RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

Florida's Dynamic Waterfront Community

2001 BROADWAY, SUITE 300
RIVIERA BEACH, FL 33404
PHONE: 561-844-3408
FAX: 561-881-8043
Website: www.rbcra.com

MEMORANDUM

TO: Honorable Chair and Members, CRA Board of Commissioners

FROM: Scott Evans, Interim Executive Director, Riviera Beach CRA

DATE: October 18, 2017

SUBJECT: Second Modification to the Professional Services Agreement between the Agency and Advantage Reporting Company, Inc., DBA Florida Court Reporting

---

Request for Board Action

The Agency is requesting the Board of Commissioners to approve the Second Modification for a two-year renewal of the Continuing Service Agreement between the Agency and Advantage Reporting Company, Inc., DBA Florida Court Reporting, which provides services such as transcription of the CRA public meetings. The Original contract was executed on October 31, 2014 for three years, with the option to extend for a one two-year contract which would end on October 31, 2019. We are currently approaching the end of year three of the Agreement.

Recommendation

Staff recommends approval of the second modification of a one two-year renewal of the continuing service Agreement between the Agency and Advantage Reporting Company, Inc., DBA Florida Court Reporting, which is contracted to provide transcription of the CRA public meetings. This one two-year renewal would extend the agreement to October 31, 2019.