

RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AMENDING THE CITY'S JOB CLASSIFICATION LIST BY ADDING AND RECLASSIFYING CERTAIN POSITIONS WITHIN THE DEVELOPMENT SERVICES DEPARTMENT; AUTHORIZING THE DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES TO ALLOCATE FUNDING FOR SAID POSITIONS AND VEHICLES IN THE AMOUNT OF \$_____ FOR SAME; AUTHORIZING CITY STAFF TO ADVERTISE AND FILL VACANT POSITIONS; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, the City's Budget for fiscal year 2017-2018 renamed the Community Development Department as the Development Services Department; and

WHEREAS, along with the aforementioned renaming of the Department, the City's Code Enforcement Division was renamed as the Code Compliance Division and the administrative responsibility for Code Compliance was shifted from the City's Police Department to the Development Services Department; and

WHEREAS, the Development Services Department is now comprised of the three following divisions, the Building Division, the Code Compliance Division, and the Planning and Zoning Division; and

WHEREAS, natural efficiencies exist within these three Divisions due to various interrelated job functions, however, the current organization of City employees within the Department does not fully realize these efficiencies; (the current Development Services Department organizational chart is attached hereto as Exhibit 'A'); and

WHEREAS, the City Council, and City staff, is constantly striving to increase internal efficiencies, transparency, and a greater sense of community; and

WHEREAS, the City Council has instructed City staff to provide a strategy to increase the standards of living throughout the City while avoiding the possibility of privatization of any City Division or Department; and

WHEREAS, City staff has created an amended organizational chart for the Development Services Department, which will provide the opportunity for City staff to improve processes and procedures and to expeditiously accomplish community goals (attached hereto as Exhibit 'B'); and

WHEREAS, approving the new and amended positions identified within Exhibit 'B' will significantly strengthen the City's ability to improve and protect the health, safety and welfare of residents and community stakeholders; and

WHEREAS, the City Council desires to approve all elements and amendments provided within the proposed organization chart, attached hereto as Exhibit 'B'.

NOW, THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AS FOLLOWS:

SECTION 1. The City Council approves all elements provided within the Development Services Department organizational chart, attached hereto as Exhibit 'B'.

SECTION 2. The following positions, listed in order by pay grade, shall be added to the appropriate Job Classification List as identified below (additions have been underlined and deletions shown in ~~strikethrough~~ format) and City Council authorizes City staff to amend existing Job Classification Lists accordingly:

(1)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Unclassified Positions (Dept. Heads)	From: Director, Community Development	30	\$107,325.51 to \$160,986.88
Unclassified Positions (Dept. Heads)	<u>To: Director, Development Services</u>	30	\$107,325.51 to \$160,986.88

(2)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Unclassified Positions (Administrative)	From: Assistant Community Development Director	From: 23	From: \$78,114.56 to \$117,172.56
Unclassified Positions (Administrative)	<u>To: Assistant Director, Development Services</u>	<u>To: 25</u>	<u>To: \$86,460.77 to \$129,691.89</u>

(3)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Unclassified Positions (Administrative)	From: Building Official	From: 23	From: \$78,114.56 to \$117,172.56
Unclassified Positions (Administrative)	<u>To: Building Official</u>	<u>To: 24</u>	<u>To: \$82,287.67 to \$123,432.23</u>

(4)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Unclassified Positions (Administrative)	From: Assistant Building Official	From: 22	From: \$73,942.90 to \$110,914.36
Unclassified Positions (Administrative)	To: Assistant Building Official	To: 23	To: \$78,114.56 to \$117,172.56

(5)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Addition	(New Position)	N/A	N/A
Unclassified Positions (Administrative)	<u>Development Services Engineer</u>	<u>22</u>	<u>\$73,942.90</u> to <u>\$110,914.36</u>

(6)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Addition	(New Position)	N/A	N/A
Classified Full-Time Positions (General)	<u>Building Inspector II</u>	<u>18</u>	<u>\$53,773.62</u> to <u>\$83,348.04</u>

(7)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Addition	(New Position)	N/A	N/A
Classified Full-Time Positions (General)	<u>Planner</u>	<u>17</u>	<u>\$51,848.95</u> to <u>\$80,365.24</u>

(8)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Addition	(New Position)	N/A	N/A
Classified Full-Time Positions (General)	<u>Development Services Coordinator</u>	<u>14</u>	<u>\$46,074.95</u> to <u>\$71,416.83</u>

(9)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Addition	(New Position)	N/A	N/A
Classified Full-Time Positions (General)	<u>Code Compliance Officer II</u>	<u>13</u>	<u>\$44,150.29</u> to <u>\$68,432.60</u>

(10)

Job Classification List	Job Title	Grade	Salary Range (Minimum/Maximum)
Addition	(New Position)	N/A	N/A
Classified Full-Time Positions (General)	<u>Community Inspector</u>	<u>8</u>	<u>\$34,526.98</u> to <u>\$53,517.16</u>

SECTION 3. The City Council authorizes the Director of Finance and Administrative Services to allocate funding in the amount of \$_____ and purchase vehicles for same.

SECTION 4. This Resolution shall take effect immediately upon approval.

PASSED and APPROVED this _____ day of _____, 2018.

APPROVED:

THOMAS A. MASTERS
MAYOR

KASHAMBA MILLER-ANDERSON
CHAIRPERSON

ATTEST:

CLAUDENE L. ANTHONY
CERTIFIED MUNICIPAL CLERK
CITY CLERK

TONYA DAVIS JOHNSON
CHAIR PRO TEM

LYNNE L. HUBBARD
COUNCILPERSON

DAWN S. PARDO
COUNCILPERSON

TERENCE D. DAVIS
COUNCILPERSON

MOTIONED BY: _____

SECONDED BY: _____

K. MILLER-ANDERSON _____

T. DAVIS JOHNSON _____

L. HUBBARD _____

D. PARDO _____

T. DAVIS _____

REVIEWED AS TO LEGAL SUFFICIENCY

ANDREW DEGRAFFENREIDT
CITY ATTORNEY

DATE: _____