



Dear Mrs. Anthony,

I am presenting you with a copy of my resume with hopes of becoming a member of your Charter Review Committee. In my twenty years plus of providing administrative and programmatic assistance to various organizations and businesses, I have developed the very skills you need on your committee.

- Highly experienced in the field of Charter Review with having sat of the review of Charters for the City of Orlando and the Orlando EMA Health Planning Council.
- I was born and raised in the City of Riviera Beach and would love to become more active in the revitalization and development of our great City.

I have sat on various committees and boards that have helped to develop long-term strategies and protocols for the betterment of the City. My resume gives a more detailed picture of the projects I have undertaken and the methods I used.

I look forward to your office contacting me in the next week to see what our next step should be.

If you have any questions, or would like to interview me for this committee, please contact me at (561) 506-8308.

Sincerely,

**Shirley Lanier
City Resident**

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