Lone Pine Park improvements</li> </ul>
Grants submitted	<ul style="list-style-type: none"> <li>\$10,000 to AARP Community Challenge for House X House/Roofs for Seniors</li> </ul>