

# Riviera Beach CRA Payment Authorization Checklist









Vendor Name: LANGTON CONSULTING

Control No.: RES 2017-15

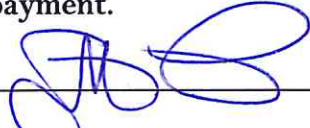
Invoice No.: 031

Invoice Date: 04/25/2018 Payment Amount: \$5000.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
\_\_\_\_\_

Date: 05/04/18

VENDOR #12316

Payment approved by the Board of Commissioners by:

Motion No. 2017-15

or the Consent Agenda, at its meeting on 8-9-17. (If Applicable)

811-3000-512-1-3125

5-2-18



Langton  
CONSULTING

RECEIVED

4/27/18  
RIVIERA BEACH COMMUNITY  
REDEVELOPMENT AGENCY

April 25, 2018

Invoice #: 031

Riviera Beach CRA  
Scott Evans, Interim Executive Director  
2001 Broadway, Suite 300  
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to the City of Riviera Beach and the Riviera Beach CRA for April 2018.

Amount due: \$5,000.00

Please remit upon receipt to:

Langton Associates, Inc. (FID #: 59-2247694)  
4830 Atlantic Boulevard  
Jacksonville, Florida 32207

Thank you

Heather Pullen  
Office Manager

## City of Riviera Beach/Riviera Beach CRA Grant Writing Report

<b>Month: April 2018</b>	
Grants Awarded	<ul style="list-style-type: none"> <li>No grants awarded during this period</li> </ul>
Grant Opportunity Research	<ul style="list-style-type: none"> <li>Looked into various Weatherization Assistance Program options for CRA client referrals</li> <li>Exploring Publishing Historical Records in Documentary Editions and Florida Humanities Council's Community Project Grants for potential oral history project at Terrence Bailey's direction</li> <li>Exploring Economic Development Assistance Programs for potential City Hall development at Terrence Bailey's direction</li> <li>Parks &amp; Recreation Needs Assessment submitted to Richard Blankenship – Has requested further exploration of Lowe's, Marmot and Schoen Foundations for potential Lone Pine project</li> <li><i>Detailed needs request for further research pending from other Department Directors</i></li> </ul>
Technical Assistance	<ul style="list-style-type: none"> <li>Continued consultation provided regarding County's Local Mitigation Strategy (LMS) participation in advance of HMGP cycle</li> <li>Begin conceptualizing use of individual project grants to fund ongoing Code Enforcement Assistance Program; viable sources may include AARP, Sears, BB&amp;T</li> </ul>
Communication with Staff	<ul style="list-style-type: none"> <li>Spring grants planning call with Annetta Jenkins</li> </ul>
Grants in Progress	<ul style="list-style-type: none"> <li>Wells Fargo Community Development, \$10,000 – Infill Housing Downpayment Assistance</li> <li>FHLBank Atlanta Affordable Housing Program, Up to \$500,000 – Bougainvillea Court</li> </ul>
Grants submitted	<ul style="list-style-type: none"> <li>No grants submitted during this period</li> </ul>