









Riviera Beach CDC Payment Authorization Checklist

Vendor Name: FLORIDA FISHING ACADEMY

Control No.: Res 2016-19 Invoice No.: 1025

Invoice Date: 10/25/17 Payment Amount: \$ 2,500.00

Project Supervisor/Responsible Official: ANNETTA JENKINS

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

 Date: 11/21/2017
Approving Authority

☐ Payment approved by the Board of Commissioners by Motion No. 2016-19 or the Consent Agenda, at its meeting on 10-26-16.
(If applicable)



INVOICE

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Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 1025
Date: October 25, 2017

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:
Re: Au September 30th to October 25th

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: September 30th to October 25th	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy
Thank you for your business!



ATTN: Annetta Jenkins
Riviera Beach CRA
2001 Broadway STE 300
Riviera Beach FL, 33404

Re: September 30th 29th to October 25th

	Annual Target	Current Month	November 2016 To Date
Community Events	2	0	2
Riviera Residents-Single Sessions	550	43	1066
Riviera Residents-Camp	140	0	144
Non-Residents-Single Sessions	0	0	1214
Non-Residents-Camp	0	0	0
Classes	55	2	70
Weeks of Camp	7	0	9
Volunteer Hours	0	6	252

Highlights

Monday 10/16/17

Students from Inlet Gove Community High School went fishing on the boat. Many of the students were from the former Riviera Beach Maritime Academy.

Tuesday 10/17/17

Culinary students from Inlet Gove Community High School went fishing on the boat. Students harvested their own food for a fish fry on Friday

Challenges

We were unable to schedule additional sites due to Hurricane Irma.

Volunteer News

We had two students that took on leadership roles during their field trip on Monday. These students assisted in docking and helping less experienced students. Since these students demonstrated leadership qualities, they were invited to come back Tuesday to mentor their peers.

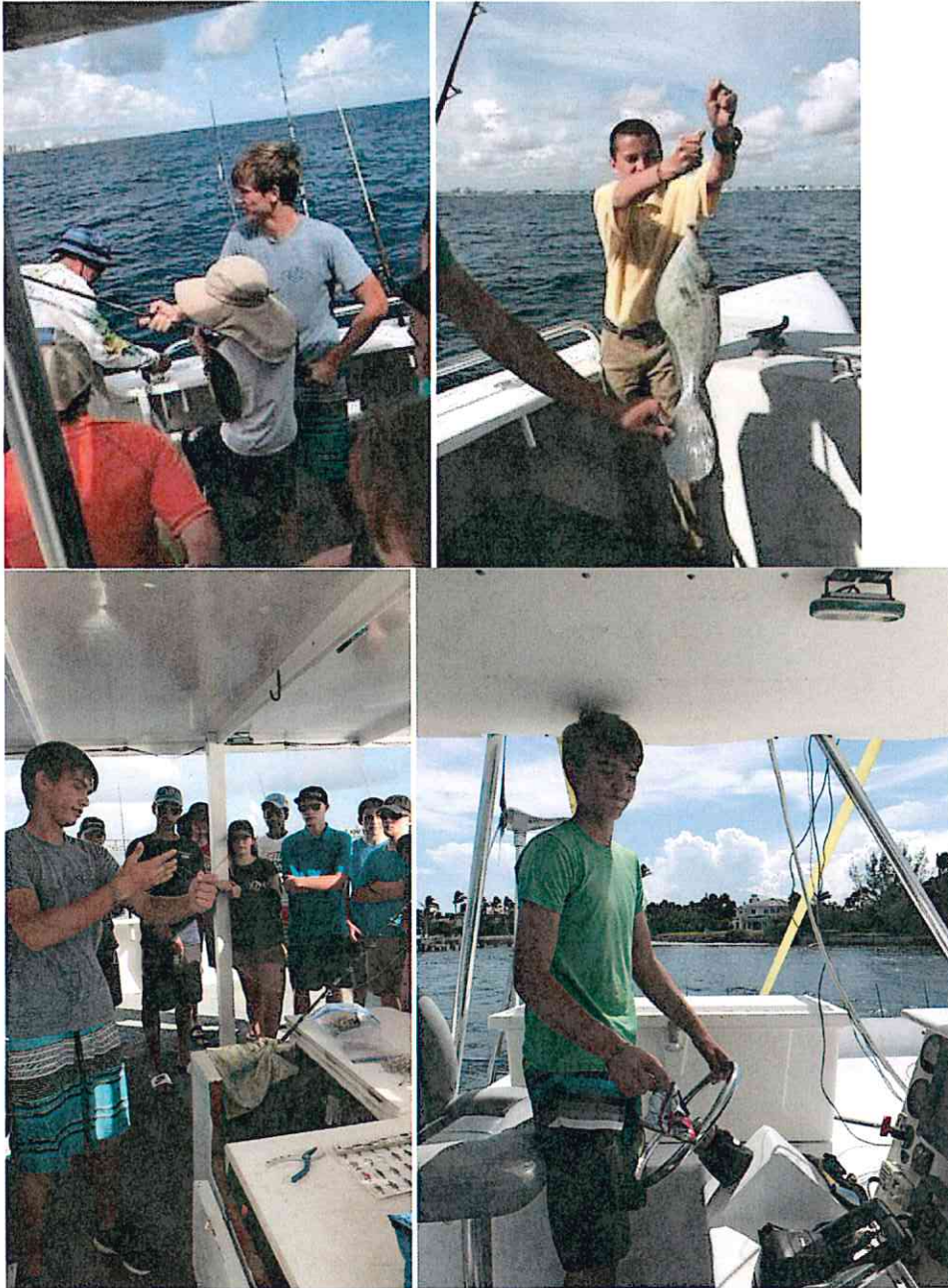
Community Partners

Inlet Grove Community High School

Compliance

Nothing New.

Innovation and News





Thank you,
Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227