

**CITY OF RIVIERA BEACH CITY COUNCIL  
AGENDA ITEM SUMMARY**

**Meeting Date:** 5/17/2017

**Agenda Category:** CONSENT RESOLUTION

**Subject:** A resolution requesting \$300,000 be transferred from the General Fund CRA Operating Subsidy account to the Summer Youth Employment and Job Training Program.

**Recommendation/Motion:** Approve Resolution

|                         |                   |                              |
|-------------------------|-------------------|------------------------------|
| <b>Originating Dept</b> | FINANCE           | <b>Costs</b>                 |
| <b>User Dept.</b>       | YOUTH EMPOWERMENT | <b>Funding Source</b>        |
| <b>Advertised</b>       | No                | <b>Budget Account Number</b> |
| <b>Date</b>             |                   |                              |
| <b>Paper</b>            |                   |                              |
| <b>Affected Parties</b> | Not Required      |                              |

**Background/Summary:**

The City Council has conceptually agreed to fund the Riviera Beach Summer Youth Employment and Job Training Program which will train 30 Riviera Beach Youth ages 14 to 15 and hire 55 teen and young adult workers ages 16 to 21 for eight weeks. Funds were not appropriated in the FY17 budget for this program and staff is recommending that \$300,000 be transferred from the "CRA Operating Subsidy" account in the General Fund.

**Fiscal Years**  
**Capital Expenditures**  
**Operating Costs**  
**External Revenues**  
**Program Income (city)**  
**In-kind Match (city)**  
**Net Fiscal Impact**  
**NO. Additional FTE Positions**  
**(cumulative)**

### III. Review Comments

A. Finance Department Comments:

B. Purchasing/Intergovernmental Relations/Grants Comments:

C. Department Director Review:

Contract Start Date  
 Contract End Date  
 Renewal Start Date  
 Renewal End Date  
 Number of 12 month terms this renewal  
 Dollar Amount  
 Contractor Company Name  
 Contractor Contact  
 Contractor Address  
 Contractor Phone Number  
 Contractor Email

Type of Contract

Describe

ATTACHMENTS:

| File Name   | Description                 | Upload Date | Type       |
|---|-----------------------------|-------------|------------|
| <u>Summer Job Training Program Fund Transfer2.docx</u>                | Resolution for SYEP Program | 5/5/2017    | Cover Memo |
| <u>Copy of 2017 Riviera Beach Summer Youth Employment Program.xls</u> | SYEP BUDGET                 | 5/5/2017    | Cover Memo |

REVIEWERS:

| Department   | Reviewer               | Action   | Date                |
|--------------|------------------------|----------|---------------------|
| Finance      | sherman, randy         | Approved | 5/5/2017 - 5:43 PM  |
| Purchasing   | Mealy, Dean            | Approved | 5/8/2017 - 5:03 PM  |
| Finance      | sherman, randy         | Approved | 5/8/2017 - 5:29 PM  |
| Attorney     | Degraffenreidt, Andrew | Approved | 5/9/2017 - 12:39 PM |
| City Clerk   | Burgess, Jackie        | Approved | 5/9/2017 - 2:44 PM  |
| City Manager | Evans, Jonathan        | Approved | 5/10/2017 - 6:39 PM |

RESOLUTION NO. \_\_\_\_\_

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, APPROVING A TRANSFER OF \$300,000 FROM THE GENERAL FUND CRA OPERATING SUBSIDY ACCOUNT TO THE SUMMER YOUTH EMPLOYMENT (SYEP) AND JOB TRAINING PROGRAM FOR QUALIFYING RIVIERA BEACH YOUTH TO THE YOUTH EMPOWERMENT ACCOUNT IN THE GENERAL FUND FOR SAME; AND PROVIDING FOR AN EFFECTIVE DATE.

WHEREAS, on May 3, 2017 City Council conceptually approved the Summer Youth Employment (SYEP) and Job Training Program for qualifying Riviera Beach Youth in an amount not to exceed \$300,000; and

WHEREAS, the program will be ran by the Youth Empowerment Director; and

WHEREAS, the funding for this program was not budgeted in the FY17 budget and staff is recommending that funds be transferred from the expenditure line item titled "CRA Operating Subsidy" to the Youth Empowerment budget in the General Fund for Administration of the Summer Youth Employment and Job Training Program; and

NOW THEREFORE, BE IT RESOLVED BY THE CITY COUNCIL, CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

**SECTION 1:** That the City Council authorizes the transfer in the amount of \$300,000 from the General Fund's Loan to CRA account to the General Fund Youth Empowerment account for the Summer Youth Employment and Job Training Program for qualifying Riviera Beach Youth as follows:

|       | <u>Department</u>      | <u>Account Name</u>   | <u>Account Number</u> | <u>Amount</u>   |
|-------|------------------------|-----------------------|-----------------------|-----------------|
| From: | General Administration | CRA Operating Subsidy | 001-0203-519-0-8101   | (\$300,000)     |
| To:   | Executive              | SYEP Salaries         | 001-0202-569-1-1201   | \$164,475       |
|       | Executive              | Contract Services     | 001-0202-569-1-3101   | 85,625          |
|       | Executive              | Operating Supplies    | 001-0202-569-1-5201   | 23,900          |
|       | Executive              | Travel                | 001-0202-569-1-4001   | 16,000          |
|       | Executive              | Special Events        | 001-0202-569-1-5237   | 10,000          |
|       |                        | TOTAL                 |                       | <hr/> \$300,000 |

RESOLUTION NO. \_\_\_\_\_  
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APPROVED:

\_\_\_\_\_  
THOMAS A. MASTERS  
MAYOR

\_\_\_\_\_  
KASHAMBA MILLER-ANDERSON  
CHAIRPERSON

ATTEST:

\_\_\_\_\_  
CLAUDENE L. ANTHONY  
CERTIFIED MUNICIPAL CLERK  
CITY CLERK

\_\_\_\_\_  
TONYA DAVIS JOHNSON  
CHAIR PRO TEM

\_\_\_\_\_  
LYNNE L. HUBBARD  
COUNCILPERSON

\_\_\_\_\_  
DAWN S. PARDO  
COUNCILPERSON

\_\_\_\_\_  
TERENCE D. DAVIS  
COUNCILPERSON

MOTIONED BY: \_\_\_\_\_

SECONDED BY: \_\_\_\_\_

L. HUBBARD \_\_\_\_\_

K. MILLER-ANDERSON \_\_\_\_\_

T. DAVIS JOHNSON \_\_\_\_\_

D. PARDO \_\_\_\_\_

T. DAVIS \_\_\_\_\_

REVIEWED AS TO LEGAL SUFFICIENCY

DATE: \_\_\_\_\_

| <b>Riviera Beach Youth Summer Leadership &amp; Job Program</b>                    |                      |  |
|---|----------------------|--|
| Income  | Amount               |  |
| City of Riviera Beach   | \$235,785            |  |
| Expenses  | Amount               |  |
| <b>Personnel/Salaries</b>   |                      |  |
| Program Coordinator   | \$20,000.00          |  |
| 2 Job Coaches X \$30.00/hr X 20 Hours Per week                                    | \$9,600.00           |  |
| 30 Educational Youth Stipends (Ages 14 & 15) X \$600.00                           | \$18,000.00          |  |
| 55 Teen & Young Adult Workers (Ages 16 - 21) \$8.50 X 25/hrs/wk                   | \$93,500.00          |  |
| Federal Employee Tax, Unemployment Tax 25% of total teens & young adults salaries | \$23,375.00          |  |
|   |                      |  |
| <b>SUBTOTAL, PERSONNEL</b>  | <b>\$ 164,475.00</b> |  |
| Benefits ( % of personnel)  | \$ -                 |  |
| <b>SUBTOTAL, PERSONNEL</b>  | <b>\$ 164,475.00</b> |  |
| <b>ADDITIONAL EXPENSES</b>  |                      |  |
| <b>(Itemize all expenses)</b>   |                      |  |
| Orientation, Training Material, & Certificates 85 Participants X \$25.00          | \$ 3,500.00          |  |
| Drug Testing 55 X \$55.00   | \$3,025.00           |  |
| Daily Lunch for Program Participants \$7 X 30 students X 8 wks                    | \$8,400.00           |  |
| Contract services i.e. classrooms instructors, etc.                               | \$61,165.00          |  |
| Marketing & Binding & Copying   | \$3,500.00           |  |
| Program Supplies (Shirts, pens, pencils, calculators, & in-house badges)          | \$8,500.00           |  |
| Transportation  | \$7,500.00           |  |
| Field Trips (Educational & Recreational)  | \$8,500.00           |  |
| End of the Year Celebration   | \$10,000.00          |  |
| Program Administration 10% of \$220,850 Budget                                    | \$21,435             |  |
|   |                      |  |
|   |                      |  |
|   |                      |  |
|   |                      |  |
|   |                      |  |
|   |                      |  |
|   | \$ -                 |  |
| <b>SUBTOTAL (ADDITIONAL EXPENSES)</b>   | <b>\$ 135,525.00</b> |  |
| <b>GRAND TOTAL</b>  | <b>\$ 300,000.00</b> |  |
|   |                      |  |
|   |                      |  |