




Florida's Dynamic
Waterfront Community

RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

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MEMORANDUM

TO: Honorable Chair and Members, CRA Board of Commissioners
City of Riviera Beach, Florida

FROM:  Scott Evans
Interim Executive Director, CRA

COPY: J. Michael Haygood, CRA Attorney

DATE: January 24, 2018

SUBJECT: Resolution to Approve A Licensing Agreement between Willis Williams A Vendor
Food Truck Operator and The Community Redevelopment Agency.

REQUEST FOR BOARD ACTION

The CRA is requesting a resolution to approve A Licensing Agreement between Willis Williams, a vendor food truck operator to operate his food truck business at 1124 Broadway on the property previously known as Spanish Courts.

BACKGROUND

The Agency currently owns the property located at 1124 Broadway, known previously as Spanish Courts. The property laid vacant for several years before the structures were finally demolished in March of 2016. In February 2017, the CRA Board articulated to Staff at the Agency Board meeting that they would like to see the Spanish Courts property be made available to the vendor Willis Williams and his barbeque food truck. In June of 2017 a resolution was approved to transition the property into a temporary parking area, and the Board requested the Agency to identify a suitable location for resident Willis Williams to operate his mobile vending truck in a semi-permanent location within the property previously known as Spanish Courts, with access to water and electricity. This is subject to Mr. Williams receiving a certificate of use/ business tax receipt to locate in that location by the City of Riviera Beach, execution of a license agreement setting forth the terms and conditions of the use and other required Palm Beach County Health Department and State regulations The only impediment was that the City's current Code did not allow for a food truck to be located there;

SE: AL

CURRENT SITE STATUS

The site is currently in the permitting stages to install a defined temporary parking area to this property. We anticipate the property to be available to accept vendor operations by the end of March of 2018.

Amended Ordinance

The existing mobile vending ordinances have been amended to allow Willis Williams to operate his business.

- A. Mobile vending activities occur within approved areas specifically designated for mobile vending activities.
- B. The City and CRA are authorized to designate specific areas within the Marina District Upland Area for mobile vending activities.
- C. Mobile vendors are restricted to the following hours of operation
 - a. Monday to Thursday: 7:00 a.m. to 10:00 p.m.
 - b. Friday and Saturday: 7:00 a.m. to 11:30 p.m.
 - c. Sunday: 12:00 p.m. to 9:00 p.m.
- D. The mobile vendor must keep the immediate area surrounding the mobile vending unit clean and free from litter, garbage, rubble and debris.
- E. Sec. 10-266 was amended to allow connection to potable water and electricity.

Licensing Agreements Terms

These are the current terms of the drafted agreement between the RBCRA and Willis Williams;

- A. This will be a 1 year agreement with a month to month renewal thereafter,
- B. Both respective parties have the option to cancel the agreement with 60 days' notice.
- C. The lessee must have an up to date occupational license from the City of Rivera Beach.
- D. The lessee must comply with all Riviera Beach regulations (with respect to Ordinance Sec. 10-264-B which calls for the removal of the truck at the end of every day).
- E. The lessee must have all current and applicable State and Palm Beach County health department licenses.
- F. The monthly rent will be \$795.00.
- G. Utilities (water & electricity) will be billed at cost.
- H. The Licensee has requested 90 days reprieve before the first rental payment is due.
- I. The site will have a temporary power and water connection to be installed by the CRA and used by the food truck.
- J. The lessee will be responsible for removing trash (on a daily basis) from the garbage can directly adjacent to the truck.
- K. CRA will provide two "picnic tables in the park area" which the applicant will keep clean every day.
- L. Applicant will be responsible for opening and closing access gate on Broadway everyday if they wish that entrance to be open.

REQUESTING APPROVAL

The CRA staff is requesting a resolution to approve A Licensing Agreement between Willis Willams a Vendor Food Truck Operator and the CRA to operate his business at Marina Village.