

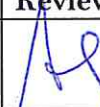
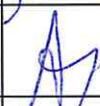
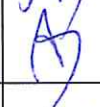
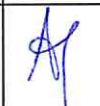


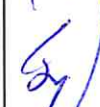
## Riviera Beach CRA Payment Authorization Checklist

Vendor Name: LANGTON ASSOCIATES


Control No.: 2017-15 Invoice No.: 027

Invoice Date: 12/26/17 Payment Amount: \$ 5,000.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	<u>NA</u>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

 Date: Jan 18, 2018  
Approving Authority

Payment approved by the Board of Commissioners by Motion No. 2017-15 or the Consent Agenda, at its meeting on 8-9-17.  
(If applicable)



**LANGTON**  
ASSOCIATES

grant writing, grant  
administration and  
intergovernmental  
relations

RECEIVED

DEC 26 2017

RIVIERA BEACH COMMUNITY  
REDEVELOPMENT AGENCY

December 26, 2017

Invoice #: 027

Riviera Beach CRA  
Scott Evans, Interim Executive Director  
2001 Broadway, Suite 300  
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to Riviera Beach CRA for  
December 2017.

Amount due: \$5,000.00

Please remit upon receipt to:

Langton Associates, Inc. (FID #: 59-2247694)  
4830 Atlantic Boulevard  
Jacksonville, Florida 32207

Thank you

Heather Pullen  
Office Manager

## Riviera Beach CRA Grant Writing Report

<b>Month: December 2017</b>	
Grants Awarded	<ul style="list-style-type: none"> <li>No grants awarded during this period</li> </ul>
Grant Opportunity Research	<ul style="list-style-type: none"> <li>Provided comprehensive summary documents related to grant opportunities in the areas of Arts, Culture &amp; Humanities and Housing; Preparing Infrastructure summary</li> <li>Spring opportunities to consider:               <ul style="list-style-type: none"> <li>Google for Non-Profits/Google Ad Grants (ongoing)</li> <li>Hazard Mitigation Grant Program – Irma (announcement imminent, suspected May deadline) – PBC Local Mitigation Strategy Committee participation necessary</li> <li>Wells Fargo Community Development Grants (August 31 deadline) – Need to arrange meeting with Kelly Kinsell in mid-January to discuss project (at his request)</li> <li>Florida Humanities Council Community Project Grants (January 19 and May 18 deadlines) – possible History Wall funding source</li> <li>The Home Depot Community Impact Grants (Opens February 1)</li> <li>Allegany Franciscan Ministries Tau Grants (February 8 deadline)</li> <li>ArtPlace National Creative Placemaking Fund (Possible February deadline)</li> <li>Wells Fargo Housing Foundation VeteranWINS (March 2 deadline)</li> <li>The Home Depot Foundation Veteran Housing Grants (March 16 deadline)</li> <li>Florida Inland Navigation District Waterway Assistance Program (Possible March deadline)</li> <li>NEA Challenge America (April 24 deadline) – Possible resubmit/rework of last year’s application</li> <li>Kresge Foundation (Ongoing) – Possible source for water</li> </ul> </li> </ul>



Langton  
CONSULTING



	<p>tower mural project, other project type opportunities to explore</p> <ul style="list-style-type: none"><li>○ Florida Boating Improvement Program (April 3 deadline)</li><li>○ HOPE VI Main Street Program (Possible April deadline, agency did not run a 2017 cycle)</li></ul>
Technical Assistance	<ul style="list-style-type: none"><li>• No technical assistance provided during this period</li></ul>
Communication with Staff	<ul style="list-style-type: none"><li>• Basic information with web links regarding various Spring opportunities sent via email for review and initial consideration</li></ul>
Grants in Progress	<ul style="list-style-type: none"><li>• No grants currently in progress. Call planned for first week in January to review Spring opportunities cited above (and others) in order to determine best plan of action</li></ul>
Grants submitted	<ul style="list-style-type: none"><li>• No grant submitted during this period</li></ul>