RESOLUTION NO. _____

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, AUTHORIZING THE CITY CLERK TO NOTICE AND PREPARE FOR THE MUNICIPAL ELECTION TO BE HELD TUESDAY, MARCH 13, 2018 AND RUN-OFF ELECTION TO BE HELD MARCH 27, 2018, IF NECESSARY; SAID ELECTION(S) SHALL BE HELD WITHIN THE MUNICIPAL BOUNDARIES OF THE CITY BETWEEN THE HOURS OF 7:00 AM UNTIL 7:00 PM TO ELECT REPRESENTATIVES FOR CITY COUNCIL DISTRICT 2 AND CITY COUNCIL DISTRICT 4 RESPECTIVELY; FURTHER AUTHORIZING THE CITY CLERK TO DESIGNATE VOTING LOCATIONS; APPOINT AND SCHEDULE TRAINING FOR THE CITY'S ELECTION BOARD, IF NECESSARY; APPOINT THE CITY OF RIVIERA BEACH CANVASSING BOARD; ASSIGNING THE CITY CLERK ALL APPURTENANT DUTIES THERETO AS AUTHORIZED BY THE CITY'S CHARTER AND CODE OF ORDINANCES; AND PROVIDING AN EFFECTIVE DATE.

WHEREAS, the City of Riviera Beach 2018 Municipal Election will be held in accordance with Article 2 of the City's Charter entitled "Government", Section 4 entitled "Date of election—Run-off elections" and Chapter 5 of the Code of Ordinances entitled "Elections" for the electorates to fill the vacant seats at such time; and

WHEREAS, the City Charter provides for Special Elections to be held in accordance with applicable laws.

NOW, THEREFORE BE IT RESOLVED BY THE CITY COUNCIL OF THE CITY OF RIVIERA BEACH, PALM BEACH COUNTY, FLORIDA, as follows:

SECTION 1. That the Municipal Election shall be held and is hereby ordered to be held in the City of Riviera Beach, Palm Beach County, Florida, between the hours of 7:00 AM until 7:00 PM on the 13TH day of March, 2018 for the purpose of electing representatives for City Council District 2 and City Council District 4, respectively; each to serve a term of three (3) years as provided by law.

SECTION 2. The Palm Beach County Supervisor of Elections Office is hereby authorized to designate polling locations within the municipal boundaries in accordance with applicable laws and state guidelines; the City Clerk is hereby authorized to designate polling locations within the municipal boundaries in accordance with applicable laws and state guidelines for the Municipal Election.

SECTION 3. That a Run-off Election, if necessary, will be held within its municipal boundaries between the hours of 7:00 AM until 7:00 PM on the 27th day of March, 2018

SECTION 4. The Palm Beach County Supervisor of Elections Office is hereby authorized to designate polling locations within the municipal boundaries in accordance with applicable laws and state guidelines; the City Clerk is hereby authorized to designate polling locations within the municipal boundaries in accordance with applicable laws and state guidelines for the Municipal Run-off Election, if necessary.

SECTION 5. The City Clerk, in conjunction with the Palm Beach County Supervisor of Elections Office, is hereby authorized to coordinate and appoint sufficient staff to facilitate the 17 precincts within the municipal boundaries for the Run-off Election, if necessary, and establish a pay scale applicable to the duties and responsibilities of the Election board.

SECTION 6. The City Clerk is authorized to enter into agreements with various property owners/managers to establish polling locations for all Municipal Elections.

SECTION 7. The City Clerk is authorized to coordinate with Palm Beach County's Supervisor of Elections for use of the voting equipment and processing of absentee ballots and others as related to the election process for said Election(s).

SECTION 8. The City Council hereby authorizes the Palm Beach County Supervisor of Elections to provide voting equipment to accommodate a successful election; and in conjunction with the manufacturers of the new voting equipment, train the Poll workers to facilitate the designated precincts within the municipal boundaries. If Run-off Election becomes necessary, the City Clerk is hereby authorized to proceed as scheduled.

SECTION 9. Immediately after closing of the polls on the day of said Election(s), the clerks of each precinct shall return all official results and election information to the drop-off locations designated by the Palm Beach County Supervisor of Elections Office. If there is a Run-off Election, thereof to the City Clerk at the Municipal Complex. The City Clerk of the City of Riviera Beach shall deliver to the Palm Beach County Supervisor of Elections returns for official results.

SECTION 10. In accordance section 5-11 of the City's Code of Ordinances-it is the duty of the City Clerk, the Deputy City Clerk, and one councilperson, to serve as the City's canvassing board. The councilperson requested to serve on the canvassing board

shall be appointed by the City Clerk. Additionally, the SOE is hereby appointed as an additional member to the board for certain agreed upon services.

SECTION 11. The city clerk shall give to each person who shall be elected to office a certificate of his/her election, administer the oath of office for the elected position and arrange an orientation for any newly elected official. The city clerk shall present a certification of election results to the city council at the first regular meeting of the council following the election.

This resolution shall take effect immediately upon its approval.

PASSED AND APPROVED this _____ day of _____, 2017.

APPROVED:

_____
THOMAS A. MASTERS
MAYOR

_____
KASHAMBA L. MILLER-ANDERSON
CHAIRPERSON

ATTEST:

_____
CLAUDENE L. ANTHONY
CERTIFIED MUNICIPAL CLERK
CITY CLERK

_____
TONYA DAVIS JOHNSON
CHAIR PRO TEM

_____
LYNNE L. HUBBARD
COUNCILPERSON

_____
DAWN S. PARDO
COUNCILPERSON

_____
TERENCE D. DAVIS
COUNCILPERSON

MOTIONED BY: _____

SECONDED BY: _____

L. HUBBARD _____

K. MILLLER-ANDERSON _____

T. DAVIS JOHNSON _____

D. PARDO _____

T. DAVIS _____

REVIEWED AS TO LEGAL SUFFICIENCY

ANDREW DEGRAFFENREIDT, III
CITY ATTORNEY

DATE: _____