

Riviera Beach CDC Payment Authorization Checklist

Vendor Name: Florida Fishing Academy

Control No.: 2016-19 Invoice No.: 0827

Invoice Date: 8/27/2017 Payment Amount: \$ 2,500

Project Supervisor/Responsible Official: Annetta Jenkins

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	<i>[Signature]</i>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	<i>[Signature]</i>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	<i>[Signature]</i>
<input type="checkbox"/> If final payment, have all deliverables been received?	<i>NA</i>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	<i>[Signature]</i>
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<i>[Signature]</i>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CDC plan.	<i>[Signature]</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>[Signature]</i>

The invoice and supporting documentation have been reviewed and it is approved for payment.

[Signature] Date: 6-9-17

Payment approved by the Board of Commissioners by:

Motion No. 2016-19

or the Consent Agenda, at its meeting on 10-26-16. (If applicable)

*entered
9-7-17 [Signature]*



INVOICE

Florida Fishing Academy
7067 Peninsula Court
Lake Worth, Fla. 33467
Phone (561) 740-7227

INVOICE # 0827
Date: August 27, 2017

TO:
Riviera Beach Community Redevelopment Agency
2001 Broadway #300
Riviera Beach, FL 33404
Ph. 561-844-3408, Fax 561-881-8043
Att: Annetta Jenkins

FOR:
Re: July 21 to August 27

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered Note: Refer to Monthly Report	Re: July 21 to August 27	\$2,500
		\$2,500

Class Overview: Please see attached report, Highlights section.

Make all checks payable to
Florida Fishing Academy

Thank you for your business!



**ATTN: Annetta Jenkins
Riviera Beach CRA
2001 Broadway STE 300
Riviera Beach FL, 33404**

Re: July 21 to August 27

	Annual Target	Current Month	November 2016 To Date
Community Events	2	0	2
Riviera Residents-Single Sessions	550	114	1036
Riviera Residents-Camp	140	96	144
Non-Residents-Single Sessions	0	232	1214
Non-Residents-Camp	0	0	0
Classes	55	8	69
Weeks of Camp	7	2	9
Volunteer Hours	0	16	246

Highlights

Friday 7/21

First SDA Church joined us at Phil Foster Park for the day. They reviewed life jacket safety and how to properly use one. Students used snorkel gear to observe fish and marine life on the various snorkeling trails. Many discovered new animals and collected various shells.

Monday 7/24

Students from Kids Professional Academy joined us for the day at the marina for snorkeling and swimming activities. Students learned how to float and practiced their swimming skills. They used snorkeling gear to observe various fish and crabs in the water. Some even jumped off the dock.

Tuesday 7/25

Because of a cancellation, students from CrossPointe Elementary joined us for the day at Peanut Island. We took the ferry over to the island. They snorkeled the lagoon and rock areas. Students practiced their swimming and floating skills.

Wednesday 7/26

Acts of Kindness met us for the day at Phil Foster Park. Students practiced their swimming skills and learned about various marine life. They snorkeled and observed fish, crabs and even a manta ray.

Thursday 7/27

Atkins TLC canceled at the last minute due to a scheduling conflict. They confirmed this scheduled day with FFA the week prior. This would have been their last session.

Friday 7/28

Max Fisher Boys and Girls Club joined us for a full day session. Unfortunately, many children were misbehaving and playing unsafely in the water. Due to this safety concern, we asked the students to continue their day at the splash pad.

Friday 8/4

Max Fisher Enjoyed a four-hour boat trip to Munyon Island. The students fished from the pier and explored the island.

Challenges

None

Volunteer News

Nothing new to report.

Community Partners

Max Fisher Boys and Girls Club, Parks and Recreation Tate Center, Atkins Tender Loving Care, For Acts of Kindness and First SDA Church

Compliance

Nothing new

Innovation and News





Thank you,
Captain Richard Brochu
Executive Director
Florida Fishing Academy, Inc.
7067 Peninsula Court
Lake Worth, FL 33467
561-740-7227