TO: **HONORABLE MAYOR & CITY COUNCIL**

FROM: **CLAUDENE L. ANTHONY, CMC, CITY CLERK**

DATE: **OCTOBER 23, 2017**

RE: **SPECIAL ELECTION(S)**

The purpose of this correspondence is to bring attention to Section 5 of the Palm Beach County Supervisor of Elections Service Agreement regarding the above mentioned.

> "In the event of a Special Election, the municipality shall enter into a separate contract and **receive the approval of the Supervisor of Elections** for the actual election date at least 90 days prior to a Special Election. The expense of any Special Election shall include all actual costs incurred by the Supervisor of Elections, including hourly and salaried staff costs and other related election expenses as documented."

As the board considers the date for a Special Election to address Charter amendments, the following should be considered:

1) The SOE has the right to deny a request for a Special Election.

2) There will be a primary race in August 2018 and General Election in November 2018 which includes early voting.

3) At the February 23, 2017 Palm Beach County Municipal Clerks Association Meeting, the SOE made comments regarding the position she was placed in during the city's 2016 Election Cycle and concluded with stating that she would not be placed in that position again.

Enlight of this information, I would recommend that Charter related questions be placed on the August 2018 ballot. I believe this to most cost effective manner as the city would share in the cost and not bear all election related expenditures.

If additional information is needed, please advise.