



## Waste Management Community Benefits Request for Donations

The City of Riviera Beach, in conjunction with Waste Management Inc. of Florida, has established a Community Benefits Policy. Under the Policy each elected official shall be entitled to designate funds to support approved public projects for public purposes. Public purposes include, but are not limited to, charitable events, not-for-profit organizational events or programs and City functions or projects (which may include contributions to the City's Scholarship Fund or the City's Housing Trust Fund). All requests for donations must be presented to the City Council and approved by a majority of the City Council. The City will attempt to process all requests within fourteen (14) days of City Council approval.

**Ineligible uses** include the purchase of tables at events, campaign contributions, or payment for salaries or operational expenses. Funds cannot be used to cover an elected official's travel, meals, or for his or her personal benefit or gain or for the personal gain of relatives as defined by City Code, the Palm Beach County Code of Ethics or State Statutes, as applicable. Funds cannot be given to an entity/agency/organization for which the elected official is a director or officer.

Name of Elected Official Sponsoring Donation: LYNNE L. HURBARD

Legal Name of Organization: PALM BEACH GARDENS COMMUNITY HIGH SCHOOL

Program/ Activity Name: Project Graduation

Requested Amount: \$ \_\_\_\_\_

Briefly describe the Program/Activity below **and** attach (1) letter of request or a more detailed description of the Program/Activity; (2) non-profit paperwork and (3) w-9 IRS form:  
Please see the attached letter from Mr. Larry Clawson, Principal of PB Gardens HS

Mailing Address: 4245 Holly Drive

City: PBG State: Florida Zip: 33410

Contact Person(s): Mrs. Wendy Arbit

Phone: ( 954 465-5251 ) Fax: ( )

Email Address: wendy.arbit@palmbeachschools.org

Name of Authorized Official: Wendy Arbit

Signature of Authorized Official: [Signature] Date: 1/5/2018

**\*\*\*\*Return the form to the Elected Official or the Legislative Office for processing.**

**Waste Management Community Benefits Request for  
Donations Approval by Elected Official**

I, **LYNNE L. HUBBARD**, hereby certify that the donation to **Palm Beach Gardens Comm. High School** complies with the City's Community Benefits Policy. I further certify that: (1) I am not an officer, director, partner, proprietor, employee, subcontractor or agent of the organization, its parent organization or subsidiary and I do not have any contractual relationship with or other obligation to the organization, its parent organization or subsidiary; (2) I have no relatives or business associates (as those terms are defined in section 112.312, Florida Statutes) who are officers, directors, partners, proprietors, employees, subcontractors or agents of the organization, its parent organization or subsidiary; (3) The disbursement of the foregoing amount will not inure to my special gain or loss or to the special gain or loss of my relatives or my business associates; and (4) I am not aware of any conflict of interest the disbursement of the foregoing amount to the organization will create for the City of Riviera Beach or myself.

Signature of Elected Official: *Lynne L. Hubbard* Date: 3-1-2018

Amount Approved by Elected Official \$ 300<sup>00</sup>

**City Council Action**

Approved

Disapproved

# **PALM BEACH GARDENS COMMUNITY HIGH SCHOOL**

4245 HOLLY DRIVE

PALM BEACH GARDENS, FLORIDA 33410  
(561) 694-7300 FAX (561) 691-0515

PRINCIPAL  
LARRY CLAWSON

ASSISTANT PRINCIPALS  
CHARRON BROWN  
MICHAEL CHAMBERLIN  
LEONARD COLEMAN  
RICARDO HARRELL  
NUNCIA LOWERY  
JERRY MCADOO  
CINDY MCDADE

October 24, 2017

Dear Community Member:

For the past 25 years, committed parents, teachers and administrators at Palm Beach Gardens Community High School have successfully partnered with local businesses and community leaders to host a very important event known as **PROJECT GRADUATION**.

This event is a fully chaperoned, all-night drug and alcohol-free party held on the night of graduation in May 2018. Graduation from high school is a milestone and a time for celebrating past achievements and new beginnings. We want to provide our graduating seniors with a memorable celebration filled with fun, food, friends, games, music, prizes, as well as one last opportunity for them to celebrate together as a class in a safe environment.

The estimated cost of Project Graduation for this year's class of over 600 graduating seniors is \$25,000.00. In order to make this event a reality and more importantly, a success, **WE NEED YOUR HELP!!** Accompanying this letter, you will find information on the various sponsorship levels. Please know that a contribution of any type or amount (monetary, merchandise, gift certificate) will be welcomed and sincerely appreciated.

The benefits of Project Graduation are positively numerous. Your contribution will make evident the community's support of our graduating seniors. Thank you very kindly for your anticipated support.

Sincerely yours,



Larry Clawson  
Principal

PALM BEACH GARDENS COMMUNITY HIGH SCHOOL

2018 Project Graduation Sponsorship

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Thank you again for helping us reach our goal – we have over 600 seniors  
graduating this year!!

\_\_\_\_\_ *Platinum Sponsor: \$1,000 and above monetary donation*

\_\_\_\_\_ *Gold Sponsor: \$500 - \$999 monetary donation*

\_\_\_\_\_ *Silver Sponsor: \$150 – 499 monetary donation*

*Other Donations:*      \_\_\_\_\_ *Gift Cards/Certificates*      \_\_\_\_\_ *Gift Give-away*

                                 \_\_\_\_\_ *Food for event*                                      \_\_\_\_\_ *Coupons*

If you would like to sponsor a specific part of the evening, please let us know  
(DJ, Hypnotist, Breakfast, Airbrush Artist)

Sponsors will be included on our event T-Shirts, sponsor banner that is displayed  
on campus at various locations including at sporting events, plus on school  
Edline/Facebook/Twitter pages. Platinum Sponsor will have individual banner.

Checks are to be made to PBGHS .

Palm Beach Gardens High School ATTN: Project Graduation

4245 Holly Drive, PBG, 33410

Donor/Business Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_

Phone: \_\_\_\_\_ Email: \_\_\_\_\_

Or call and we can come pick it up in person!

Contact Information:

Shari Alexios 561-401-5955

[Shari.alexios@palmbeachschools.org](mailto:Shari.alexios@palmbeachschools.org)

## Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

Print or type See Specific Instructions on page 2.	1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank. <b>Palm Beach County School District</b>		
	2 Business name/disregarded entity name, if different from above		
	3 Check appropriate box for federal tax classification; check only one of the following seven boxes: <input type="checkbox"/> Individual/sole proprietor or single-member LLC <input type="checkbox"/> C Corporation <input type="checkbox"/> S Corporation <input type="checkbox"/> Partnership <input type="checkbox"/> Trust/estate <input type="checkbox"/> Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____ Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner. <input checked="" type="checkbox"/> Other (see instructions) ▶ <b>Local Government</b>		4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3): Exempt payee code (if any) _____ Exemption from FATCA reporting code (if any) _____ <i>(Applies to accounts maintained outside the U.S.)</i>
	5 Address (number, street, and apt. or suite no.) <b>3300 Forest Hill Blvd A 323</b>		Requester's name and address (optional)
	6 City, state, and ZIP code <b>West Palm Beach, FL 33406</b>		
	7 List account number(s) here (optional)		

**Part I Taxpayer Identification Number (TIN)**

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I Instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number	
[ ] [ ] [ ] - [ ] [ ] - [ ] [ ] [ ] [ ]	OR
Employer identification number	
5 9 - 6 0 0 0 7 8 3	

**Part II Certification**

Under penalties of perjury, I certify that:

- The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
- I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
- I am a U.S. citizen or other U.S. person (defined below); and
- The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

**Certification instructions.** You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

**Sign Here**    Signature of U.S. person ▶ *Nancy J. Samuel, CPA*    Date ▶ *1/7/16*

**General Instructions**

Section references are to the Internal Revenue Code unless otherwise noted.  
 Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at [www.irs.gov/fw9](http://www.irs.gov/fw9).

**Purpose of Form**

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)

- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

- Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
- Certify that you are not subject to backup withholding, or
- Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
- Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.



## Consumer's Certificate of Exemption

DR-14  
R. 10/15

Issued Pursuant to Chapter 212, Florida Statutes

85-8013897253C-1	11/30/2017	11/30/2022	COUNTY GOVERNMENT
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PALM BEACH COUNTY SCHOOL BOARD  
3366 FOREST HILL BLVD A 323  
WEST PALM BEACH FL 33406-5870

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.



## Important Information for Exempt Organizations

DR-14  
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).
2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.
3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.
4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).
5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.
6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.