








Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **J MICHAEL HAYGOOD** _____

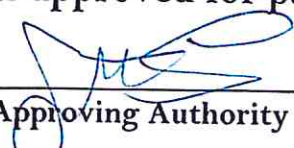
Control No.: **NA** Invoice No.: **NC-116**

Invoice Date: **MAY 1, 2018** Payment Amount: **\$8,215.00**

Project Supervisor/Responsible Official: **SCOTT EVANS**

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	NA
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: April 30, 2018

VENDOR = 12285 ACCOUNT = 811-3000-512-1-3102

Payment approved by the Board of Commissioners by:

Motion No. NA

or the Consent Agenda, at its meeting on NA. (If applicable)

5-2-18



J. MICHAEL HAYGOOD, P.A. | ATTORNEY AT LAW
701 NORTHPOINT PARKWAY, SUITE 209
WEST PALM BEACH, FL 33407

May 1, 2018

Riviera Beach Community Redevelopment Agency
C/O Scott Evans
2001 Broadway, Suite 300
Riviera Beach, FL 33404

Re: April Invoice

Dear Mr. Evans:

Attached are the statements for legal services from April 1, 2018 through April 30, 2018, in the total amount of \$8,215.

If you have any questions regarding this statement, please let me know.

Sincerely yours,


J. Michael Haygood

Enclosures



J. Michael Haygood, PA
 701 Northpoint Parkway
 Suite 209
 West Palm Beach, Florida 33401
 561-684-8311

Statement

Invoice No: NC-116

Date: 5/1/18

Bill to: Riviera Beach Community Redevelopment Agency
 Scott Evans
 2001 Broadway
 Suite 300
 Riviera Beach, FL 33404

General Administration

Hourly Fees

<u>Date</u>	<u>Description</u>	<u>Timekeeper</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
4/2/18	Telephone Conference	J. Michael Haygood	0.5 hrs	\$265.00/HR	\$132.50
	Telephone conference with Scott Evans re; Tikki rental payment.				
4/2/18	Preparation of Response	J. Michael Haygood	0.6 hrs	\$265.00/HR	\$159.00
	Telephone conference with Conrad Koller and subsequent conversation with Roland Salloun re: Tikki.				
4/3/18	Research	J. Michael Haygood	1.4 hrs	\$265.00/HR	\$371.00
	Review of procurement code re: authorization for procurement.				
4/3/18	Preparation of Response	J. Michael Haygood	0.5 hrs	\$265.00/HR	\$132.50
	Review of lease for Uplands and Event Center re: insurance issues.				
4/4/18	Receipt and Review	J. Michael Haygood	1.4 hrs	\$265.00/HR	\$371.00
	Receipt and review of Protest letter from Miller 3.				
4/5/18	Revise Document	J. Michael	1.2 hrs	\$265.00/HR	\$318.00

Haygood

	<i>Preparation of revisions to approved resolution approving commercial grant agreements.</i>				
4/11/18	<i>Preparation of Response</i>	<i>J. Michael Haygood</i>	<i>2.6 hrs</i>	<i>\$265.00/HR</i>	<i>\$689.00</i>
	<i>Receipt and review of protest from Miller 3; research CRA procurement code; initial preparation of response.</i>				
4/11/18	<i>Review Document</i>	<i>J. Michael Haygood</i>	<i>0.9 hrs</i>	<i>\$265.00/HR</i>	<i>\$238.50</i>
	<i>Review of public records request and telephone conference with Scott Evans.</i>				
4/12/18	<i>Telephone Conference</i>	<i>J. Michael Haygood</i>	<i>0.3 hrs</i>	<i>\$265.00/HR</i>	<i>\$79.50</i>
	<i>Telephone conference with Andy Degraffenreidt.</i>				
4/12/18	<i>Revise Document</i>	<i>J. Michael Haygood</i>	<i>1.9 hrs</i>	<i>\$265.00/HR</i>	<i>\$503.50</i>
	<i>Review and revised grant agreements/</i>				
4/13/18	<i>Preparation of Response</i>	<i>J. Michael Haygood</i>	<i>2.8 hrs</i>	<i>\$265.00/HR</i>	<i>\$742.00</i>
	<i>Finalize response to protest letter.</i>				
4/13/18	<i>Document Preparation</i>	<i>J. Michael Haygood</i>	<i>1.8 hrs</i>	<i>\$265.00/HR</i>	<i>\$477.00</i>
	<i>Preparation of changes to Arts and Signage Agreements.</i>				
4/16/18	<i>Meeting</i>	<i>J. Michael Haygood</i>	<i>1.0 hrs</i>	<i>\$265.00/HR</i>	<i>\$265.00</i>
	<i>Meeting with CRA Staff and Commissioner Hubbard.</i>				
4/17/18	<i>Document Preparation</i>	<i>J. Michael Haygood</i>	<i>2.5 hrs</i>	<i>\$265.00/HR</i>	<i>\$662.50</i>
	<i>Preparation of contract for arts and painting contracts.</i>				
4/17/18	<i>Document Preparation</i>	<i>J. Michael Haygood</i>	<i>1.4 hrs</i>	<i>\$265.00/HR</i>	<i>\$371.00</i>
	<i>Preparation of 7th amendment to Office lease agreement.</i>				
4/17/18	<i>Correspondence</i>	<i>J. Michael Haygood</i>	<i>0.3 hrs</i>	<i>\$265.00/HR</i>	<i>\$79.50</i>
	<i>Correspondence with Scott Evans re: Miller-3 protest letter.</i>				
4/17/18	<i>Document Preparation</i>	<i>J. Michael Haygood</i>	<i>1.5 hrs</i>	<i>\$265.00/HR</i>	<i>\$397.50</i>
	<i>Preparation of Resolution for Art and Signage.</i>				
4/18/18	<i>Revise Document</i>	<i>J. Michael Haygood</i>	<i>0.6 hrs</i>	<i>\$265.00/HR</i>	<i>\$159.00</i>
	<i>Revised 7th Amendment to Lease Agreement.</i>				
4/18/18	<i>Review Document</i>	<i>J. Michael Haygood</i>	<i>1.4 hrs</i>	<i>\$265.00/HR</i>	<i>\$371.00</i>

<i>Review revised proposed agreement for Anderson & Carr:</i>					
4/23/18	<i>Review Document</i>	<i>J. Michael Haygood</i>	<i>0.7 hrs</i>	<i>\$265.00/HR</i>	<i>\$185.50</i>
<i>Review of proposed Mutual Release for Cagle v. RBCRA, et.al.</i>					
4/25/18	<i>Meeting</i>	<i>J. Michael Haygood</i>	<i>2.3 hrs</i>	<i>\$265.00/HR</i>	<i>\$609.50</i>
<i>Attendance at CRA meeting:</i>					
4/25/18	<i>Research</i>	<i>J. Michael Haygood</i>	<i>0.8 hrs</i>	<i>\$265.00/HR</i>	<i>\$212.00</i>
<i>Review of Attorney General opinion authority of public official to attend meeting by telephone:</i>					
4/25/18	<i>Document Review</i>	<i>J. Michael Haygood</i>	<i>0.9 hrs</i>	<i>\$265.00/HR</i>	<i>\$238.50</i>
<i>Review of changes to Art and signage contracts and telephone conference with Andre Lewis:</i>					
4/27/18	<i>Document Preparation</i>	<i>J. Michael Haygood</i>	<i>1.7 hrs</i>	<i>\$265.00/HR</i>	<i>\$450.50</i>
<i>Review of earlier draft of proposed management agreement.</i>					
<i>Hourly Fees Total</i>			<i>31.0 hrs</i>		<i>\$8,215.00</i>
					<i>Balance: \$8,215.00</i>