

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: LANGTON ASSOCIATES

Control No.: Res 2017-15 Invoice No.: 030

Invoice Date: 3/26/18 Payment Amount: \$ 5,000.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	<i>AJ</i>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	<i>AJ</i>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	<i>AJ</i>
<input type="checkbox"/> If final payment, have all deliverables been received?	<i>NA</i>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	<i>AJ</i>
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<i>AJ</i>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	<i>AJ</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>gy</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.



April 10, 2018

Payment approved by the Board of Commissioners by Motion No. 2017-15 or the Consent Agenda, at its meeting on 8-9-17.
(If applicable)



Langton
CONSULTING

March 26, 2018

Invoice #: 030

Riviera Beach CRA
Scott Evans, Interim Executive Director
2001 Broadway, Suite 300
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to the City of Riviera Beach and the Riviera Beach CRA for March 2018.

Amount due: \$5,000.00

Please remit upon receipt to:

Langton Associates, Inc. (FID #: 59-2247694)
4830 Atlantic Boulevard
Jacksonville, Florida 32207

Thank you

Heather Pullen
Office Manager

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MAR 29 2018

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY

City of Riviera Beach/Riviera Beach CRA Grant Writing Report

Month: March 2018	
Grants Awarded	<ul style="list-style-type: none"> No grants awarded during this period
Grant Opportunity Research	<ul style="list-style-type: none"> Police Department Needs Assessment submitted to Chief Madden Parks & Recreation Needs Assessment in progress <i>Detailed needs request for further research pending from other Department Directors</i> Florida Home Loan Bank – under consideration Choice Neighborhoods – exploring eligibility
Technical Assistance	<ul style="list-style-type: none"> Consultation provided regarding Opportunity Zones request for inclusion to Governor Scott Consultation provided regarding County’s Local Mitigation Strategy (LMS) participation in advance of HMGP cycle
Communication with Staff	<ul style="list-style-type: none"> Site visit meetings with City of Riviera Beach leadership on 2/26 & 27 – City Manager, Mayor, Department Heads, CRA Staff and follow up requests for needs lists for further department-specific grant opportunity research
Grants in Progress	<ul style="list-style-type: none"> No grants currently in progress
Grants submitted	<ul style="list-style-type: none"> No grants submitted during this period

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