

REG ARCHITECTS, INC.

ARCHITECTURE * INTERIOR DESIGN * PLANNING

Feb. 28, 2018/Revised Mar. 7, 2018

Mr. Terrence N. Bailey, LEED AP, P.E.
Acting Director of Public Works
City of Riviera Beach
1481 15th Street
Riviera Beach, FL 33404

Via e-mail: tbailey@rivierabch.com

RE: Fire Station No. 2, Riviera Beach, FL
Proposal for Architectural & Engineering Services for a new Fire Station
REG # 17009.2

Dear Mr. Bailey:

REG Architects, Inc. is pleased to provide you this 'outline proposal' to assist you in preparing schematic design through construction administration for the above referenced project. The proposed project as we understand it, consists of providing Architecture and Engineering services for a new Fire Station. The program is described in further detail in the paragraphs below.

The following is proposed to be conceptual and subject to change if needed after your input and reviews by you and your associates:

1. REG Architects, Inc. Project Team:

1. REG ARCHITECTS, INC. Architectural, Planning & Interior Design:
Project Team Leader Rick Gonzalez, AIA, President; Colin Price, Vice President; Vlad Dumitrescu, AIA, LEED-AP, Sr. Project Designer; and Manuel Ayala, RA, LEED-AP, Sr. Project Manager
2. REG CONSULTANTS as selected by REG Architects with input from the Client to include Civil, Structural, Mechanical, Electrical, Plumbing, & Fire Protection Engineering, and Landscape Architecture.
3. CLIENT'S CONSULTANTS: Client shall provide at his expense all consulting services necessary for the development of the project that are not included in REG's consulting team and/or scope of work, such as Survey and Geotechnical Engineering, and others, necessary for the successful completion of the project. REG will assist in coordinating these services with REG's team. REG in conjunction with the Civil Engineer, will provide the scope of services for the Geotechnical Engineer.

300 Clematis Street, 3rd Floor, West Palm Beach, FL 33401

Phone: (561) 659-2383 • Fax: (561) 659-5546

www.regarchitects.com

AA 0002447



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2. Proposed Project Program:

Task I. **Architectural and Engineering Services**

Per the City's approval of the previously submitted Conceptual Design, the scope of work for this task includes Schematic Design through Construction Administration for a new 10,000 gsf Fire Station to replace existing Fire Station No. 88. The design will be consistent with the architectural style of the existing surrounding neighborhood. Scope of work also includes reconfiguration of adjacent Barracuda Bay parking lot to provide for Fire Station temporary facilities. Temporary facilities will be supplied by others, but REG will provide design for utility hook-ups.

All tasks will be broken up into typical phases as follows:

As-Builts (AB): (Not applicable)

REG shall visit the property to gather information on existing conditions and perform as-built field measurements which will be used to prepare the base plans for construction documents. REG will also obtain any existing record drawings from either the client and/or local municipality that will help in the process of establishing existing conditions.

Conceptual Design: (Completed)

Based on information obtained from Client and/or Client Representative and/or Client Consultants, REG shall prepare conceptual drawings consisting of sketches, diagrams, and/or rough computer models used to describe the general idea, scale, massing, and relationship of the project components, for initial reviews and approval by Client.

Schematic Design & Site Plan Approval (SD):

Based on approved Conceptual Design Documents and any adjustments authorized by the Client, REG shall prepare Schematic Design Documents consisting of site plan (if appropriate), preliminary floor plans, elevations, sections and refined computer models (if appropriate) to translate concept drawings to digital format. REG will also prepare, with assistance from client consultant, a set of documents to be submitted to the local municipality for site plan approval.

Design Development (DD):

Based on approved Schematic Design Documents and any adjustments authorized by the Client in the program, REG shall prepare Design Development Documents consisting of drawings and other documents to fix and describe the size and character of the Project as to architectural, structural, mechanical, electrical, plumbing, fire protection, civil, landscape; including obtaining input from REG Consultants, Client, Client's Representative and Client's Consultants.

Construction Documents (CD):

Based on approved Design Development Documents and any other adjustments to the scope approved/authorized by the Client, REG shall prepare, for approval by the Client, Construction Documents consisting of drawings and note form specifications setting forth in detail the requirements for construction of the project including obtaining input from REG Consultants, Client's Representative and Client's Consultants.

Bidding and Permitting (BP):

For the Bidding and Permitting phase of the project, REG shall assist the Client and Client's Representative in obtaining bids or negotiated proposals and assist in awarding and preparing contract for construction. The architect shall provide (3) full sets of Construction Documents and electronic versions in both CADD and PDF formats necessary for permitting to the Client, Client Representative, or selected General Contractor for issuance to the local building department for review. The Architect shall not be responsible for any permitting or review applications or fees.

Construction Administration (CA):

The Construction Administration Phase shall consist of regularly scheduled site visits for jobsite meetings, site observations, and shop drawing review. Monthly field reports shall be provided based on site observations. Please note, construction Administration does not include any site inspections, field testing, special inspections, or changes to the project scope or plans. If an architectural design error is found during construction, the amendment of plans to rectify this will be included in the Construction Administration fees.

Task II. Optional Services (if required and requested)

Interior Design (Hourly rate)

REG Interiors will prepare conceptual design study for each area within the context of the overall project. The floor, wall and ceiling finishes, lighting and furniture that will be impacted in each area will either be matched or selected, and finishes will be recommended. Further, we will provide sample finishes on Interior color boards, with main materials and finishes supporting proposed solutions and/or integrating any existing built-ins or furniture with similar product/design. The submission will be designed to facilitate decisions/comments as well as preparing the base for construction assessment, bidding and construction. Specific services include: choosing finish selections, fabrics for furnishings, lighting fixtures, furnishings, treatments for windows and create color boards for visual presentation

Sustainable Design & Green Architecture

Design and Materials specification for Green/LEED architecture

3. Proposed Fees:

It is our intent and suggestion to continue with each of the tasks of the project consecutively in order to meet the attached schedule. The following fees are reflective of a standard design-bid-build method of project delivery and are subject to change if another project delivery method is used.

Task I.	<u>Architectural & Engineering Services</u>	<u>Fees</u>
	Schematic Design Phase (15%)	\$ 77,500.00
	Design Development (25%)	\$ 112,500.00
	Construction Document Phase (44%)	\$ 180,000.00
	Bidding & Permitting Phase (5%)	\$ 22,500.00
	Construction Administration (15%)	\$ 67,500.00
	Total for Task I	\$ 460,000.00
	GRAND TOTAL	\$ 460,000.00

Task II.	<u>Optional Services:</u>	
Interior Design	Interior Design Services Furniture, finishings and equipment (FFE) assistance	\$ Hourly, Not to Exceed \$10,000.00
Green Building Design	Sustainable, LEED/ Green Architecture	\$ TBD if needed

In addition to these task fees, please allow an additional five percent per task for reimbursable expenses.

Exclusions:

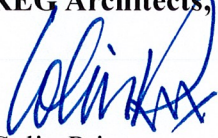
Programming, Multiple Preliminary Designs, Marketing Material, Existing Facility As-Builts, Surveys, Geotechnical Reports, Environmental Reports, NOA submittals, Building Information Modeling (BIM), Historic Preservation, Sustainable Design (LEED or other “green” certification), Low Voltage System Design (Audio/Visual, Telecommunications/Data), Acoustical Design, Security Design, Food Service Design, Pool/Fountain Design, Interior Design/Decorating, Detailed Cost Estimating, On-Site Project Representation, System Commissioning, Field Testing, and Special Inspections.

Please note, the items listed above are an overview of the proposal services and fees that we will provide. Please be advised that this proposal becomes null and void if not signed within 30 days (March 28, 2018). If the project is put on hold at any time for more than 60 days, additional fees (restart) will be required.

If this outline proposal is acceptable to you, please sign below and return to our office so we can schedule your work to begin upon receipt.

We thank you and your team for the opportunity to assist you with this great project.

Sincerely,
REG Architects, Inc.


Colin Price
Vice President

Accepted This ____ of _____, 2018

By: _____
Authorized Client Representative

cc: Rick Gonzalez, AIA, President/REG Architects, Inc.

enclosures: Exhibit A- REG Hourly Rate Sheet
Exhibit B- Drawings

MA/dh



Exhibit A

HOURLY RATE SHEET

SUBJECT: Hourly Rates for Professional Services as may be required
FROM: Rick Gonzalez, AIA, President, **REG Architects, Inc.**
DATE: 2018

A. HOURLY RATES:

Categories for professional services shall be as follows:

Principals

Project Managers/Architects

Interior Designer

Cadd Drafting

Administrative/Clerical

Hourly rates will be in accordance with City of Riviera Beach approved government rates per the current Continuing Services contract.

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300 Clematis Street, 3rd Floor, West Palm Beach, FL 33401

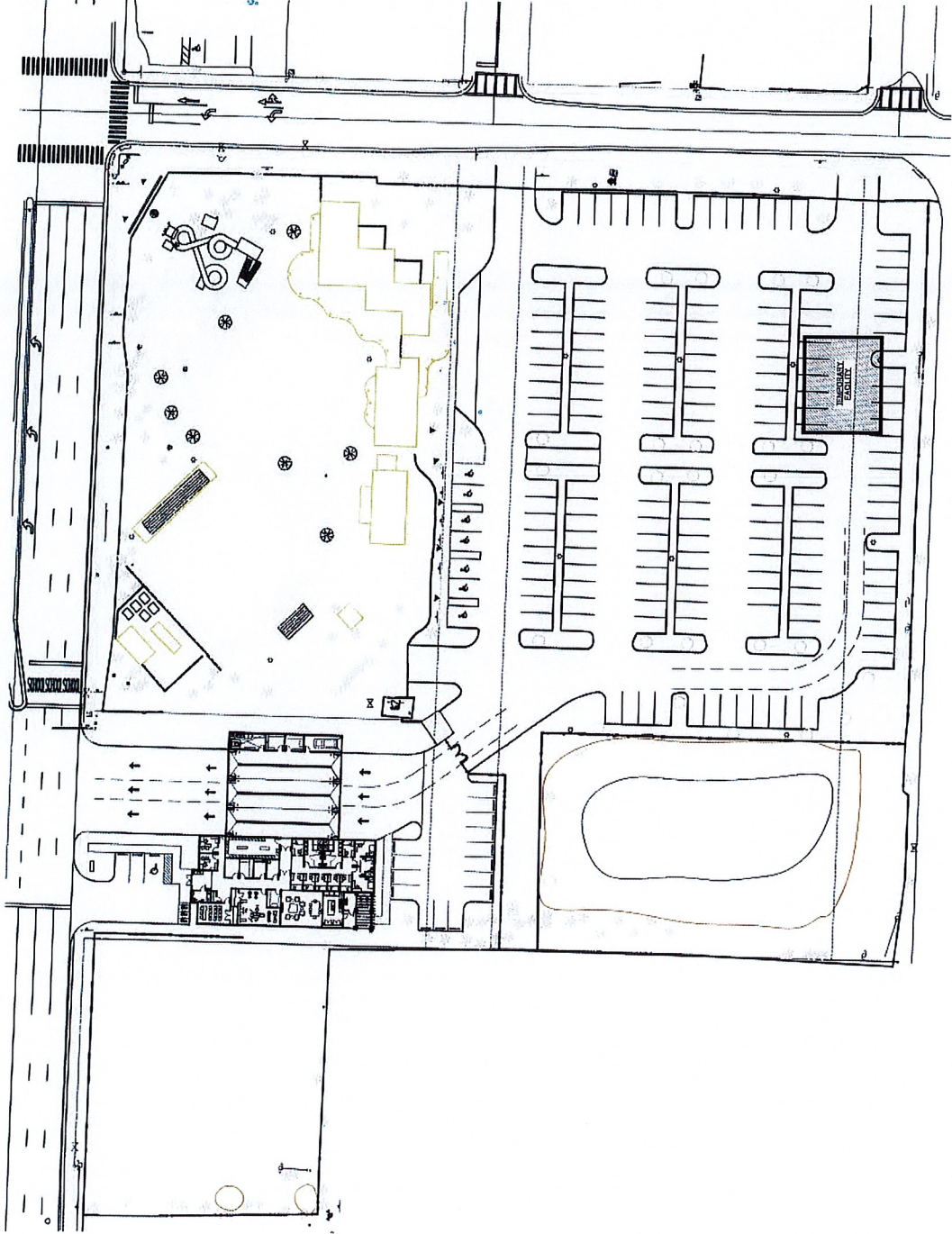
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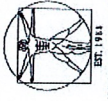
EST. 1988

EXHIBIT B



① SITE PLAN
1" = 30'-0"

REG
ARCHITECTS
INTERIORS
PLANNERS
INCORPORATED



REG
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Arla
Rick Gonzalez, AIA, AR-00017
President
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Florida 33480
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Fax: 561-659-2546
www.regmaac.com
CORPORATION NUMBER
A-00017

CITY OF
RIVIERA BEACH
FIRE STATION #2/08

1045 W. BLUE HERON BLVD.
RIVIERA BEACH, FL.



REVISIONS

NO.	DATE

DATE 11-16-07

SCALE 1/8"=1'-0"

DRAWN LP

CHECKED MAREG

REG. NO. 10081

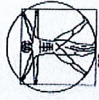
PROJECT 0707

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EXHIBIT A

A-0.01

REG
 ARCHITECTS
 PLANNERS
 INCORPORATED



EST. 1988
 RICK GONZALEZ, AIA
 PRESIDENT
 10000 W. PALM BEACH
 WEST PALM BEACH
 FLORIDA 33411
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 FAX. 561-439-2184
 WWW.REGARCHITECTS.COM

COMPANY PLAN NUMBER
 A-100017

CITY OF
 RIVIERA BEACH
 FIRE STATION #2 (08)

146 W. BLUE HERON BLVD.
 RIVIERA BEACH, FL.



REVISIONS	NO.
	1
	2
	3

DATE 11-16-2017
 SCALE AS NOTED
 DRAWN LP
 CHECKED MARGO
 REG. No. 17092

CONCEPTUAL RENDERING IS NOT A CONTRACT DOCUMENT. IT IS FOR ILLUSTRATIVE PURPOSES ONLY. THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE CITY OF RIVIERA BEACH AND THE FLORIDA DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (FDOT). THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (FDOT). THE CONTRACTOR SHALL BE RESPONSIBLE FOR OBTAINING ALL NECESSARY PERMITS AND APPROVALS FROM THE FLORIDA DEPARTMENT OF TRANSPORTATION AND HIGHWAYS (FDOT).

FIRST
 FLOOR PLAN

A-1.02



1 CONCEPTUAL RENDERING
 N.T.S.

