

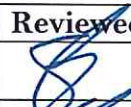

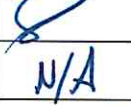



Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **J MICHAEL HAYGOOD** _____

Control No.: **NA** Invoice No.: **NC-107**

Invoice Date: **MARCH 6, 2018** Payment Amount: **\$7,764.50**

Project Supervisor/Responsible Official: **SCOTT EVANS**

	Reviewed/Approved by
<input type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	N/A
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	N/A
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: 3-8-18

Payment approved by the Board of Commissioners by:

Motion No. NA

or the Consent Agenda, at its meeting on NA. (If applicable)



J. MICHAEL HAYGOOD, P.A. | ATTORNEY AT LAW
701 NORTHPOINT PARKWAY, SUITE 209
WEST PALM BEACH, FL 33407

March 6, 2018

Riviera Beach Community Redevelopment Agency
C/O Scott Evans
2001 Broadway, Suite 300
Riviera Beach, FL 33404

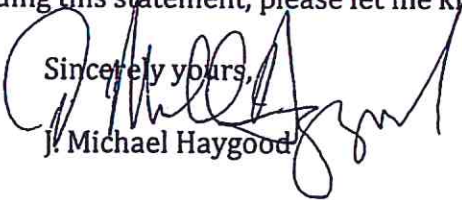
Re: February Invoice

Dear Mr. Evans:

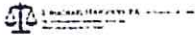
Attached are the statements for legal services from February 1, 2018 through February 28, 2018, in the total amount of \$7,764.50.

If you have any questions regarding this statement, please let me know.

Sincerely yours,


J. Michael Haygood

Enclosures



J. Michael Haygood, PA
 701 Northpoint Parkway
 Suite 209
 West Palm Beach, Florida 33401
 561-684-8311

Statement

Invoice No: NC-114
 Date: 3/6/18

Bill to: *Riviera Beach Community Redevelopment Agency*
Scott Evans
2001 Broadway
Suite 300
Riviera Beach, FL 33404

<i>General Administration</i>					
<i>Hourly Fees</i>					
<u>Date</u>	<u>Description</u>	<u>Timekeeper</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
2/1/18	Document Review <i>Review RFP for Phase II, Marina Development.</i>	J. Michael Haygood	3.8 hrs	\$265.00/HR	\$1,007.00
2/13/18	Document review <i>Review and revisions to of proposed memo and resolution re: Artwork Project</i>	J. Michael Haygood	2.8 hrs	\$265.00/HR	\$742.00
2/13/18	Document Review <i>Review of applications for Facade Loans and review of title information.</i>	J. Michael Haygood	2.7 hrs	\$265.00/HR	\$715.50
2/15/18	Review Document <i>Review of applications for Commercial Grants.</i>	J. Michael Haygood	1.5 hrs	\$265.00/HR	\$397.50
2/15/18	Document Preparation <i>Preparation of Modification to Anderson & Carr Agreement.</i>	J. Michael Haygood	1.9 hrs	\$265.00/HR	\$503.50
2/16/18	Meeting <i>Meeting with Scott Evans and Andre Lewis.</i>	J. Michael Haygood	2.4 hrs	\$265.00/HR	\$636.00
2/16/18	Review Document	J. Michael Haygood	0.5 hrs	\$265.00/HR	\$132.50

	<i>Review of letter from Property Appraiser and telephone conference with Darlene.</i>				
2/21/18	Meeting	J. Michael Haygood	2.7 hrs	\$265.00/HR	\$715.50
	<i>Meeting with Scott Evans and Andre Lewis.</i>				
2/21/18	Document Preparation	J. Michael Haygood	2.8 hrs	\$265.00/HR	\$742.00
	<i>Preparation of Resolution for Song Agreement and Amendment to Agreement.</i>				
2/21/18	Document Review	J. Michael Haygood	1.9 hrs	\$265.00/HR	\$503.50
	<i>Review of Agreements for Mentoring Programs.</i>				
2/27/18	Document Review	J. Michael Haygood	2.8 hrs	\$265.00/HR	\$742.00
	<i>Review of title reports for applicants for Home Rehabilitation.</i>				
2/28/18	Meeting	J. Michael Haygood	2.0 hrs	\$265.00/HR	\$530.00
	<i>Attendance at CRA meeting.</i>				
2/28/18	Document Preparation	J. Michael Haygood	1.5 hrs	\$265.00/HR	\$397.50
	<i>Preparation of Audit Letter for CRA.</i>				
	Hourly Fees Total		29.3 hrs		\$7,764.50
					Balance: \$7,764.50