Riviera Beach
Payment Authorization Checklist

Vendor Name: Florida Fishing Academy

Control No.: 2016-19 **Invoice No.:** 0927

Invoice Date: 9/27/2017 **Payment Amount: $** 2,500

Project Supervisor/Responsible Official: Annetta Jenkins

	Reviewed/Approved by
☒ Project "scope of work and deliverables" reviewed?	AJ
☒ Payment support documentation appropriate based on work scope?	AJ
☒ Deliverables due with this invoice have been received?	AJ
☐ If final payment, have all deliverables been received?	
☒ Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	AJ
☒ Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	AJ
☒ The nature of work being performed is within the scope of the CDC plan.	AJ
☒ Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	AJ

The invoice and supporting documentation have been reviewed and it is approved for payment.

_____ **Date:** 10-17-2017

☒ Payment approved by the Board of Commissioners by:

Motion No. 2016-19

or the Consent Agenda, at its meeting on 10-26-16. (If applicable)

extended 10-6-17 to 9-29-17

INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 0927
Date: September 27, 2017

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:
Re: **August 27 to September 29**

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: **August 27 to September 29**	$2,500
		$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!



ATTN: Annetta Jenkins
Riviera Beach CRA
2001 Broadway STE 300
Riviera Beach FL, 33404

Re: August 27 to September 29

	Annual Target	Current Month	November 2016 To Date
Community Events	2	0	2
Riviera Residents-Single Sessions	550	0	1023
Riviera Residents-Camp	140	0	144
Non-Residents-Single Sessions	0	0	1214
Non-Residents-Camp	0	0	0
Classes	55	0	68
Weeks of Camp	7	0	9
Volunteer Hours	0	0	246

Highlights
No activity to report this month

Challenges
Hurricane IRMA and school starting

Volunteer News

Community Partners

Compliance

Innovation and News

Thank you,

Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227