

**Riviera Beach CRA
Payment Authorization Checklist**

Vendor Name: Fondos Studio LLC







Control No.: Resolution No. 2018-08

Invoice No.: 168-1

Invoice Date: May 2, 2018,

Payment Amount: \$2,250.00

Project Supervisor /Responsible Official: Andre' Lewis

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

 _____ Date: 5/8/2018

Payment approved by the Board of Commissioners by Motion No. 2018-08 or the Consent Agenda, at its meeting on 4-25-18. (If applicable)



Fondos Studio LLC
Georgeta Fondos
9223 NW 41st Manor
Coral Springs FL 33065
954-643-5316
www.muralsbygeorgeta.com

INVOICE # 168-1

Thank you for your business!

Andre Lewis, BS, MBA
Project Manager I
2001 Broadway, Suite 300
Riviera Beach FL 33404

INSTALLMENT #1 - \$2,250.00

INVOICE DATE	DUE DATE
May 3, 2018	Immediately

PROJECT DESCRIPTION

Georgeta Fondos at Fondos Studio LLC agrees to complete the following:

1. Do research for two mural design concepts for the wall at the Blue Heron and Broadway intersection.
2. Create two design concepts
3. Attend the Design Workshop and present portfolio work and Design Concepts
4. Discuss the designs with the community participants and get their feedback and ideas
5. Finalize Design Concepts based on community participants feedback.
6. Provide two options to Board for approval.

PROJECT TIMELINE

Start date - May 2, 2018
End date: June 20th, 2018

PROJECT COST

\$4,500.00

Artist to be paid as following:

Installment #1: 50% - \$2,250.at start of project
Installment #2: 50% - \$2,250 at design approval by the Board

THANK YOU FOR CHOOSING MURALS BY GEORGETA!