November 14, 2017
Revision 2 November 16, 2017

Mr. Scott Evans
Interim Executive Director
Riviera Beach Community Redevelopment Agency
2001 Broadway, Suite 300
Riviera Beach, Fl 33404

Re: Fee Proposal for Professional Design Services for the Removal of the Marina Village Seawall

Song + Associates, Inc. is pleased to provide this Professional Services Fee Proposal for the removal of the existing seawall. Refer to Attachment 1, this document for a graphic representation of the areas of seawall to be removed. The seawall is located at the Marina Village (MV), 190 E. 13th Street, Riviera Beach, FL 33404.

A. SCOPE OF WORK

The following scope of work is based on our understanding of the information provided to us by the Riviera Beach Community Redevelopment Agency (RB CRA) at a meeting held on Thursday, November 2, 2017 at the RB CRA Office.

Song + Associates will provide:

1. Plans and specifications to:
    a. To demolish approximately 500'-0" x 3'-0" seawall. Refer to Attachment 1.
    b. Design and Construction Documents for the stainless steel or aluminum guard rails, and hand rails if required by FBC, that will replace the CMU seawalls that will be removed.
    c. Phasing Plans
    d. Life Safety as required by the Florida Building Code.
2. Services for Bidding, Permitting and Construction Administration.
3. Qualifications
    a. During Construction Administration site visits are limited to two (2). Additional Services will be requested if more than two (2) visits are required.

The Structural Engineering scope would be to:

1. Determine once the seawall is removed, do the columns that remain require any reinforcing? If reinforcing is required, the structural engineer will provide the design and construction documents for the additional structural system.
2. Provide any structural engineering for the guard rails and any other components requiring structural engineering resulting for either demolition or new construction.
3. Include two visits to the site for Construction Administration.

B. SERVICES EXCLUDED

1. Hazardous Material Remediation/Testing/Abatement including Lead and Asbestos.

Song + Associates, Inc.
Architecture • Planning • Interior Design
AA003165 / IB0001095

1545 Centrepark Drive North
West Palm Beach, Florida 33401
T: 561.655.2423 F: 561.655.1482

American Institute of Architects / NCARB

2. As-Built surveying and verification of existing conditions.
3. Landscaping, Civil, Structural, Mechanical and Plumbing Engineering.

C. TIME OF SERVICES

Song and Associates, Inc. will begin work immediately after receipt of Authorization to Proceed.

D. PROFESSIONAL FEES

Song + Associates, Inc. will provide professional services for a fixed fee amount of:

Architectural	
Seven Thousand Two Hundred Dollars and No Cents	($7,200.00)
Structural	
Two Thousand Five Hundred Dollars and No Cents	($2,500.00)
Refer to Attachment 2, AMS Proposal.	
Total	
Eight Thousand Five Hundred Dollars and No Cents	($9,700.00)

E. REIMBURSABLES ALLOWANCE

The Architect shall be paid for all normal reimbursable expenses such as, but not limited to, printing, reproductions, postage, mileage, special delivery, as an addition to the basic compensation at the actual amount with an estimated total not to exceed $300.00.

F. OWNER RESPONSIBILITIES

The RB CRA shall provide PDF and electronic format (AutoCAD) drawings of listed campus to Song + Associates, Inc. for generation of the drawing contract documents. Electronic drawings shall consist of surveys, site plans, building plans, elevations, building and wall sections.

G. DELIVERABLES

Song + Associates, Inc. will provide 24x36 drawings suitable for obtaining a building permit for the above listed scope of work.

Acceptance of this Proposal may be indicated by the signature of a duly authorized official of the Riviera Beach Community Redevelopment Agency in the space provided below. The return of a signed copy of this Proposal to our office together with the appropriate Purchase Order will serve as an agreement between the parties and as a Notice to Proceed.

We appreciate this opportunity and look forward to your consideration of this proposal.

Regards,

Mark Clary
Sr. Project Manager

cc: Young Song, S+A
Jill Lanigan, S+A
Jo Ann Brent, S+A

Riviera Beach Community Redevelopment Agency

Accepted By:_____ Title:_____

Print Name:_____ Date:_____