RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

Florida's Dynamic Waterfront Community

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MEMORANDUM

TO: Honorable Chair and Members, CRA Board of Commissioners
City of Riviera Beach, Florida

FROM: Scott Evans, Interim Executive Director, Riviera Beach CRA

DATE: November 29, 2017

SUBJECT: Request for a Resolution Approving Work Orders 2017-01 and 2017-02 to 1) Provide Construction Administration Services to Complete the Marina Fuel & Office Structure and to 2) Provide Bid Documents to Remove Sections of Wall Along the Marina Promenade.

REQUEST FOR BOARD ACTION

The Agency is asking the Board of Commissioners to approve a Resolution for Work Orders 2017-01 and 2017-02 to 1) provide construction administration services to complete the Marina fuel & office structure and to 2) provide bid documents to remove sections of wall along the Marina Promenade. The two Work Orders will amend the existing contract with Song + Associates for the Marina District Project, providing a maximum of $44,500 plus up to a 9% contingency for the two Work Orders.

BACKGROUND

In furtherance of the Marina District Master Planning process and subsequent redevelopment, the Riviera Beach Community Redevelopment Agency Board of Commission approved Resolution 2012-49, authorizing the Agency to negotiate a contract with "Song + Associates," as the top ranked firm for RFQ 369-12 and continue this process until an agreement is finalized. Additionally, on February 27, 2013, the Commission reviewed and approved the Concept Master Development Plan as provided by Viking Developers in accordance with the adopted Noticed Elements Agreement. A Contract and Scope of Services was executed as approved by Resolution No. 2013-17 to provide architectural and engineering services for the Marina South District Redevelopment Project: providing complete design services for Phase One of the Project for the negotiated fee of $1,373,836, plus a 10% contingency. This will be the fifth amendment.

PROPOSED PROJECTS

Project 1. This project includes site work and construction of Over the Water Riviera Marina Fuel Office (MFO), which is a 940 Square Foot one story building planned for the recently completed Marina Docks Project, located at the Marina Village, 200 E. 13th Street, Riviera Beach, FL 33404. The MFO shall consist of retail, storage, a restroom, and a janitorial closet. This project

is located in the Marina CITY South Redevelopment (MDS) currently under construction. The Marina CITY South Redevelopment (MDS) is bounded by Avenue E on the west, the Intracoastal Waterway and Peanut Island on the east, 11th Street on the south and 16th Street on the north. The Marina Fuel Office is to be constructed on the southwest corner of Pier D of the new Marina on an existing fixed concrete platform, surrounded by floating docks. In addition, in accordance with the September 26, 2016 Dept. of the Army letter, the Permit No: SAJ-1993-02265 (SP-AAZ) should be available at he construction site and the U.S. Army Corps of Engineers (USACE) must be notified of the following: (1) The date of commencement of the work, (2) The dates of work suspensions and resumption of work, if suspended over a week, and (3) The date of final completion. See Exhibit A, City of Riviera Beach Purchasing Department Memo Requesting the Contract Administrator Work Order with Song + Associates for Construction of Over the Water Marina Fuel Office Building and Exhibit B, Marina Operations Fuel Office Proposal.

Project 2. The Marina Project was completed in June 2016. As part of this significant infrastructure and redevelopment project, a seawall was constructed pursuant to the latest proposed Federal Emergency Management Agency (FEMA) guidelines. The seawall is located at the Marina Village, 190 E. 13th Street, Riviera Beach, FL 33404. The seawall is protective as well as decorative and is continuous along the Marina docks. The plan is to uncover views of the waterfront as much as possible, while maintaining the structural integrity and decorative columns of the original seawall. The project will include demolishing approximately 500 - 600 feet of seawall. Additionally, stainless steel or aluminum guard rails and hand rails as required by FBC, will replace the CMU seawalls that will be removed. This resolution approves the Professional Services Fee Proposal and Work Order to provide the plans and specifications to do so. Included will also be services for bidding, permitting and construction administration. The Scope of Work also includes the structural engineering scope which would be to:

a) Determine once the seawall is removed, do the columns that remain require any reinforcing. If reinforcing is required, the structural engineer will provide the design and construction documents for the additional structural system.
b) Provide any structural engineering for the guard rails and any other components requiring structural engineering resulting from either demolition or new construction.

The scope includes two (2) site visits for the required architectural and for the engineering services. This work order is effective immediately after receipt of the Authorization to Proceed. See Exhibit C.

RECOMMENDATION

Staff recommends approval of a Resolution for Work Orders 2017-01 and 2017-02 to 1) provide construction administration services to complete the Marina fuel & office structure and to 2) provide bid documents to remove sections of wall along the Marina Promenade. The two Work Orders will amend the existing contract with Song + Associates for the Marina District Project, providing a maximum of $44,500 plus up to a 9% contingency for the two Work Orders.

EXHIBIT A

CITY OF RIVIERA BEACH
PURCHASING DEPARTMENT
2051 MLK BLVD, SUITE 310
RIVIERA BEACH, FLORIDA 33404

561-845-4180 (PHONE); 561-842-5105 (FAX)

TO: SCOTT EVANS, INTERIM EXECUTIVE DIRECTOR OF THE CRA

THROUGH: RICKEY LITTLE, INTERIM PROCUREMENT DIRECTOR

FROM: RANDY WOOD, CONTRACT ADMINISTRATOR

DATE: November 8, 2017

SUBJECT: REQUEST FOR CONTRACT ADMINSTRATOR WORK ORDER WITH SONG & ASSOCIATES ON FOR CONSTRUCTION OF OVER THE WATER MARINA FUEL OFFICE BUILDING

Resolution 129-17 for Award of Construction of Marina Fuel Office Building Contract CM-849-17-1 to West Construction in the amount of $852,255.00 was approved at the 11/01/17 City Council Meeting. Song & Associates provided the technical specifications for the proposed project, contained and described in the Project # 14006 Drawings & Specifications.

A Work Order with Song & Associates for a Contract Administrator is requested by Terrence Bailey, Acting Director of Public Works, for construction oversight services of the **construction of an over the water Marina Fuel Office Building** on an existing fixed concrete platform, surrounded by floating docks, at the City's Marina, located at 200 East 13th Street, Riviera Beach FL 33404, and managed by Seven Kings Holdings, LLC

This contract is for site work and construction of Over the Water Riviera Marina Fuel Office (MFO), which is a 940 Square Foot one story building planned for the recently completed Marina Docks project. The MFO shall consist of retail, storage, a restroom and Janitors closet. This project is located in the Marina CITY South Redevelopment (MDS) Project currently under construction. The Marina CITY South Redevelopment (MDS) is bounded by Ave E on the west, the Intracoastal Waterway and Peanut Island on the east, 11th Street on the south and 16th Street on the north ("Site hereafter). The Marina Fuel Office is to be constructed on the southwest corner of Pier D of the new Marina on an existing fixed concrete platform, surrounded by floating docks. In accordance with the September 26, 2016 Dept. of the Army letter the Permit No: SAJ-1993-02265 (SP-AAZ) should be available at the construction site and the U.S. Army Corps of Engineers must be notified of the following: (1) The date of commencement of the work (2) The dates of work suspensions and resumptions of work, if suspended over a week, and (3) The date of final completion.

The West Construction contract will incorporate all construction, and post-construction work requirements of the Project, until the Marina Fuel Office Building has been inspected and accepted by the City. The Contract stipulates that West Construction must be able and willing to work with all the City's consultants and contractors on this Project.

Cc: TERRENCE BAILEY, ACTING DIRECTOR OF PUBLIC WORKS
RANDY SHERMAN, DIRECTOR OF FINANCE AND ADMINISTRATIVE SERVICES
JEFF GAGNON, ASSISTANT DIRECTOR, COMMUNITY DEVELOPMENT
KEN BLAIR, SEVEN KINGS HOLDINGS, INC. DBA LOGGERHEAD
JOHN SPRAGUE, SPRAGUE CONSULTING