

**EXHIBIT C**

**RESOLUTION NO. 2016-19**

**A RESOLUTION OF THE BOARD OF COMMISSIONERS OF THE RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY (THE AGENCY) APPROVING THE SECOND CONTINUATION THE PROFESSIONAL SERVICE AGREEMENT BETWEEN FLORIDA FISHING ACADEMY, INC. ("CONSULTANT") AND THE AGENCY; PROVIDING AN EFFECTIVE DATE.**

\*\*\*\*\*

**WHEREAS**, the Agency and Consultant entered into a Professional Service Agreement, dated November 12, 2014 ("the Agreement"); and

**WHEREAS**, the Agreement provides for three years of continuing services to provide the community boating program contingent upon an end of the year program review, available funding, and requires the approval of the Commissioners of the Agency; and

**WHEREAS**, on October 28, 2015, the Commissioners of the Agency adopted Resolution 2015-43 approving the First Continuation of the Agreement on the same terms and in the amount of Thirty Thousand Dollars (\$30,000); and

**WHEREAS**, the Agency and the Consultant desire to exercise one year option of the Agreement for total annual compensation of Thirty Thousand Dollars (\$30,000) upon the terms and conditions contained herein.

**NOW, THEREFORE, BE IT RESOLVED BY THE BOARD OF COMMISSIONERS OF THE RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY THAT:**

**SECTION 1.** The Agency hereby approves the Second Continuation of the Professional Service Agreement between Florida Fishing Academy, Inc. and the Riviera Beach Community Redevelopment Agency attached as Exhibit "A".

**SECTION 2.** The resolution shall be effective immediately upon its adoption.


**[Signatures on following page]**

PASSED AND ADOPTED this 26<sup>th</sup> day of October 2016.

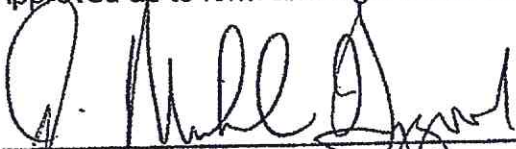
RIVIERA BEACH COMMUNITY  
REDEVELOPMENT AGENCY

By:   
Name: Terence Davis  
Title: Chairperson

ATTEST:

  
Executive Director

Approved as to form and legal sufficiency



J. Michael Haygood

Date 10/12/2016

General Counsel to CRA

MOTION BY: D. Pardo

SECONDED BY: T. Davis Johnson

D. PARDO

K. MILLER-ANDERSON

L. HUBBARD

T. DAVIS JOHNSON

T. DAVIS

AVE  
AVE  
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APPROVAL OF CONTINUATION  
OF  
PROFESSIONAL SERVICE AGREEMENT  
BETWEEN  
FLORIDA FISHING ACADEMY  
AND  
RIVIERA BEACH COMMUNITY  
REDEVELOPMENT AGENCY

THIS APPROVAL OF THE CONTINUATION OF PROFESSIONAL SERVICE AGREEMENT is made as of 27<sup>th</sup> day of October, 2016, by and between RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY, a public body corporate and politic created pursuant to Chapter 163, Part III, Florida Statutes (the "Agency") and FLORIDA FISHING ACADEMY, Inc., a Florida for profit corporation (the "Consultant").

WHEREAS, the Agency and the Consultant entered into a Professional Service Agreement dated as of the 12<sup>th</sup> day of November, 2014, (the "Agreement") between the City of Riviera Beach Community Redevelopment Agency and Florida Fishing Academy, Inc., providing for the Consultant to provide a community boating program at the redeveloped City Marina (the "Project"); and

WHEREAS, the Agreement provides for three years of continuing services to provide the community boating program contingent upon an end of the year program review, available funding, and requires the approval of the Commissioners of the Agency; and

WHEREAS, on October 28, 2015, the Commissioners of the Agency adopted Resolution 2015-43 approving the First Continuation of the Agreement in the amount of Thirty Thousand Dollars (\$30,000); and

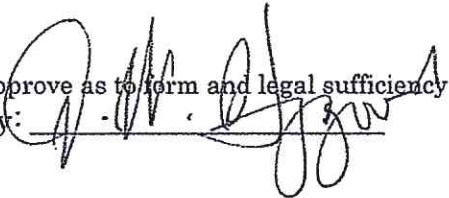
WHEREAS, the Consultant and the Agency desire to continue the total annual compensation of the Agreement by Thirty Thousand Dollars (\$30,000) and continuation of the term of the Agreement for twelve months subject to and upon the terms and conditions contained herein.

NOW, THEREFORE, in consideration of the foregoing, and the following covenants and promises, and for other good and valuable consideration, the receipt and sufficiency of which we hereby acknowledged the Agency and the Consultant hereby agree as follows:

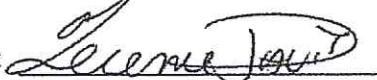
Section 1: Paragraph 2 of the Agreement is hereby amended by continuing the total compensation to be paid to the Consultant by Thirty Thousand Dollars (\$30,000) and continuing the term of the Agreement for an additional twelve months, until November 11, 2017.

Section 2. Except as provided herein, all other terms, conditions and provisions of the Agreement, as herein extended, remain unchanged and are hereby ratified and confirmed.

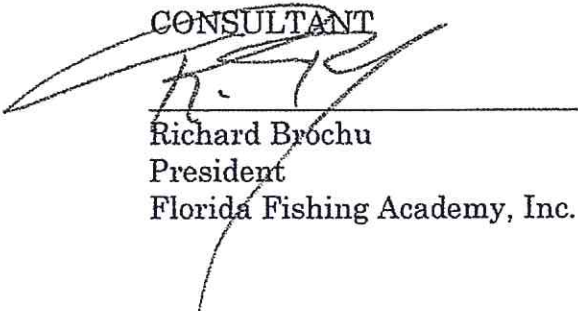
IN WITNESS WHEREOF, the parties hereto have executed this Extension and Modification of Employment Agreement the date first above written.

Approve as to form and legal sufficiency  
By: 

RIVIERA BEACH COMMUNITY  
REDEVELOPMENT AGENCY

By:   
Terrence D. Davis  
Chairperson

CONSULTANT


  
Richard Brochu  
President  
Florida Fishing Academy, Inc.



Florida's Dynamic  
Waterfront Community

## MEMORANDUM

**TO:** Honorable Chair and Members, CRA Board of Commissioners  
City of Riviera Beach, Florida

**FROM:**  Scott Evans, Interim Executive Director, Riviera Beach CRA

**DATE:** October 26, 2016

**COPY:** Michael Haygood, General Counsel, Riviera Beach CRA

**SUBJECT:** Resolution Approving the Second Continuation to the Professional Service Agreement Between Florida Fishing Academy, Inc., and Riviera Beach Community Redevelopment Agency

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### REQUEST FOR BOARD ACTION

Riviera Beach Community Redevelopment Agency (RBCRA) staff requests authorization to approve the second continuation to the Professional Service Agreement with Florida Fishing Academy, Inc., (FFA) to provide a Community Boating Program through November 11, 2017. Funding support for the Community Boating Program shall be provided to Riviera Beach residents only.

### BACKGROUND

On November 12, 2014, RBCRA Board of Commissioners approved a three (3) year Professional Service Agreement with FFA to provide a Community Boating Program at the Municipal Marina with each year's contract contingent upon an end of year program review, available funding, and the approval of the Board of Commissioners. Attached is Resolution 2014-62 approving the Professional Service Agreement between FFA and RBCRA (Attachment "A") and Resolution 2015-43 approving the First Continuation of the Agreement (Attachment "B").

FFA was selected to provide a Community Boating Program in FY 2011-2012 through a publically posted solicitation, proposal evaluation, and oral interview process. RBCRA selected the Florida Fishing Academy as the vendor to administer a Community Water Recreation Program, geared towards children ages 8-18, based out of the Municipal Marina. The Professional Service Agreement was first modified on November 16, 2012 and modified again on November 18, 2013.

**RIVIERA BEACH COMMUNITY  
REDEVELOPMENT AGENCY**

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www.rbcra.com

**Board of Commissioners**  
Terence "TD" Davis (At-Large), Chair  
KaShamba L. Miller-Anderson (Dist. 2) Vice Chair  
Lynne L. Hubbard (Dist.1)  
Tonya Davis Johnson (Dist.3)  
Dawn S. Pardo (Dist.4)  
**Tony T. Brown, Executive Director**



**2012 Whole City Bronze Award  
Bursary Award Recipient**

**2011 Roy F. Kenzie Award  
Outstanding Rehabilitation, Renovation and  
Reuse Project**

## SCOPE OF SERVICES

### Program Scope of Services

The Riviera Beach Community Boating program provides Saturday Classes, Summer Camps, and Community Events to residents of Riviera Beach, ages 8-18 through a scholarship format.

Enrollment qualifying guidelines are as follows:

- Must be a resident of Riviera Beach
- Must be between 8-18
- Must have successfully completed a prior safety course
- Must have good behavior
- Must complete a liability waiver that releases the City of Riviera Beach and the RBCRA of liability
- Must complete a photo release that allows for the RBCRA and the FFA to use the photographs for marketing and advertising purposes

## DELIVERABLES

FFA is to provide Detailed Schedule of Activities, Monthly Reports, and Annual Targets.

### Schedule of Activities

A summary of the Schedule of Activities is provided in the chart below. The schedule is subject to change to align with Palm Beach County School Board 2016/2017 Calendar. Activities will not be held on holiday weekends and weekends of inclement weather.

Days	Times
Saturday Classes (November 12, 2016 to May 27, 2017 and August 19 <sup>th</sup> to November 11 <sup>th</sup> , 2017) <ul style="list-style-type: none"><li>• Fishing</li><li>• Snorkeling</li><li>• Kayaking</li><li>• Sailing</li><li>• Boating</li></ul>	9:00 a.m. to 12:00 p.m.
Weekly Summer/Spring Break Camps (Week of March 19 <sup>th</sup> and June 11 <sup>th</sup> to July 16 <sup>th</sup> )	9:00 a.m. – 3:00 p.m.

Community Events are to be determined at a later date.

### Monthly Report

FFA is to provide the following in a report format as backup with each invoice:

1. One (1) to two page Monthly Narrative to include the following elements:
  - a. Highlights
  - b. Challenges

- c. Volunteer Names
  - d. Community Partners
  - e. Compliance
  - f. Innovation
  - g. Pictures
2. Monthly Chart
  3. On Site Audit (Annual)

**Annual Targets**

The below chart illustrates annual program targets with year-to-date actuals for FY 2015-2016 and proposed annual program targets for FY 2016-2017.

	FY 2015-2016 Annual Target	Actual to Date Nov 2015 – Sept 2016	Proposed FY 2016-2017
Community Events	2	2	2
Riviera Residents-Single Sessions	550	1058	550
Riviera Residents-Camp	140	204	140
Non-Residents-Single Sessions	0	568	0
Non-Residents-Camp	0	251	0
Classes	55	122	55
Weeks of Camp	7	9	7
Volunteer Hours	0	40	0

**FISCAL IMPACT**

**Compensation**

Total annual compensation is \$30,000 for FY 2016-2017. RBCRA approved a budget allocation of \$30,000 for the contract in the FY 2016-2017 Budget. Annual compensation has not increased and remains the same as FY 2014-2015 and FY 2015-2016. FFA is expected to provide weekly classes, camps, and community events for a total not to exceed \$30,000.

**Contract Term**

The original agreement was executed for three years contingent upon an end of year program review, available funding, and the approval of the Board of Commissioners. This is the second and final continuation provided under the agreement.

**RECOMMENDATION**

Staff recommends approval of the second continuation to the Professional Service Agreement between RBCRA and FFA to provide a Community Boating Program through November 11, 2017 at a cost of \$30,000, which consists of weekly classes, summer classes, and community events.

SE/laj