








## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: FLORIDA FISHING ACADEMY


Control No.: 2017-17 Invoice No.: 0218

Invoice Date: 2/22/18 Payment Amount: \$ 2,500.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

C OF A# 811-3000-559-1-4901	V=12156	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?		
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?		
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?		
<input type="checkbox"/> If final payment, have all deliverables been received?		NA
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?		
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.		
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.		
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.		

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
\_\_\_\_\_

3/21/2018  
\_\_\_\_\_

Payment approved by the Board of Commissioners by Motion No. 2017-17 or the Consent Agenda, at its meeting on 9-27-17.  
(If applicable)



# INVOICE

Florida Fishing Academy  
7067 Peninsula Court  
Lake Worth, Fla. 33467  
Phone (561) 740-7227

**INVOICE # 0218**  
**Date: February 22, 2018**

**TO:**  
Riviera Beach Community Redevelopment Agency  
2001 Broadway #300  
Riviera Beach, FL 33404  
Ph. 561-844-3408, Fax 561-881-8043  
Att: Annetta Jenkins

**FOR:**  
Re: January 29, 2018- February 21, 2018

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered  Note: Refer to Monthly Report	Re: January 29 <sup>th</sup> 2018- February 21, 2018	\$2,500
		\$2,500

**Class Overview: Please see attached report, Highlights section.**

Make all checks payable to  
**Florida Fishing Academy**

**Thank you for your business!**



**ATTN: Annetta Jenkins**  
**Riviera Beach CRA**  
**2001 Broadway STE 300**  
**Riviera Beach FL, 33404**  
**Re: January 29<sup>th</sup> - February 21<sup>st</sup>**

	Annual Target	Current Month	November 2017 To Date
Community Events	3	<u>1</u>	1
Riviera Residents-Single Sessions	800	<u>172</u>	<u>436</u>
Riviera Residents-Camp	140	<u>0</u>	<u>0</u>
Non-Residents-Single Sessions	0	<u>1021</u>	<u>1112</u>
Non-Residents-Camp	0	<u>0</u>	<u>0</u>
Classes	55	<u>7</u>	<u>23</u>
Weeks of Camp	7	<u>0</u>	<u>0</u>
Volunteer Hours	0	<u>0</u>	<u>0</u>

**Highlights**

**2/1/18- JFK Middle School**

In our second class with JFK Middle, we recruited more students by having a Pizza Party. We learned the different tools in our tackle box and talked about fishing safety.

**2/2/18- Lincoln Elementary School**

Today our students reviewed knot tying and practiced casting their rods during a game called Back Yard Bass.

**2/3/18-2/4/18- ManateeFest @ Manatee Lagoon (~1000)**

We setup our Mobile Marine Lab during this two-day event. Over 1000 unidentified residents and non-residents visited our Mobile Marine Lab. They explored our touch tank, watershed table, and augmented reality topography sandbox.

**2/7/18- Inlet Grove Community High School**

Our general interest meeting at Inlet Grove allowed us to connect with new students who have never participated in our program. We were able recruit students for our program.

**2/8/18- JFK Middle School**

Our students received treats for correctly answering the name and purpose of items from our tackle box as a review session. They practiced their fishing knots to prepare them for our upcoming fishing trip.

**2/9/18- Lincoln Elementary School**

Our students practiced rod setup and casting in preparation for our fishing field trip.

## 2/14/18- Inlet Grove Community High School

Our meeting consisted of planning for various field trips. We discussed kayaking safety.

## 2/21/18- Inlet Grove Community High School Kayak Trip

We picked up our students from Inlet Grove right after classes ended to head to the Marina for a fun filled afternoon of kayaking and beach combing where we found many different starfish, sea slugs, and hermit crabs.

## Challenges

Nothing to report.

## Volunteer News

Nothing to report.

## Community Partners

Lincoln Elementary School, JFK Middle School, Inlet Grove and Manatee Lagoon and FPL Ecodiscovery Center.

## Compliance

Nothing new to report.

## Innovation and News

We have officially completed our Mobile Marine Lab.





Thank you,

*Rich Brochu*

Captain Richard Brochu  
Executive Director  
Florida Fishing Academy,  
Inc.  
7067 Peninsula Court  
Lake Worth, FL 33467  
561-740-7227