








Riviera Beach CRA Payment Authorization Checklist

Vendor Name: **LANGTON ASSOCIATES** _____

Control No.: **RES # 2017-15** _____ Invoice No.: **026** _____

Invoice Date: **November 24, 2017** _ Payment Amount: **\$5,000.00** _____

Project Supervisor/Responsible Official: **ANNETTA JENKINS**

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: 12-7/2017

Payment approved by the Board of Commissioners by:

Motion No. **#2017-15** or the Consent Agenda, at its meeting on **AUGUST 9, 2017**. (If applicable)



LANGTON
ASSOCIATES

grant writing, grant
administration and
intergovernmental
relations

November 24, 2017

Invoice #: 026

Riviera Beach CRA
Scott Evans, Interim Executive Director
2001 Broadway, Suite 300
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to Riviera Beach CRA for
November 2017.

Amount due: \$5,000.00

Please remit upon receipt to:

Langton Associates, Inc. (FID #: 59-2247694)
4830 Atlantic Boulevard
Jacksonville, Florida 32207

Thank you

Heather Pullen
Office Manager

RECEIVED

NOV 27 2017

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY

Riviera Beach CRA Grant Writing Report

Month: November 2017	
Grants Awarded	<ul style="list-style-type: none"> No grants awarded during this period
Grant Opportunity Research	<ul style="list-style-type: none"> Initial communication regarding Ygrene Works qualification – awaiting clarification and further guidance regarding City’s prior status
Technical Assistance	<ul style="list-style-type: none"> Assisted with Coastal Partnership Initiative applicant clarification and resubmission to include City partnership
Communication with Staff	<ul style="list-style-type: none"> Phone and e-mail communication related to various upcoming grant opportunities Communication with City of Riviera Beach legal staff regarding the expansion of Langton Consulting services to the City.
Grants in Progress	<ul style="list-style-type: none">
Grants submitted	<ul style="list-style-type: none"> Local Foods, Local Places through Environmental Protection Agency’s Smart Growth Initiative (Technical Assistance Award only, no funding) – October 25 Coastal Partnerships Initiative through Florida Department of Environmental Protection – \$15,000 - October 31