

# CITY OF RIVIERA BEACH FLORIDA



Annual Budget FY 2017-2018  
on Second and Final Reading



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# SECTION I

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## INTRODUCTION

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## Our Mission

We are committed to creating an exceptional City by providing excellent customer service, progressive leadership, and accountable stewardship.

## Our Vision

To be the best waterfront City in which to live, work, and play.

## Our Values

Professionalism

Ethics

Excellence in customer service

Integrity

Diversity

Respect for opinions

Transparency

Innovation

## CITY'S GOALS

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The City's primary focus is to continue improving the quality of life for its citizens while maintaining a strong financial position. The following are the goals established by Council for FY 2018.

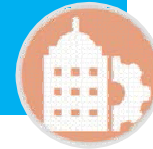
- Promote public safety and address the challenges and opportunities to improve the quality of life for residents and enhance the relationships within the community.

### Public Safety



- Promote and foster a friendly business atmosphere and work to strengthen and create mutually beneficial partnerships.

### Economic Development



- Develop a strategic framework that addresses a broad range of infrastructure needs to provide a sustainable and livable community for future generations.

### Infrastructure



- Strengthen and support social services and education opportunities for the benefit of all residents.

### Education



- Value and support racial, socio-economic, cultural, and religious diversity for the City.

### Demographics





## BUDGET GUIDE

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The FY 2018 budget document is organized in the following sections:

- I. **Introduction:** This section includes the City Manager’s budget message which provides an overview of the economic environment within which the City operates, outlines the Council’s policies and priorities guiding the budget process and highlights significant changes and key initiatives for FY 2018. Also, included are the goals set by Council that are used to establish and guide the departments in setting their objectives.
- II. **City Overview:** This section includes a high level overview of the City’s economic, demographic and financial trends, the organization chart which illustrates the functional structure of the City’s government, and the departmental directory which provides the contact information for the City’s departments. Included in this section are statistics of the City’s key indicators.
- III. **Financial Summaries:** This section includes summaries of the FY 2018 operating budget, an overview of the City’s budget process and calendar, details on the City’s financial policies and an overview of the City’s fund structure and fund balances.
- IV. **Capital Projects and Debt:** This section provides information on capital projects and provides an overview of the City’s capital planning process and budget development. This section provides information on the City’s debt portfolio.
- V. **Revenues:** This section summarizes the revenue sources used to fund the operating budget. Revenues are summarized according to eight main categories: (1) taxes; (2) licenses, fees, and permits; (3) intergovernmental; (4) charges for services; (5) fines and forfeitures; (6) interest; (7) grants and contributions; and (8) miscellaneous.
- VI. **Department Budgets:** This section provides the department’s organizational chart which shows the functional areas, departmental overview, financial overview, and operational objectives for each City department. Expenditures are summarized according to three main categories: Personnel, Operating, and Capital. The summary financial overview section also includes the budgeted full-time equivalent positions.
- VII. **Capital Improvement Plan:** This section outlines the funding sources and expenditures for the City’s capital projects. Projects are organized according to departments and specific projects are detailed in this section.

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# **CITY MANAGER'S BUDGET MESSAGE**

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# CITY OF RIVIERA BEACH

600 WEST BLUE HERON BLVD. • RIVIERA BEACH, FLORIDA 33404  
(561) 845-4010 FAX (561) 840-3353

September 8, 2017

Honorable Mayor Thomas A. Masters  
Honorable Chairwoman, Kashamba Miller-Anderson  
Honorable Chair Pro Tem, Tonya Davis Johnson  
Honorable Councilmember, Lynne L. Hubbard  
Honorable Councilmember, Dawn S. Pardo  
Honorable Councilmember, Terence D. Davis

## **Re: Adopted FY 2018 City-Wide Annual Budget**

Honorable Mayor, Chairwoman, and City Councilmembers:

This is the official transmittal memorandum on the FY 2018 Budget. It is my honor and privilege to provide a budget document that reflects the collective goals and ideologies of the elected officials and their constituents while working in close collaboration with executive management and staff. This document encapsulates months of hard work on the parts of the elected officials and staff. It is a true representation of how a budget document is intended to serve: as a communication tool to those who reside within the municipal boundaries of this community and those who have considered vacationing and visiting one of Florida's most pristine communities.

The City of Riviera Beach (“the City”) is a very diverse and rich community nestled in beautiful southeast Florida. The City stands to gain tremendously from one of Florida's most economically diverse and bustling “working waterfronts.” Wholesale trade accounts for approximately \$1.6 billion, which is the highest value of sales, shipments, and receipts, followed by manufacturing at approximately \$463 million. With a population of over 34,000 residents, of which 26% are foreign-born, the City benefits from culturally rich activities and opportunities. This community's diversity provides for unique citizen involvement and enriched learning opportunities for all that reside within its municipal boundaries. Home to multiple academic institutions that are nationally ranked, the City is fortunate to entertain an impeccable graduation rate from its public secondary school, Suncoast Community High School. With an emphasis on education from the City Council and strategic partnerships with the Palm Beach County School Board, continued progress will certainly be a valuable addition going forward.

The City Council has emphasized the importance of public safety, economic development, infrastructure, education and demographics (diversity and inclusion). These values will be emulated in virtually everything the organization embarks upon as part of its operational and strategic initiatives. Investments will occur that are consistent with the ideologies and directions provided by the elected officials as part of our strategic conversation that occurred in the summer of 2017. This budget document is intended to be the most transparent and comprehensive document ever constructed by the organization, as it is intended to be a communication tool and a spending plan that carries out the City Council’s desires.

### **Economic Conditions**

The FY 2018 Budget for the General Fund is projected to be \$71,824,076, an increase of \$627,408 or 0.88% from FY 2017. The proposed ad valorem rate ("Tax Rate") is 8.4520 mills, which is the same effective tax rate as in FY 2017 which is anticipated to generate approximately \$40.933 million; holistically, the organization will generate approximately \$49,469,889 in total revenue derived from taxes. However, 55.9% of the taxable property in Riviera Beach is residential, followed by 17.8% nonresidential and 26.2% tangible personal property; this presents somewhat of a challenge. As market fluctuations occur and the housing market directly impacts governmental revenue streams, it is incumbent upon local government entities to diversify their revenues in order to mitigate any market fluctuations that are attributable to lower valuations of taxable property. The City, as part of its budget process, is exploring alternative revenue streams that will be able to provide funding diversification, as well as consistent and reliable revenues that will mitigate any volatility in the market. The state legislature will be placing an additional homestead on the November 2018 ballot – HJR 7105 that will pose an amendment to the Florida State Constitution to increase the homestead exemption by exempting the excess valuation of homesteaded properties greater than \$100,000 and up to \$125,000. This particular piece of legislation is anticipated to pass overwhelmingly and exceed the 61% necessary to amend the state's constitution. In the event that this piece of legislation is passed, it will be implemented in 2019 and will affect approximately 2,672 properties within the City of Riviera Beach, which will cause an estimated loss of \$521,820 in revenues for the General Fund. Thus, the modification will remove almost \$61 million worth of taxable value from the tax roll. The impact to the organization will be tremendous; hence, why staff has proceeded forward with looking at alternative revenue streams to address this loss.

City Administration and Finance and Administrative Services Department have begun looking into ways to strengthen the city's financial position while ensuring that fiscal sustainability is a priority. The General Fund, the City's largest fund, maintains a healthy unassigned fund balance of \$22.3 million or 33.5% of the City's General Fund revenues or \$66.5 million (FY 2016). The City maintains approximately \$15.7 million in cash on hand, which is unassigned and provides financial liquidity in the event that the organization needs to fund municipal services for a short duration. The taxable value in Riviera Beach has grown consistently since 2014. However, the growth has been attributable based on a large economic investment that Florida Power & Light made in the City as it relates to investments associated with power generation and supply to the city and adjacent communities. Furthermore, other expansions and economic opportunities have allowed for modest growth - around 3% to 7% annually - but with all state revenues coming in lower than projected, staff are concerned that an additional economic decline could be on the horizon. So, conservative budget practices will be deployed to look for opportunities for efficiencies, as well as operational modifications that preserve the current level of service while reducing organizational costs. Nonetheless, the City has grown per square mile exponentially more than its sister cities of West Palm Beach and Boca Raton. The change since FY 2014 to FY 2018 is approximately 60% from \$381 million per square mile in FY 2014 to \$610.3 million in FY 2018. The largest contributors to the taxable value in the City are Florida Power & Light, Marriott Resorts and Woodbine, which, when combined, account for approximately \$1.1 billion in taxable value. The taxable value in 2017 was \$5.1 billion and the average taxes paid to the City accounts for 37.8% of the total annual taxes paid for by the property owner. The average annual tax bill is approximately \$3,357, out of which \$1,260 is remitted to the city for the provision of government services. In essence, the average resident pays \$105 a month to fund municipal services.

Per Charter, the City is required to maintain a Major Disaster Fund; this fund has a cash balance of \$4 million and will receive an additional \$0.6 million in FY 2018 in order to mitigate any potential disaster or storm event. However, the City's insurance provider mentioned that the City is adequately covered and that the deductible would be no more than \$2 million per occurrence. Nonetheless, per charter, we are required to still contribute to a fund that could be utilized to fund other critically important public safety-related areas. It is staff's recommendation that as part of the Charter review process, that this particular funding source is modified to allow for more liquidity as it relates to the purchasing of capital assets for public safety and, possibly, the

## **CITY MANAGER'S BUDGET MESSAGE (continued)**

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restructuring of the percentage contribution that is required to be deposited into this restrictive account that has continued to grow exponentially, over the past years.

Currently, the balance for this fund sits at approximately \$4 million and will surpass \$4.5 million at the close of FY 2018. With the understanding that if modifications are not made, additional monies will be deposited into that account with no defined use. With fiscal challenges, so prevalent, we must look to ensure that we utilize every available funding stream in a very careful and judicious manner and that this particular fund is one that should certainly be scrutinized as part of the administration's review in FY 2018.

### **Cost Allocation**

As a full-service city, the City spends most of its ad valorem capital on public safety. Approximately 42% of the city's entire budget is devoted to providing public safety services; more specifically, 72% of property tax revenues go to fund public safety, which costs \$29.6 million annually.

This budget contemplates a \$3.4 million reduction in the subsidy provided to the Community Redevelopment Agency (CRA) and this subsidy gives rise to the removal of multiple arrangements between the City and the CRA thus providing for savings, as well as uniformity in its approach and additional financial liquidity to make more strategic investments within the CRA district. This dependent district will still have some autonomy and flexibility but will subscribe to a unified approach and collaboration between both entities. Furthermore, the City can invest in property acquisitions to spur economic development and growth within the Broadway corridor and begin creating a sense of place within the community.

### **Personnel**

The City's total budget is comprised of \$40 million for personnel related costs, of which 65% is for salaries wages 65%, Federal Insurance Contributions Act (FICA – Social Security and Medicare), retirement benefits and bond proceeds to pay for pension obligations. Currently, the organization employs a total of 560.5 full-time equivalent employees, with the largest departments being public safety, Police and Fire Departments. In subsequent budgets, staff will be looking at ways to ensure that the appropriate amount of resources is available and that we are not overstaffed or understaffed in critical departments. However, as attrition occurs, the organization will look at ways to save on reoccurring expenditures in order to maintain a fiscally sustainable operation. One of the largest cost centers in the organization and with substantial investments occurring, with respect to the compensation initiative that the organization has begun, stands to see substantial increases in wages over the next two to three years.

Included in FY 2018 budget is a 3% cost-of-living adjustment which accounts for approximately \$575,000, and \$750,000 to implement the funding required to cure the compensation issues the organization has faced over the past couple of years, with furloughs being deployed from 2008 to 2013. A comprehensive wage study has not been conducted within the past five years. Salaries have remained stagnant and the organization has been incapable of retaining and attracting the top-quality talent necessary to be competitive in the 21st century. With investments in personnel increasing recurring expenditures, it is vitally important to be able to find the long-term, sustainable revenue streams necessary to support compensation increases, as well as other ancillary benefit adjustments. The City will be hard-pressed financially if it does not consider looking at alternative revenue streams to offset the cost of government or making the corresponding reductions necessary to support the existing expenditure patterns. Either way, balancing the budget will become increasingly difficult if modifications and changes are not considered as part of the budgetary process in subsequent years. The disposition of assets and a better approach concerning economic development and development patterns whereby a property owner has the right to construct said facility must be understood holistically in order to see growth occur within the City.

### **Long Range Fiscal Challenges**

Based on long-range planning information and the assumptions as articulated in the budget document, the City is projected to face deficits in FY 2019 (-\$682,298), FY 2020 (-\$859,390), FY 2021 (-\$898,896), FY 2022 (-\$2,128,724) and FY 2023 (-\$3,060,588). In order to mitigate these deficits, the organization must commence taking actions to ensure fiscal sustainability, as well as effective and efficient government operations. Commencing immediately, staff will look at addressing the situation in four phases: (i) Reducing Operational Expenditures - staff will look for the most efficient and effective ways of operating departments. Furthermore, positions that are vacated because of attrition will be highly scrutinized and considered for elimination. (ii) Cuts in Spending - the City will look at opportunities to reduce cost by restructuring and consistently reviewing contractual arrangements and inefficient technologies. The city will also look at utilizing more sustainable and practical landscape elements on City projects, as well as looking to modernize equipment and utilize technology in a way that maximizes services while decreasing costs. We will continue to scrutinize and review departments' budgets more frequently. (iii) Revenue Enhancement - with the state legislature encroaching on local governments' funding streams and finding statutory ways to impede home rule authority, it is incumbent upon us as an organization to look at ways to find more sustainable and equitable ways of funding government. It is the recommendation of the staff that we continuously look for alternative revenue streams, as well as full cost recovery measures to ensure that the services that are uniformly enjoyed by the residents can continuously be preserved. (iv) Sustainable/Operational Analysis –operational changes will be reviewed to ensure that aspects are being reviewed consistently and that we look at items from a municipal corporation perspective and negotiate the best possible contracts and arrangements for the city while attempting to reduce costs. Also, staff will continue to look at modifications benefit structure that is consistent with industry standards but also practical and affordable.

This four-step approach will be a priority of the administration and will require tough decisions as we embark on this journey together. However, I am confident in the business acumen of the staff and elected officials.

### **Healthcare**

Currently, the City is a plan participant with the healthcare conglomerate Aetna for the provision of health insurance for city employees. Currently, there are 555 subscribers (employees) and a total of 1,116 dependents. The vast majority of the subscribers utilize employee-only coverage in which the city pays 100% of annual premiums; of the 326 participants in employee-only coverage, the cost ranges from \$812.54 per month to \$901.92 per month. The plans offered to employees are very comprehensive and robust, which leads to very costly healthcare plans; because of the rising cost and increased expenditures related to prescription medications (that have gone up by 20%), the City will begin looking at alternative plan structures that could render substantial savings to the organization. The current plan designs will be proposed to be modified in subsequent years, whereby the organization will look at an opportunity to deploy a High Deductible Health Plan, coupled with a health savings account. These plan modifications could potentially render savings of over \$1 million to the organization by simplistic plan design modifications coupled with the opportunity to provide incentives to encourage employees to select alternative plan structures. Furthermore, the organization must consider looking at the feasibility of requesting employees to participate in the cost of providing healthcare services. With healthcare being a constant discussion in both Washington and Tallahassee, it is incumbent upon us to consistently look for opportunities to make strategic and pragmatic changes to our plan offerings in order to ensure the organization's long-term sustainability and viability so that we can provide this critical service to our employees. As our current plan costs, approximately \$6.5 million, this is one of the single largest cost centers for the organization; looking at this matter must be a priority as costs continuously increase. It will be a priority of this administration to prioritize healthcare reform, which is one of the major operational elements that must be reviewed during FY 2018.



## CITY MANAGER'S BUDGET MESSAGE (continued)

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### **Restructuring**

As we consistently look for ways to ensure superior public services, it is critically important that we constantly evaluate our existing operational structure so that it can provide the necessary services for constituents' requests, but ultimately the elected officials' desire. So, as we began looking at this particular budget, we have made substantial changes intended to modernize our service delivery and provide more effective government. The personnel changes reflected below incorporate modifications in the realm of general government and those paid for from revenues collected vis-à-vis the enterprise funds.

#### General Government:

##### City Administration:

Change name of Department from Executive to City Administration  
Add Receptionist position  
Add Marketing Specialist position  
Add Justice Service Center - Reentry Coordinator position  
Add Civil Drug Court - Community Court Clerk position  
Transfer In Small Business Coordinator position from Procurement  
Transfer Out Office Assistant (part-time) position to Information Technology  
Change Deputy City Manager title to Assistant City Manager  
Reclassify Assistant to the City Manager position to Economic Development Manager  
Upgrade one Multimedia Specialist position to Senior Multimedia Specialist  
Eliminate Public Relations/Media Manager position

##### Finance and Administrative Services:

Add Fiscal Services Manager position

##### Information Technology:

Add Chief Information Officer position  
Transfer In Office Assistant (part-time) position from City Administration  
Reclassify System Administrator position to Network Administrator

##### Library:

Add Assistant Library Director position  
Add Library Page (part-time) position

##### Procurement:

Change name of Department from Purchasing to Procurement  
Transfer Out Small Business Coordinator position to City Administration  
Transfer Out Courier (part-time) position to City Clerk

##### City Clerk:

Transfer In Courier (part-time) position from Procurement

##### Human Resources:

Add Assistant Human Resources Director  
Eliminate Human Resources Training and Event Coordinator position

## CITY MANAGER'S BUDGET MESSAGE (continued)

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### Development Services:

Change name of Department from Community Development to Development Services  
Downgrade of Office Manager position to Executive Assistant  
Eliminate either the Code Administrator (vacant) position or Code Enforcement Supervisor position  
Change Code Enforcement Supervisor position title to Code Compliance Supervisor  
Change Code Enforcement Officer position title to Code Compliance Officer  
Change Code Enforcement Technician position title to Code Compliance Technician

### Police:

Add three (3) new Police Officer positions  
Add two (2) new Crime Scene Investigator position  
Add one (1) Police Technician position  
Reclassify one (1) Assistant Chief of Police (vacant) position to Deputy Police Chief

### Fire:

Add two (2) new Firefighter positions  
Transfer In two (2) full-time Lifeguard Captain positions from Parks and Recreation  
Transfer In three (3) full-time Lifeguard positions from Parks and Recreation  
Transfer In one (1) part-time Lifeguard position from Parks and Recreation

### Parks and Recreation:

Transfer Out two (2) full-time Lifeguard Captain positions to Fire  
Transfer Out three (3) full-time Lifeguard positions to Fire  
Transfer Out one (1) part-time Lifeguard position to Fire

### Enterprise Funds:

#### Utility Special District:

Add Property Maintenance Manager position  
Add two (2) Water Plant Operators

#### Stormwater:

Eliminate NPDES Coordinator / Projects Assistant position

### **Additional Organizational Changes**

These operational changes are intended to provide a better level of service than in the past while being mindful of how operational aspects have changed and led to the need for a more modern and responsive organization. Some of the major organizational shifts are associated with reassigning the ocean lifeguard positions to the City's Fire Rescue Department. This change will ensure that lifeguards are provided advanced training so that they may provide a better quality of service to those that visit our community. It is the intent of the administration to see these individuals transition from traditional lifeguards to those having the designation of Emergency Medical Technician (EMT). This heightened skill set will provide a much-needed and critical life safety component to the city's beach, which entertains thousands of visitors every year.

Furthermore, the organization is making a substantial commitment to creating a communications and marketing function that will assist in rebranding and elevating the organization's presence on all social media platforms, as well as engaging the media in both traditional and nontraditional formats. This proactive approach will assist in promoting the positive initiatives and activities occurring in the City. The particular individuals assigned to this department will also engage our local educational institutions and our civic associations so that they are

## **CITY MANAGER'S BUDGET MESSAGE (continued)**

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aware of all the services and benefits the city has to offer. For the first time, the city will be at the forefront of telling its own story. Lastly, in conversations with police administration and command staff, we have decided to deploy additional resources in our community to encourage more community policing. As part of the FY 2018 budget, three police officers will be added thus creating an opportunity for specialized law enforcement police unit within our community in a way that interacts with the citizenry directly. These officers will disembark from their vehicles and traverse the community by foot or by bicycle; it is our intent to establish one-on-one relationships with community members.

These major changes will undoubtedly begin addressing some of the challenges we face holistically throughout the community, and the crux of these issues is to ensure better public safety and more efficient and effective communication to the residents.

### **Economics**

The City is fortunate to have one of the best beaches in South Florida, but economic challenges have been prevalent over the past six years. Holistically, the community benefits by being the home of one of Florida's most active port centers and multiple Fortune 500 corporations. However, per capita personal income has remained virtually stagnant over the past six years. The per capita personal income average in Palm Beach County is \$65,208 per year, and the per capita personal income in Riviera Beach barely eclipses \$23,059 over a six-year period which equates to approximately a 64% differential gap countywide. Compared to the state, the gap is 53.62% and 49.75%, and this income disparity is a challenge to attract commerce, as well as an additional economic investment within the community. This data was furnished by the US Department of Commerce, Bureau of Economic Analysis and Labor Statistics.

The organization's primary goal must be to promote wealth, but, more importantly, the knowledge and capacity to flourish in a competitive work market. Academic attainment and economic investment in infrastructure, as well as job skills programs, will invariably assist in creating the catapult necessary to assist the community in growing its collective wealth. With some of the best academic institutions in our community, the knowledge and skill sets are available locally and we must harness the capacity to promote growth and prosperity. In a diverse community, when there are economic challenges, there is a correlation with criminal activity, so it is incumbent upon the city to partner up with agencies committed to promoting economic growth and opportunity. The city will be making substantial capital investments to assist in spurring economic growth and prosperity while looking to revamp its existing procurement code to encourage local participation in building the capacity for local vendors to participate in capital projects.

Furthermore, the City's commitment to economic development will be memorialized through the creation of an economic development division that will be focused on attracting, retaining and promoting economic development and commerce within the city. This aggressive approach will assist the city in being more proactive and engaged in activities throughout the region and statewide. In order to maximize economic opportunities, city administration will be creating a position focused on inter-governmental relationships and forging strategic partnerships intended to promote growth, engagement and involvement. This position will also serve as an internal lobbyist to advocate the City's position in Tallahassee and Washington, DC. With the community eager for economic growth and changing its course, it will be critically important that we focus on opportunities to leverage state and federal dollars intended to push commerce, job training and education within our community.

### **Capital Infrastructure**

The City benefits from one of the most pristine and beautiful waterfronts in the country, but in order to maintain the quality of life that is uniformly enjoyed by the residents, some strategic investments must be made. These investments will equate to approximately \$48 million over a five-year period. Due to the age of the City's infrastructure - more specifically, roadways and utilities - strategic investments will need to occur in order to modernize the City's assets. The City is also mandated by the Florida Department of Environmental Protection to cure issues relating to infrastructure deficiencies as delineated in reports that have been furnished to the public and elected officials. It is through the city's strong bond rating and low debt in relation to gross operating expenditures 8.68% that the city has the capability to acquire additional capital, should it be necessary in order to correct infrastructure deficiencies. The largest investments will be in Public Works and Fire Departments. These investments are specific to the construction of capital assets that would include the construction of a new Public Works facility and the construction of Fire Station Number 2. The capital improvements plan is separated into three categories: the color red for priority one, orange for priority number two and green for priority number three; these categories are intended to emphasize the importance of the projects in a visible yet easy-to-understand matrix. The total amount of capital investment for General Government projects that will occur in FY 2018 is projected to be \$24 million, the City's largest single capital investment over the next five years. Major capital investments that will be accomplished as part of the FY 2018 budget are as follows:

- Beach Nourishment
- Singer Island Beach Access easement
- Design and engineering – Fire Station Number 2
- Information Technology Master Plan
- Police Body Cameras – Phase I
- Palm Beach Isles Bridges
- Public Library Building
- Southside Community Center (Riviera Beach Heights)
- Cunningham Park
- Parking Master Plan
- Economic development investments
- Roadway milling and resurfacing
- Blue Heron Bridge – Under-deck lighting

In addition, the City has contemplated entering into a public/private partnership intended to leverage capital investment to assist in constructing major City facilities in return for increased density and intensities on existing City property. The goal of this arrangement is to allow for large-scale economic investment to occur in a more reasonable manner while spurring economic growth that is projected to place almost \$150 million growth of economic investment into the community.

This type of large-scale investment goals for growth is what the City stands to benefit from exponentially, the construction market and the trades will benefit directly, while the housing market and other ancillary businesses will benefit indirectly. Analyzing funds received by the one cent sales tax law passed in November 2016, the City is able to utilize this funding stream to leverage additional private-sector monies in order for this type of investment to come to fruition. In doing so, the elected officials would have to agree on a long-term lease agreement, as well as abrogating some development rights and controls in order to see such a large-scale project come to fruition. However, the City is anticipating collecting \$23.9 million over a 10-year period that would assist in such an endeavor.

**City Hall and Wells Recreation Mixed Use Development - Option A**



**City Hall and Wells Recreation Mixed Use Development - Option B and C**





### **Enterprise Activities**

As a full-service City, this organization benefits from enterprise-type activities. These business units are the Utility Special District (USD), Stormwater, Solid Waste Collection, and Marina. These operations are paid for by taxpayers in a uniquely different composition than those that fund government vis-à-vis ad valorem taxes. The structure of these operations is primarily based services provided and the recipient of the service pays for such services, fee for service. Holistically, the enterprise operation is projected to collect approximately \$36 million in revenues in FY 2018. The fees for services contribute to the costs required to fund these operations, the largest of these operations is USD, which accounts for approximately \$20 million annually in revenue. In 2015, USD conducted a rate study that considered increases to the rate. The rate for FY 2018 is anticipated to be 14.72% and 11.64% for FY 2019. USD will proceed with commencing these changes in FY 2018 with the intent to ensure that the rates reflect the cost of the service, as well as those infrastructure investments that will be required.

Furthermore, the City has borrowed approximately \$69 million to invest in infrastructure improvements to the water and wastewater infrastructure to ensure that we are taking the necessary steps to protect the safety, health and well-being of the public. This bond issuance is critically important to the long-term sustainability of the utility operations; in the future, alternative water supplies and additional investments in stormwater infrastructure will need to be made as regulations in both Tallahassee and Washington, DC continue to require local governments to do more to protect Florida's most precious natural asset. USD employs approximately 59 employees, which is the largest of all the enterprise operations. The business units that involve enterprise operations are critically important as they add a vital input of operation while reducing the burden on taxpayers.

### **Acknowledgements**

I must express my personal appreciation to the staff of the Finance and Administrative Services Department, Randy Sherman, Director; Karen Hoskins, Assistant Director; and Nydia Reynolds, Senior Accountant for their tremendous work ethic and skill in coordinating the development of this budget and, lest I forget, my warm

## **CITY MANAGER'S BUDGET MESSAGE (continued)**

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regards also go out to all the members of the administrative staff for their excellent performance in gathering, analyzing and presenting information clearly and accurately. I also wish to thank the City Council for their guidance and support throughout the development of this proposed budget. Additionally, a special note of thanks and appreciation should go to our department directors and all of the employees of the city who have contributed to making the FY 2018 budget a reality. I would also like to thank the many citizens who have contributed to our success, whether through serving on an advisory board or commission, volunteering in support of one the many community activities, attending public meetings or just calling occasionally with an issue or an idea; you are what makes our community strong. We are confident that the programs and investments included in this budget will reflect the policies and direction of the City Council and provide the financial plan for a successful year. Through this process, we believe that the departments have strengthened their understanding and relationships as to the needs and contributions that each brings to the community.

### **Conclusion**

I am honored and grateful for the opportunity to serve in the capacity of city manager for the City of Riviera Beach. During my short tenure, here, I have personally witnessed the community's commitment to good governance, and I hope that this budget is a reflection of such an initiative. The transparency and information provided in this budget is intended to articulate the organization's position with regards to its financial capacity, as well as the challenges that lie ahead. As globalization and free market enterprise continue to bring us closer together, it is incumbent upon us in the City to ensure that we are actively engaged in commerce and doing everything we can to encourage economic development and growth.

Furthermore, legislative priorities, as articulated by the City Council, with strategic investments in public safety, infrastructure, economic development, education and the organization's ability to create economic opportunities for its citizenry will be at the forefront of our operations. This document also incorporates departmental goals, objectives and initiatives that will be communicated on a quarterly basis to the elected officials and the public in general. This constant flow of information will ensure that transparency is preserved but, more importantly, accountability is, as well. This document is not intended to be left on a shelf after its adoption. This spending plan will be at the forefront of the organization's commitment to good governance and transparency. This roadmap will delineate how, when and by what funding mechanism a project will be completed, but also, most importantly, which department and agency will be responsible for such an initiative. It is our goal to engage the citizenry and operate transparently and effectively.

With that, no matter how difficult an obstacle, this organization will consistently strive to be the premier community in South Florida. In closing, thanks to all those who have served in this capacity prior to my tenure, and those that will serve after my tenure, because it is my hope that we can continue to make strides to make this community that shining City on a hill that has been so eloquently communicated by one of our previous presidents. I hope that you find this transmittal memorandum and the subsequent documents to be very thorough and sustained, but most importantly a clear reflection on the strategic objectives this organization wishes to embark upon in the next twelve months.

Respectfully Submitted,

Johnathan E. Evans, MBA, MPA, ICMA-CM  
City Manager

## GENERAL FUND'S SIGNIFICANT BUDGET MODIFICATIONS FOR FY 2018

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<b>Description</b>	<b>Amount</b>
Purchase computer equipment according to the City's I.T. replacement program	\$100,000
Professional services for the development of the City's Comprehensive Plan	175,000
Funding for third party to provide building inspection services	150,000
Repairs and maintenance for beach facilities and lifeguard station	76,250
Professional services for the development of the Parks and Recreation Master Plan	50,000
Expansion of football program to purchase operating supplies	92,400
Cost of living adjustment (COLA) of 3% for open labor union contract agreements	575,000
Funding for the anticipated results of the City's Compensation Study	750,000
<b>Total Significant Budget Modifications for FY 2018</b>	<b>\$1,968,650</b>



## **SECTION II**

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### **CITY OVERVIEW**

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## CITY'S HISTORY

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Judge Allen Heyser, and his wife Mattie Spencer Heyser were two of the first settlers in what is now known as Riviera Beach. They were the owners of the Oak Lawn Hotel which also served as the town's post office. The hotel was so popular that the tourists and neighbors called the town "Oak Lawn." A journalist from Atlanta published a news article and called the hotel "Riviera of America," which led to the name being changed to "Riviera Hotel." In 1899, the Dade County seat was moved from Juno to Miami. Judge Heyser, whose constant attendance was required when court was in session resulted in him hiring different proprietors to manage the hotel. Under their management, the hotel deteriorated and business declined due to the construction of the Breakers and the Royal Poinciana hotels in Palm Beach.

In the late 1890s, a scientist, inventor and wealthy manufacturer, Charles N. Newcomb, from Davenport, Iowa spent his winters in Palm Beach. Newcomb and his family traveled by boat to the Riviera Hotel, where his wife was taken by the view of Lake Worth from the hotel. In 1901, Newcomb bought the Riviera Hotel, renamed the hotel to Riviera, and made extensive improvements. The Riviera flourished and attracted visitors such as, the Vanderbilts, the Astors, Henry Flagler, and Andrew Carnegie. Newcomb purchased an additional 200 acres, from Lake Worth to the Florida East Coast Railway tracks and 14th Street to 10th Street.



Charles Newcomb purchased the Riviera Hotel and converted it in to his private residence.  
Courtesy of the Historical Society of Palm Beach County

In 1913, Newcomb recorded a plat with a vision of Riviera being a resort community. He sold approximately 30 lots by auction and built a house for the widowed Dorothy Halsey who operated the first grocery store and only gas pump in town. In the mid-1920s, other men developed sections of Riviera, including G. W. Bingham (east of Broadway from 20th to 23rd Street) and the Perry family (Inlet Grove and Inlet City). William Taylor and George Currie were first black families to develop plats on the west side of Riviera.

Fishing has always been an important activity in the Riviera Beach area and was one of the major attractions. Prior to World War I, fishermen from the Bahamas stayed at the south end of Singer Island in a small community known locally as Inlet City. Due to the boom in the commercial fishing industry, the Bahamian fishermen and their families settled in Riviera and were called "Conchs." These families included the Moree, Pinder, Knowles, and Griffins whom descendants still reside in Riviera Beach today.

On September 29, 1922, twenty six voters incorporated the Town of Riviera and elected L.S Scott as Mayor, Charles N. Newcomb as Town Clerk, B.D. Kerr as Marshall, and Henry Weichman, A.P Brodeur, Fred Nelson, Erric Soderburg, and Henry Zill as Council members. Nearly one year later, the Town was re-incorporated under a state charter by a special election, B.D Kerr elected as Mayor and J.B. Stewart elected as Marshall and Tax Collector. Over the next 30 years, the Town of Riviera experienced significant growth with the population increasing from less than 2,000 residents to 13,000. By 1959, the Town of Riviera Beach officially became, the City of Riviera Beach. The City built a police and fire station, library, recreational hall, and established a water treatment system.

During the 1950s to 1960s, the racial composition of the City experienced a significant change. In 1962, the City's first black Councilman, F. Malcolm Cunningham was elected.

## CITY'S HISTORY

Date	Historical Milestones
1880	Frank L. Dimick purchased 880 acres of land for \$93, which was the original site of Riviera Beach.
1884	The Thomas M. Taylor family known as one of the first black pioneer families settled in Riviera Beach.
1888	The Oak Lawn Hotel was built and operated by Judge Allen Heyser. The hotel was so popular that the neighborhood took the name of the hotel and for the first years of its history, Riviera Beach was known as Oak Lawn.
1893	A journalist from Atlanta, was so taken with the beauty of Oak Lawn Hotel that he called it the "Riviera of America" in his news article. The Oak Lawn Hotel which served as the post office, became the Riviera Hotel and the surrounding neighborhood was referred to as Riviera.
1901	Charles N. Newcomb bought the Riviera Hotel, remodeled, and renamed the hotel "Riviera."
1906	A squatter's community of fishermen and their families lived on the south end of Singer Island in small community known locally as Inlet City. Singer Island is named after Paris Singer, part of the sewing machine family empire.
1915	The Port was developed when the state legislature created a special taxing district known as the Lake Worth Inlet District, for the purpose of dredging a channel to the ocean and constructing a harbor and dock facilities.
1918	The spill from the dredging of the new inlet was deposited on one of the shoals in the old inlet and a sand island was created, known as Peanut Island today.
1919	The fishing colony moved to the mainland.
1920s	Riviera Beach was one of the largest suppliers of fish on Florida's east coast, much of which was shipped to New York.
1921	The first school, Inlet Grove School was built in Riviera where 20 children living in the area attended.
1922	The city was incorporated as the Town of Riviera amid rumors that West Palm Beach planned to take it over.
1925	Sherman Point Bridge, a 2,700 foot long timber and steel bridge connecting Singer Island to Riviera Beach was constructed by Palm Beach County.
1926	Riviera Beach Volunteer Fire Department was formed.
1927	Riviera Beach City Hall was constructed.
1928	Major hurricane hits Riviera Beach where 285 homes were destroyed including the Sherman Point Bridge to Singer Island.
1930s	Riviera is referred to as the "Conch Town" due to its boom in the commercial fishing industry and tourism.
1942	Town changed its name to Riviera Beach.
1944	Inlet City Progressive League was organized.
1949	Sherman Point Bridge was replaced with cement and steel.
1952	Riviera Beach Voters' League was organized by Arthur Brown.
1955	Riviera Beach High School was built.
1958	Water Plant was constructed.
1959	Town of Riviera Beach officially became the "City of Riviera Beach."
1962	First black Councilman, F. Malcolm Cunningham was elected.
1966	Blue Heron Bridge to Singer Island was completed, Blue Heron Boulevard was widened and landscaped, boardwalk was constructed, Ocean Mall at the City's beach was constructed, and the Bicentennial Park was created.
1970	Riviera Beach High School was renamed Suncoast High School.
1975	City's first black Mayor, Bobbie Brooks was elected.

## CITY'S HISTORY

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<b>Date</b>	<b>Historical Milestones</b>
1976	A new \$8.5 million, 65 foot high, 4-lane, high span bridge that stands today, was constructed. The new bridge, officially named the Jerry Thomas Memorial Bridge, but referred to as the Blue Heron Bridge.
1979	Rapids Water Park opened.
1999	Singer Island Civil Association purchased the submerged land in the Lake Worth Lagoon. This purchase gave strong legal standing to argue for preservation and against any future submerge lands development proposals targeting the lake side of the lagoon.
2007	City of Riviera Beach Teen Council Empowerment Center was established.
2015	Major highway, Old Dixie Highway, was renamed President Barack Obama Highway.
2016	Riviera Beach Marina Event Center was opened.

## CITY'S PROFILE

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### **Overview**

What is now known as the City of Riviera Beach, Florida was originally incorporated in 1922. The City is located in the east central portion of Palm Beach County, approximately 5 miles north of West Palm Beach and 70 miles north of Miami. The City is bounded to the north by the Town of Lake Park, to the south by the Town of Mangonia Park, the Town of Palm Beach Shores and the City of West Palm Beach, to the east by the Atlantic Ocean and to the west primarily by unincorporated Palm Beach County. The City currently has a land area of approximately 8.52 square miles. The City is primarily an urban area where services and industry play a major role in the economy. The City is empowered to levy a property tax on real property located within its boundaries. The City has the power by statute to extend its corporate limits by annexation, which is done periodically when deemed appropriate by the Council.

### **Form of Government**

The City operates under the Mayor-Council-Manager form of government. Policy making and legislative authority are vested in the governing council, which consists of five members. The governing council (City Council) is responsible, among other things, for passing ordinances, adopting the budget, appointing committees, and hiring the City Manager and City Attorney. The City Manager is responsible for carrying out the policies and ordinances of the Council, for overseeing the day-to-day operations of the City and for appointing the heads of the City's departments. The Council is elected on a non-partisan basis. The members are elected to a three year staggered term according to district even though they compete city-wide, with two members elected one year and three members elected the following year. The Council members also sit as the Board of the Riviera Beach Community Redevelopment Agency and the Board of City of Riviera Beach Utility Special District. The Mayor does not vote, but the Mayor has appointment power in some matters and veto power in other matters, and has the authority to take disciplinary action.

Municipal services provided to the citizens of Riviera Beach include law enforcement, fire protection, emergency management services, community planning and development services, traffic engineering, road and drainage construction and maintenance, a library, parks and recreational facilities, recreational activities, code compliance and inspections, and other general governmental administrative services. There are additional operations reported as enterprise funds that are intended to be self-supporting from user charges established by the Council such as, water and wastewater collection services, stormwater management, marina, and solid waste collection.

### **Local Economy**

The City is part of the Miami-Fort Lauderdale-West Palm Beach, Florida, Metropolitan Statistical Area (MSA), which includes all of Palm Beach County. The general concept of a metropolitan statistical area is one of a large population nucleus, together with adjacent communities that have a high degree of economic and social integration within that nucleus. Riviera Beach is a trade and industrial center for Palm Beach County and the surrounding area, with the Port of Palm Beach encompassed within the City limits.

Over the past ten years, the City experienced significant fluctuations from expansion and development in the early 2000s followed by the recession in 2007. Consistent with national and statewide trends, key local economic indicators weakened considerably as the City experienced the effects of the economic downturn. New construction slowed, foreclosures were widespread, and unemployment rose, while the population remained relatively stable.

Economic data indicate a modest recovery while researchers of the local real estate market forecast a continued return to normalcy of the market before the boom years. After reaching a high of 13.6% in January 2010, the City's unemployment rate in September 2016 declined to 5.8%, which is higher than the State of Florida's rate

## CITY'S PROFILE

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of 5.0% and the national rate of 4.9%. The declines in the unemployment rates during the current year support the City's cautious optimism of a resurgent local economy boosted by the recovering housing market. Riviera Beach has a population of 26,627 who are 16 years and over; 65% is in the labor force and 35% is not in the labor force (ACS). According to the 2012 Survey of Business Owners, there are 3,900 companies in Riviera Beach of which 59% are minority-owned and 48% are women-owned firms. In 2012, retail trade comprised the highest number of establishments in Riviera Beach followed by wholesale trade. Wholesale trade recorded \$1.641 billion which is the highest value of sales, shipments and receipts followed by manufacturing reporting \$463 million. (2012 Economic Census of the U.S.)

### **Demographic Summary**

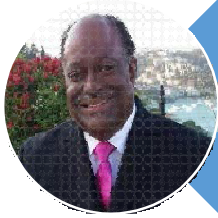
According to the 2010 U.S. Census, Riviera Beach had a population of 32,488 residents of which 68% of residents are Black or African American, 26% are White Non-Hispanic, and 6% comprise other races. 26% of residents are foreign born, of which 9% were born in Europe, 10% were born in Asia and 73% were born in Latin American. (2015 ACS) 82.4% of the residents are a high school graduate or higher and 21.8% of residents have a Bachelor's degree or higher. (2010 U.S. Census)

In 2010, Riviera Beach had 17,124 housing units of which 12,380 (72%) were occupied and 4,744 units were vacant (28%). Of the occupied units, 5,224 (42%) were occupied by renters with a median gross monthly rent of \$1,035 and 7,156 (58%) were occupied by owners. 23.5% individuals were below the poverty line, which is higher than both Palm Beach County (14.5%) and Florida (16.5%). There were 12,380 households in Riviera Beach; 64.5% were family households; 30% were single family households; average household size of 2.60 persons; 33% households with individuals under 18 years; and 18.7% speak another language other than English at home. (2010 U.S. Census)

## ELECTED OFFICIALS

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The elected officials responsible for the governance of the City of Riviera Beach are as follows:



Thomas A. Masters  
Mayor



Lynne L. Hubbard  
District 1



Kashamba L. Miller - Anderson  
Chairperson  
District 2



Tonya Davis Johnson  
Chair Pro-Tem  
District 3



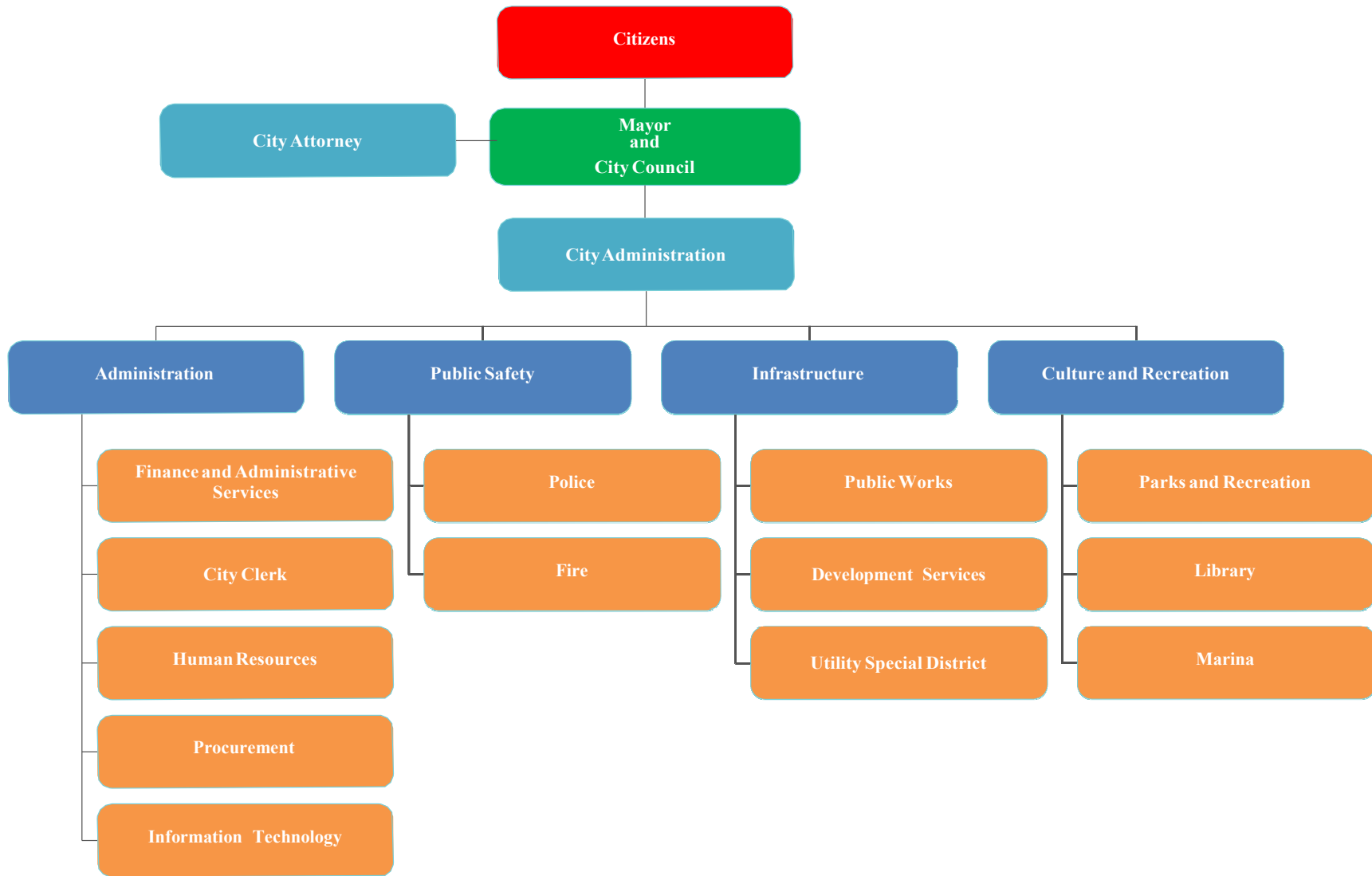
Dawn S. Pardo  
District 4



Terence D. Davis  
District 5



**ORGANIZATIONAL CHART FOR FY 2018**



## DEPARTMENT DIRECTORY

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<b>CITY ADMINISTRATION</b>	Jonathan Evans   City Manager (561) 845-4010   jevans@rivierabch.com
	Danny Jones   Assistant City Manager (561) 845-4010   ddjones@rivierabch.com
<b>FINANCE AND ADMINISTRATIVE SERVICES</b>	Randy Sherman   Director (561) 845-4040   financdept@rivierabch.com
<b>CITY CLERK</b>	Claudene Anthony   City Clerk (561) 845-4090
<b>HUMAN RESOURCES</b>	Bruce Davis   Director (561) 840-4880   hr@rivierabch.com
<b>PROCUREMENT</b>	Vacant   Director (561) 845-4180   purchasing@rivierabch.com
<b>LEGAL</b>	Andrew Degraffenreidt   City Attorney (561) 845-4069   cityattorney@rivierabch.com
<b>DEVELOPMENT SERVICES</b>	Terrence Bailey   Director (561) 845-4060   comdev@rivierabch.com
<b>PUBLIC WORKS AND STORMWATER</b>	Brynt Johnson   Director (561) 845-4080   publicworks@rivierabch.com
<b>PARKS AND RECREATION</b>	Richard Blankenship   Director (561) 845-4070   parksandrec@rivierabch.com
<b>LIBRARY</b>	Cynthia Cobb   Director (561) 845-4195
<b>POLICE</b>	Clarence Williams   Police Chief (561) 845-4110   police@rivierabch.com
<b>FIRE</b>	Reginald Duren   Fire Chief (561) 845-4110   fire@rivierabch.com
<b>INFORMATION TECHNOLOGY</b>	Vacant   Director (561) 845-4000   infotech@rivierabch.com
<b>UTILITY SPECIAL DISTRICT</b>	Vacant   Executive Director (561)845-4185   utilities@rivierabch.com

## STATISTICS

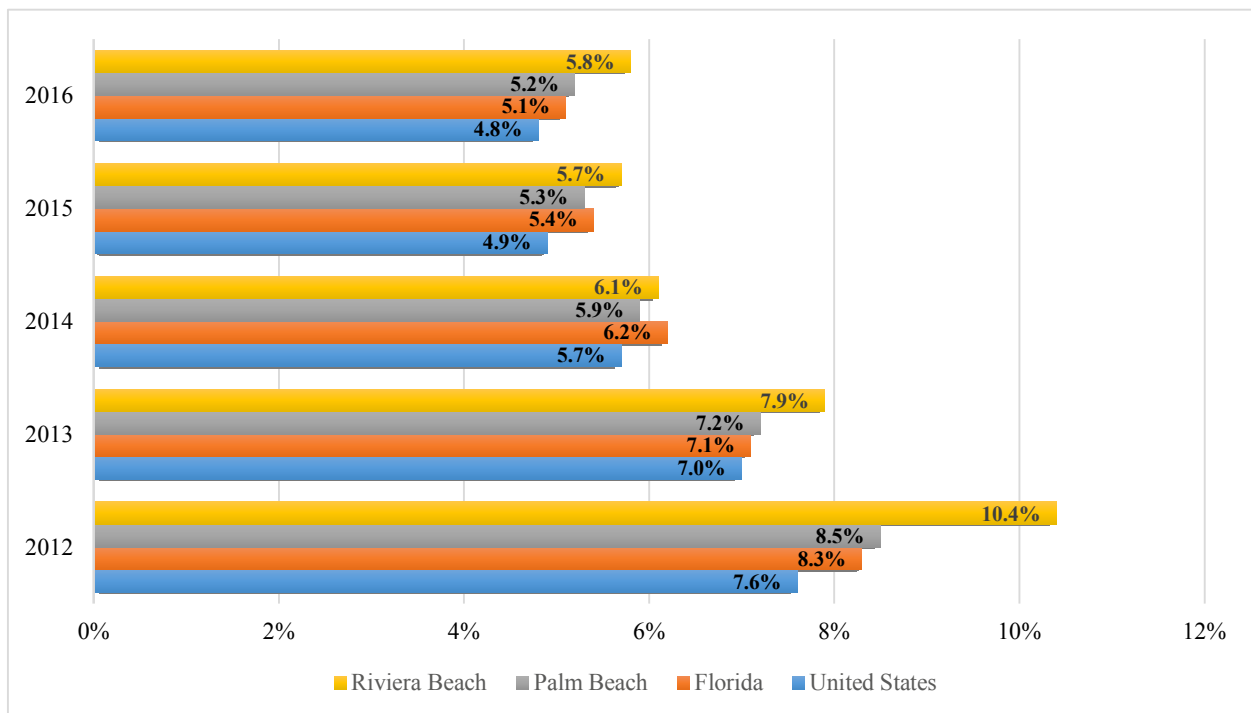
The statistical and supplemental data section describes the City and its community, population, and provides the City’s key benchmarks and indicators. This information provides an overview of the City and the environment in which it operates and its activities.

### Per Capita Personal Income

	2012	2013	2014	2015	2016	Average
United States	\$44,263	\$44,457	\$46,442	\$48,131	\$48,435	\$46,346
Florida	\$41,000	\$40,797	\$42,905	\$44,487	\$46,297	\$43,002
Palm Beach	\$63,220	\$62,290	\$66,578	\$68,743	N/A	\$65,208
Riviera Beach	\$22,399	\$22,399	\$23,159	\$23,652	\$23,685	\$23,059
Riviera Beach as % of Florida	54.63%	54.90%	53.98%	53.17%	51.69%	53.62%
Riviera Beach as % of USA	50.60%	50.38%	49.87%	49.14%	48.90%	49.75%

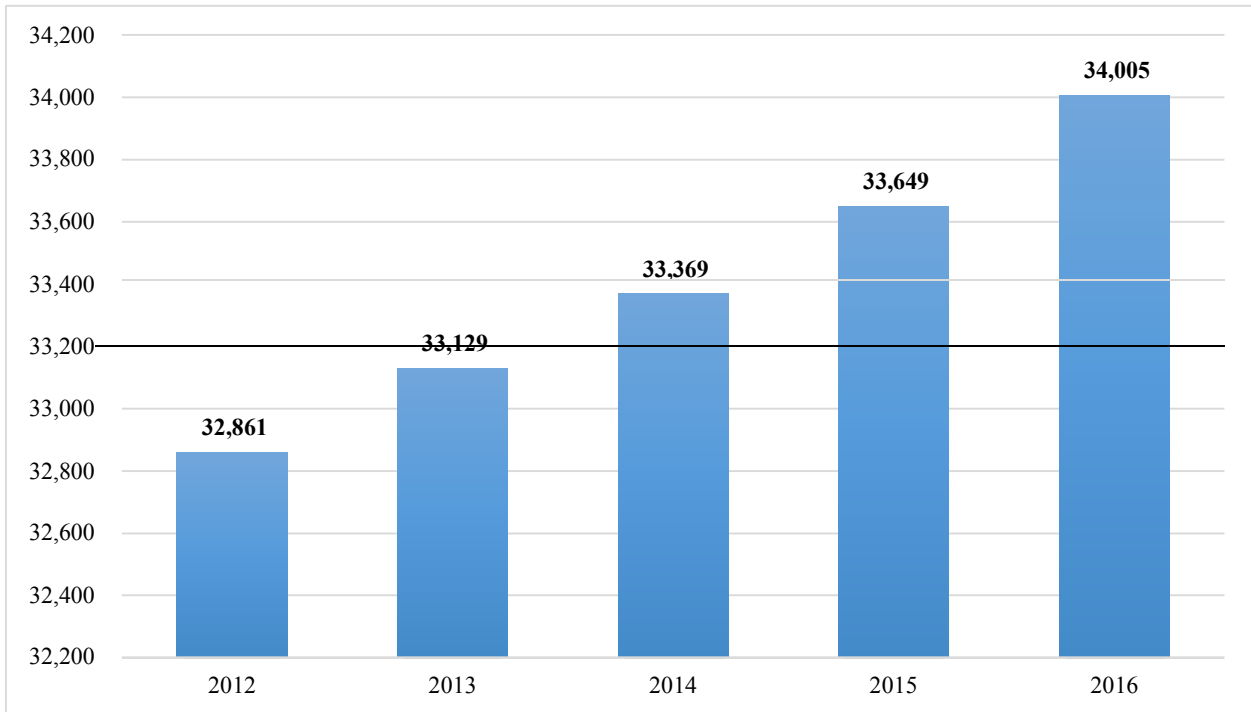
Source: U.S. Department of Commerce, Bureau of Economic Analysis and Bureau of Labor Statistics

### Unemployment Rate



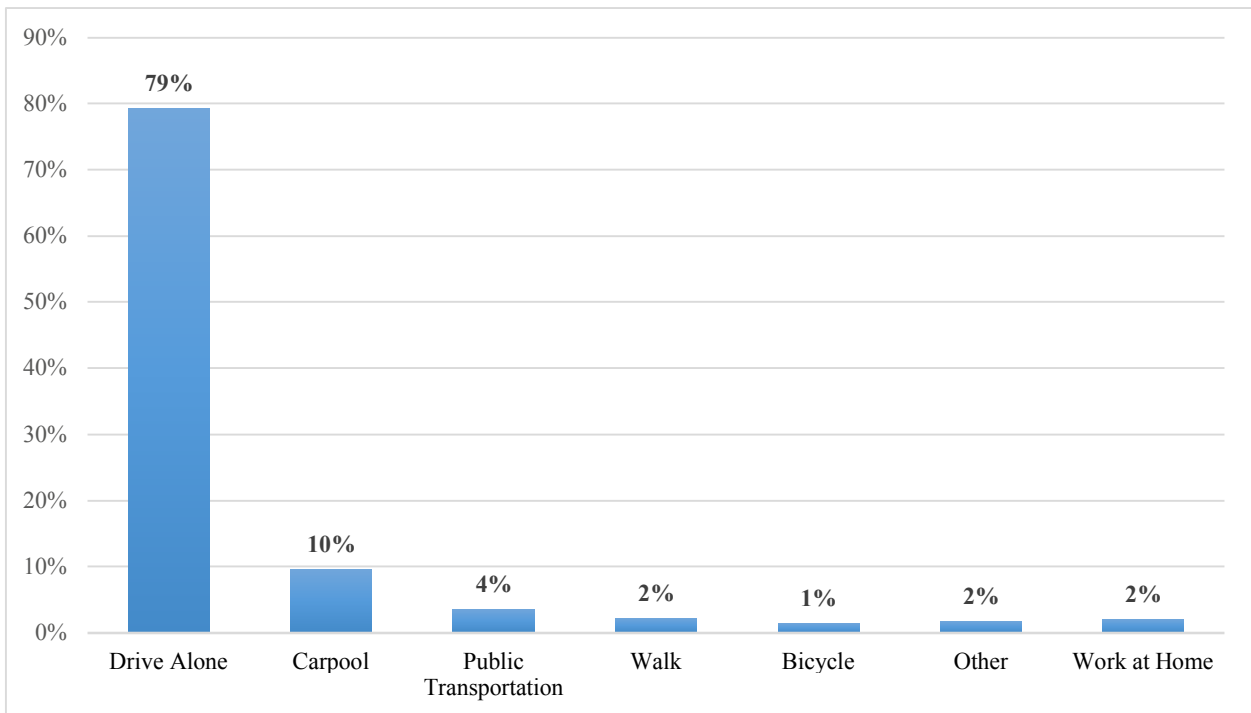
Source: U.S. Bureau of Labor Statistics

**City's Population**



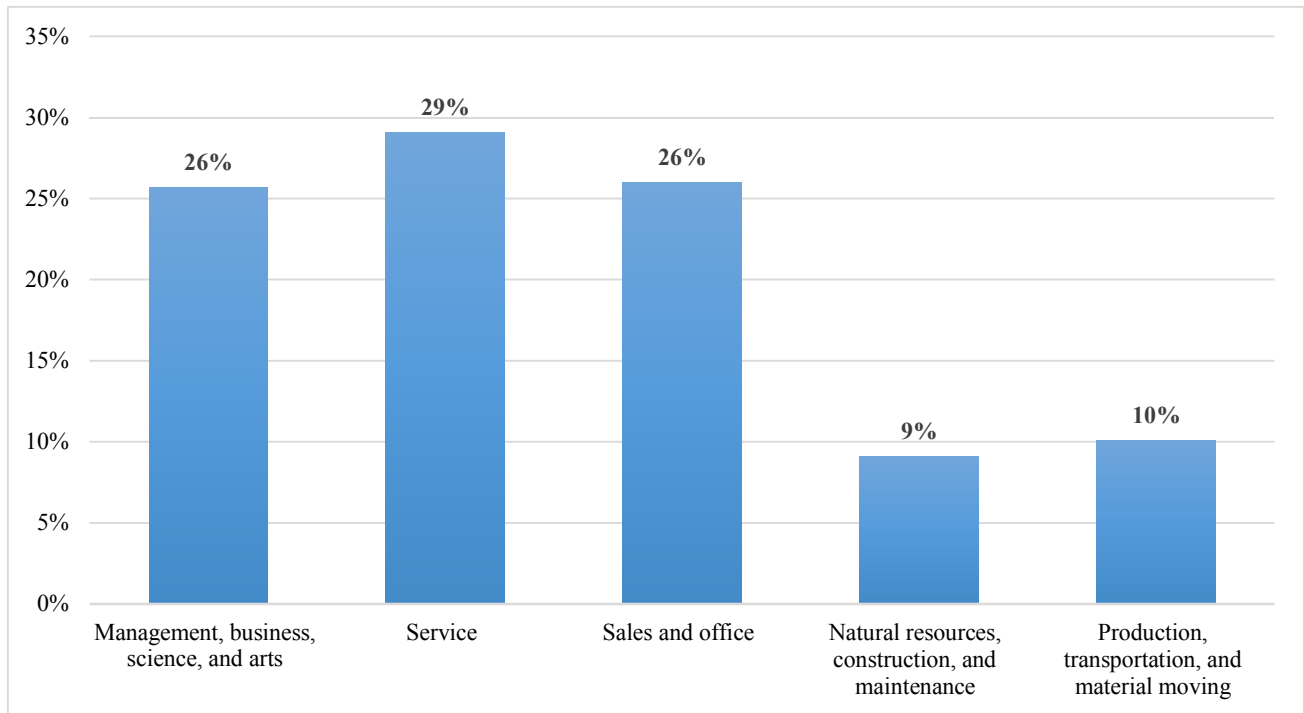
Source: American Community Survey 2015

**Residents' Means of Transportation to Work in 2015**



Source: American Community Survey 2015

**Residents' Occupations in 2015**



Source: American Community Survey 2015

**Jobs by Industry in 2015**

Agriculture, forestry, fishing, hunting, and mining	0.3%
Construction	5.9%
Manufacturing	5.7%
Wholesale trade	1.8%
Retail trade	13.6%
Transportation, warehousing, and utilities	6.2%
Information	1.7%
Finance, insurance, and real estate	5.9%
Professional, scientific, management, administrative, and waste management services	11.9%
Educational services, health care, and social assistance	23.5%
Arts, entertainment, recreation, accommodation, and food services	14.0%
Other services, except public administration	4.5%
Public administration	5.1%

Source: American Community Survey 2015

**Principal Employers**

Employer	Type of Business	Approximate number of employees
Veterans Affairs Medical Center	Health care	2,700
Palm Beach County School Board	Education	1,950
Cheney Brothers	Food distribution	660
City of Riviera Beach	Municipal government	564
Tropical Shipping	Freight shipping and logistics	500
Pepsi Cola Bottling Company	Bottled soft drinks	450
Lockheed Martin Corporation	Aerospace engineering	430
Sysco Food Services	Food distribution	350
Serta Mattress	Mattress manufacturing	135
Farmer and Irvin Corporation	Mechanical construction	130

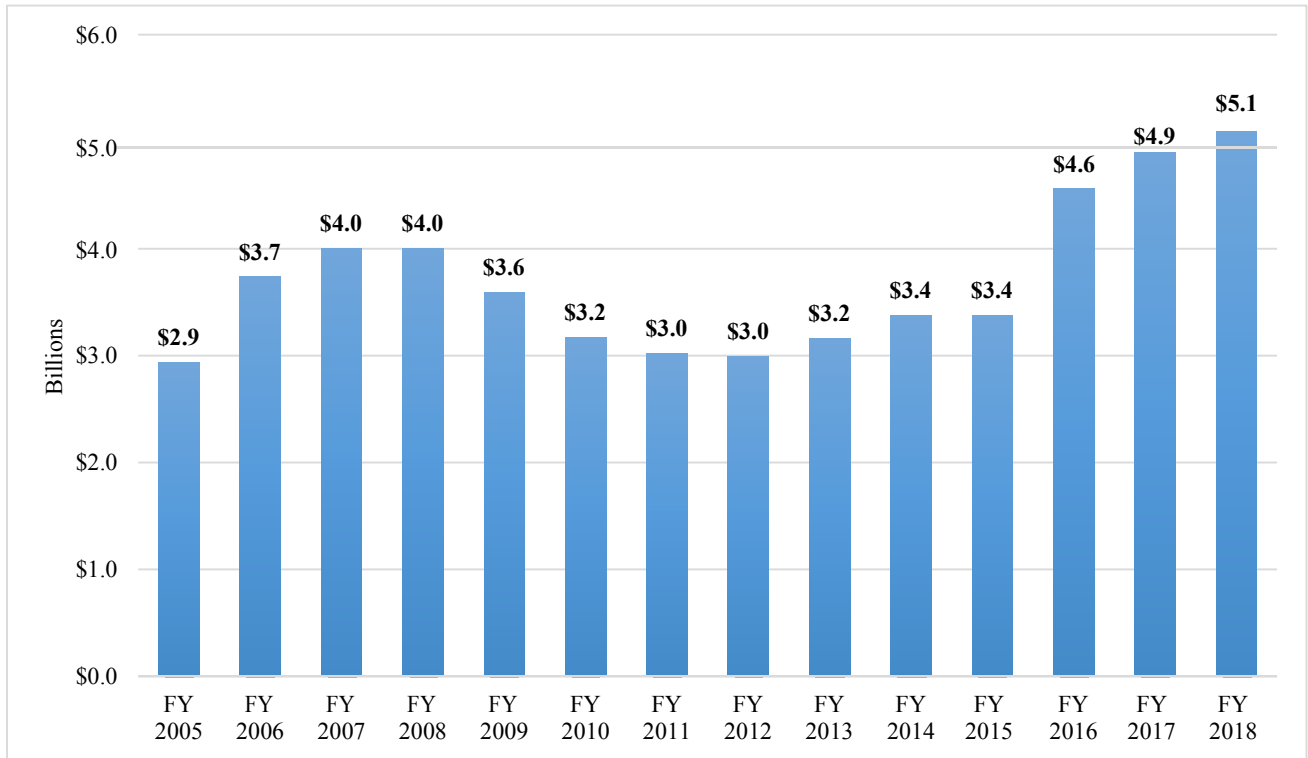
Source: Business Development Board of Palm Beach County and City's Finance and Administrative Services Department

**Principal Taxpayers**

Taxpayer	Assessed Taxable Value	% of Total Assessed Taxable Value	Property Taxes Paid	% of Total Property Taxes Levied
Florida Power and Light (FPL)	\$1,079,033,580	21.86%	\$9,119,992	22.98%
Marriott Resorts Hospitality Corp	14,858,032	2.33%	970,780	2.45%
Morguard Woodbine LLC	42,114,042	0.85%	355,948	0.90%
AR Northlake LLC	23,324,910	0.47%	197,142	0.50%
HHR Singer Island Limited Partnership	29,050,489	0.59%	245,535	0.62%
Keller Fred Trust	17,381,371	0.35%	146,907	0.37%
Ask Florida LLC	20,425,000	0.41%	172,632	0.43%
Sysco Food Services	16,779,309	0.34%	141,819	0.36%
Port of Palm Beach District Lessor	15,143,247	0.31%	127,991	0.32%
Tropical Shipping USA LLC	14,377,626	0.29%	121,520	0.31%
<b>Total Top Ten Taxpayers</b>	<b>1,372,487,606</b>	<b>27.81%</b>	<b>11,600,265</b>	<b>29.23%</b>
<b>Total FY 2017 Assessed Taxable Value</b>	<b>\$4,935,646,121</b>			
<b>Total FY 2017 Total Property Taxes Levied</b>			<b>\$39,692,520</b>	

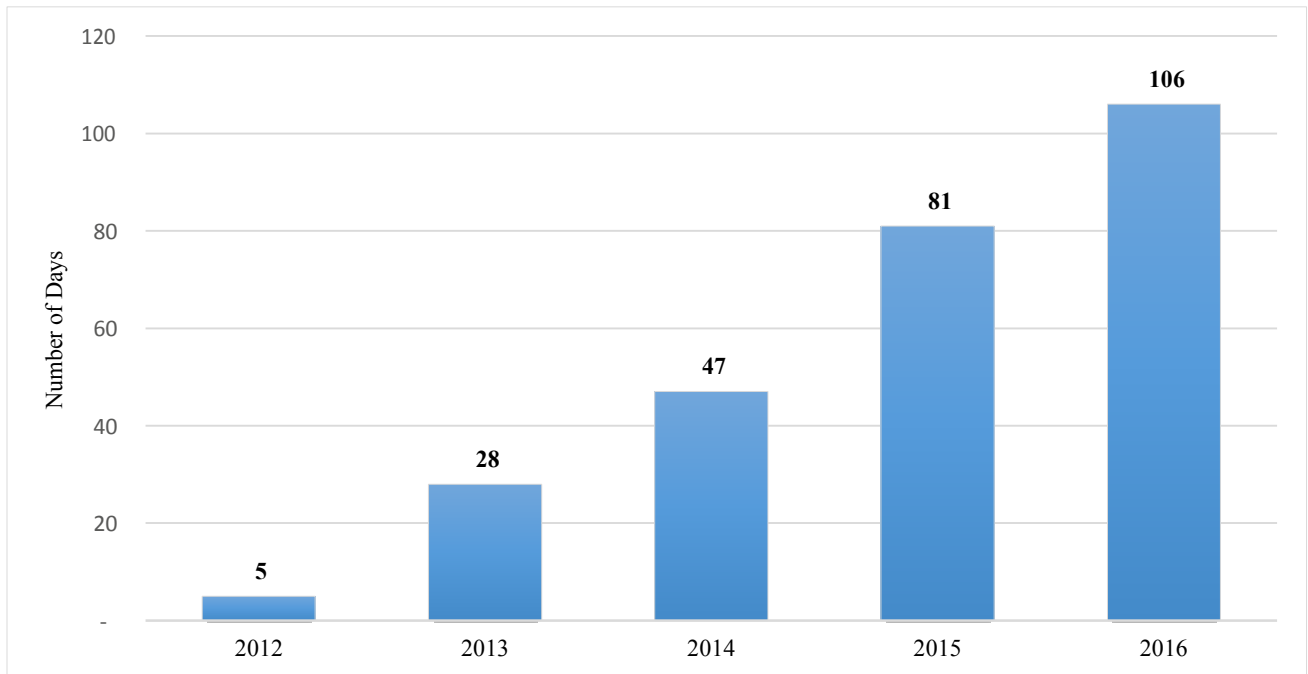
Source: Palm Beach County Tax Collector

**Riviera Beach Assessed Taxable Value (in billions)**



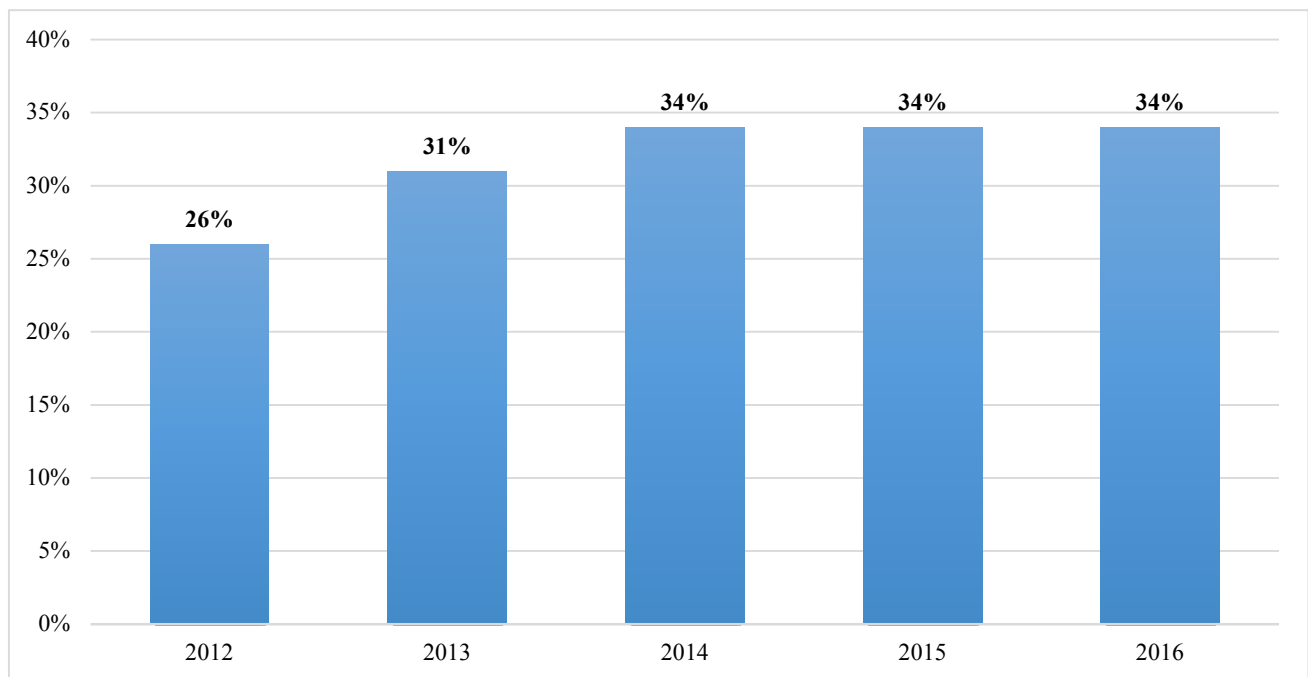
Source: Palm Beach County Property Appraiser's Office

**General Fund - Days Cash**



Source: City's Finance and Administrative Services Department

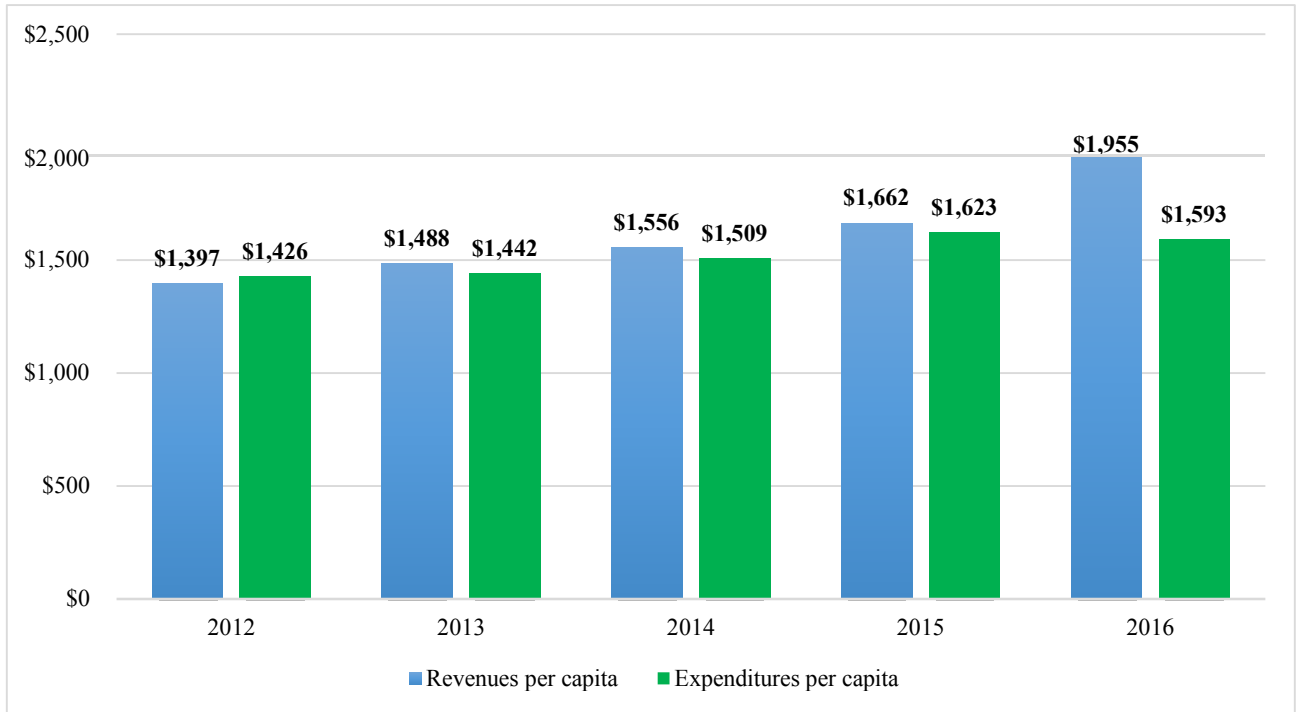
**General Fund - Fund Balance as a Percentage of Revenues**



Source: City's Finance and Administrative Services Department

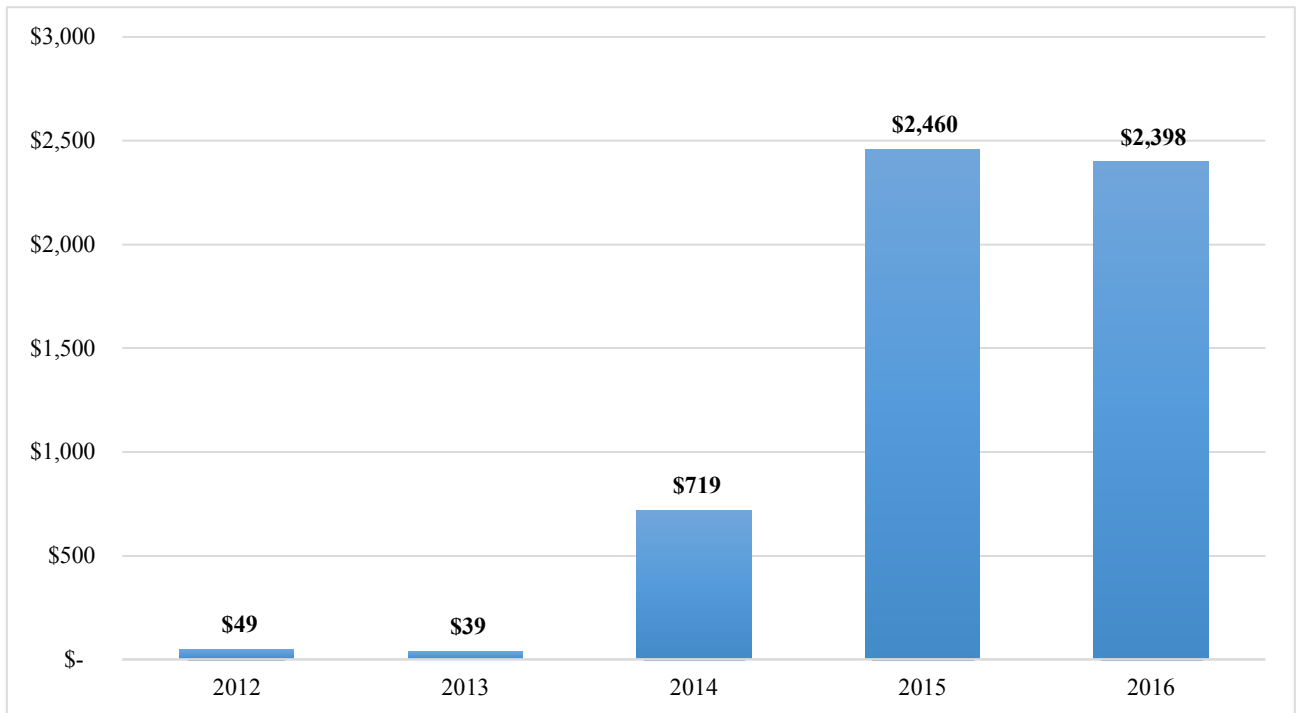


**General Fund - Revenues and Expenditures per Capita for the City**



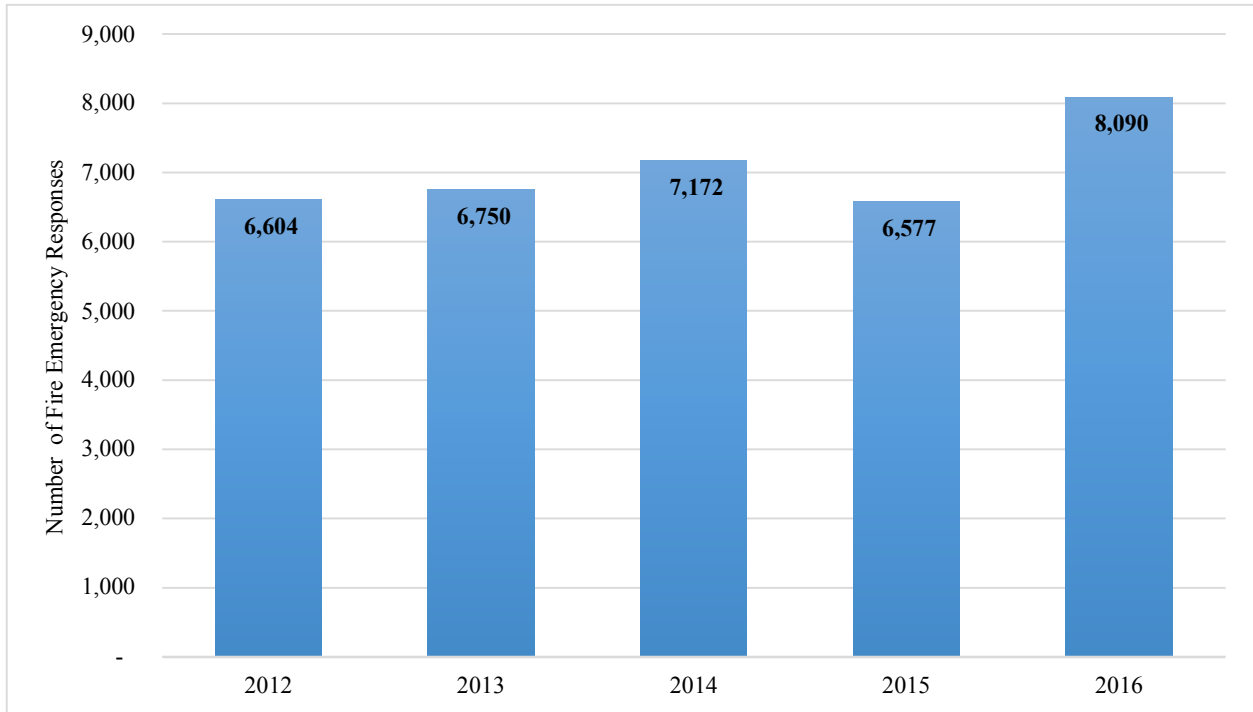
Source: City's Finance and Administrative Services Department

**General Government Debt per Capita for the City**



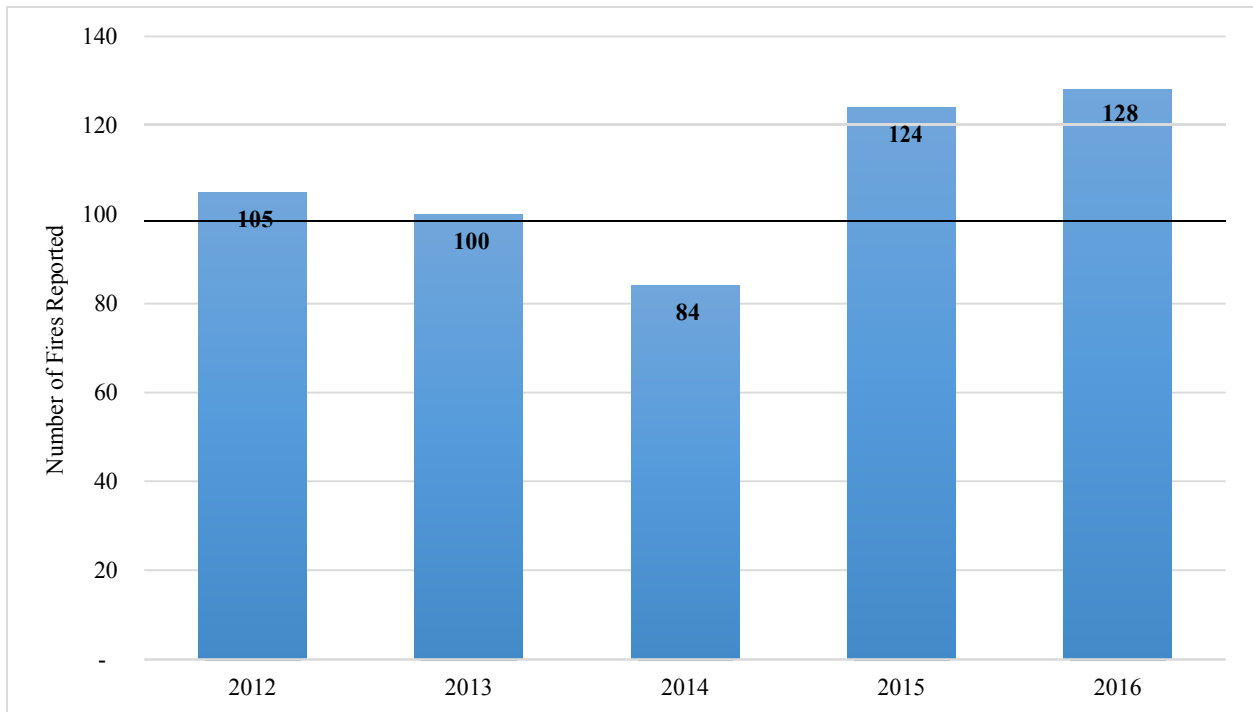
Source: City's Finance and Administrative Services Department

**Fire Emergency Responses**



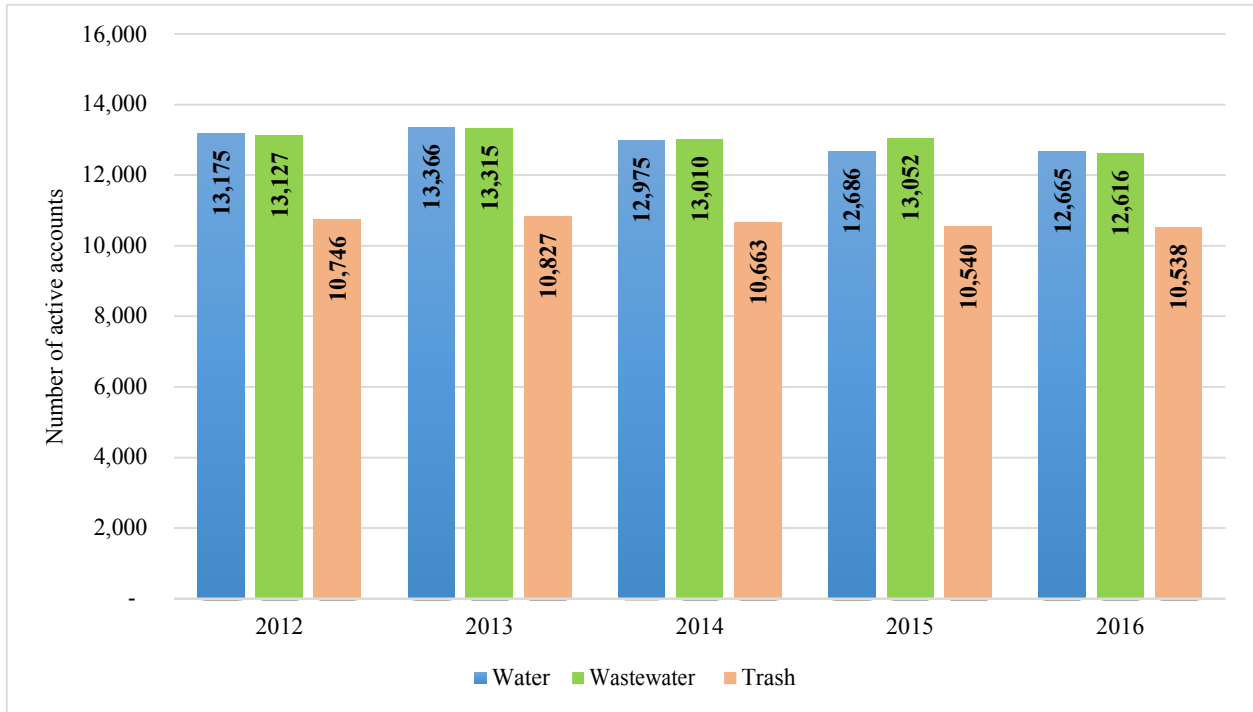
Source: City's Fire Department

**Fires Reported**



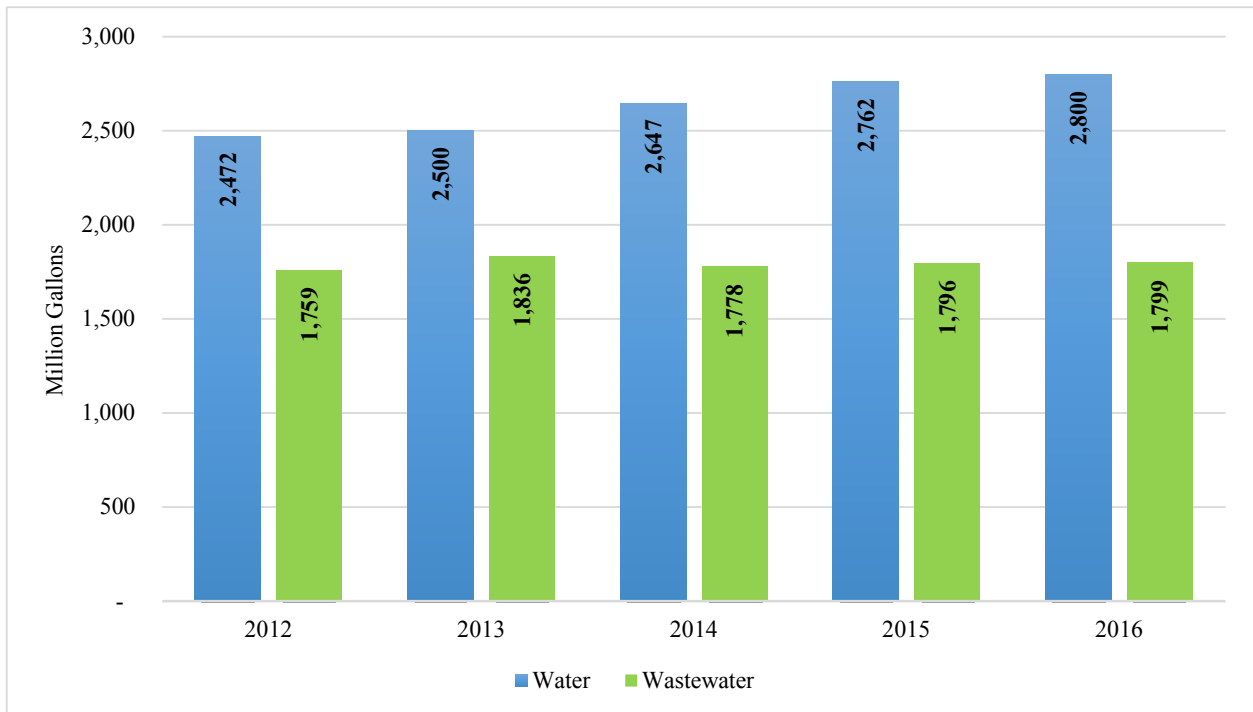
Source: City's Fire Department

**Number of Active Utility Accounts**



Source: City’s Finance and Administrative Services Department

**Water and Wastewater Treated (Million Gallons)**



Source: City’s Finance and Administrative Services Department

## FULL-TIME EQUIVALENT POSITIONS SUMMARY BY DEPARTMENT

Department	FY 2016	FY 2017	Vacant Positions Eliminated	Existing Positions Transferred In / (Out)	New Positions added for FY 2018	FY 2018	Variance FY 2018 v. FY 2017
<u>General Government:</u>							
Legislative	3	3.5	-	-	-	3.5	-
City Administration	16	16.5	(1)	0.5	5	22	4.5
Finance & Administrative Services	26	28	-	-	2	29	1
Information Technology	7	10	-	0.5	1	11.5	1.5
Library	9	9	-	-	1.5	10.5	1.5
Procurement	7	8.5	-	(1.5)	-	7	(1.5)
City Clerk	5	5	-	0.5	-	5.5	0.5
Human Resources	9	10	(1)	-	1	10	-
Legal	4	4	-	-	-	4	-
Development Services	14.5	26.0	(1)	-	-	25.0	(1)
Police	175.5	167.5	-	-	6	173.5	6
Fire	74	79	-	5.5	2.5	87	8
Public Works	39.5	41.5	-	-	-	41.5	-
Parks & Recreation	45	53	-	(5.5)	-	47.5	(5.5)
<b>Total General Government</b>	<b>434.5</b>	<b>461.5</b>	<b>(3)</b>	<b>-</b>	<b>18.0</b>	<b>476.5</b>	<b>15.0</b>
<u>Enterprise Funds:</u>							
Utility Special District	52	56	-	-	3	59	3
Marina	8	12	-	-	3	15	3
Stormwater	10	11	(1)	-	-	10	(1)
<b>Total Enterprise Funds</b>	<b>70</b>	<b>79</b>	<b>(1)</b>	<b>-</b>	<b>6</b>	<b>84</b>	<b>5</b>
<b>Total Full-time Equivalent Positions</b>	<b>504.5</b>	<b>540.5</b>	<b>(4)</b>	<b>-</b>	<b>24.0</b>	<b>560.5</b>	<b>20.0</b>

Source: City's Finance and Administrative Services Department

## EXPLANATIONS FOR VARIANCES AND PROPOSED ORGANIZATIONAL CHANGES

### **General Government:**

#### City Administration:

Change name of Department from Executive to City Administration  
Add Receptionist position  
Add Marketing Specialist position  
Add Justice Service Center - Reentry Coordinator position  
Add Civil Drug Court - Community Court Clerk position  
Transfer In Small Business Coordinator position from Procurement  
Transfer Out Office Assistant (part-time) position to Information Technology  
Change Deputy City Manager title to Assistant City Manager  
Reclassify Assistant to the City Manager position to Economic Development Manager  
Upgrade one Multimedia Specialist position to Senior Multimedia Specialist  
Eliminate Public Relations/Media Manager position

#### Finance and Administrative Services:

Add Fiscal Services Manager position

#### Information Technology:

Add Chief Information Officer position  
Transfer In Office Assistant (part-time) position from City Administration  
Reclassify System Administrator position to Network Administrator

#### Library:

Add Assistant Library Director position  
Add Library Page (part-time) position

#### Procurement:

Change name of Department from Purchasing to Procurement  
Transfer Out Small Business Coordinator position to City Administration  
Transfer Out Courier (part-time) position to City Clerk

#### City Clerk:

Transfer In Courier (part-time) position from Procurement

#### Human Resources:

Add Assistant Human Resources Director  
Eliminate Human Resources Training and Event Coordinator position

#### Development Services:

Change name of Department from Community Development to Development Services  
Downgrade of Office Manager position to Executive Assistant  
Eliminate either the Code Administrator (vacant) position or Code Enforcement Supervisor position  
Change Code Enforcement Supervisor position title to Code Compliance Supervisor  
Change Code Enforcement Officer position title to Code Compliance Officer  
Change Code Enforcement Technician position title to Code Compliance Technician

## EXPLANATIONS FOR VARIANCES AND PROPOSED ORGANIZATIONAL CHANGES

### Police:

Add three (3) new Police Officer positions

Add two (2) new Crime Scene Investigator position

Add one (1) Police Technician position

Reclassify one (1) Assistant Chief of Police (vacant) position to Deputy Police Chief

### Fire:

Add two (2) new Firefighter positions

Transfer In two (2) full-time Lifeguard Captain positions from Parks and Recreation

Transfer In three (3) full-time Lifeguard positions from Parks and Recreation

Transfer In one (1) part-time Lifeguard position from Parks and Recreation

### Parks and Recreation:

Transfer Out two (2) full-time Lifeguard Captain positions to Fire

Transfer Out three (3) full-time Lifeguard positions to Fire

Transfer Out one (1) part-time Lifeguard position to Fire

### **Enterprise Funds:**

#### Utility Special District:

Add Property Maintenance Manager position

Add two (2) Water Plant Operators

#### Stormwater:

Eliminate NPDES Coordinator / Projects Assistant position

## **SECTION III**

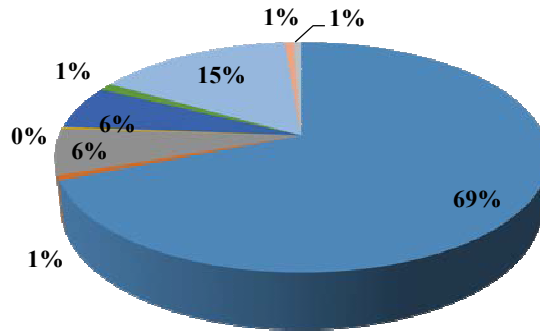
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# **FINANCIAL SUMMARIES**

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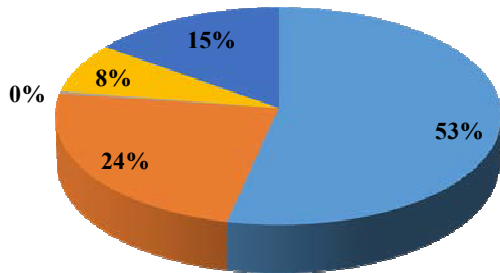


**FY 2018 Revenues by Category: \$71,824,076**



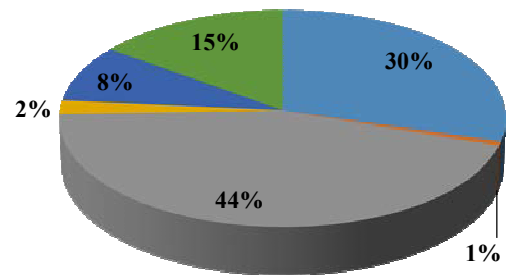
- Taxes
- Grants and contributions
- Charges for services
- Miscellaneous
- Intergovernmental
- Fines and forfeitures
- Licenses, fees, and permits
- Transfers in
- Interest earnings

**FY 2018 Expenditures by Category: \$71,824,076**



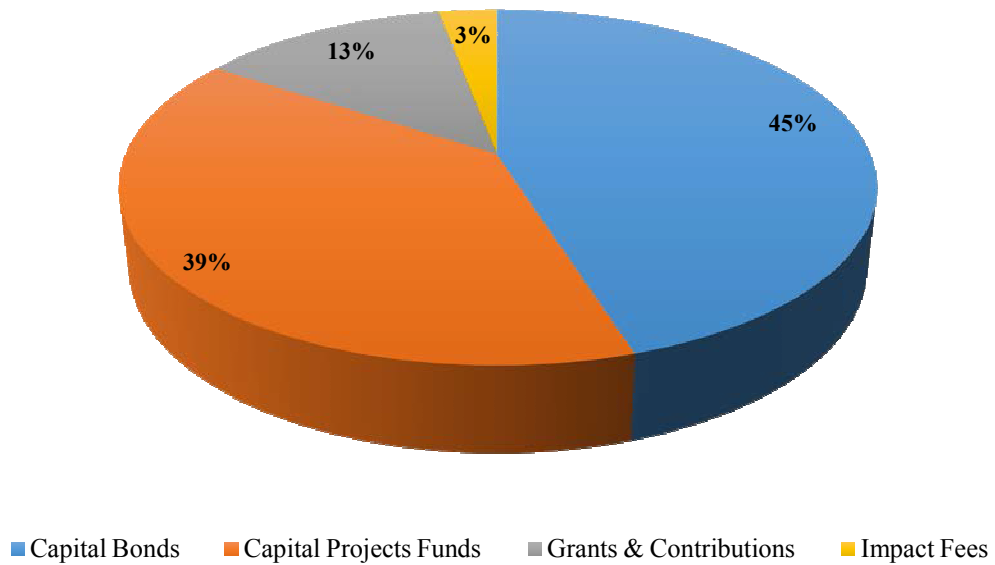
- Personnel
- Operating
- Capital
- CRA TIF
- Transfers

**FY 2018 Expenditures by Function: \$71,824,076**

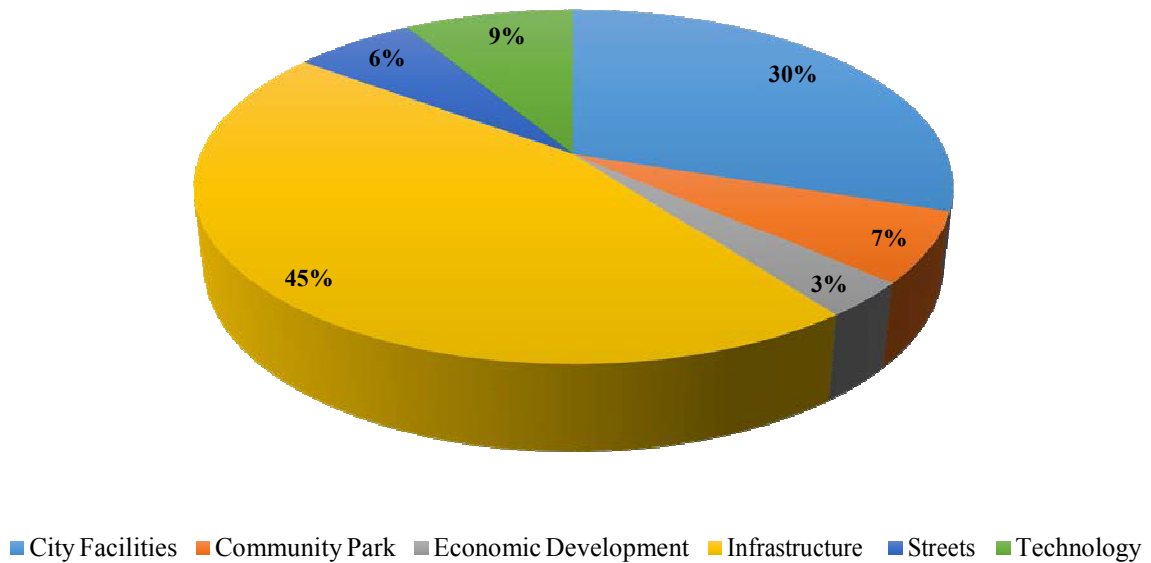


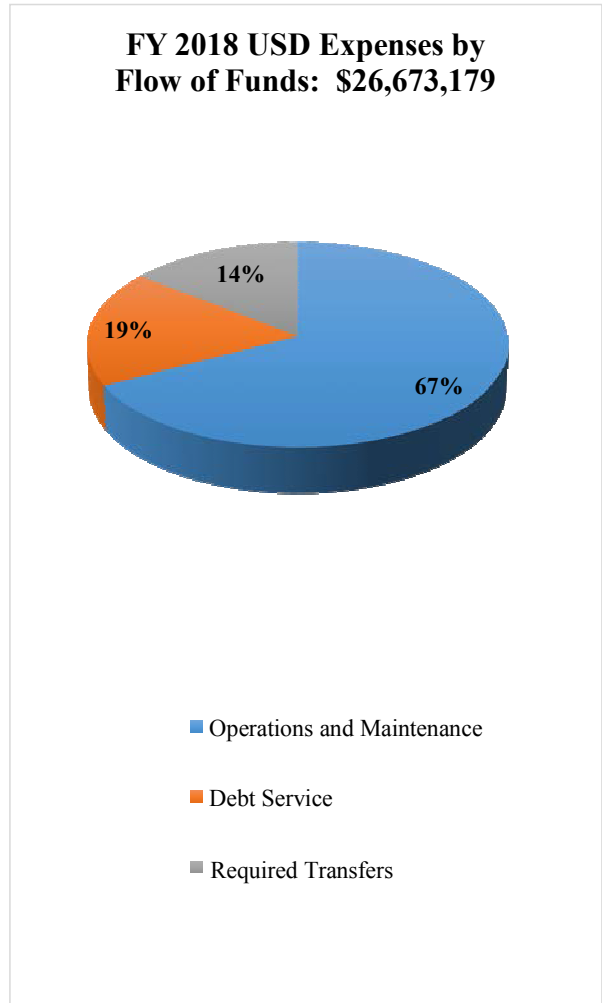
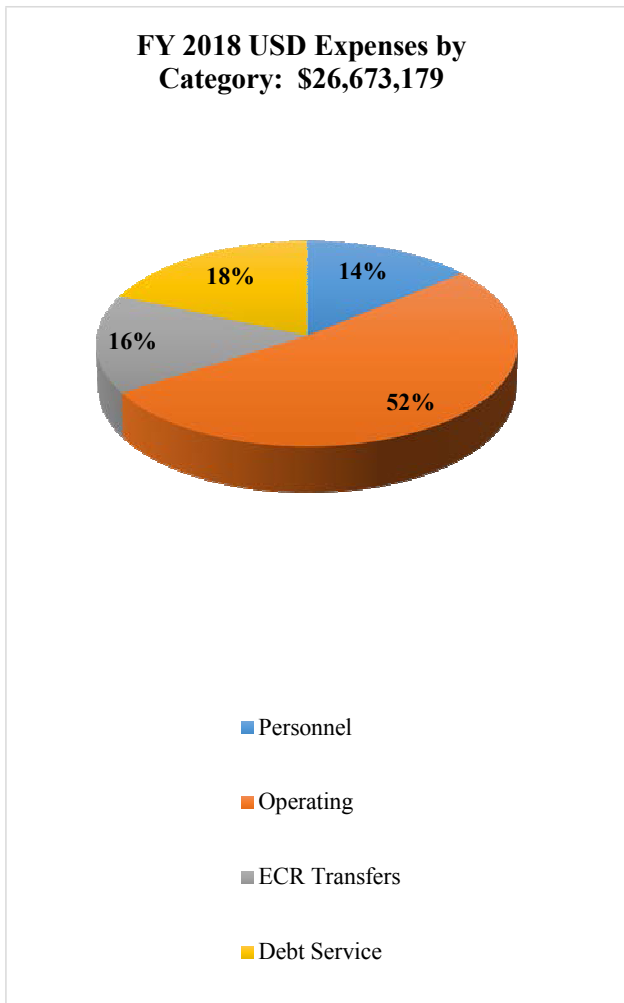
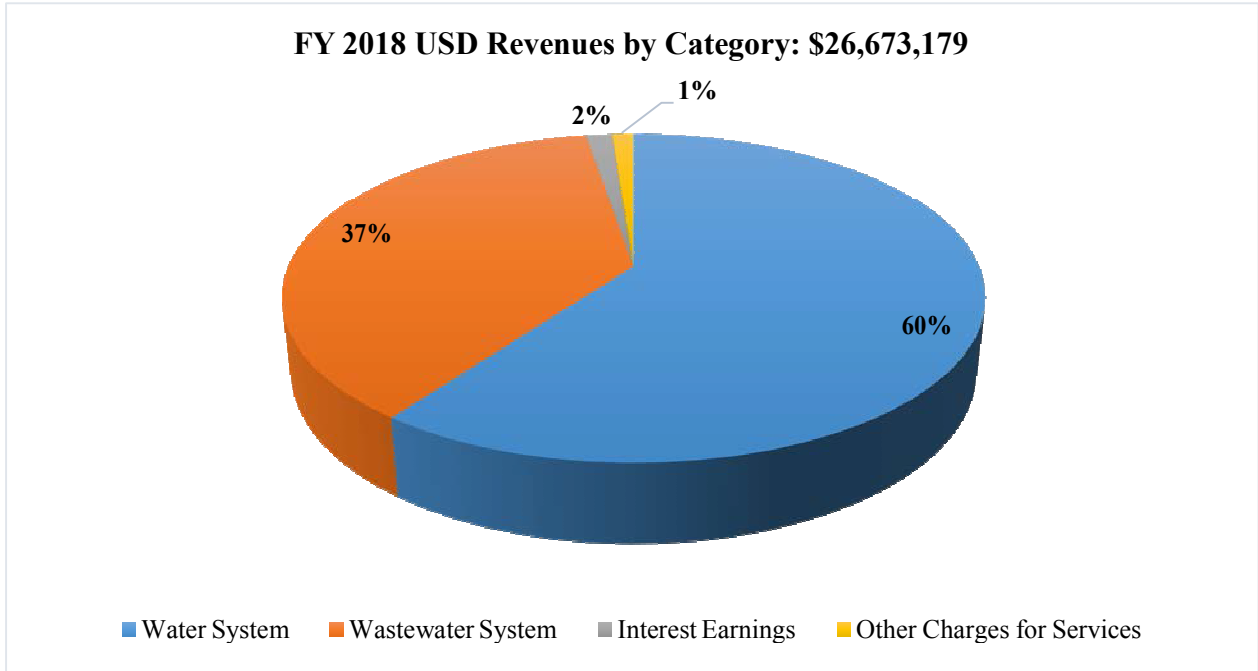
- General Government
- Human Services
- Public Safety
- Transportation
- Culture and Recreation
- Transfers out

**FY 2018 Governmental Capital Budget by Funding Sources: \$24,236,767**

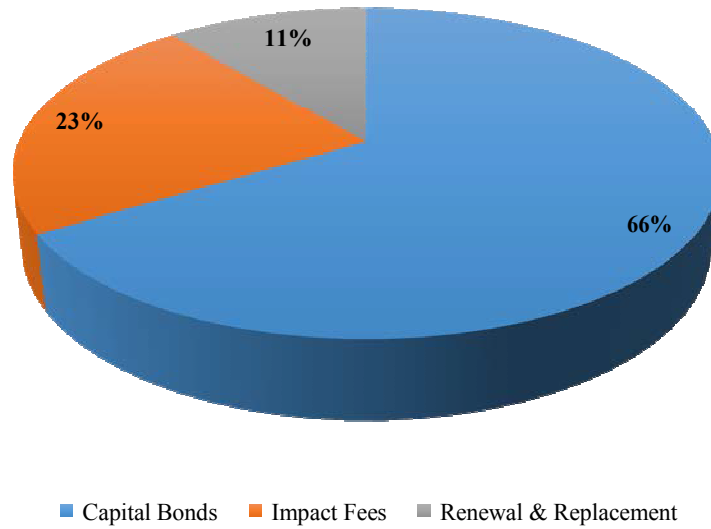


**FY 2018 Governmental Capital Budget by Asset Category: \$24,236,767**

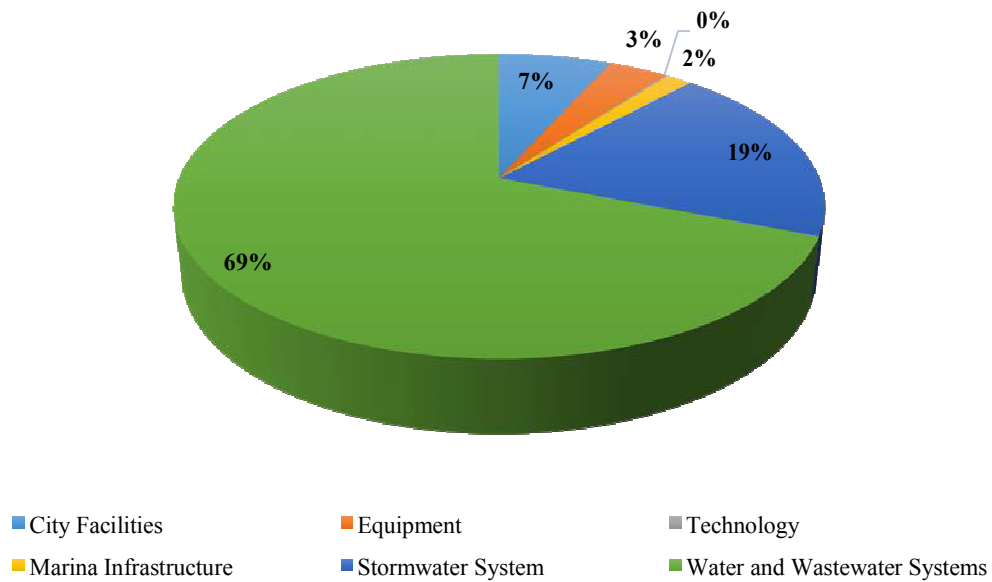




**FY2018 Enterprise Capital Budget by Funding Source: \$31,428,828**



**FY 2018 Enterprise Capital Budget by Asset Category: \$31,428,828**



## BUDGET PROCESS

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The preparation of the annual budget for the City is governed by Florida Statutes, Section 166.241. The City's budget process provides the steps and guidelines which the City uses to develop and approve its budget of projected revenues and expenditures for the following fiscal year. The City's budget is developed based on a timetable that is in accordance with the State of Florida's Truth in Millage (TRIM) requirements and also to meet the City's internal requirements to establish priorities for the following fiscal year. The requirements include setting a maximum millage rate, announcing the millage rate difference from the rollback rate, and holding two public hearings for millage rate and budget adoption whose dates cannot conflict with the county or school board budget hearings.

The budget process for FY 2018 started in April 2017. The City Manager and the Finance and Administrative Services Department met to discuss revenue projections and to establish general budgetary guidelines and limitations for FY 2018. Thereafter, the City Manager issued budgetary guidelines to departments requesting that a thorough analysis and review is conducted with respect to capital infrastructure and that projects and initiatives are implemented to address the major concerns and issues within the community. Operating and capital budgets were projected to increase by 2.5% and departments were required to justify any projected increases above the stipulated 2.5%. The intent of the FY 2018 budget is to support Council's goals and meet operational needs, while maintaining the strong fiscal position that the City has experienced over the past few years and to minimize the impact to the taxpayers.

The budget process provides Council and staff with an opportunity to assess services that are offered and to realign the activities for the next fiscal year with the goals of the City. The City Manager and Council conducted strategic planning sessions in May and June to establish a mission and broad goals for the community and to set priorities for the next fiscal year. These sessions provided the framework from which the Operating budget and Capital Improvement Plan were developed.

In May, the City Manager met with department heads to discuss and review budget requests. For the first time, a participatory budgeting process was introduced by the City Manager. During a series of workshops, the City Manager met with employees which provided an opportunity for employees to share their ideas on cost savings initiatives that the City could consider for implementation.

In July, the Council set the tentative maximum millage rate and in August, the tentative operating budget and capital plan were submitted to the Council for review and comment. The Council is required to adopt the final millage rate and budget for FY 2018 by September. The annual budget for FY 2018 is effective on October 1, 2017.

## BUDGET PROCESS

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The budget calendar for the FY 2018 budget preparation is shown below.

<b>Year 2017</b>	<b>Budget Activity</b>
April 10	Distribution of FY 2018 Budget Guidance to department heads
April 21	Submission of organizational structure, goals, objectives, key initiatives, and operating and capital requests by Department
May 12	Review departmental requests and formulate recommendations
May 15 to June 1	Meet with departments and employees to justify budget requests
June 5 to 6	Discuss budget with Council
June 24	Conduct organizational policy retreat with Council
June 28 and June 30	Review budget with Council
July 1	Confirm Palm Beach County School Board and Palm Beach County meeting dates and times
July 2 to 16	Final review of budget with departments
July 19	Set maximum millage rate and set first public hearing date and time at Council meeting
July 20	Notify Property Appraiser of millage rate and public hearing date
August 1	Submit tentative operating budget and capital plan to Council
August 21	Conduct budget workshop with Council
August 30	Conduct final budget workshop with Council
September 7	Hold first public hearing to adopt proposed millage rate and tentative budget
September 8	Advise Palm Beach Post to publish/advertise the intent to adopt a final millage rate and budget
September 17	Publish/advertise in the Palm Beach Post the intent to adopt a final millage rate and budget
September 20	Hold second and final reading to adopt final millage rate and budget
September 21	Submit certified resolution or ordinance adopting final millage rate and budget to the State
October 1	Implement adopted budget for FY 2018
October 4	Submit Truth in Millage (TRIM) compliance package to the Florida Department of Revenue

## **BASIS OF BUDGETING AND ACCOUNTING**

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### **Basis of Budgeting**

The system used by governments to determine when budgeted revenues have been realized and when budgeted expenditures have been incurred is known as the “Budgetary Basis of Accounting.”

General governmental revenues and expenditures accounted for in budgetary funds are controlled by a formal integrated budgetary accounting system in accordance with various legal requirements, which govern the City’s operations. The governmental funds’ budgets for the City are prepared on the current financial resources measurement focus and the modified accrual basis of accounting. Proprietary funds’ budgets are prepared using the economic resource measurement focus and the accrual basis of accounting. This process varies from generally accepted accounting principles (GAAP) as a result of provisions made to treat encumbrances as budgeted expenditures in the year of the commitment to purchase.

Budgets are legally adopted on a basis consistent with GAAP for the General Fund, Special Revenue Funds, Capital Projects Funds, and Debt Service Funds. The appropriated budget for the Debt Service Fund is funded primarily from interfund operating transfers. Budgets are adopted for the Capital Project Funds for the respective year along with approval of the Five-Year Capital Improvement Plan. For budget purposes, depreciation is not shown in the annual budgets and debt service is reported as current year expenditures.

### **Budget Amendment Process**

The City Manager is authorized to transfer budgeted amounts within departments within any fund; however, any revisions that increase the total expenditures of any department or fund must be approved by the Council as part of a budget review process.

The budget may be amended as follows:

- i. Departments may transfer funds between line items within a department. Through a budget transfer form, the Department Head requests the transfer of funds and then the City Manager and Director of Finance and Administrative Services either approves or declines the transfer of funds.
- ii. Budget amendments, which increase expenditures or the spending level of individual departments, are requested by the City Manager and approved by Council through resolutions during public Council meetings.
- iii. The budget is amended by automatic reappropriations made by encumbrances related to goods or services for which a contract or purchase order was issued but had not been paid prior to the end of the fiscal year.

Budget amendments are updated by the Finance and Administrative Services Department only.

### **Budgetary Control**

Management of the City is responsible for establishing and maintaining an internal control structure designed to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of financial statements in conformity with GAAP. The internal control structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of a control should not exceed the benefits likely to be derived; and (2) the valuation of costs and benefits requires estimates and judgments by management.

## **BASIS OF BUDGETING AND ACCOUNTING**

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The City maintains budgetary controls to ensure compliance with legal provisions embodied in the annual appropriated budget approved by Council. The level of budgetary control (that is, the level at which expenditures cannot legally exceed the appropriated amount) is established at the department level. The City maintains an encumbrance accounting system as one technique of accomplishing budgetary control. Encumbered amounts lapse at year-end. However, encumbrances generally are reappropriated as part of the following year's budget. All expenditures, other than personnel services, are controlled by a procurement system, which encumbers purchase orders against budgets prior to issuance to the vendors. Purchase orders are not issued until appropriations are made available.

### **Independent Audit**

As required by the City Charter and Florida Statutes, an audit of the books of accounts, financial records and transactions of the City has been conducted by a firm of Certified Public Accountants licensed in the State of Florida. The report of HCT Certified Public Accountants & Consultants, LLC contains their unqualified opinion as to the fair presentation of the City's basic financial statements.

### **Financial Structure - Fund Accounting**

The accounts of the City are organized on the basis of funds or account groups, each of which is a separate accounting entity. The operations of each fund are accounted for using a separate set of self-balancing accounts, which comprise its assets, liabilities, fund equities, revenues, and expenditures or expenses. The various funds are grouped by type in the financial statements. Fund accounting is designed to demonstrate legal compliance and to aid financial management by segregating transactions related to certain government functions or activities. The City uses the following fund types and account groups:

1. Governmental funds are used to account for all or most of a government's general activities, including the collection and disbursement of earmarked monies (special revenue funds), the acquisition or construction of general fixed assets (capital projects funds), and the servicing of general long-term debt (debt service funds). The general fund is used to account for all activities of the general government not accounted for in some other fund.
  - General Fund - The general operating fund of the City which is used to account for all financial resources except those that require accounting for in another fund.
  - Special Revenue Funds - Account for the proceeds of specific revenue sources that are legally restricted to expenditures for specified purposes.
  - Debt Service Funds - Account for the accumulation of resources for, and the payment of, long-term debt principal, interest and related costs other than bonds payable from the operations of the enterprise funds.
  - Capital Projects Funds - Account for financial resources to be used for the acquisition or construction of major capital facilities other than those financed by proprietary funds.
2. Proprietary funds are used to account for activities similar to those in the private sector, where the determination of net income is necessary or useful to sound financial administration. Goods or services from such activities can be provided either to outside parties (enterprise funds) or to other departments or agencies primarily within the government (internal service funds).



## **BASIS OF BUDGETING AND ACCOUNTING**

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- Enterprise Funds - Account for operations that are financed and operated in a manner similar to private business enterprises. The costs of providing goods or services to the general public are financed or recovered primarily through user charges.
  - Internal Service Funds - Account for the financing of goods or services provided by one department to other departments of the City on a cost reimbursement basis.
3. Fiduciary Funds are used to account for assets held on behalf of outside parties, including other governments, or on behalf of other funds within the government. When these assets are held under the terms of a formal trust agreement, a pension trust fund, a non-expendable trust fund or an expendable trust fund is used.

### **Major Funds**

The General Fund is the general operating fund of the City. It is used to account for all financial resources except those that require accounting for in another fund.

The Capital Projects Fund is used to account for infrastructure and major equipment acquisitions of the City.

### **Account Groups**

General Capital Assets Account Group - Accounts for capital assets of the City other than those accounted for in the proprietary funds and non-expendable trust funds.

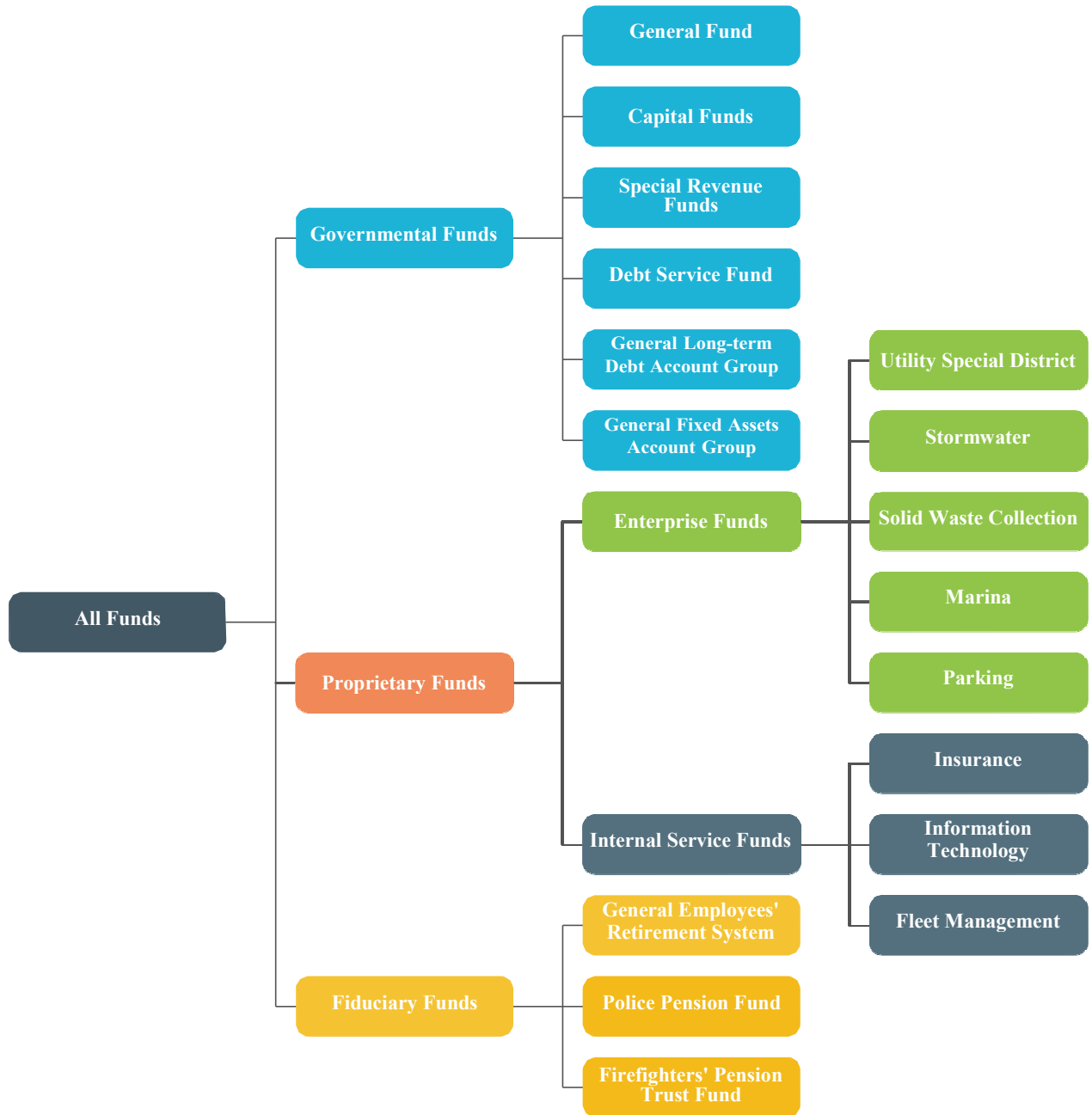
General Long-Term Liabilities Account Group - Accounts for the outstanding principal balances of long-term debt and other long-term liabilities other than debt payable from the operations of the proprietary funds and non-expendable trust funds.

### **Financial Reporting Basis of Accounting**

The City prepares its Comprehensive Annual Financial Report (CAFR) in accordance with Generally Accepted Accounting Principles (GAAP) as established by the Governmental Accounting Standards Board (GASB). The accounts of the City are organized and operated on a fund basis. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance-related, legal, and contractual provisions.

- a) Governmental Funds use the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are “susceptible to accrual” (i.e. both measurable and available). Property taxes are recorded as revenue in the year for which the taxes have been levied, provided they are collected within 60 days after year-end. Investment income is recorded as earned. Other revenues are recorded on a cash basis, because they are generally not measurable until actually received. Expenditures are recorded when the liability is incurred except for (1) interest on general obligation debt, which is recorded when due; and (2) tax abatements, judgments, and claims, all of which are recorded as expenditures to the extent that they have been paid or are expected to be paid with expendable available resources.
- b) Proprietary Funds and Fiduciary Funds are accounted for using the flow of economic resources measurement focus and full accrual basis of accounting. Under this method, revenues are reported when earned and expenses are recorded at the time liabilities are incurred.

# FUND STRUCTURE



**DEPARTMENT / FUND RELATIONSHIP**

Department	General Fund	Special Revenue Funds	Capital Projects Funds	Enterprise Funds
City Attorney	●			
City Clerk	●			
City Administration	●	●	●	
Development Services	●	●	●	
Finance and Administrative Services	●			
Fire	●	●	●	
Human Resources	●			
Information Technology	●		●	
Library	●	●	●	
Parks and Recreation	●		●	
Police	●	●	●	
Procurement	●			
Public Works	●		●	
Marina				●
Solid Waste Collections				●
Stormwater				●
Parking				●
Utility Special District				●

## FY 2018 BUDGET APPROPRIATION BY FUND

The following details the budget appropriation by fund for FY 2018.

Fund	FY 2018 Appropriation
<b>Governmental Funds</b>	
General Fund	\$71,824,076
Special Revenue Funds	
Major Disaster	614,008
Operating Grants and Programs	912,333
Capital Grants and Programs	3,077,635
Debt Service Fund	5,695,276
Capital Projects Funds	
Gas Tax	150,000
Impact Fees	718,089
Capital Bond Projects	10,800,930
Capital Projects	9,490,113
<b>Total Governmental Funds</b>	<b>103,282,460</b>
<b>Proprietary Funds</b>	
<b>Enterprise Funds</b>	
<b>Utility Special District</b>	
Operating	26,673,179
Renewal and Replacement	2,976,200
Impact Fees	7,129,900
Debt Service	4,261,525
Capital Bond Projects	14,842,729
<b>Marina</b>	
Operating	2,292,158
Renewal and Replacement	480,000
<b>Solid Waste Collection</b>	
Operating	4,193,000
<b>Stormwater Management Utility</b>	
Operating	3,195,000
Capital Bond Projects	6,000,000
<b>Total Enterprise Funds</b>	<b>72,043,691</b>
<b>Internal Service Funds</b>	
Fleet Services	1,536,737
Information Technology	2,186,124
Insurance	3,895,745
<b>Total Internal Service Funds</b>	<b>7,618,606</b>
<b>Total FY 2018 Budget Appropriation</b>	<b>\$182,944,757</b>

## **FY 2018 BUDGET APPROPRIATIONS – GRANTS AND PROGRAMS**

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The following grants and programs are not included in the City's General Fund's budget.

### **Public Safety**

*Edward Byrne Memorial Justice Assistance Grant (Police)* - Grant provides funding to acquire body worn cameras for police officers. (\$130,885)

*Edward Byrne Memorial Justice Assistance Grant (Police)* - Grant provides funding to acquire in-car video systems for patrol vehicles to help control and prevent crime within the City. (\$30,365)

*Bureau of Justice Assistance Bulletproof Vest Partnership Grant (Police)* - Grant provides funding to purchase bulletproof vests for police officers. (\$9,490)

*Palm Beach County 911 Public Safety Answering Points (PSAPs) Grant (Police)* - Grant supports certain communications dispatch personnel costs, overtime, operating supplies, training, and equipment. (\$44,398)

*Palm Beach County Manatee Protection Plan (Police)* - Grant provides funding for police officers to provide additional marine law enforcement services within estuarine waters during manatee season from November 15<sup>th</sup> to the following March 31<sup>st</sup>. (\$15,410)

*Victims Advocate Program (Police)* - Grant provides funding for crisis response services, crisis intervention, and assisting investigators that focus on areas of homicide, domestic violence, child deaths, and elderly victimization. (\$109,709)

*U.S. Department of Justice Asset Forfeiture Program (Police)* – This program encompasses the seizure and forfeiture of assets that represent the proceeds of, or were used to facilitate federal crimes. The primary mission of the program is to employ asset forfeiture powers in a manner that enhances public safety and security. Agencies are allowed to seize and forfeit contraband that have been used in the commission of felonies. The cash or proceeds from the sale of seized items are deposited to a trust fund for use by law enforcement agencies. (\$26,485)

*Advanced Police Training Program (Police)* – Pursuant to Florida Statutes, Sections 318.18 (11d) and 938.15, Palm Beach County Clerk and Comptroller collects \$2.00 court costs for certain Florida Uniform Traffic citations issued within the city limits of Riviera Beach and remits the funds collected to the City. These funds can only be used for criminal justice training. (\$8,500)

### **Library**

*Florida Department of State Aid to Libraries Grant* - This state grant is used for general operation and maintenance of the City's library. (\$21,380)

*Public Library Construction Grant* – Florida Department of State, Division of Library and Information Services appropriated funds to assist with the construction of a new 32,000 square foot library for the City. (\$500,000)

### **Parks and Recreation**

*Summer Food Service Program* - This grant is funded through the Florida Department of Agriculture and Consumer Services which provides meals for youth ages 5 to 13 participating in summer programs offered by the Parks and Recreation Department. (\$37,754)

## **FY 2018 BUDGET APPROPRIATIONS – GRANTS AND PROGRAMS**

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### **Development Services**

*U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG)* - The CDBG program provides funding to address a wide range of community development needs. The City uses CDBG funds for street improvement projects within the City. (\$155,000)

### **Social Services**

*CareerSource Palm Beach County Pre-release Employment Preparation and Reentry Engagement (PREPARE) Program* - This grant provides funding for the purpose of providing ex-offender reentry services in order to reduce recidivism, rebuild ties between offenders and their families, protect the public, assist offenders in establishing a self-sustaining life, and support evidence-based practices. (\$40,000)

*Ex-Offender Adult Reentry Services* - This program is to provide services primarily to ex-offenders returning to the northern region of Palm Beach County. (\$227,942)

*Riviera Beach Civil Drug Court* - This program is funded through the Palm Beach County Criminal Justice Commission. The Riviera Beach Civil Drug Court provides programs and services to prevent and reduce crimes associated with drug use and abuse. (\$133,900)

*Palm Beach County Youth Violence Prevention Project* - This program is funded through the Palm Beach County Criminal Justice Commission which provides activities and services to youth ages 13 to 18, including after-school programs and activities, tutoring, mentoring, job training, gang prevention outreach, parenting classes, employment services, Safe School Programs, and transportation. (\$180,000)

*Juvenile Detention Alternative Initiative (JDAI)* - This program is funded through the State of Florida, Department of Juvenile Justice which offers an Evening Reporting Center (ERC) operated in conjunction with the City's Youth Empowerment Center which aims to prevent and/or reduce juvenile delinquency by allowing the court system to divert youth to the ERC rather than to secure detention. (\$27,000)

### **Stormwater**

*Statewide Surface Water Restoration and Wastewater Projects* - This project is funded through the State of Florida Department of Environmental Protection to assist with the capital improvement needs for: (1) Avenue O at Blue Heron Boulevard and 24<sup>th</sup> Street; (2) 18<sup>th</sup> to 22<sup>nd</sup> Streets / RC1C Canal; and (3) 6<sup>th</sup> Street/RC2B Canal. Grant covers the costs for survey, design, permitting, and construction. (\$800,000)

## FINANCIAL POLICIES AND GUIDELINES

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While the City does not have a comprehensive set of financial policies that have been adopted by Council, there are guidelines in place that set forth the basic framework for overall fiscal management of the City. With the development and implementation of the Strategic Plan, City management may revise policies and procedures to further the growth and financial security of the City. Operating independently of changing circumstances and conditions, the financial policies guide the decision making process of the City Manager, Mayor, Council, and Administration. These policies provide guidelines for evaluating both current activities and future programs.

Downward trends in the state and/or local economy will adversely impact the City's ability to realize its budgeted revenues in the categories of franchise fees, utility taxes and state-shared revenues. Therefore, quarterly monitoring and conservatism should mitigate any unforeseen circumstances. Complementing this practice is one in which a certain amount of expenditures are frozen and are not released for use until it is clear that revenues will be at projected levels.

Council and management collaborate to establish goals and objectives that measure the performance and effectiveness of the City. Financial policies and guidelines are developed in order for Council to monitor the performance of the City. This section contains a summary of the various accounting and financial policies that are used to develop the annual budget and to prepare the CAFR.

### **Financial Goals**

- Ensure that services are provided through the prudent management of financial resources while maintaining an adequate financial position.
- Ensure that the City is in a position to respond timely to changes in the economy without causing financial disruption in the provision of services.
- Maintain a good credit rating and ensure that the City's finances are well managed in a sound financial manner to prevent default on debt.
- Adhere to the accounting and management policies set forth for financial reporting and budgeting.
- Develop operating policies and guidelines that ensure that the financial resources of the City are protected.

### **Internal Controls**

The City's management is responsible for establishing and maintaining internal controls designed to ensure that the assets of the City are protected from loss, theft or misuse and to ensure that adequate accounting data is compiled to allow for the preparation of the financial statements in conformity with GAAP. The City employs a full-time Internal Auditor to ensure that the internal controls structure is designed to provide reasonable, but not absolute, assurance that these objectives are met. The concept of reasonable assurance recognizes that: (1) the cost of the control should not exceed the benefits likely to be derived and (2) the valuation of the costs and benefits requires estimates and judgments by management. The City believes that the established system of internal accounting controls adequately safeguards assets and provides reasonable assurance of proper recording of financial transactions.

### **Strategic Plan**

The primary purpose of government is to provide public safety, public services, and an enhanced community environment for its citizens. The City continuously strives to provide the services required by its residents, business owners, and visitors.

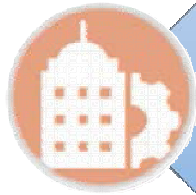
## FINANCIAL POLICIES AND GUIDELINES (continued)

The strategic plan continues to incorporate the discussion of internal and external factors that may impact the City over the next few years along with an assessment of the City's current situation. Council identified the following five goals for the City:



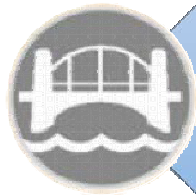
### **Public Safety**

Promote public safety and address the challenges and opportunities to improve the quality of life for residents and enhance the relationships within the community.



### **Economic Development**

Promote and foster a friendly business atmosphere and work to strengthen and create mutually beneficial partnerships.



### **Infrastructure**

Develop a strategic framework that addresses a broad range of infrastructure needs to provide a sustainable and livable community for future generations.



### **Education**

Strengthen and support social services and education opportunities for the benefit of all residents.



### **Demographics**

Value and support racial, socio-economic, cultural, and religious diversity for the City.

Objectives have been identified by the Departments to meet the City's goals. While the framework has been established for the City's strategic plan, the City recognizes that the plan requires ongoing review and changes may be necessary to address the challenges that may emerge from time to time.

The objectives for economic development incorporate the funding and implementation of the Marina District, the development of a unified marketing plan, and the continuation of support to small businesses, which are generally administered by the Riviera Beach Community Redevelopment Agency.



A sound debt management policy begins with a multi-year budgetary forecast and component capital improvement plan (collectively the ‘Strategic Finance Plan’) that forecasts revenues and expenditures including pay-as-you-go funding for capital projects. Pay-as-you-go funding coupled with anticipated grant funding and related aid provides the base funding for capital projects and upon integration with the Capital Improvement Plan provide a clear picture of the remaining funding requirements. The City annually adopts a Five-Year Strategic Finance Plan that includes the following components:

### **1. Strategic Budgetary Forecasting System**

The City has developed a strategic budgetary forecasting system to be used in preparation of the Five-Year Budgetary Forecast (Budget Forecast) component of the Strategic Finance Plan. The Budget Forecast is presented for consideration and adoption by the Council as part of the annual budget process.

The Budget Forecast assesses the long-term financial implications of current and proposed policies, programs, and assumptions to develop the appropriate strategies in order to achieve the City’s goals. Revenues and expenditures forecasting is a key component in determining future options, potential problems, and opportunities.

Forecasting for revenues and expenditures enables the followings:

- Provides an understanding of available funding
- Evaluates financial risk
- Assesses the likelihood that services can be sustained
- Assesses the level at which capital investment can be made
- Identifies future commitments and resource demands
- Identifies key variables that cause change, either positively or negatively, in the level of revenues and/or expenditures.

The Budget Forecast sets forth revenues and expenditures for the next five fiscal years and is updated as needed, or at a minimum, annually. The Budget Forecast includes the following elements:

- Operating revenue forecast includes:
  - Comprehensive taxable property value growth and new construction value-added revenue forecasting
  - General operating revenue growth based on historical trends and current/short-term market expectations
  - Anticipated grant funding and related aid
  - One-time revenue sources
- Operating expenditure forecast includes:
  - Personnel expenditure forecasting in accordance with existing/anticipated contract terms and related benefit requirements
  - General operating expenditure growth based on historical trends and current/short-term market expectations
  - One-time expenditure requirements
- Capital expenditure forecast includes:
  - Renewal and replacement of existing assets including fleet and technology equipment
  - Renewal and replacement of existing infrastructure including streets, curbs, sidewalks, streetlights, water, sewer, and stormwater

- Pay-as-you-go funding for capital projects
  - One-time expenditure requirements
- Financial position forecast includes fund balance requirements
- Inclusion of new initiatives and funding directives as set forth by the City Manager and Council

### **2. Strategic Capital Planning and Financing System**

The City has developed a capital planning and financing system to be used in preparation of the Five-Year Capital Improvement Plan (CIP) component of the Strategic Finance Plan. The CIP is presented for consideration and adoption by the Council as part of the annual budget process. Individual departments are responsible for the preparation and prioritization of capital projects and the Director of Finance and Administrative Services (Finance Director) is responsible for the coordination and preparation of the CIP. The CIP anticipates the City's capital funding needs for the next five fiscal years and is updated as needed, or at a minimum, annually. The CIP includes the following elements:

- Capital projects based on priority
- Capital project timing requirements
- Capital project funding requirements
  - Capital funding requirements
  - Operating budget requirements (i.e. operational/maintenance funding requirements resulting from the capital projects)
  - Renewal and replacement requirements
- Comprehensive funding sources listing
  - Capital project generated funding sources
  - Grant funding sources and related aid
  - Pay-as-you-go funding sources
  - Debt obligations
- Financing Plan

The following are the major policies that guide the City's finances:

- Investment Policy
- Debt Policy
- Fund Balance Policy

## INVESTMENT POLICY

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### **Purpose**

The purpose of the Investment Policy is to set forth the investment objectives and parameters for the management of the public funds of the City. The policy is designed to ensure the prudent management of public funds, the availability of operating and capital funds when needed and an investment return competitive with comparable funds and financial market indices.

### **Scope**

In accordance with Florida Statutes, Section 218.415, the policy applies to the investment of cash and investment balances in the City's funds. The policy does not apply to the investment of principal, interest, reserve, construction, capitalized interest, redemption or escrow accounts created by ordinance or resolution pursuant to the issuance of bonds where the investments are held by an authorized depository, funds received and held in specific accounts in compliance with Federal or State grant awards, and the City's pension trust funds, which are administered separately.

### **Investment Objectives**

The primary objectives in the investment of City funds under control of the Finance Department are to ensure the safety of principal, while managing liquidity requirements for debt service and other financial obligations of the City, and providing the highest investment return using authorized investment instruments.

#### **A. Safety of Principal**

Safety of principal is the foremost objective of the investment program. City investments are undertaken in a manner that seeks to ensure the preservation of capital in the portfolio. To attain this objective, diversification is required to ensure that the Finance Director prudently manages market, interest rate and credit risks. Each investment purchase is limited to those defined as eligible in the Investment Policy. Investments seek to keep capital losses to a minimum, whether they are from securities defaults or erosion of market value. To attain this objective, diversification is required in order that potential losses on individual securities do not exceed the income generated from the remainder of the funds.

#### **B. Liquidity**

The investment portfolio is managed in a manner that funds are available to meet reasonably anticipated cash flow requirements in an orderly manner. Periodic cash flow analyses are completed in order to ensure that the investments are positioned to provide sufficient liquidity.

#### **C. Return on Investments**

The investment portfolio is invested with the objective of attaining a market rate of return throughout budgetary and economic cycles, taking into account investment risk constraints and liquidity needs. Return on investment is of least importance compared to the safety and liquidity objectives described above. The core of investments is limited to relatively low risk securities in anticipation of earning a fair return relative to the risk being assumed.

### **Standards of Care**

To accomplish the investment objectives, authorized persons engaged in the investment process are required to perform their duties responsibly in accordance with the following standards:

## **INVESTMENT POLICY (continued)**

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### **A. Prudence**

The standard of prudence to be used by City staff is the ‘Prudent Person’ standard and is applied in the context of managing the overall investment program. The Prudent Person standard is that investments are made with judgment and care, under prevailing circumstances, which persons of prudence, discretion and intelligence exercise in the management of their own affairs, not for speculation, but for investment, considering the probable safety of their capital and as the probable income to be derived from the investment.

### **B. Ethics and Conflicts of Interest**

City staff involved in the investment process are to refrain from personal business activity that could conflict with proper execution of the investment program, or which could impair their ability to make impartial investment decisions and are required to disclose to the City any material financial interests in financial institutions that conduct business with the City, and further disclose any material personal financial and investment positions that could be related to the performance of the City’s investment program.

### **Investment Guidelines**

Investments must be made in securities authorized by Florida Statutes and the City’s Investment Policy.

#### **A. Maturity and Liquidity Requirements**

- i. Operating Funds - To the extent possible, an attempt will be made to match investment maturities with known cash needs and anticipated cash flow requirements. Investments of current operating funds are to have maturities of no longer than twenty-four months.
- ii. Core Funds - Investments of reserves, capital funds, and other non-operating funds are to have a term appropriate to the need for funds, but in no event shall exceed five years and the average duration of the portfolio as a whole may not exceed three years.

#### **B. Authorized Brokers, Dealers, and Qualified Financial Institutions**

The City conducts business with qualified financial institutions. The Finance Director is responsible for developing criteria for selecting brokers and dealers.

Purchase of securities must be conducted through authorized dealers, brokers, and financial institutions that are qualified Public Depositories by the Treasurer or the Chief Financial Officer of the State of Florida, from direct issuers of commercial paper and Bankers’ Acceptances or institutions designated as ‘Primary Securities Dealers’ by the Federal Reserve Bank of New York. Public Depositories may provide the services of a securities dealer through a Section 20 subsidiary of the financial institution.

Repurchase Agreement transactions must be conducted with financial institutions that are qualified Public Depositories by the Treasurer or the Chief Financial Officer of the State of Florida and Primary Securities Dealers as designated by the Federal Reserve Bank of New York.

For the investment of debt proceeds, financial institutions are selected pursuant to the debt covenants created by ordinance or resolution pursuant to the issuance of bonds.

#### **C. Authorized Investment Instruments**

Investments should be made subject to the cash flow needs and such cash flows are subject to revisions as market conditions and the needs of the City change. However, when the invested funds are needed in whole or

## **INVESTMENT POLICY (continued)**

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in part for the purpose originally intended or for more optimal investments, the Finance Director in conjunction with its investment managers may sell the investment at the then-prevailing market price and place the proceeds into the proper account held by the City's custodian. The City may invest in the following securities or deposits:

- Non-negotiable interest bearing time certificates of deposit or savings accounts in banks organized under the laws of Florida and/or in national banks organized under the laws of the U.S. and doing business and situated in the State of Florida, provided that any such deposits are secured by the Florida Security for Public Deposits Act, Chapter 280, Florida Statutes.
- Obligations issued or unconditionally guaranteed by the U. S. government or one of its agencies.
- Money market mutual funds and mutual funds regulated by the Securities and Exchange Commission.
- Local government investment pools such as Intergovernmental investment pools that are authorized pursuant to the Florida Interlocal Cooperation Act, as provided in Florida Statutes, Section 163.01.

Investment in any derivative products or the use of reverse repurchase agreements requires specific Council approval prior to their use. Investments not listed in the Investment Policy are prohibited.

The allocation limits and security types do not apply to the investment of debt proceeds. These investments are governed by the debt covenant created by ordinance or resolution pursuant to the issuance of bonds.

### **D. Portfolio Composition**

It is the policy of the City to diversify its investment portfolio to eliminate the risk of loss resulting from the over concentration of assets in a specific maturity, issuer, or class of securities, all cash and cash equivalent assets are to be diversified by maturity, issuer and class of security.

#### **Periodic Review**

An annual independent audit and review of the City's books and records will be performed to evaluate the nature of the overall portfolio investment activities and to verify invested funds. The independent audit review will also examine procedures and written guidelines and the established internal control mechanisms to ensure compliance with the objectives of the Investment Policy.

#### **Reporting**

Monthly and annual reports summarizing the investment portfolio by security types, values, maturities and the portfolio's performance relative to standard benchmarks are to be provided to the City Manager. The Finance Director and/or the City's investment managers are to provide the City Manager with an annual performance investment reports. Once reviewed by the City Manager, the reports are submitted to the Council.

#### **Adoption of Investment Policy**

The Investment Policy is adopted by resolution. The Finance Director reviews the policy annually and the Council approves any modification made thereto.

## DEBT MANAGEMENT POLICY

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The City formally adopted a Debt Management Policy in October 2013. There are no legal debt limits placed on the City through state law (no such limit exists in Florida), local ordinances or local resolutions. The City continually pursues ways to potentially limit debt and improve its overall financial position. These actions include such measures as:

- Limiting future capital spending projects and minimizing the issuance of additional debt.
- Taking advantage of refunding opportunities, if any arise, to decrease future annual debt service requirements.
- Restructuring existing debt, where legally possible, to remove the City's backup pledge on debt that benefits specific districts where sufficient revenues are available from those districts to repay the debt.
- Committing proceeds from the sale or other disposal of any assets financed by debt to the prepayment or early payoff of the related debt.

The City does not issue debt, long or short term, to finance operational costs.

### **Purpose**

The purpose of the Debt Management Policy is to establish parameters and provide guidance governing the issuance, management, continuing evaluation of and reporting on debt obligations issued by the City and to provide for the preparation and implementation necessary to assure compliance and conformity with the Debt Management Policy.

### **Conditions for Debt Issuance**

#### **A. Purposes and Uses of Debt**

Under the governance and guidance of Federal and State laws and the City's Charter, ordinances and resolutions, the City may periodically enter into debt obligations that: (1) finance the construction, rehabilitation, or acquisition of infrastructure and other assets; (2) refinance existing debt obligations for the purpose of meeting its governmental obligations to its citizens and stakeholders; or (3) reduce unfunded accrued liabilities associated with pension obligations or other-post-employment benefits. It is the City's desire and direction to assure that such debt obligations are issued and administered in an effective manner that achieves a long-term financial advantage to residents and stakeholders while making every effort to maintain and improve the City's credit ratings and reputation in the investment community.

The City may desire to issue debt obligations on behalf of external agencies or authorities for the purpose of construction or acquisition of infrastructure and other assets which further the strategic priorities of the City. In such cases, the City takes reasonable steps to confirm the financial feasibility of the project and the financial solvency of the borrower and take reasonable precautions to ensure the public purpose and financial viability of such transactions.

The City does not issue debt obligations or utilize debt proceeds to finance current operations of City government unless necessitated by a state of emergency (e.g. hurricane), as evidenced in writing by the Mayor.

## DEBT MANAGEMENT POLICY (continued)

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### B. Funding of Capital Projects

The City's preferred method for funding capital projects in the CIP is through current revenues when available (i.e. pay-as-you-go) or from outside funding sources such as grant funding and related aid. Debt obligations may be issued for capital projects when it is appropriate to achieve a fair allocation of costs between current and future beneficiaries. The Finance Director is responsible for evaluating and recommending the funding method of capital projects in the CIP.

### C. Debt Calendar and Financing Plan

The Finance Director is responsible for overseeing and coordinating the timing, process of issuance, and marketing of the City's borrowing and capital funding activities (Financing Plan) required in support of the CIP. In this capacity, the Finance Director makes recommendations to the City Manager and Council regarding necessary and desirable actions and keeps them informed through regular and special reports as to the progress and results of current year activities under the CIP.

### D. Debt Authorization

No debt obligation issued for the purpose of financing capital projects may be authorized by the Council unless it has been included in the Strategic Finance Plan or until the Council has modified said Plan. Such modification occurs only after the Council has received a report of the impact of the contemplated debt obligation on the existing Strategic Finance Plan and recommendations as to the financing arrangements from the Finance Director.

### **Limitations on Indebtedness**

The following constraints govern the issuance and administration of debt obligations:

#### A. Purposes of Issuance

The City may issue debt obligations for: (1) construction, rehabilitation, or acquisition of infrastructure and other capital assets; (2) refinancing existing debt obligations; and (3) reducing unfunded accrued liabilities associated with pension obligations or other-post-employment benefits

#### B. Maximum Maturities

Debt obligations are to have a maximum maturity of the earlier of: (1) the estimated useful life of the capital improvements being financed; or (2) thirty years; or (3) in the event they are being issued to refinance outstanding debt obligations, the final maturity of the debt obligations being refinanced. Moreover, to the extent possible, the City should design the repayment of debt so as to recapture rapidly its credit capacity for future use. The City may choose to structure debt repayment so as to wrap around existing obligations or to achieve other financial planning goals. Such alternative structures are subject to approval of the Finance Director.

#### C. Minimum Funding Threshold

Debt obligations are considered for those capital projects with funding requirements in excess of \$1,000,000. Capital projects not meeting this threshold are to be targeted for funding through current revenues when available (i.e. pay-as-you-go) or from outside funding sources such as grant funding and related aid.

## **DEBT MANAGEMENT POLICY (continued)**

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### **D. Capitalized Interest (Funded Interest)**

Subject to Federal and State law, interest costs may be capitalized from the date of issuance of debt obligations through the completion of construction for revenue generating capital projects. Interest may also be capitalized for capital projects in which the revenues designated to pay the debt service on the bonds are collected at a future date, not to exceed six months from the estimated completion of construction.

### **E. Limitations on Lease-Purchase Financing**

The City may enter into short-term lease purchase obligations to finance the acquisition of capital equipment and furnishings with estimated useful lives of less than ten years. Outstanding lease-purchase obligations issued to finance capital equipment and furnishings are evaluated in terms of financing costs versus comparable financing alternatives in addition to the requesting department's ability to fund lease payments within its annual operating budget. Repayment of these lease-purchase obligations are to occur over a period not to exceed the useful life of the underlying asset. The Finance Director is responsible for reviewing repayment terms and amortization schedules. City Departments are not authorized to initiate a lease-purchase agreement without first consulting with the Finance Director.

### **F. Limitations on Loan Guarantees and Credit Support**

As part of the City's financing activities, City (i.e. General Fund) resources may be used to provide credit support of loan guarantees for public or private developments that further the strategic goals of the City. Key factors to be considered in determining whether or not the General Fund should be used to secure a particular debt obligation includes the following:

- Demonstration of underlying credit self-support, thus limiting potential General Fund financial exposure.
- Use of General Fund support as a transition to a fully standalone credit structure, where interim use of General Fund credit reduces borrowing costs and provides a credit history for new or hard to establish credit arrangements.
- General Fund support is determined by the Finance Director to be in the City's overall best interest.

### **G. Limitations on Issuance of Self Supporting Debt Obligations**

The City may seek to finance the capital needs of its self-supporting enterprise activities through the issuance of revenue-secured debt obligations. Prior to issuing revenue-secured debt obligations, City Departments, in consultation with the Finance Director develop financial plans and forecasts showing the feasibility of the planned financing, required rates and charges needed to support the planned financing, and the impact of the planned financing on rate payers, property owners, City government, and other affected parties. The amount of revenue-secured debt obligations issued by the City are to be limited by the economic feasibility of the overall financing plan.

### **H. Bond Covenants and Laws**

The City is required to comply with the covenants and requirements of the bond resolutions and State and Federal laws authorizing and governing the issuance and administration of debt obligations.

### **Anticipated Debt Issues**

The City does not intend to issue any debt during Fiscal Year 2018



## FUND BALANCE POLICY

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A significant measure of the City's financial strength is the level of its fund balances (the accumulation of revenues exceeding expenditures). The Council takes the responsibility of being stewards of the public's funds very seriously. The Council has identified a series of goals and objectives as part of the implementation and development of the City's comprehensive Strategic Plan. The goal of fiscal accountability is considered a high level priority. The objective for fiscal accountability, comprise the exploration of options for balancing the City's budget and the development of a long-term financial plan. Without strong financial planning, the City cannot guarantee services and programs, plan for unforeseen events, or have a strong return on investment.

As the City periodically addresses its ongoing needs, the City Manager and the Council must ensure that future elected officials have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum).

Fund balance is an important indicator of the City's financial position. Fund balance is the difference between assets and liabilities. Fund balance must be maintained to allow the City to continue to meets its obligations in the event of an economic downturn and/or unexpected emergency.

GASB Statement No. 54, *Fund Balance Reporting Governmental Fund Type Definitions*, establishes fund balance classifications for governmental funds as summarized below:

**Non-spendable** - Cannot be spent because they are not in a spendable form or legally or contractually required to remain intact.

**Restricted** - External constraints imposed by external providers such as legislation, law, grantors, bond covenants.

**Committed** - Specific purposes pursuant to constraints imposed by Council.

**Assigned** - Can be used for specific purposes, but are neither restricted nor committed.

**Unassigned** - Unrestricted and available to be spent.

### Minimum Fund Balance

The Finance Director is authorized to establish and maintain a general fund balance representing an emergency reserve equivalent to 20% of the fiscal year's operating revenues. For purposes of establishing the balance and maintenance thereafter, the Finance Director shall transfer the calculated amount from unassigned fund balance to the emergency reserve, to the extent available, to satisfy the requirement and report such balances as part of the annual audited financial statement.

If upon completion of any fiscal year the ending balance in such emergency reserve is less than the requirement and sufficient monies do not exist in the unassigned fund balance, then the Finance Director recommends an amendment to the current year budget and include in succeeding fiscal year budgets reserved appropriations sufficient to cover the deficiency over a period not to exceed three fiscal years.

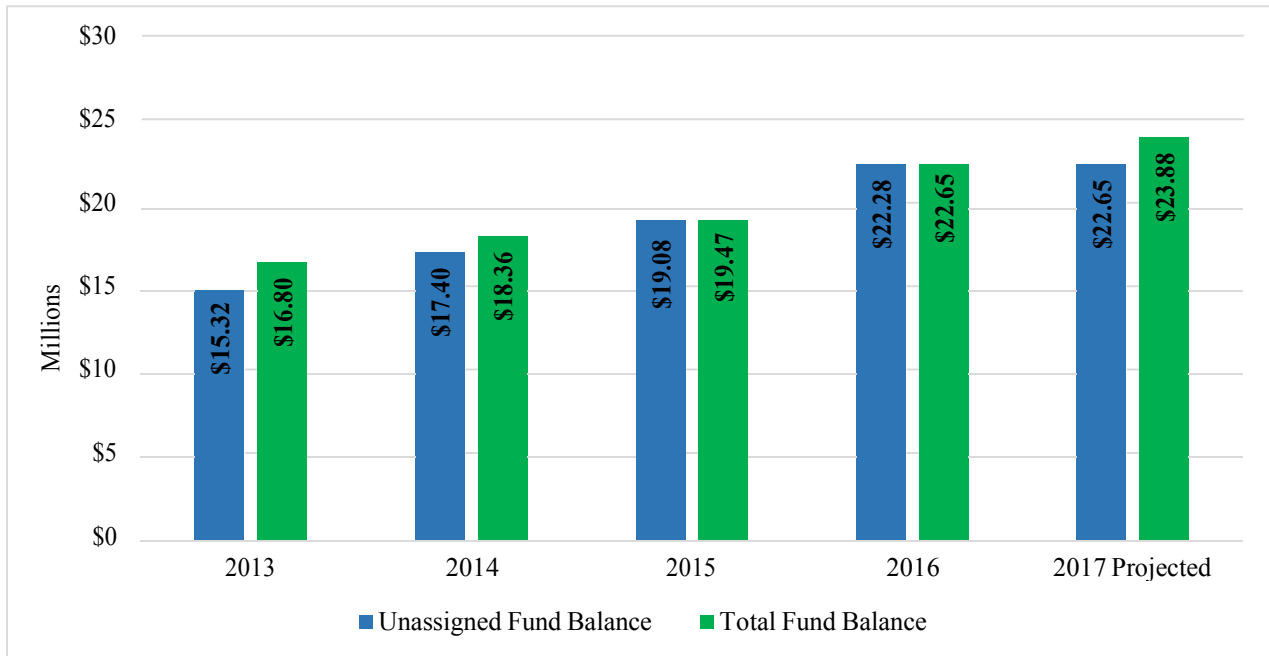
Emergency reserve is used exclusively for emergencies declared by the Council, and the appropriation shall be made by resolution adopted by four-fifths vote of the membership. Any monies available in the unassigned fund balance can only be used prior to using the emergency reserve to fund authorized emergencies.

## FUND BALANCE POLICY (continued)

Appropriation from the minimum balance requires Council approval and are generally for one time expenditures such as capital purchases and not for ongoing expenditures, unless a viable revenue plan designed to sustain expenditures is approved.

On an annual basis, the City estimates the surplus or deficit for the current fiscal year and projects the General Fund Unassigned Fund Balance.

### General Fund - Fund Balances (\$ in millions)



Source: City's Finance and Administrative Services Department

## LONG-RANGE FINANCIAL PLAN

The City's long-term financial plan aligns its financial capacity with the City's goals and objectives in order to achieve long-term sustainability and mitigate financial challenges. The City's long-term plan projects for five years for all appropriated funds, especially those funds that account for the issues of top concern. The plan is prepared annually and is monitored throughout the year and is a useful tool for internal and external stakeholders, such as residents, Council, prospective businesses, credit rating agencies, and employees. The plan analyzes the following factors:

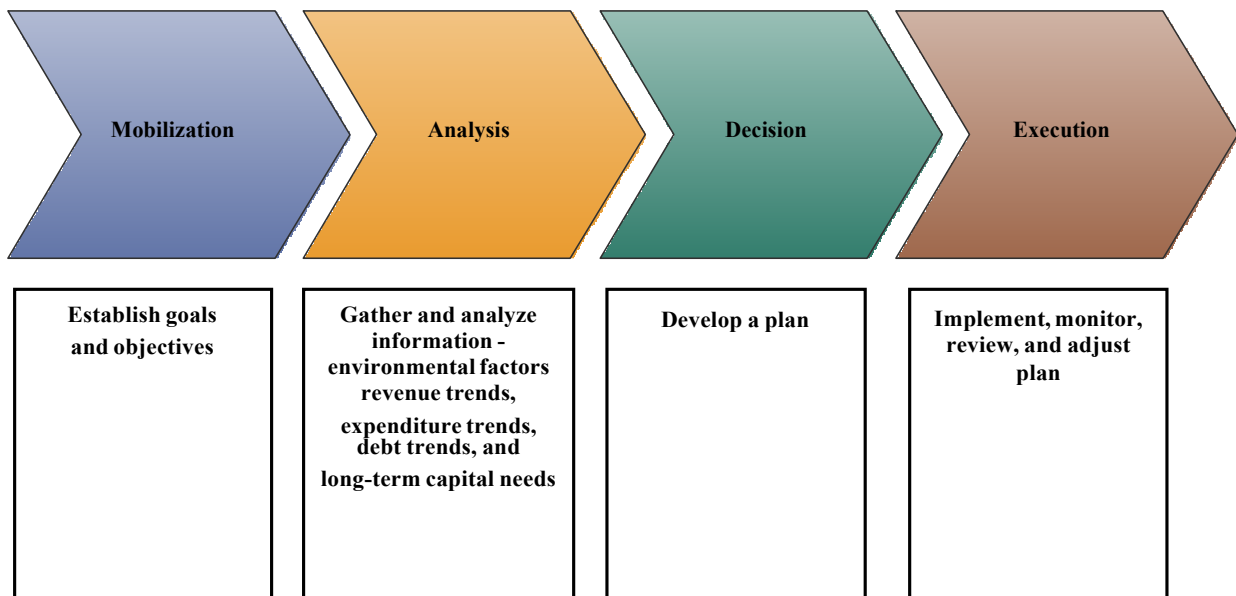
**Economic Environment** - Economic development and activity, macroeconomic indicators, and employment trends

**Financial Forecasts** - Analysis of revenues and expenditures and major factors affecting revenues and costs

**Affordability Targets** - Debt ratios, debt coverage analysis, tax levy capacity, free cash, and debt retirement

**Debt and Reserve Policies** - Impact of debt issuances on policies and ratios and reserve policy requirements

The Council establishes goals and objectives which are used to develop the City's long-term financial plan, which includes the following four phases:



### Major Revenue Projections Assumptions

- Ad Valorem taxes are projected to remain relatively flat and are based on projections from the Palm Beach County Property Appraiser's Office
- State revenues are projected to remain relatively stable and based on projections received from the State of Florida
- Utility taxes are projected to increase by 3% per annum
- Franchise fees are projected to increase by 3% per annum
- Emergency medical services (EMS) fees are projected to increase by 2% per annum
- Administrative fees are based on the projected increases in departmental expenditures and calculated based on the full cost allocation plan prepared annually
- Other revenue sources are projected based on historical trends

## LONG-RANGE FINANCIAL PLAN

### Major Expenditure Projections Assumptions

- Salaries are projected to increase by 3% per annum for the Cost of Living Adjustment (COLA) and labor agreements
- Retirement costs are projected to remain relatively stable and are based on actuarial valuations
- Health and dental costs are projected to increase by 5% per annum
- General insurance costs are projected to increase by 2% per annum
- Other expenses are projected to remain relatively stable and are based on historical trends, proposals, and cost estimates

The following is the General Fund's projected long-term financial plan which is based on the assumptions for revenues and expenditures listed above.

### General Fund Five-Year Preliminary Forecast

	FY 2018 Proposed	FY 2019 Projected	FY 2020 Projected	FY 2021 Projected	FY 2022 Projected	FY 2023 Projected
<b>Revenues</b>						
Taxes	\$49,469,889	\$50,319,469	\$51,492,974	\$53,203,669	\$53,952,336	\$54,719,784
Licenses, fees, and permits	4,665,289	4,629,093	4,722,647	4,819,008	4,918,259	5,020,488
Intergovernmental	4,399,771	4,497,148	4,619,943	4,793,936	5,064,545	5,518,298
Charges for services	10,975,231	10,354,489	10,559,903	10,778,641	11,009,865	11,254,859
Fines and forfeitures	474,647	412,112	412,125	412,138	412,152	412,166
Interest	435,000	414,267	414,267	414,267	414,267	417,267
Miscellaneous	473,931	478,735	483,577	488,552	493,666	498,921
Grants and contributions	176,037	118,037	118,037	118,037	118,037	118,037
Interfund transfers in	754,281	802,053	850,246	917,921	970,607	1,040,627
<b>Total revenues</b>	<b>71,824,076</b>	<b>72,025,403</b>	<b>73,673,719</b>	<b>75,946,169</b>	<b>77,353,734</b>	<b>79,000,447</b>
<b>Expenditures</b>						
Personnel services	38,248,626	40,006,534	41,516,765	42,956,537	44,701,424	46,375,403
Operating	17,046,402	15,735,237	15,618,895	16,034,315	16,466,507	16,891,699
Capital outlay	258,250	532,145	533,578	535,039	536,529	538,050
CRA TIF payment	5,406,145	5,514,268	5,624,553	5,737,044	5,851,785	5,968,821
Transfer to YEP	310,000	316,200	322,524	328,974	335,553	342,264
Transfer to debt service	5,692,409	5,977,029	6,275,880	6,589,674	6,919,158	7,265,116
Transfer to capital	4,248,235	4,000,000	4,000,000	4,000,000	4,000,000	4,000,000
Transfer to major disaster	614,008	626,288	640,914	663,482	671,502	679,682
<b>Total Expenditures</b>	<b>\$71,824,076</b>	<b>\$72,707,701</b>	<b>\$74,533,109</b>	<b>\$76,845,065</b>	<b>\$79,482,458</b>	<b>\$82,061,035</b>
<b>Excess (Deficiency) of Revenues over Expenditures</b>	<b>\$-</b>	<b>(\$682,298)</b>	<b>(\$859,390)</b>	<b>(\$898,896)</b>	<b>(\$2,128,724)</b>	<b>(\$3,060,588)</b>

## **SECTION IV**

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# **CAPITAL PROJECTS AND DEBT**

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## FIVE-YEAR CAPITAL IMPROVEMENT PLAN

Capital expenditures include the purchase and acquisition of land, buildings and improvements, improvements other than buildings, furniture, machinery and equipment, and infrastructure, such as roadways, lighting, landscaping. The City defines capital assets as property that has a value of \$10,000 or more with a useful life of three or more years and maintain its identity while in use. Expenditures which materially extend the useful life of existing assets are capitalized.

Capital assets, constructed or acquired, are capitalized and reported at historical cost. Reported value excludes normal maintenance and repairs which are essentially amounts spent in relation to capital assets that do not increase the capacity or efficiency of the item or extend its useful life beyond the original estimate. Donated capital assets are recorded at the estimated fair value of the item at the date of its donation.

Capital assets, other than land, are depreciated using the straight-line method over the estimated useful lives, and assets purchased during the year are capitalized for six months during the first year, regardless of when acquired.

### Capital Budget

The Capital Budget is the first year of the Capital Improvement Plan and includes a list of projects to implement in that fiscal year. The FY 2018 Capital Budget anticipates \$55.666 million in capital projects, which comprises \$24.237 million in projects attributed to the Governmental Funds and \$31.429 million in projects attributed to the City's Enterprise Funds.

### Capital Improvement Plan (CIP)

The City continues to fund capital programs to meet the standards set forth in its Comprehensive Plan and positively impact, the quality of life for its residents, businesses, and visitors. As shown below, the largest category of capital spending is on utility projects. Due to the age of the City's infrastructure, the City determined that major utility replacements must occur in many critical areas and neighborhoods throughout the City limits. At the same time, as a result of the tremendous growth experienced in prior years, along with the Florida Department of Environmental Protection mandates, it is imperative that the City's utility facilities are functioning properly and can provide quality service to both current and future demand. The City's Five-Year CIP for fiscal years 2018 through 2022 amounts to \$124.724 million as follows:

Governmental		Enterprise	
Asset Category	Five-Year Total	Asset Category	Five-Year Total
City Facilities	\$18,969,228	City Facilities	\$4,138,000
Community Park	1,775,979	Equipment	3,169,605
Economic Development	1,152,979	Technology	40,000
Infrastructure	18,192,766	Marina Infrastructure	3,480,000
Streets	2,025,000	Stormwater System	10,000,000
Technology	6,146,656	Water and Wastewater Systems	55,633,464
<b>Total</b>	<b>\$48,262,608</b>	<b>Total</b>	<b>\$76,461,069</b>

Additional details for the Five-Year CIP are provided in Section VI – Capital Improvement Plan.

**Governmental Debt Ratios**

Debt affordability is an integrated approach that helps analyze and manage the City’s debt by factoring in historical debt use, financial and economic resources of the City, and long term goals for capital needs.

**Measures of Future Flexibility**

As the City periodically addresses its ongoing needs, the City Manager and Council must ensure that future elected officials have the flexibility to meet the capital needs of the City. Since neither State law nor the City Charter provides any limits on the amount of debt which may be incurred (other than the requirement to have General Obligation debt approved in advance by referendum).

The following provides the description and targets established for the City’s General Government and the actuals as of September 30, 2016:

Description	Target	Actual
Debt Service as a percentage of General Government Expenditures		
Debt limit	20% maximum	
Goal / Target	10% maximum	8.19%
Weighted Average Maturity of the Debt Program	10-year maximum	11.7 years
Variable Rate Debt as a percentage of Total Debt	25% maximum	0%
Pay-as-you-go Funding for Renewal and Replacement:		
Fleet and minor equipment	\$0.5 million annually (min)	\$500,000
Technology equipment	\$0.1 million annually (min)	\$1,000,000
Buildings and structures maintenance	\$0.1 million annually (min)	\$367,472
Roads, curbs, and sidewalks	\$0.5 million annually (min)	\$881,306
General Fund Emergency Reserve as a percentage of Operating Revenues		
Goal / Target	20% minimum	33.52%

**Affordability Targets**

Debt affordability targets measure the City’s ability to repay its obligations based on the strength of its revenues and the capacity of the underlying population to afford the cost of borrowing. Maintaining an appropriate level of debt affordability is crucial for ensuring long-term fiscal sustainability and economic competitiveness while investing in projects necessary to deliver essential public services.

**A. Direct Net Debt per Capita**

This ratio measures the burden of debt placed on the population supporting the debt and is widely used by analysts as a measure of an issuer’s ability to pay its debt through its current levels of tax revenues. Direct Net Debt includes General Government debt portion of the City’s debt obligations less any sinking fund accumulations. The ratio of Direct Net Debt per Capita is calculated by dividing Direct Net Debt by the City’s population.



## DEBT – GOVERNMENTAL (continued)

Capital improvement needs tend to grow along with the population. Debt levels that grow at the same pace as the City’s population result in a constant debt per capita. When debt growth exceeds population growth, debt per capita increases, providing a warning that debt levels are growing relative to the population.

Population <sup>(1)</sup>	Direct Net Debt <sup>(2)</sup>	Net Direct Debt per Capita
34,005	\$82,989,623	\$2,441

(1) U.S. Bureau of Labor Statistics (September 2015)

(2) Direct net debt is as of October 1, 2017

### B. Direct Net Debt to Property Value

This ratio measures direct debt levels against the property tax base. It provides an indication of the burden that direct debt places on property owners within the City. The ratio of Direct Net Debt to Property Value is calculated by dividing Direct Net Debt by the taxable assessed value of properties within the City.

The City strives to maintain the Direct Net Debt to Property Value ratio at or below the standard median of 1.50% for cities of comparable size as published by Moody’s Investor Service.

Property Value <sup>(3)</sup>	Direct Net Debt <sup>(2)</sup>	Direct Net Debt to Property Value
\$4,935,646,121	\$82,989,623	1.68%

(3) Riviera Beach Final Taxable Value for Tax Year 2016

### C. Overall Net Debt Burden

This ratio measures overall debt levels against the property tax base. It provides an indication of the overall burden that debt places on property owners within the City. The Overall Net Debt Burden ratio is calculated by dividing Overall Net Debt by the taxable assessed value of properties within the City. Overall Debt includes direct debt of the City plus the debt of overlapping and underlying units of local government that share the City’s tax base.

The City strives to maintain the Overall Net Debt Burden ratio within the City at or below the standard median of 2% for cities of comparable size as published by Moody’s Investor Service.

Property Value <sup>(3)</sup>	Total Net Debt <sup>(4)</sup>	Overall Net Debt Burden
\$4,935,646,121	\$167,242,611	3.39%

(4) Total net debt includes the outstanding debt for Palm Beach County and Palm Beach County School Board for fiscal year ended 2016

### D. Debt Service as a percentage of Operating Expenditures

This ratio measures the amount of the budget that must be allocated to debt service. The City adheres to a debt management strategy that achieves the goal of limiting annual net debt service expenditures to 20% of the total budget.

FY 2018 Operating Expenditures	Annual Gross Debt Service	Gross Debt Service to Operating Expenditures
\$71,824,076	\$6,324,057	8.80%

## DEBT – GOVERNMENTAL (continued)

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### Bond Ratings

<hr/>		General obligation bonds, are backed by the ‘full faith and credit’ of the issuer, with no specific project identified as the source of funds. While the City does not have any general obligation debt, certain underlying and implied ratings have been given to the City by the Nationally Recognized Statistical Ratings Organizations.
<b>Fitch Ratings</b>		
Long-Term Issuer Default Rating <sup>a</sup>	AA	
<b>Outstanding Debt</b>		
Public Improvement Revenue Bonds <sup>b</sup>	AA-	In April 2017, Fitch upgraded the City’s Issuer Default Rating and the rating on the City’s non-ad valorem backed (NAV) revenue bonds based on the application of Fitch’s revised criteria for U.S. tax-supported ratings published in April 2016, which includes a more focused consideration of economic factors and on the City’s improved credit fundamentals.
Public Improvement Revenue Bonds (Taxable) <sup>b</sup>	AA-	
<b>Rating Outlook</b>		
Stable		The rating reflects the City’s moderate long-term liability burden, solid expenditure flexibility, expectations for strong financial performance throughout the economic cycle, and strong revenue growth prospects. The City’s liquidity has recovered strongly since the great recession as the City has pursued policies intended to bolster financial flexibility by reducing outstanding receivables and re-building general fund cash. The tax base also shows signs of a strong recovery, partly driven by construction of a new electrical generating plant.
<sup>a</sup> Upgraded from ‘A+’ on March 30, 2017		
<sup>b</sup> Upgraded from ‘A’ on March 30, 2017		
<hr/>		

### Key Rating Drivers

**Economic Resource Base** - The City benefits from being home to the Port of Palm Beach (port revenue bonds [BBB–/Stable]), which handles substantial cargo shipments along with cruise ship traffic. Major employers include companies with a connection to the shipping industry, including Tropical Shipping, food distributor Cheney Brothers, and Pepsi Cola Bottling, Inc. Resident wealth levels are below average for the county, but roughly even with those of Florida and the U.S. as a whole. The City’s poverty rate ranges close to 25%, well above the county’s average.

**Revenue Framework: ‘aaa’ factor assessment** - Fitch expects the City’s tax and fee revenues to expand in line with U.S. GDP, consistent with historical experience. The City’s independent revenue-raising flexibility is high as the operating millage rate is well below statutory limits and elected leaders have broad power to impose new taxes and fees.

**Expenditure Framework: ‘aa’ factor assessment** - City expenditures will likely grow in line with, or slightly faster than, the natural rate of revenue growth in the absence of policy action. Employee salaries and benefits and capital spending constitute the City’s major cost centers. Control over spending is solid as carrying costs were somewhat elevated but still moderate at 18.3% of government spending in 2015.

**Long-Term Liability Burden: ‘aa’ factor assessment** – The City has a moderate long-term liability burden. The City’s direct and overlapping debt and unfunded employee pension obligations equaled 13% of resident personal income as of 2015. Fitch expects this metric will remain stable over time as the City has limited new debt issuance plans and employee pensions are almost fully funded following issuance of pension obligation bonds in 2015.

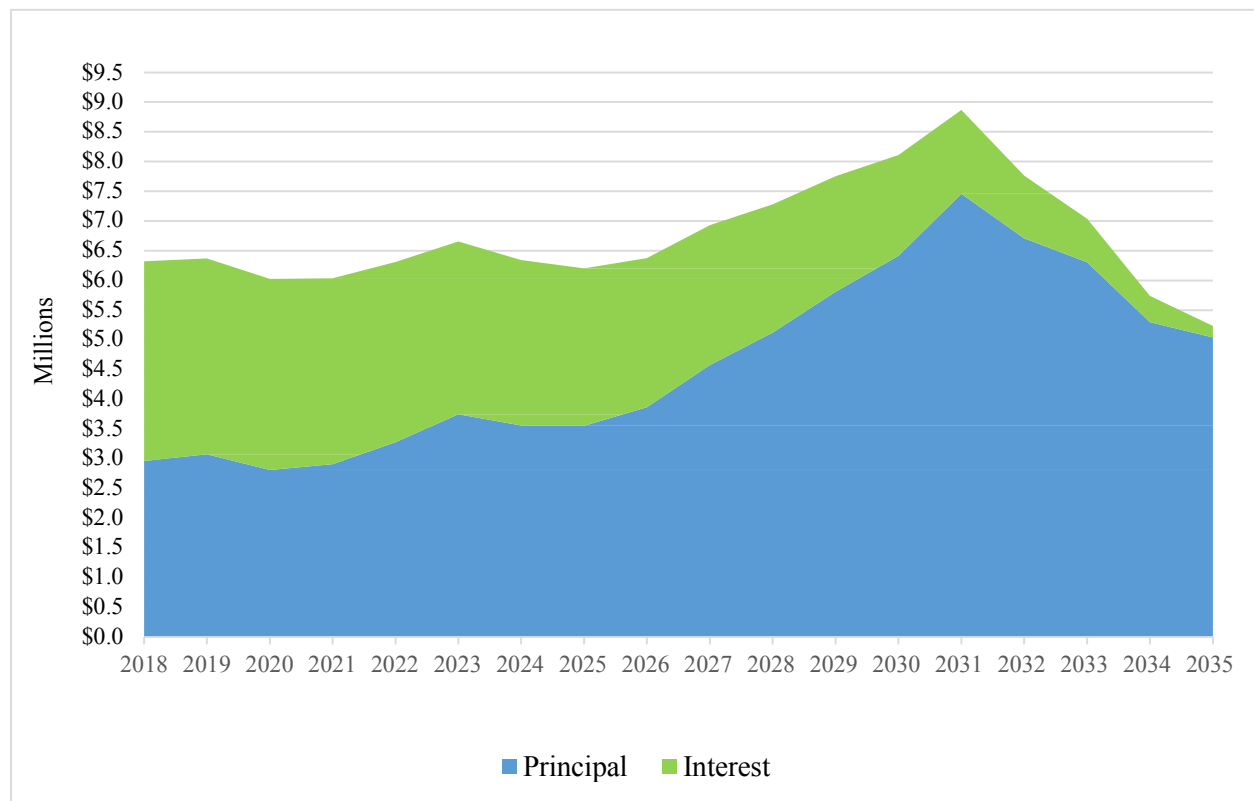
## DEBT – GOVERNMENTAL (continued)

**Operating Performance: ‘aa’ factor assessment** – The City’s very strong gap-closing capacity is derived from its broad revenue-raising powers combined with adequate control over expenditures, which Fitch believes would allow the City to retain a high degree of financial flexibility in a modest U.S. downturn scenario. The City’s fiscal reserves are healthy and liquidity has improved since the time of Fitch’s previous rating review. Riviera Beach keeps up with all statutorily required payments.

### Debt Position

The City has historically had conservative debt guidelines. In 2014, the City began to implement an aggressive capital improvement program, reduce its unfunded accrued liabilities associated with pension obligations, and refinance existing debt obligations. The City established a debt management policy of measuring the impact of debt service requirements on the strategic finance plan. Key debt ratios, such as direct net debt per capita and debt service as a percentage of operating expenditures compare favorably with the targets established in the City’s debt management policy.

### General Government Debt Principal and Interest Payments by Fiscal Year



**DEBT – GOVERNMENTAL (continued)****Governmental Debt Payment Schedule by Fiscal Year**

<b>Fiscal Year</b>	<b>Total Debt</b>	<b>Principal</b>	<b>Interest</b>	<b>Required Appropriation</b>
2018	\$82,511,540	\$2,963,128	\$3,360,929	\$6,324,057
2019	79,548,412	3,077,374	3,292,284	6,369,659
2020	76,471,038	2,812,417	3,212,554	6,024,971
2021	73,658,621	2,908,468	3,125,495	6,033,963
2022	70,750,153	3,282,392	3,025,945	6,308,337
2023	67,467,761	3,747,761	2,908,570	6,656,331
2024	63,720,000	3,560,000	2,783,099	6,343,099
2025	60,160,000	3,555,000	2,650,549	6,205,549
2026	56,605,000	3,865,000	2,510,737	6,375,737
2027	52,740,000	4,580,000	2,348,917	6,928,917
2028	48,160,000	5,120,000	2,158,452	7,278,452
2029	43,040,000	5,810,000	1,945,977	7,755,977
2030	37,230,000	6,415,000	1,696,231	8,111,231
2031	30,815,000	7,460,000	1,409,190	8,869,190
2032	23,355,000	6,710,000	1,052,658	7,762,658
2033	16,645,000	6,305,000	735,071	7,040,071
2034	10,340,000	5,300,000	438,546	5,738,546
2035	5,040,000	5,040,000	193,924	5,233,924

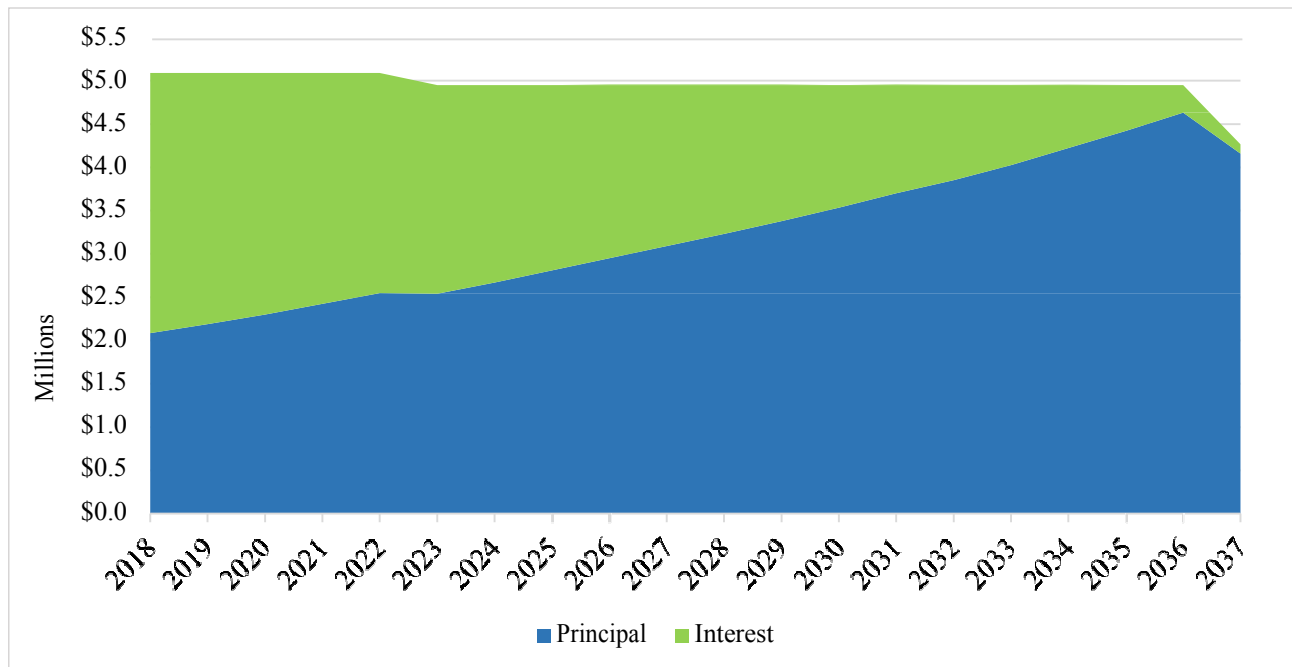
## DEBT – ENTERPRISE

### Enterprise Debt Ratios

The following provides the description and targets established for the City’s enterprise funds and the actuals as of September 30, 2016:

Description	Target	Actual
<b>Debt Service Coverage</b>		
Test #1 (as a percentage of Maximum Annual Debt Service) Goal / Target	120% minimum	229%
Test #2 (Required Transfers) Goal / Target	100% minimum	230%
Weighted Average Maturity of Debt Program	25-year maximum	15 years
Variable Rate Debt as a percentage of Total Debt	25% maximum	0%
<b>Pay-as-you-go Funding for Renewal and Replacement as a percentage of Operating Revenues:</b>		
Water and Wastewater	10% minimum	19.76%
Stormwater	10% minimum	19.48%
<b>Emergency Reserve as a percentage of Operating Revenues:</b>		
Water and Wastewater	20% minimum	33.70%
Stormwater	20% minimum	36.72%

### Enterprise Debt Principal and Interest Payments by Fiscal Year



**DEBT – ENTERPRISE (continued)****Enterprise Debt Payment Schedule by Fiscal Year**

<b>Fiscal Year</b>	<b>Total Debt</b>	<b>Principal</b>	<b>Interest</b>	<b>Required Appropriation</b>
2018	\$64,744,396	\$2,086,478	\$3,003,021	\$5,089,500
2019	62,657,917	2,189,486	2,901,014	5,090,500
2020	60,468,431	2,298,158	2,789,616	5,087,775
2021	58,170,273	2,422,551	2,668,099	5,090,650
2022	55,747,722	2,547,722	2,540,053	5,087,775
2023	53,200,000	2,540,000	2,410,356	4,950,356
2024	50,660,000	2,670,000	2,280,106	4,950,106
2025	47,990,000	2,805,000	2,143,231	4,948,231
2026	45,185,000	2,950,000	2,006,759	4,956,759
2027	42,235,000	3,085,000	1,870,575	4,955,575
2028	39,150,000	3,230,000	1,727,075	4,957,075
2029	35,920,000	3,380,000	1,575,850	4,955,850
2030	32,540,000	3,535,000	1,415,563	4,950,563
2031	29,005,000	3,700,000	1,256,913	4,956,913
2032	25,305,000	3,850,000	1,101,800	4,951,800
2033	21,455,000	4,025,000	928,188	4,953,188
2034	17,430,000	4,220,000	734,663	4,954,663
2035	13,210,000	4,420,000	531,203	4,951,203
2036	8,790,000	4,630,000	317,422	4,947,422
2037	4,160,000	4,160,000	104,000	4,264,000

**SECTION V**

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**REVENUES**

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# **GOVERNMENTAL FUNDS**

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## **GENERAL FUND**

## GOVERNMENTAL REVENUES

### General Fund Revenues

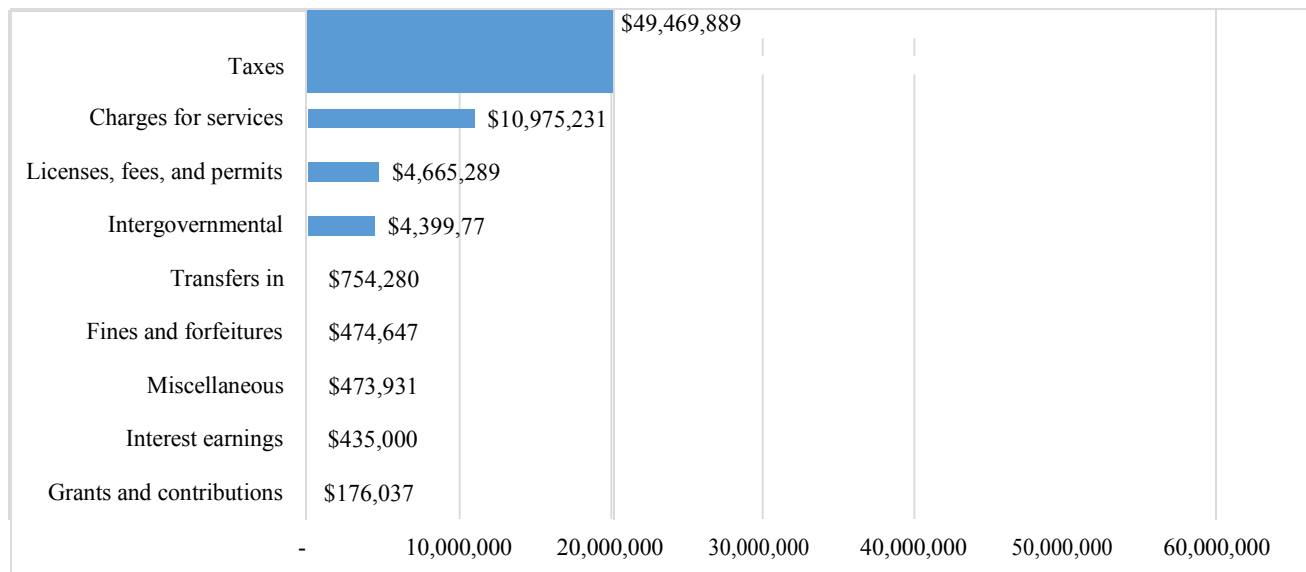
The City's revenues are categorized as taxes, licenses, fees and permits, intergovernmental, charges for services, fines and forfeitures, interest, miscellaneous, and grants and contributions and are recorded in the General Fund. Property taxes comprise the largest revenue source for the General Fund, representing 54% of total General Fund revenues budgeted for in FY 2018. Other major governmental revenue sources include franchise fees, sales tax, fuel tax, revenue sharing, and utility and communication service taxes.

### General Fund Revenue Summary

The following is a summary of revenues for the General Fund.

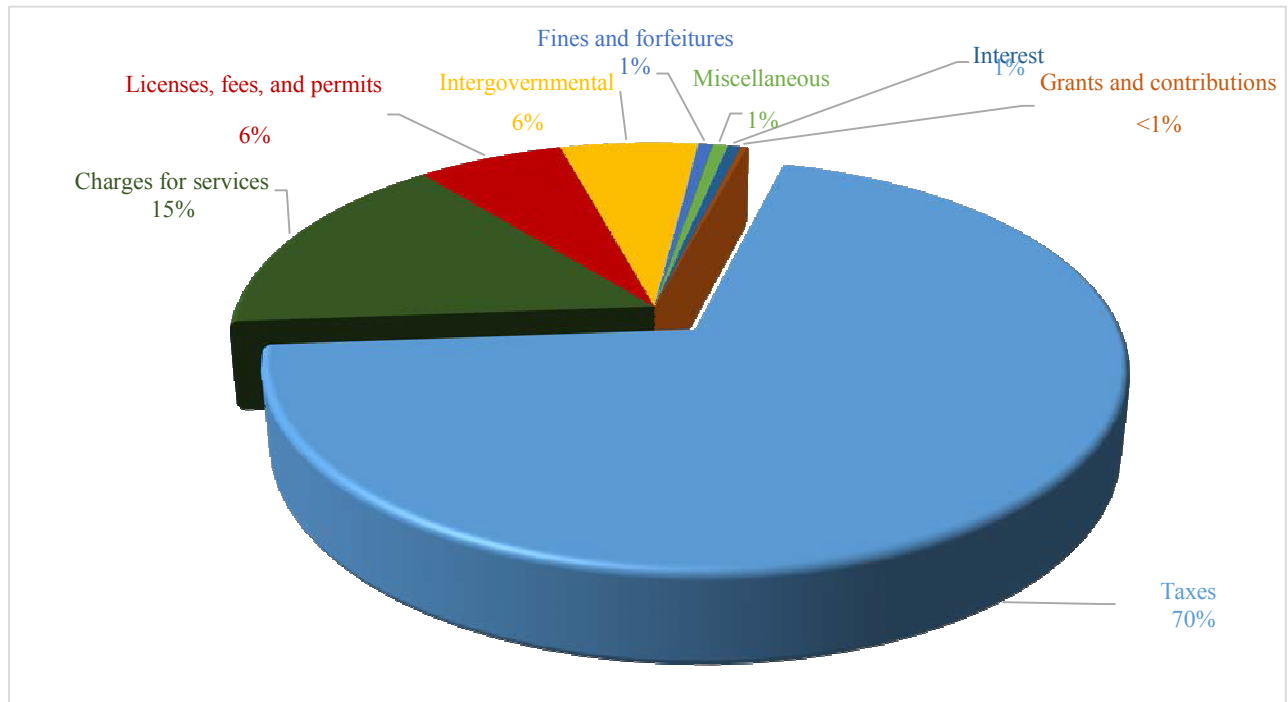
Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Taxes	\$45,089,743	\$47,936,802	\$49,469,889	68.88%
Licenses, fees, and permits	4,252,502	4,383,136	4,665,289	6.50%
Intergovernmental	4,235,815	4,377,025	4,399,771	6.13%
Charges for services	8,981,202	9,767,406	10,975,231	15.28%
Fines and forfeitures	542,393	381,127	474,647	0.66%
Interest earnings	106,150	139,407	435,000	0.61%
Grants and contributions	506,355	210,945	176,037	0.25%
Miscellaneous	2,528,592	3,291,417	473,931	0.66%
Transfers in	499,031	709,403	754,280	1.05%
<b>Total revenues</b>	<b>\$66,741,783</b>	<b>\$71,196,668</b>	<b>\$71,824,076</b>	<b>100.00%</b>

### FY 2018 Operating Budget – Revenues by Category : \$71,824,076



## GOVERNMENTAL REVENUES - TAXES

### FY 2018 Revenues - Taxes: \$49,469,899



Taxes comprise 70% of the total revenues for the City. The table below itemizes the City's tax revenues.

### Taxes by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Property taxes	\$37,057,075	\$39,692,520	\$40,933,873	82.75%
Property taxes - delinquent	449,897	484,397	485,000	0.98%
First local option fuel tax	523,141	536,462	555,737	1.12%
Utility tax - electricity	3,262,056	3,348,066	3,365,056	6.80%
Utility tax - water	1,244,938	1,252,217	1,291,485	2.61%
Utility tax - gas	126,816	121,147	155,000	0.31%
Simplified communications tax	991,089	1,014,767	998,666	2.02%
Local business taxes	1,434,731	1,487,226	1,685,072	3.41%
<b>Total Taxes</b>	<b>\$45,089,743</b>	<b>\$47,936,802</b>	<b>\$49,469,889</b>	<b>100.00%</b>

## GOVERNMENTAL REVENUES - TAXES

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### **Ad Valorem Taxes**

The primary source of revenue for the City is ad valorem property taxes which are levied against the taxable value of real and personal property. The Council sets the millage rate for the tax before October 1 each year. One mill is \$1 of tax per \$1,000 of taxable assessed value. The millage rate is applied to a property's most recent taxable assessed value. Taxable assessed value equals total assessed value (taking into account the Save Our Homes restrictions on value increases on homesteaded property) less exemptions (such as the \$50,000 Homestead exemption, additional low-income senior exemption and disability exemptions.)

Property tax revenues for the FY 2018 budget are based on an assessed property value of \$5.1 billion as of July 2017 as provided by the Palm Beach County Property Appraiser's Office with a millage rate of 8.4520 generating property tax revenues of \$40.9 million. Since the real estate recovery, the City has experienced increases in property values of \$3.2 billion in FY 2012 to \$5.1 billion FY 2018, an increase of 61% which is mainly from the improvements to the Florida Power & Light (FPL) power plant during FY 2016. The City expects that the property values will increase at a very modest rate over the next few years.

The proposed FY 2018 millage rate of 8.4520 mills is unchanged from the two previous years. Discounts are offered to property owners to encourage early payment, according to the following schedule: 4% if paid in November, 3% if paid in December, 2% if paid in January, and 1% if paid in February.

FY 2018 revenue projections are based on the City's assessed table value and millage rate of 8.452 mills.

### **Ad Valorem Taxes - Delinquent**

Ad valorem taxes become delinquent on April 1st following the year in which they are assessed. On or before June 1st, tax certificates are offered at auction on delinquent properties. Proceeds from tax certificates sold are recorded as current taxes. Taxes on the unsold tax certificate properties are considered delinquent and any subsequent collections are recorded as delinquent taxes.

### **Local Option Fuel Taxes**

The City is authorized by Florida Statutes to levy up to twelve-cents per gallon of local option fuel taxes. The Florida Department of Revenue administers, collects, and enforces local option fuel taxes. These taxes are authorized by an ordinance adopted by a majority vote of the governing body of the county or by voter referendum. Motor fuel wholesale distributors collect the tax and submit it to the Florida Department of Revenue, which distributes the funds to cities and counties monthly via electronic funds transfer, after a general revenue service charge is deducted.

*First Local Option Fuel Tax* - The first tax is one to six cents levy on every net gallon of motor and diesel fuel sold within a county. The proceeds, generally, may be only used to fund transportation related expenditures. For FY 2018, the City's distribution percentage is 1.469%.

*Second Local Option Fuel Tax* - The second tax is one to five cents levy on every net gallon of motor fuel sold within a county. Diesel fuel is not subject to this tax. The proceeds may only be used for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted local government comprehensive plan. For FY 2018, the City's distribution percentage is 0.926%.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

## GOVERNMENTAL REVENUES - TAXES

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### Public Service Taxes

Public service taxes is locally imposed by the City under Chapter 166, Florida Statutes. Utility service taxes are levied on the customer of a utility for the use of utilities within the City's corporate limits on six utility services: natural gas, LP gas, manufactured gas, electric, water, and fuel oil/kerosene. The City levels a public service tax on the following utilities:

*Electricity* - The City assesses a flat 10% tax on electric utility payments made within the City, through FPL, based on the sale and use of electricity per utility customer. According to Section 166.231, Florida Statutes, as amended, allows a municipality to be exempt from public service tax, the first 500 kilowatts of electricity per month purchased for residential use. However, the City does not grant such exemption. FP&L charges are made up of a base rate and a fuel rate. The City receives no tax on fuel rate increases, only increases to the base rate. When fuel rates increase there is no effect on City's electric utility tax revenue because fuel rate increases are exempt from utility services tax. The City Code does exclude from public service taxation purchases of the United States, State of Florida and any political subdivision or agency thereof, and recognize churches for use exclusively for church purposes. Payments are made by utility end users through FP&L and passed on to the City in lump sum payments on a monthly basis.

FY 2018 projected revenues are based on historical trends and growth patterns.

*Water* - The City assesses a 10% tax (current state law maximum) on fees charged by USD for water utility within the City limits. The City collects taxes monthly as part of its normal utility billing cycle.

FY 2018 projected revenues are based on water use and determined through analysis of historical trends and growth projections.

*Fuel* - The City assesses a 10% tax (current state law maximum) and a rate of \$0.04 per gallon on the sale natural gas within the City limits.

Payments are made by utility end users, primarily through Florida Public Utility, and remitted to the City in lump sum payments.

FY 2018 projected revenues are based on the sale of gas and determined through analysis of historical trends and growth projections.

### Communications Services Tax

The Communications Services Tax (CST) Simplification Law, implemented October 1, 2001, consolidates taxes imposed on retail sales of communications services. The tax is comprised of a state portion and a local portion. Each dealer who makes retail sales of communications services adds the amount of applicable taxes to the price of services sold. Communications services tax is imposed on each sale of communications services in Florida. Examples of communications services include, but are not limited to cable and satellite television, video and music streaming, telephone, including Voice-over-Internet Protocol (VoIP), mobile communications, and similar services. The Florida Department of Revenue maintains a jurisdictional address database to allocate the tax charged to billable customers residing in each municipality.

For municipalities, communication service tax may not exceed 5.10% of the payment received by providers of such communication services from purchasers. However, the maximum rate does not include permitted additions of up to 0.12%, nor do they supersede conversion or emergency taxes as authorized by the Section 202.20, Florida Statutes, as amended, which are in excess of the maximum rate. Under the provision of the City Code, Part II, Article IV, Chapter 18, Section 18-61, the City established a communication service tax rate of 5.22%.

## **GOVERNMENTAL REVENUES - TAXES**

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FY 2018 projected revenues are based on estimates provided by Florida Department of Revenue.

### **Local Business Taxes**

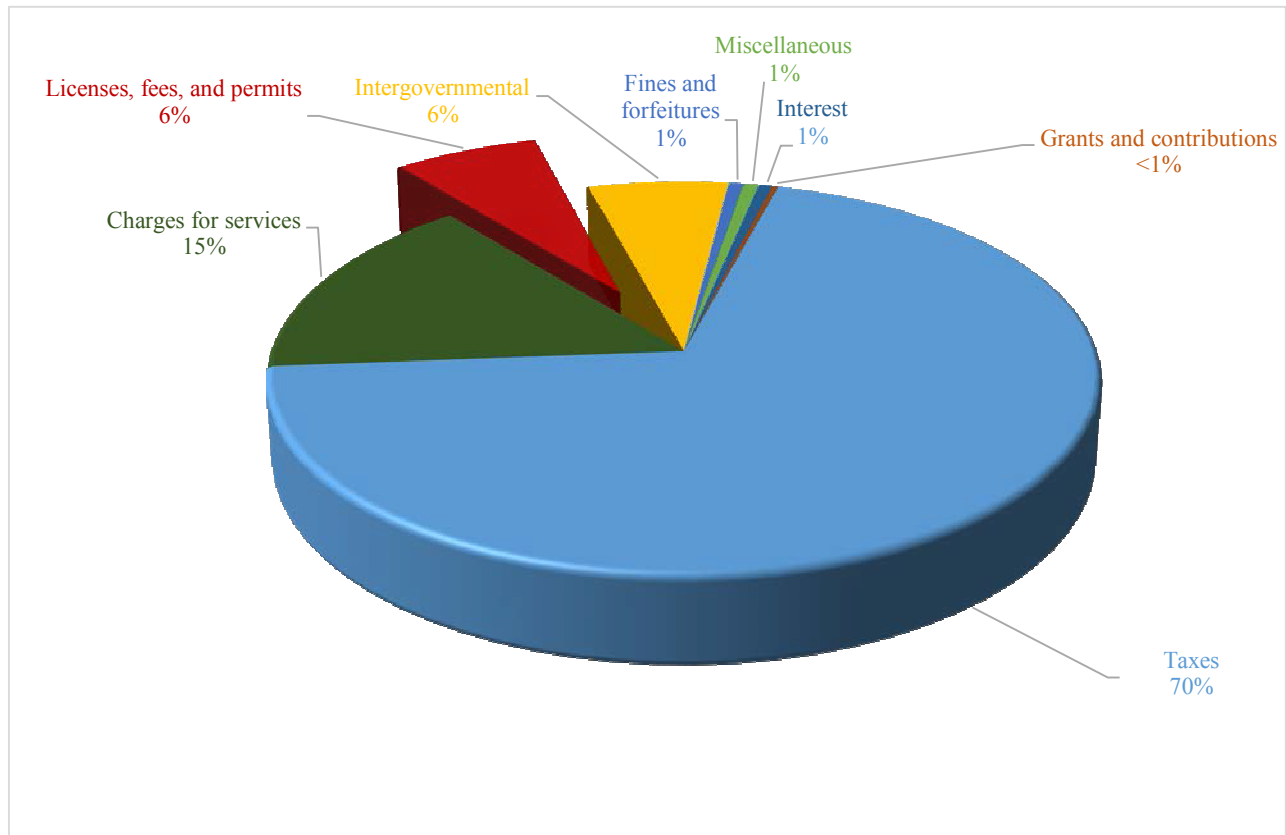
The City levies a local business tax for doing business in Riviera Beach, in accordance with Chapter 205, Florida Statutes. Local business tax certificate is valid for one year, starting October 1st and expiring September 30th of the following year. Certificates not renewed by September 30th are delinquent and subject to applicable penalties. Local business taxes vary depending on the nature of business, number of employees, equipment and seating capacity are a few variables that factor into the amount of business tax due.

FY 2018 projected revenues are based on historical data and economic projections.

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## GOVERNMENTAL REVENUES - LICENSES, FEES, AND PERMITS

### FY 2018 Revenues – Licenses, Fees, and Permits: \$4,665,289



### Licenses, Fees, and Permits by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Building permits	\$1,516,610	\$1,211,303	\$1,469,843	31.51%
Building inspections	115,143	79,073	\$117,965	2.53%
Impact fees	31,030	39,613	\$22,000	0.47%
Franchise fees - electricity	2,564,420	2,962,800	3,027,636	64.90%
Franchise fees - gas	21,978	25,560	23,703	0.51%
Radon gas fees	3,321	64,787	4,142	0.09%
<b>Total Licenses, Fees, and Permits</b>	<b>\$4,252,502</b>	<b>\$4,383,136</b>	<b>\$4,665,289</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - LICENSES, FEES, AND PERMITS**

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### **Building Permits**

The City's Development Services Department provides plan review, issues building permits, performs field inspections, and issues certificates of occupancy to ensure conformance of construction in the City with governing building codes. Building permit fees are set by resolution approved by the Council and are based on the estimated cost of the project.

FY 2018 projected revenues are based on historical data and development activity and projections.

### **Building Inspections**

Building inspections depend on what is involved in the project. Building inspection fees are set by resolution approved by the Council.

FY 2018 projected revenues are based on historical data and development activity and projections.

### **Impact Fees**

Impact fees are charged to contribute to the costs associated with infrastructure and public services that need to be expanded as a direct result of new development in the growth areas of the City, which require substantial investment and construction of capital facilities before or in conjunction with future development and are determined based on the type of development. Impact fees are used to fund fire rescue, law enforcement, public buildings, roads, libraries, parks and recreation, general government, public safety, and transportation capital improvement projects.

Funds collected from impact fees may only be used to provide for new capital facilities which are necessary as a result of the new development. Impact fees are based on various factors based on land use and building size.

FY 2018 projected revenues are based on economic conditions and development activity and projections.

### **Franchise Fees - Electricity**

Franchise fees are levied on a utility, permitting the utility to operate within the City's geographical boundaries, based on an agreed percentage of total billing. The City grants authorization through a franchise agreement with FPL to provide electrical service in exchange for a monthly fee that reimburses the City for use of public rights-of-way and other public services. This franchise agreement was renewed in FY 2010 at a franchise fee rate of 6%. The agreement with FPL is set to expire during the calendar year for 2040. FPL pays the City 100% of the franchise fees collected by multiplying the franchise fee rate of 6% times net revenues (gross revenues less uncollectibles equal net revenues) monthly.

Payments are remitted monthly to the City by FPL based on customer billings.

FY 2018 projected revenues are based on historical collections and projected consumption of electricity.

### **Franchise Fees - Gas**

Franchise fees are levied on the gross receipts for sale and transportation of natural gas to customers within the City limits. The City entered into a franchise agreement with Florida Public Utilities Company which is set to expire during calendar year 2020.



## **GOVERNMENTAL REVENUES - LICENSES, FEES, AND PERMITS**

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Florida Public Utilities and other natural gas suppliers pay to the City a rate of 6% and remits payment to the City on a monthly basis.

FY 2018 projected revenues are based on historical collections and projected consumption of natural gas.

### **Radon Gas Fees**

The permit surcharge fee has been in place for many years. In the 1980s, a fee was established for investigating and protecting the public from radon. Radon is an odorless, colorless radioactive gas that can have an adverse effect on people. While many departments and people in the construction industry still refer to the permit surcharge as the radon fee, this fee was changed years ago to support the functions of State government related to construction. The fee is required by Florida Statutes to be collected for, in part to the Department of Community Affairs (DCA) to fund the Florida Building Commission and secondly, to fund the Building Code Administrators and Inspectors Board (BCAIB) and the Construction Industry Licensing Board (CILB) Homeowners Recovery Fund, both part of the Department of Business and Professional Regulation (DBPR). These two parts of the overall fee are separate and distinct fees (DBPR and DCA) and must be remitted separately to the two different agencies using the proper method and format established by each.

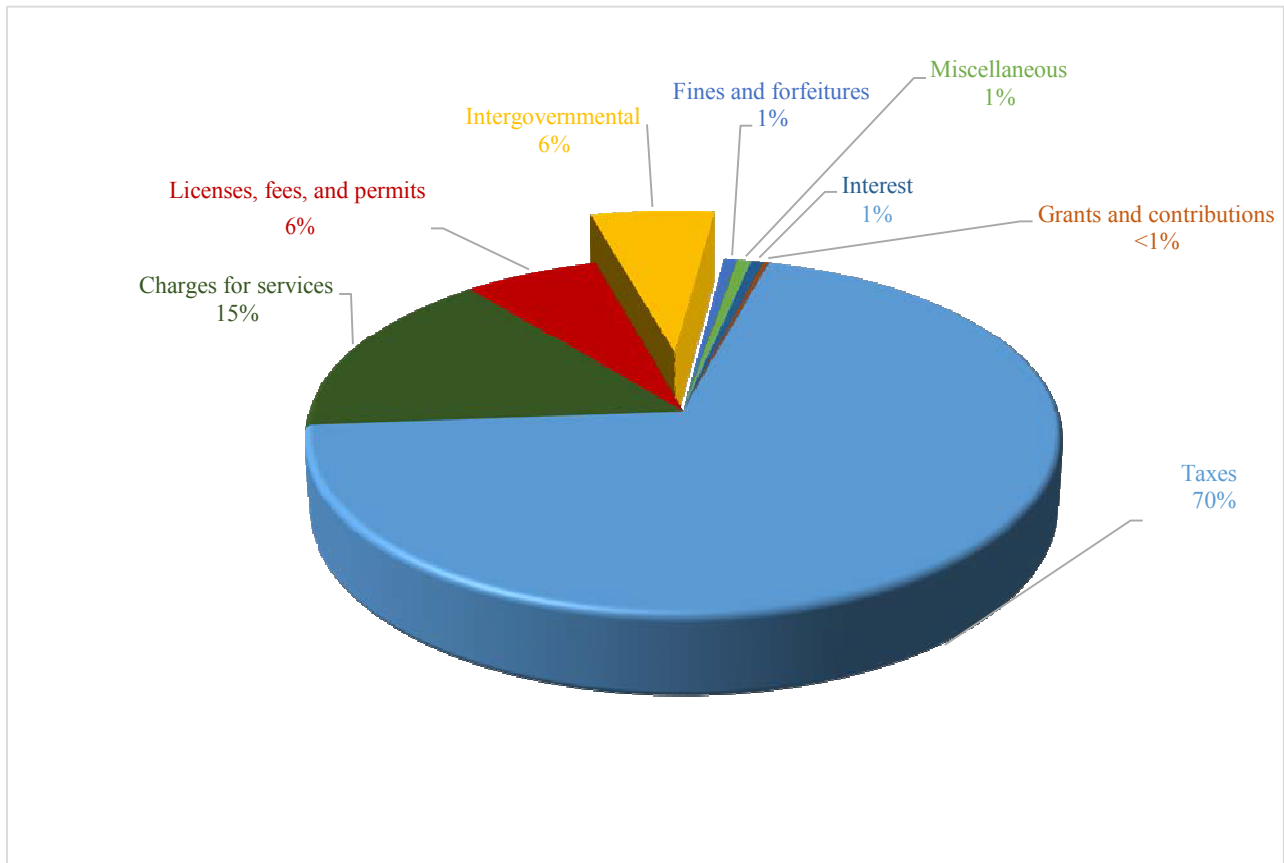
A new fee formula was created based on the amount of fees collected for the enforcement of the Florida Building Code. The owner of a property desiring to perform, or have performed, work under the Florida Building Code is required to pay this fee to the agency issuing the building permit. The agency collecting these fees is then required to submit the fees to the appropriate State Department. Local agencies retain 10% of the funds collected and these funds must be used by that agency's personnel for the involvement in the processes or education related to the Florida Building Code, such as the Code change hearings at the State (FBC) or National (ICC) level.

FY 2018 projected revenues are based on historical data and development activity and projections.

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## GOVERNMENTAL REVENUES - INTERGOVERNMENTAL

### FY 2018 Revenues – Intergovernmental: \$4,399,771



### Intergovernmental by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Sales tax	\$2,678,737	\$2,778,659	\$2,769,591	62.95%
State revenue sharing	1,094,372	1,116,579	1,135,606	25.81%
State sharing - gas tax	44,274	30,291	34,120	0.78%
Alcoholic beverage license tax	19,974	18,621	18,268	0.42%
Firefighter supplemental compensation	13,567	16,901	15,559	0.35%
Mobile home licenses	2,721	5,157	4,709	0.11%
Fire and EMS - Palm Beach Shores	382,170	410,817	421,918	9.59%
<b>Total Intergovernmental</b>	<b>\$4,235,815</b>	<b>\$4,377,025</b>	<b>\$4,399,771</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - INTERGOVERNMENTAL**

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### **Local Government Half-Cent Sales Tax**

The primary purpose of the local government half-cent sales tax program is to provide relief from ad valorem and utility taxes, in addition to providing counties and municipalities with revenues for local programs. Authorized in 1982, the local government half-cent sales tax program generates the largest amount of revenue for local government from state sources, distributing a portion of sales tax revenue based on a population-derived allocation formula. Ordinary distributions to eligible municipalities are derived from 8.9744% of net sales tax proceeds (as of FY 2017) of net sales tax proceeds ( $.09744 \times .06$  sales tax rate = \$.005 or half a cent). Emergency and supplemental distributions are only available to select counties that are fiscally-constrained or have a high inmate population. Sales tax monies within the county are earmarked for distribution to the county and each city within the county. The Florida Department of Revenue distributes funds to the City by electronic funds transfer.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

### **State Revenue Sharing**

An allocation formula is used to distribute 1.3409% of sales and use tax collections, 12.5% of the state alternative fuel user decal fee collections, and the net collections from the one-cent municipal fuel tax among the qualifying municipalities. The City's population, sales tax collections, and its relative ability to raise revenue are used in the formula to determine the City's portion. The Florida Department of Revenue distributes funds to the City by electronic funds transfer.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

### **State Revenue Sharing - Gas Tax**

The municipal revenue sharing program is administered by the Department of Revenue, and monthly distributions are made to eligible municipal governments. The program is comprised of state sales taxes, municipal fuel taxes, and state alternative fuel user decal fees that are collected and transferred to the Trust Fund. Funds derived from the municipal fuel tax on motor fuel can be used only for the purchase of transportation facilities and road and street rights-of-way; construction and maintenance of roads, streets, bicycle paths, and pedestrian pathways; and other allowable transportation-related expenses. The Florida Department of Revenue distributes funds to the City by electronic funds transfer.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

### **Alcoholic Beverage License Tax**

The City is granted a portion of the funds collected by the Department of Business and Professional Regulation's Division of Alcoholic Beverages and Tobacco for license taxes levied on manufacturers, distributors, vendors and sales agents of alcoholic beverages within the City.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

## **GOVERNMENTAL REVENUES - INTERGOVERNMENTAL**

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### **Firefighter Supplemental Compensation**

Firefighters are eligible to receive supplemental compensation from the City, if the firefighter has received an associate or bachelor's degree applicable to fire department duties. Funds are appropriated from the Police and Firefighter's Premium Tax Trust Fund to pay the supplemental income of \$50 per month for an Associate degree and \$110 per month for a Bachelor's degree.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

### **Mobile Home License Tax**

The mobile home license tax is an annual license tax levied on all travel trailers and fifth-wheel trailers exceeding 35 feet in length along with all mobile homes and park trailers no matter the length. The license tax can range from \$20 to \$80 depending on vehicle type and length. The Florida Department of Revenue distributes funds to the City by electronic funds transfer.

FY 2018 revenue projections are based on July 1 estimates from Florida Office of Economic & Demographic Research.

### **Emergency Medical Service - Palm Beach Shores**

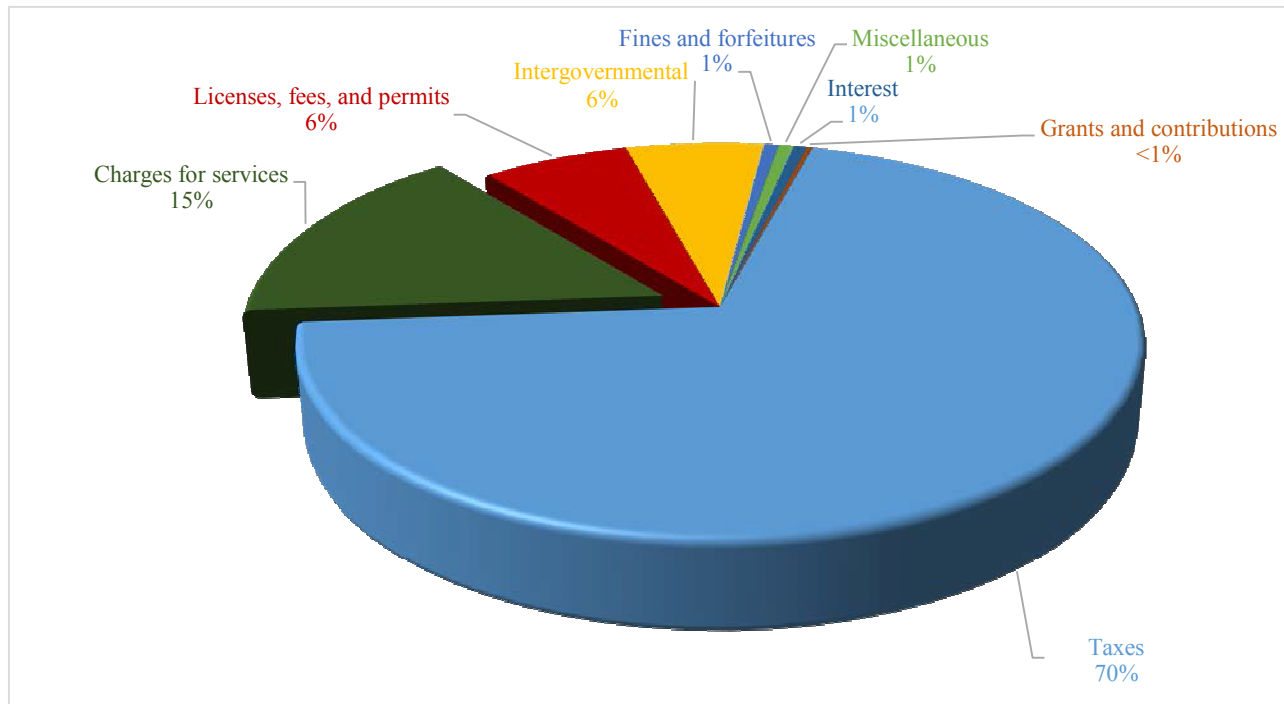
The City entered an interlocal agreement with the Town of Palm Beach Shores to provide emergency medical and supplemental fire protection services. Palm Beach Shores is unable to provide emergency medical services itself and a need exists to supplement its normal day to day fire service. Governmental units are allowed to make the most of their powers by enabling them to cooperate with other municipalities on a basis of mutual advantage according to Section 163.01, Florida Statutes. The agreement with the Town of Palm Beach Shores is set to expire on December 31, 2022.

FY 2018 revenue projections are based on the rate structure as outlined in the Interlocal Agreement between the City and the Town of Palm Beach Shores.

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## GOVERNMENTAL REVENUES - CHARGES FOR SERVICES

### FY 2018 Revenues – Charges for Services: \$10,975,231



### Charges for Services by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Administrative fees - cost allocation charges	\$4,794,176	\$5,827,796	\$6,653,039	60.62%
Payment in lieu of taxes (PILOT)	1,566,204	1,616,472	1,737,920	15.83%
Administrative fees – Waste Management	45,000	55,000	60,000	0.55%
Advanced life support	1,237,161	1,335,260	1,370,922	12.49%
Fire inspection fees	53,302	48,327	178,015	1.62%
Fire prevention services	20,885	19,606	21,100	0.19%
CPR services	830	903	881	0.01%
Police services	303,346	296,480	305,000	2.78%
Development review fees	108,450	55,682	110,000	1.00%
Foreclosure registration	70,600	97,540	49,367	0.45%
Lien search service	177,352	186,420	180,000	1.64%
Election services	12,500	4,740	3,967	0.04%
Recreation services	272,034	219,280	301,096	2.74%
Library fees	4,362	3,900	3,924	0.04%
Land sales	315,000	-	-	0.00%
<b>Total Charges for Services</b>	<b>\$8,981,202</b>	<b>\$9,767,406</b>	<b>\$10,975,231</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - CHARGES FOR SERVICES**

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### **Administrative Fees - Cost Allocation**

On an annual basis, the City develops a full cost allocation plan which is a complete look at the full cost of service of the City's support departments. The cost allocation plan allocates allowable cost of services provided by Legislative, City Administration, Finance, Legal, Information Technology, Procurement, City Clerk, Fleet Management, Property Maintenance, Human Resources and Risk Management on a centralized basis to the General Fund divisions, grants, USD, Stormwater, and Marina receiving these services. Allowable costs that can be identified to more than one program or division are prorated individually as direct costs using a base most appropriate to the particular cost being allocated that allows for an equitable distribution.

FY 2018 revenue projections are based on the adopted budget for FY 2017.

### **Payment in Lieu of Taxes (PILOT)**

Payment in lieu of taxes (PILOT) is a program that partially offsets losses in property taxes due to non-taxable land from the Utility Special District and the City's Marina. Since the City is unable to collect property taxes on City-owned land creating a financial impact, PILOT payments assist the City to carry out vital services such as firefighting, police services, and other services. The PILOT established for USD is 6% of the gross revenues billed during the fiscal year for monthly water and wastewater service charges and commodity charges for sales to customers of the USD.

FY 2018 revenue projections are based on the estimated USD water and wastewater revenues.

### **Administrative Fees – Waste Management Contract Monitoring**

In 2015, the City renewed its Solid Waste and Recycling Collection Franchise Agreement with Waste Management Inc. of Florida (WM). On an annual basis, WM pays a lump-sum fee to the City to monitor the contract for quality assurance to ensure that pick up schedules, clean-up practices, and reasonable quality control measures are adhered to by WM.

FY 2018 revenue projection is based on the current agreement in effect.

### **Advanced Life Support**

The City's Fire Department charges a fee for basic life support and advanced life support emergency medical transport services to emergency facilities via the City's medical rescue units. These fees are charged when an emergency occurs and the City's Fire Rescue unit transports a patient to a hospital. Transported individuals are charged for this service, which may include a transport fee, mileage fee, and oxygen administration fee. The billing and collection elements of this critical service have been outsourced to a third party. Medical billing is an area which requires specialized knowledge of processes and methods created for dealing specifically with the medical and insurance industries.

FY 2018 revenue projections are based on historical data.

### **Fire Inspection and Plan Reviews**

Fire inspection and plan review fees are generated from fire plan review and permit fees provided by the City's Fire Department's Fire Inspectors. These fees are charged and collected as part of the building permit process.

FY 2018 projected revenues are based on historical data and economic development activity and projections.

## **GOVERNMENTAL REVENUES - CHARGES FOR SERVICES**

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### **CPR Services**

The City's Fire Department personnel provides CPR classes to residents in the City.

FY 2018 revenue projections are based on the projected number of residents availing of CPR training.

### **Police Services**

The City's Police Department provides security for events and special assignments by scheduling off-duty police officers to provide such security services within the City. The City's Parks and Recreation Department has to the authority to require security personnel as a condition of rental based on the number of patrons/attendees. The Police Chief in conjunction with the Director of Parks and Recreation, if a City recreational facility is being rented, will determine the number of officers required. Off-duty police detail rates are based on the Police Department's fee schedule which includes the hourly rates for the officer, administrative fee, and vehicle.

FY 2018 revenue projections are based on historical data.

### **Development Review Fees**

Development review fees are costs associated with an in-house review of a new or existing project. Fees vary depending on the size of the project.

FY 2018 projected revenues are based on historical data and development activity and projections.

### **Foreclosure Registration Fees**

The City established a registration program as a mechanism to protect neighborhoods from becoming blighted through the lack of inadequate maintenance of abandoned and/or vacated properties subject to a mortgage or properties subject to mortgages that are in default. The registration process requires mortgagees to provide the City with current information for contacting the responsible party to bring the property into compliance with the City's code. The City has established a nonrefundable annual registration fee per property to accompany the registration. The annual fee may be amended by resolution.

FY 2018 revenue projections are based on historical data and economic conditions affecting the local housing market.

### **Lien Search Service**

The City provides electronic access to the City's interests against real property. Reports are typically requested and provided to title companies, search agencies, escrow agents, and other real estate professionals as a regular part of real estate transactions. The City has established a fee for each report which must be paid in advance. The annual fee may be amended by resolution.

FY 2018 revenue projections are based on historical data.

### **Lot Cleaning Fees**

The City has a significant number of vacant lots that are privately owned. It is the responsibility of the vacant lot owner to secure and maintain their property. Unfortunately, not all property owners take the necessary steps to protect and care for their property. Property owner neglect combined with careless tossing of trash and illegal

## **GOVERNMENTAL REVENUES - CHARGES FOR SERVICES**

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dumping of bulk trash (such as construction debris) exacerbates the problem. Overtime, the high weeds, trash and otherwise unsanitary conditions of the lot will lower property values and can attract large scale illegal dumping operations which adds to the overall perception of blight in the neighborhood. The City will initiate steps to address the problem and charge the property owner for the cost associated with cleaning the lot. The City places a lien on the property for non-payment of lot cleaning fees.

FY 2018 revenue projections are based on historical data and economic conditions affecting the local housing market.

### **Election Services**

This fee is assessed to individuals interested in running for an elected office with the City. Section 99.093, Florida Statutes, requires that each person seeking to qualify for nomination or election to a municipal office pay, at the time of qualifying for office, an election assessment of 1% of the annual salary of the office being sought in addition to an administrative fee imposed by the City.

FY 2018 revenue projections are based on upcoming elections.

### **Recreational Activity Fees**

Recreational activity fees are received from users of specific services such as, activities fees for sports, facility rental, senior programs and activities, and concessions. Fees are determined based on usage and amount of subsidy the City is willing to bear of providing recreational activities.

FY 2018 revenue projections are based on historical data, economic conditions, and projected number of participants registering for programs and activities.

### **Library fees**

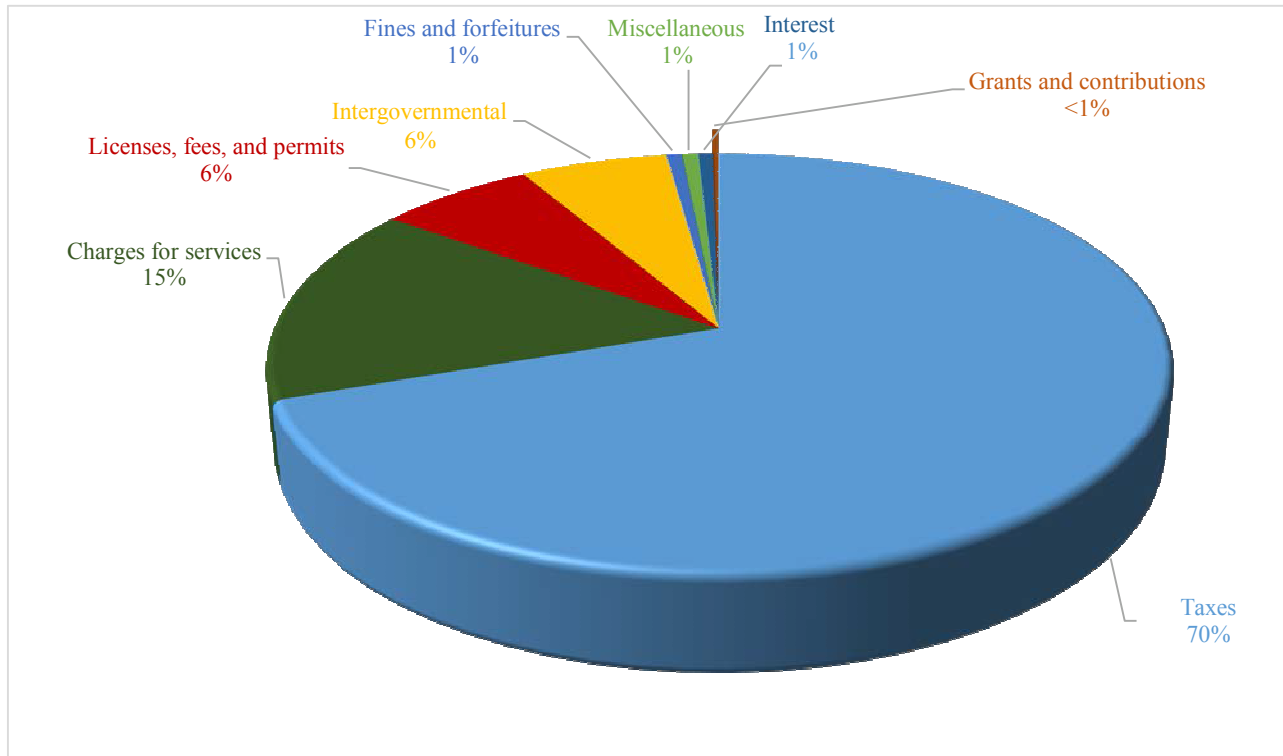
The City's Library assesses a fine to patrons who fail to return library materials on or before the due date. Patrons are responsible for the payment of any late fees that accumulate while an item is overdue and lost or damaged library materials.

FY 2018 revenue projections are based on historical data.



## GOVERNMENTAL REVENUES - GRANTS AND CONTRIBUTIONS

### FY 2018 Revenues – Grants and Contributions: \$176,037



### Grants and Contributions by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Reimbursements from FDOT	123,899	132,232	\$126,037	71.60%
Donations from private sources	382,456	78,713	50,000	28.40%
<b>Total Grants and Contributions</b>	<b>\$506,355</b>	<b>\$210,945</b>	<b>\$176,037</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - GRANTS AND CONTRIBUTIONS**

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### **Grants**

The City receives grants from federal, state, and local entities to fund certain programs offered through the City. These programs are dependent on the continued financial assistance from federal, state, and local governments. These grants are usually either non-reimbursable grants or expenditure-driven grants. Non-reimbursable grants are usually received up front and recorded as revenue at the time of receipt and not contingent on incurring an expenditure. Expenditure-driven grants are non-exchange transactions which require revenues to be recorded after the expenditures are incurred and are equal to the expenditures.

### **Roadway Maintenance Reimbursements from FDOT**

The City has two maintenance and compensation agreements with Florida Department of Transportation (FDOT) to provide maintenance of the landscaping and lighting along the state roads within the City. Based on the terms of the agreements, the City provides the service and makes a formal request for reimbursement to FDOT based on the charges established in the agreements.

FY 2018 revenue projections are based on the rates established in the agreements between the City and FDOT.

### **Donations and Contributions from Private Sources**

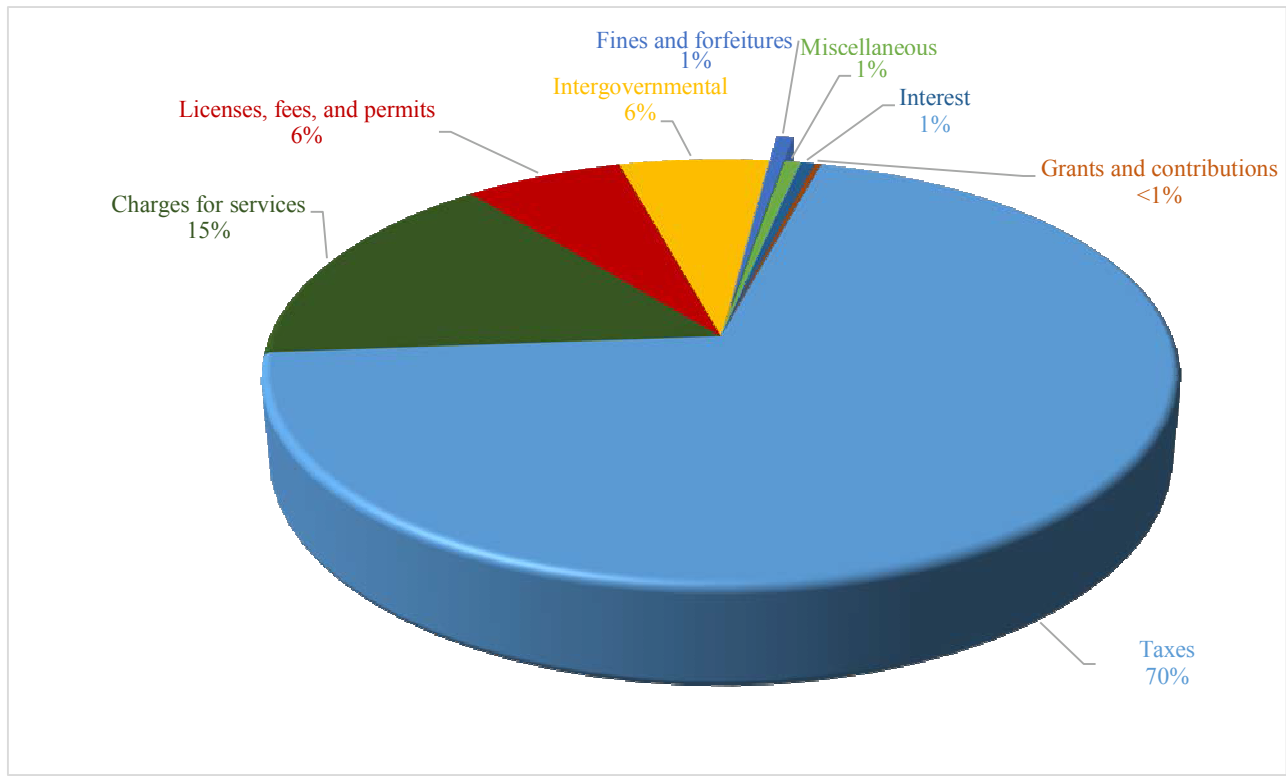
The City receives donations from private sources from time to time to be used for specific activities and programs within the City.

FY 2018 revenue projections are based on historical data.

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## GOVERNMENTAL REVENUES - FINES AND FORFEITURES

### FY 2018 Revenues – Fines and Forfeitures: \$474,647



### Fines and Forfeitures by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Traffic fines	\$119,776	\$128,245	\$125,000	26.34%
Parking fines	1,325	1,909	1,000	0.21%
False burglar alarm fines	97,583	117,533	111,260	23.44%
Fire alarm fines	500	624	636	0.13%
Code compliance fines	323,209	132,816	236,751	49.88%
<b>Total Fines and Forfeitures</b>	<b>\$542,393</b>	<b>\$381,127</b>	<b>\$474,647</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - FINES AND FORFEITURES**

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### **Traffic Fines**

The City receives assessments and distributions from the Palm Beach County Tax Collector for its portion of fines, fees, and costs associated with the issuance of citations within the City.

FY 2018 revenue projections are based on historical data and traffic flow considerations within the City.

### **Parking Fines**

Parking fines collected from overtime parking citations and handicapped parking citations.

FY 2018 revenue projections are based on historical data.

### **False Burglar Alarm Fines**

The City places responsibility on the alarm user to prevent false burglar alarms. All alarm systems must be registered with the City's Police Department and an annual registration fee is due. Registered users are allowed one false alarm without penalty, within their registration period of one year. False alarm fines are imposed beginning with the second false alarm within a registration period.

FY 2018 revenue projections are based on historical data.

### **False Fire Alarm Fines**

The City imposes a fine for the activation of any fire alarm system by means other than products of combustion (smoke) which is deemed a false alarm activation. Residences are allowed up to three false alarms within twelve months, thereafter, a fine is assessed by the City.

FY 2018 revenue projections are based on historical data.

### **Code Compliance Fines**

The City's Code Compliance Division imposes fines and liens against properties. Code cases, whether initiated by a citizen, code compliance officer, or other City department personnel, are inspected and verified. If a violation exists, the code compliance officer takes action toward voluntary compliance. Warning notices are given, then administrative citations can be issued for a specified fine if the violations are not remedied.

FY 2018 revenue projections are based on historical data and economic considerations

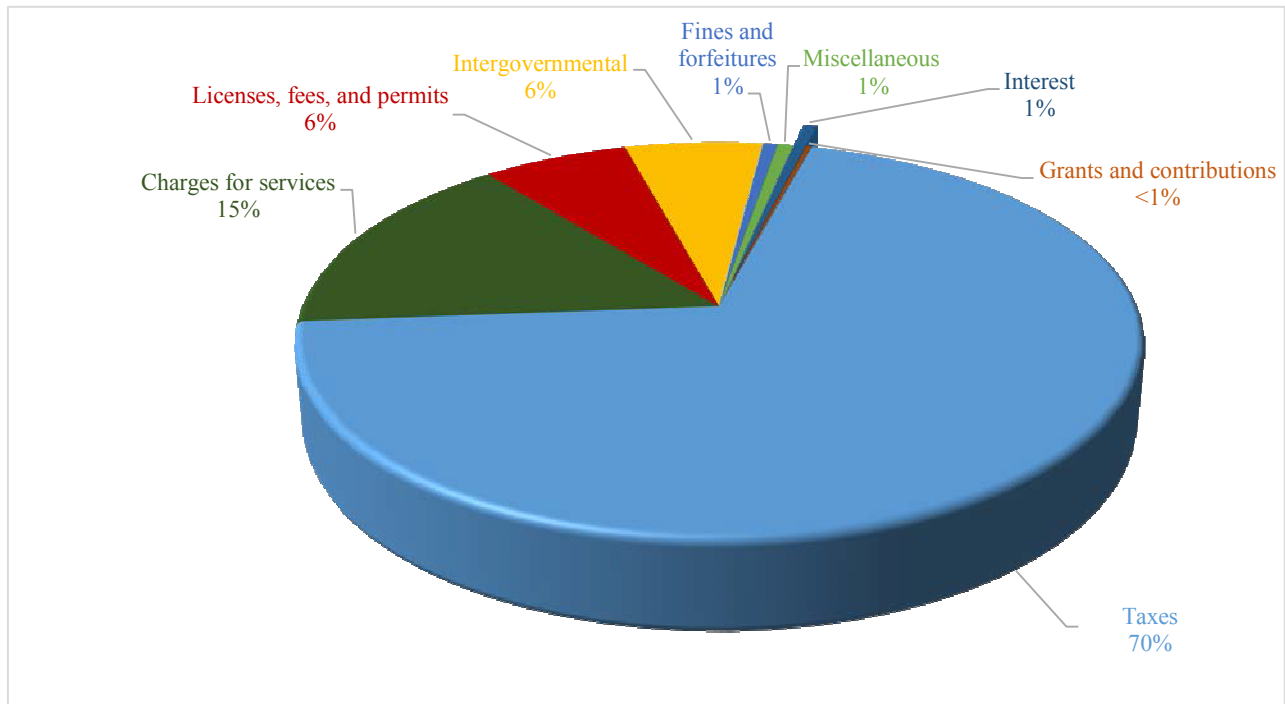
### **Forfeitures**

Forfeitures include the sale of contraband property seized by law enforcement including proceeds from assets seized by law enforcement agencies. This includes funds seized through local investigations and funds received from the sale of locally seized assets.

Revenues are not projected for this source in FY 2018.

## GOVERNMENTAL REVENUES - INTEREST

### FY 2018 Revenues – Interest: \$435,000



### Interest by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Interest	\$104,826	\$103,239	\$400,000	91.95%
Investment - Property tax	1,324	36,168	35,000	8.05%
<b>Total Interest</b>	<b>\$106,150</b>	<b>\$139,407</b>	<b>\$435,000</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - INTEREST**

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### **Interest**

The City invests its funds in authorized investments as defined in the City's Investment Policy and earns interest on the funds invested and held in interest-bearing deposits and accounts.

FY 2018 revenue projections are based on account balances and economic considerations.

### **Interest – Property Taxes**

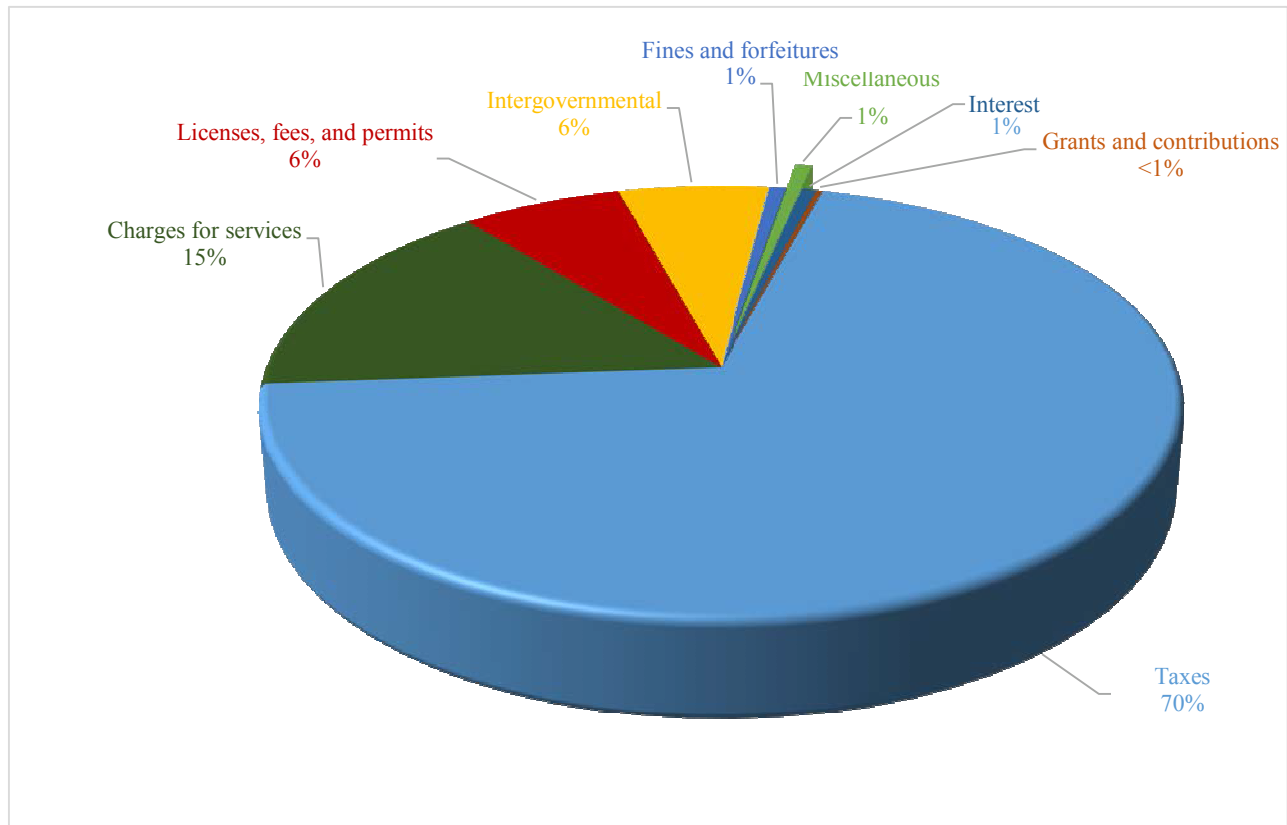
The City receives interest payments from the Palm Beach County Tax Collector for interest earned on property tax payments that are due and not paid on time to the City.

FY 2018 revenue projections are based on historical trends.

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## GOVERNMENTAL REVENUES - MISCELLANEOUS

### FY 2018 Revenues – Miscellaneous: \$473,931



### Miscellaneous by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
CRA bond repayment	\$613,488	\$480,492	-	0.00%
Rents and leases	1,316,862	2,705,222	313,970	66.25%
Sale of surplus items	231,601	-	50,000	10.55%
Settlement payments	208,801	25,000	-	0.00%
Miscellaneous	157,840	80,703	109,961	23.20%
<b>Total Miscellaneous</b>	<b>\$2,528,592</b>	<b>\$3,291,417</b>	<b>\$473,931</b>	<b>100.00%</b>

## **GOVERNMENTAL REVENUES - MISCELLANEOUS**

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### **Rents and Leases**

Rents and leases for use of City owned property. This includes revenue from the rental and lease arrangements of the City to include the Marina Upland Ground lease with the CRA, bus benches, property at 12<sup>th</sup> Street, beach mall, parking lot, and police tower.

FY 2018 revenue projections are based on historical trends and economic conditions.

### **Sale of Surplus Items**

Revenues are generated from the sale of surplus items when the City sells its surplus land, vacant lots, and equipment that has a resale value to private individuals or agencies based on market value.

FY 2018 revenue projections are based on historical trends and economic conditions.

### **Settlement Payments**

The settlement of proceeds from the insurance carrier to the City to settle an insurance claim within the guidelines stipulated in the insurance policy.

FY 2018 revenue projections are based on anticipated settlement of insurance claims with the insurance carrier.

### **Miscellaneous**

Miscellaneous revenue is not provided for elsewhere in other revenue accounts.

FY 2018 revenue projections are based on historical trends.

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## GOVERNMENTAL REVENUES – TRANSFERS IN

### Transfers In: \$754,280

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Transfer In - USD	\$445,574	\$616,872	\$655,896	86.96%
Transfer In - SMU	53,457	92,531	98,384	13.04%
<b>Total Transfer In</b>	<b>\$499,031</b>	<b>\$709,403</b>	<b>\$754,280</b>	<b>100.00%</b>

### Interfund Transfers

During the course of normal operations, it is necessary for the City to enter into transactions among its various funds. These transfers consist of one or more of the following types:

- i. Reimbursements to a fund, which are generally reflected through the allocation of pooled cash accounts, for expenditures or expenses initially made from that fund, are applicable to another fund.
- ii. Transfers in and transfers out, as appropriate, for all interfund transactions are shown as other financial sources or uses.

Interfund transfers are not operating revenues of the General Fund, but are classified as other financing sources.

For FY 2018, the transfers in from USD and SMU are based on the debt service amount due on the City's Taxable Public Improvement Revenue Bonds, Series 2015 which were issued to pay the cost of funding the unfunded accrued liability of the City's three pension plans. USD and SMU employees participate in the City's General Employees' Retirement System. The Transfer In amounts include the principal and interest payments on the City's pension obligation bonds that are applicable to USD and SMU.

**REVENUES**

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**ENTERPRISE FUNDS**

## ENTERPRISE - REVENUES

### Enterprise Funds Revenues

Enterprise funds are used to account for business-type activities of the Utility Special District (USD), Stormwater Management Utility (SMU), Solid Waste Collection, and Marina. Enterprise funds charges fees for its services to cover costs.

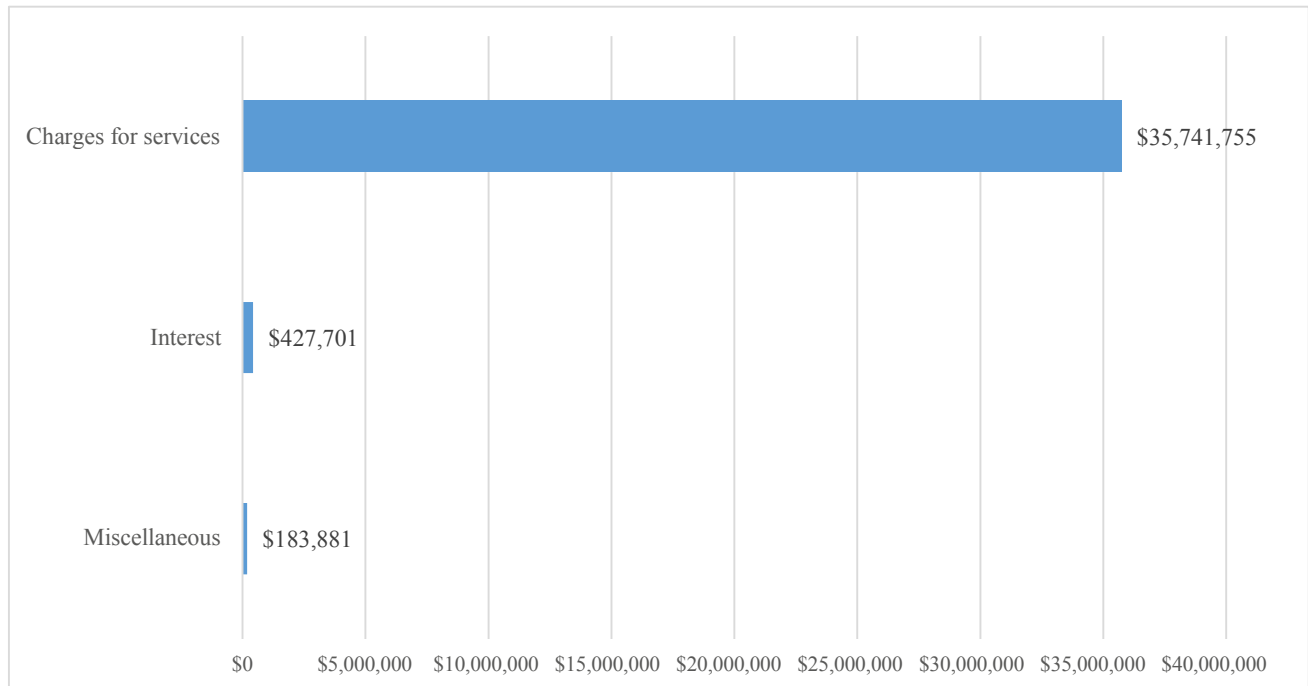
Charges for services is the largest revenue source for the Enterprise funds, representing over 95% of the revenues budgeted for in the Enterprise funds.

### Enterprise Funds Revenue Summary

The following is a summary of revenues for Enterprise Funds:

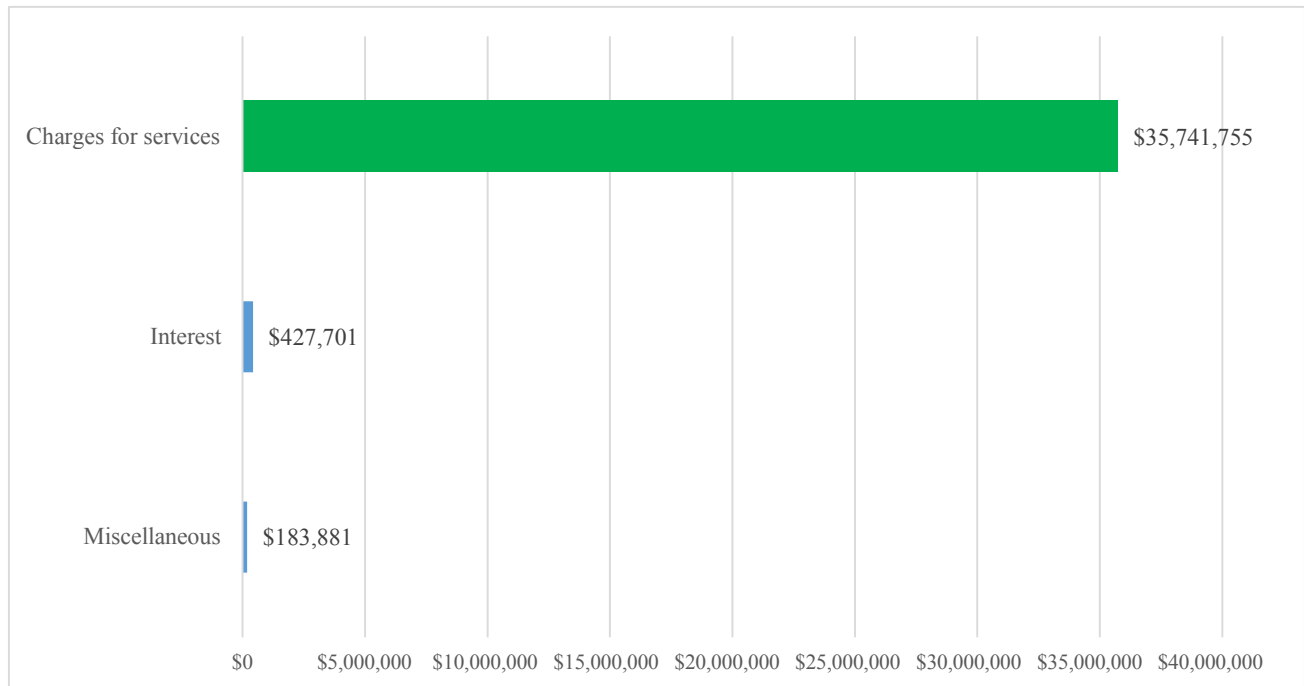
Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Charges for services	\$32,859,616	\$33,865,806	\$35,741,755	98.32%
Miscellaneous	135,487	131,561	183,881	0.51%
Interest	372,035	395,741	427,701	1.18%
<b>Total Revenues</b>	<b>\$33,367,138</b>	<b>\$34,393,108</b>	<b>\$36,353,337</b>	<b>100.00%</b>

### FY 2018 Operating Budget – Revenues by Category: \$36,353,337



## ENTERPRISE REVENUES – CHARGES FOR SERVICES

### FY 2018 Revenues – Charges for Services: \$35,741,755



### Charges for Services by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
<b><u>USD</u></b>				
Water charges	\$15,290,000	\$15,572,821	\$16,040,006	44.88%
Sewer charges	8,530,000	8,905,703	9,946,780	27.83%
Hydrant rental and fire lines	175,000	169,703	169,703	0.47%
Meter connection fees	8,700	11,759	11,759	0.03%
<b><u>SMU</u></b>				
Stormwater management fees	3,222,983	3,330,000	3,180,000	8.90%
Service charges - Mangonia Park	6,223	6,223	6,300	0.02%
<b><u>Solid Waste Collection</u></b>				
Solid waste container service	2,303,000	2,363,386	2,410,654	6.74%
Waste Management admin fees	1,628,600	1,661,172	1,694,395	4.74%
<b><u>Marina</u></b>				
Dockages fees	1,208,000	1,230,000	1,545,200	4.32%
Fuel sales	400,000	388,339	410,798	1.15%
Miscellaneous charges	87,110	226,700	326,160	0.91%
<b>Total Charges for Services</b>	<b>\$32,859,616</b>	<b>\$33,865,806</b>	<b>\$35,741,755</b>	<b>100.00%</b>

## **ENTERPRISE REVENUES – CHARGES FOR SERVICES**

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### **USD**

USD, an enterprise fund, is self-supporting through user fees charged for services. The primary purpose of USD is to provide clean potable water and to safely dispose of wastewater for customers within the corporate limits of the City and certain surrounding communities.

### **Water and Wastewater charges**

In 2015, the Water and Wastewater Revenue Sufficiency and Rate Design Analysis Study was completed which recommended rates, fees, and charges for the water and wastewater systems to meet the near-term expenditure requirements for USD for the five fiscal years ending September 30, 2015 through 2019. The rate structure is designed to accommodate increased operating expenses, debt service, and funding of capital projects. The study's results recommended annual rate adjustments combined for water and wastewater of 14.72% for FY 2018 and 11.64% for FY 2019. USD has the authority to adopt rates and charges. Rate adjustments must be approved by resolution.

Water and wastewater charges are primarily generated by fees paid by customers. These charges include the sale of water and wastewater, connection fees, and other fees and surcharges that are assessed for water and wastewater service.

Water and wastewater charges are billed according to metered gallons used. A fixed charge, based on the size of the meter, is also charged for water and wastewater service which goes toward USD's operating expenses. There are minimum charges associated with water and wastewater services based on the size of the meter. The City bills its customers on a monthly basis.

FY 2018 revenue projections are based on historical data, operating costs, population changes, and economic conditions.

### **Hydrant Rental**

Potable water used for construction purposes or any other approved purpose on a project must pass through a meter with an approved backflow prevention device which is installed on a fire hydrant. USD is responsible for installing construction meters on specific hydrants and bills appropriate fees to the customer.

FY 2018 revenue projections are based on historical data and economic conditions.

### **Fire Line and Sprinkler Service**

USD charges a fee for the installation of water supply serving an automatic fire sprinkler system within the City. Rates are based on the size of the meter.

FY 2018 revenue projections are based on historical data and economic conditions.

### **Water Meter Installation Fees**

USD charges a fee for the installation of a water meter and connection to the water distribution system as requested by a new customer for the initiation of service. The fee includes the cost of a meter installation and the service connection based on the size of the meter.

FY 2018 revenue projections are based on historical data and economic conditions.

## **ENTERPRISE REVENUES – CHARGES FOR SERVICES (continued)**

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### **Water and Wastewater Impact Fees**

Water and wastewater impact fees are imposed on new connections based on the equitable and proportionate share of the cost for (1) water supply, treatment, and transmission facilities; (2) use of wastewater transmission; and (3) use of the ECR treatment facility. The purpose of these fees is to pay for or reimburse the equitable share of the capital costs relating to the construction, expansion, and equipping the water and wastewater systems. Fees are paid by new customers or developments and are based on the Equivalent Residential Unit (ERU).

FY 2018 revenue projections are based on projected new developments.

### **SMU**

SMU charges are used for operating expenses and capital improvements directly related to the management of the stormwater system, including improvements designed to improve water quality in the City's waterway, including the improvement of existing stormwater systems.

### **Stormwater Management Fees**

Charges are included on the City's utility bill. The City has the authority to increase the rate charged for storm water each year

FY 2018 revenue projections are based on historical data and economic development and conditions.

### **Service Charges - Mangonia Park**

The City charges a fee to maintain the canals for the City of Mangonia Park. The City and Magonia Park has an agreement wherein Mangonia Park pays 20% of the annual cost to maintain the canal. The City bills Mangonia Park twice per year.

### **Solid Waste Collection**

The City has an agreement with Waste Management Inc. (WM) to provide solid waste and recycling collection and disposal services within the City.

### **Solid Waste Collection Service**

Charges for solid waste and recycling collection and disposal services are included in the City's utility bill. Rates vary for residential and commercial customers and are based on the approved rate schedule in the agreement.

FY 2018 revenue projections are based on historical data and economic development and conditions.

### **Waste Management Administrative Fees**

The City is responsible for billing and collecting payments for the collection of solid waste service for both residential and commercial. WM pays the City to provide this service through a collection rate adjustment which applies to the collection portion of the rates. This fee is adjusted annually on October 1 based on the change in the Consumer Price Index (CPI) for (1) fuel and oil and (2) other than fuel and oil.

## **ENTERPRISE REVENUES – CHARGES FOR SERVICES (continued)**

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### **Marina**

The City's Marina is managed by Seven Kings Management, a third party company. FY 2018 revenue projections are based on historical data and the number of potential customers.

### **Dockages Fees**

Dockage fees are the primary source of revenue for the Marina, which are charged to a vessel to use the dock. Charges are based on the size of vessel, slip size, type of storage, and rental period.

### **Fuel Sales**

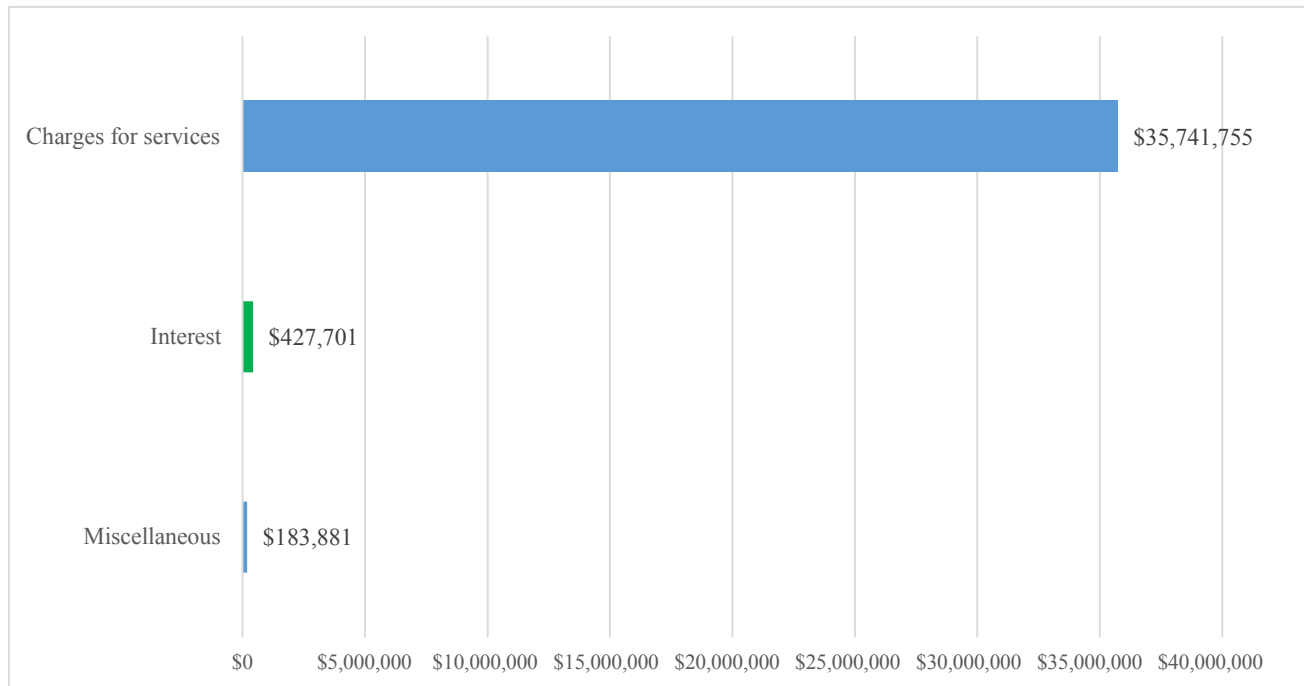
Fuel sales are generated from the sale of fuel at the Marina's dock.

### **Miscellaneous Charges for Marina Services**

Miscellaneous charges include retail sales, parking fees, utility service charges, laundry fees, and other services at the Marina.

## ENTERPRISE REVENUES – INTEREST

### FY 2018 Revenues – Interest: \$427,701



### Interest by Category

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
<b><u>USD</u></b>				
Interest	\$320,000	\$352,056	\$377,124	88.17%
<b><u>SMU</u></b>				
Interest	5,927	6,515	8,700	2.03%
<b><u>Solid Waste Collection</u></b>				
Interest	37,000	28,540	31,877	7.45%
<b><u>Marina</u></b>				
Interest	9,108	8,630	10,000	2.34%
<b>Total Interest</b>	<b>\$372,035</b>	<b>\$395,741</b>	<b>\$427,701</b>	<b>100.00%</b>

### Interest

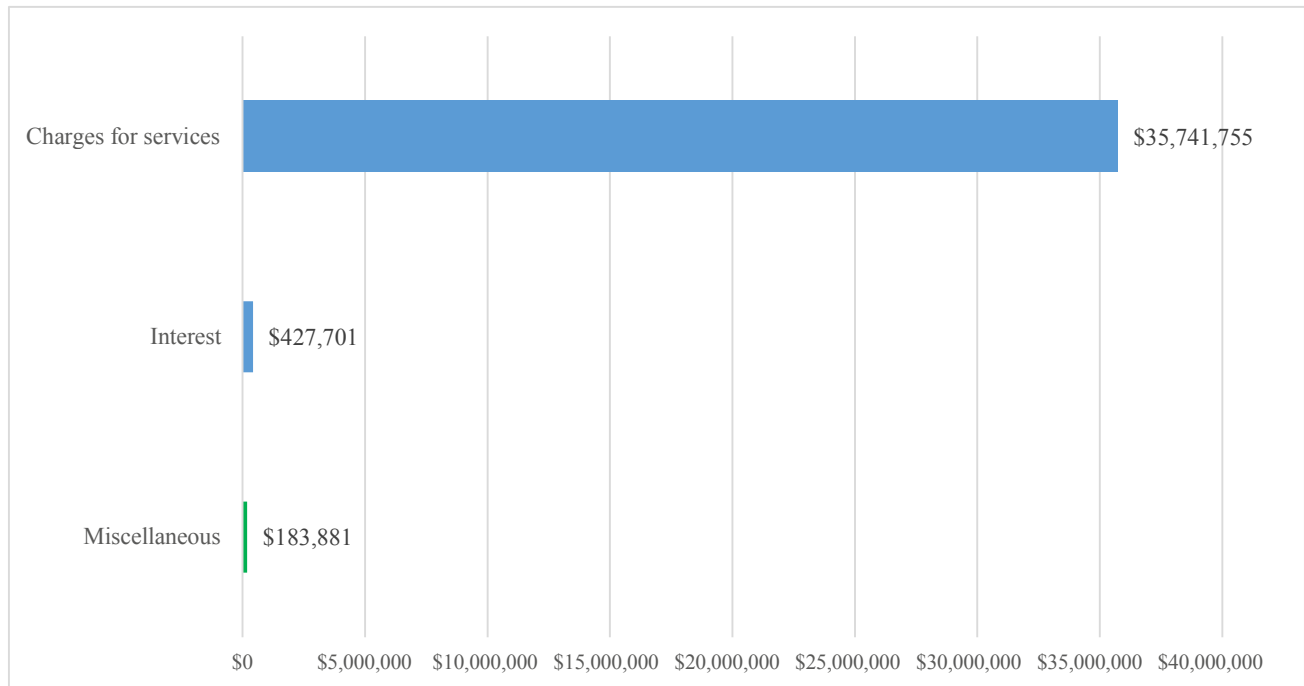
The City invests its funds in authorized investments as defined in the City’s Investment Policy and earns interest on the funds invested and held in interest-bearing deposits and accounts.

FY 2018 revenue projections are based on account balances and economic considerations.



## ENTERPRISE REVENUES – MISCELLANEOUS

### **FY 2018 Revenues – Miscellaneous: \$183,881**



### **Miscellaneous by Category**

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
<b><u>USD</u></b>				
Miscellaneous service charges	\$75,487	\$75,487	\$127,807	69.51%
<b><u>Solid Waste Collection</u></b>				
Sale of recycled material	60,000	56,074	56,074	30.49%
<b>Total Miscellaneous</b>	<b>\$135,487</b>	<b>\$131,561</b>	<b>\$183,881</b>	<b>100.00%</b>

### **Miscellaneous Service Charges**

USD charges for miscellaneous or customer requested services or specific utility services, which include service charges, turn-on or turn-off charges, late payment charges, meter recheck, reread and meter test, return check charge, and unauthorized connection.

# REVENUES

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## INTERNAL SERVICE FUNDS

## INTERNAL SERVICE FUNDS REVENUES

### Internal Service Funds Revenues

Internal service funds are used to account for services provided to the City departments for risk management and insurance programs, fleet management, and information technology. For FY 2018, the City will create two internal service funds for fleet management and information technology.

Internal service funds operate on a cost reimbursement approach which implies break-even each year or over several years. Fleet management and information technology billings are based on the cost allocation plan prepared by the City. However, self-insurance billings include the required amounts for insurance and also includes a reasonable provision for future catastrophe losses.

#### Insurance Fund

The insurance fund is used for the administration of the City's insurance program, which includes unemployment claims, workers' compensation, property, and general liability insurance. Rather than pay insurance premiums and/or claims directly from the various departments, the insurance fund centralizes risk management activities.

#### Fleet Management Fund

This fund is used to account for the expenses associated with purchasing and maintaining the City's vehicles.

#### Information Technology Fund

This fund is used to account for the expenses associated with purchasing the City's computers, monitors, printers, and software systems.

### Internal Service Funds Revenue Summary

The following is a summary of revenues for the Internal Service Funds.

Revenue Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
<b><u>Insurance</u></b>				
Contributions from Departments	\$3,993,903	\$3,284,707	\$3,395,274	84.56%
Miscellaneous	199,630	547,457	600,000	14.94%
Interest	49,442	20,000	20,000	0.50%
<b>Total Insurance Fund</b>	<b>4,242,975</b>	<b>3,852,164</b>	<b>4,015,274</b>	
<b><u>Fleet Management</u></b>				
Contributions from Departments	-	-	1,536,737	100.00%
<b>Total Fleet Management Fund</b>	<b>-</b>	<b>-</b>	<b>1,536,737</b>	
<b><u>Information Technology</u></b>				
Contributions from Departments	-	-	2,186,124	100.00%
<b>Total Information Technology Fund</b>	<b>-</b>	<b>-</b>	<b>2,186,124</b>	
<b>Total revenues</b>	<b>\$4,242,975</b>	<b>\$3,852,164</b>	<b>\$7,738,135</b>	

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## **SECTION VI**

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# **DEPARTMENT BUDGETS**

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**1** FINANCE AND ADMINISTRATIVE SERVICES

**2**



**3** Department Overview

Finance and Administrative Services Department, under the direction of the City Administration, has oversight of all financial transactions within the City including payables, payroll, billing and collections, debt and investments, utility meter reading, and customer service. The Department is comprised of three divisions: Billing and Customer Service, Treasury Services, and Financial Services.

The Department uses prudent financial planning and management of the City's operating and capital finances, while controlling and monitoring the spending and ensuring compliance with regulations and accounting standards.

**4** Mission

To provide outstanding, comprehensive fiscal services and exceptional customer service through transparency, technology and a highly qualified and trained staff.

**5** Vision

To elevate the fiscal services and customer service delivery to unprecedented levels to meet the City's Mission of excellent customer service, progressive leadership and accountable stewardship.

**6** Department Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	2,694,435	1,979,068	2,271,006
Operating	334,719	582,051	748,464
Capital	-	15,250	12,750
<b>Total Expenditures</b>	<b>\$3,029,154</b>	<b>\$2,576,369</b>	<b>\$3,032,220</b>
Full-Time Equivalent Budgeted Employees	26	28	31

**1** The name of the department.

**2** The department's organizational chart based on functions.

**3** Provides an overview of the department's functions and activities.

**4** The mission of the department.

**5** The vision of the department.

**6** Displays the expenditures /expenses for the entire department showing the prior fiscal year's actuals (FY 2016), current fiscal year's budget (FY 2017), and the upcoming fiscal year's (FY 2018). Full-time equivalent budgeted positions are for the entire department for the prior fiscal year (FY 2016), current fiscal year (FY 2017), and the upcoming fiscal year (FY2018). Personnel count includes part-time positions at the full-time equivalent.

## FINANCE AND ADMINISTRATIVE SERVICES

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7

### FY 2018 Objectives

1. Transparency of operations
  - Publish and post quarterly financial statements
  - Publish and post monthly Procurement card transactions
  - Begin implementation of new Enterprise Resource Planning (ERP), City-wide financial and administrative software
2. Provide a high standard of timely comprehensive fiscal services to departments, rating agencies and other governments while safeguarding city assets
  - Strengthen business practices concurrently with the implementation of the new ERP
  - Continue to work with Procurement and Human Resources to strengthen controls, practices and policies.
  - Continue implementation of Kronos Workforce and Kronos Telestaff
3. Continue to develop efficiency of operations
  - Strengthen business practices concurrently with the implementation of the new ERP
  - Absorb Riviera Beach Community Redevelopment Agency (CRA) fiscal operations and reporting
  - Implement Advanced Metering Infrastructure
4. Provide outstanding customer service
  - Provide advanced customer service training to each staff member
  - Implement Advanced Metering Infrastructure
  - Provide for automatic utility payments through Automated Clearing House (ACH) and credit cards

7

Provides the department's objectives for FY 2018. Most of the objectives directly further the Council's goals and objectives outlined in the Introductory Section.



# **GOVERNMENTAL FUNDS**

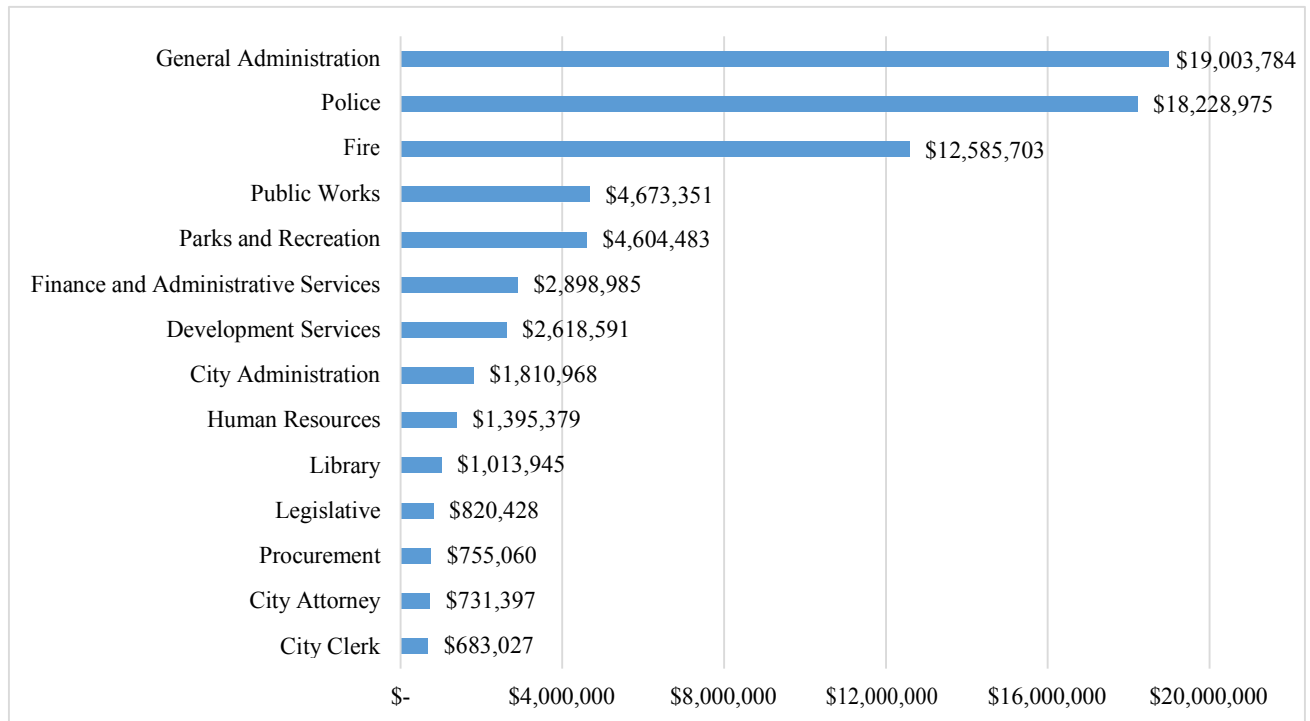
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## **GENERAL FUND DEPARTMENTS - OVERVIEW AND EXPENDITURES**

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## GOVERNMENTAL EXPENDITURES BY DEPARTMENT

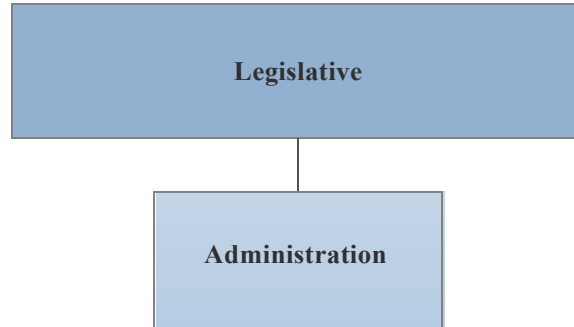
### FY 2018 Expenditures by Department



### Department Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Legislative	\$680,800	\$752,283	\$820,428
General Administration	18,313,882	20,794,860	19,003,784
City Administration	1,559,631	1,591,666	1,810,968
Finance and Administrative Services	3,029,154	2,595,016	2,898,985
Information Technology <sup>(1)</sup>	1,247,156	1,520,608	-
Library	663,674	869,834	1,013,945
City Clerk	590,427	531,108	683,027
Procurement	662,464	854,516	755,060
Human Resources	876,901	1,438,066	1,395,379
City Attorney	611,157	573,463	731,397
Development Services	2,180,084	2,588,731	2,618,591
Police	15,588,875	16,182,231	18,228,975
Fire	10,767,074	11,374,760	12,585,703
Public Works	4,081,399	4,643,598	4,673,351
Fleet Services <sup>(1)</sup>	387,105	544,786	-
Parks and Recreation	3,239,011	4,341,142	4,604,483
<b>Total</b>	<b>\$64,478,794</b>	<b>\$71,196,668</b>	<b>\$71,824,076</b>

<sup>(1)</sup> Amounts were included in the General Fund in FY 2016 and FY 2017.



**Department Overview**

The Council is the policy setting arm of the City and is empowered through the City Charter and the laws of the State of Florida. The City Council authorizes the millage rate, public improvements and expenditures, adopts resolutions and ordinances, and establishes financial policies. The Legislative Department responds to the needs of constituents and others and ensure the goals of the City met.

**Mission**

To provide effective and confidential administrative support and constituent care to the Mayor and Council, thereby, supporting their quest to act as a responsive and accountable body to residents.

**Vision**

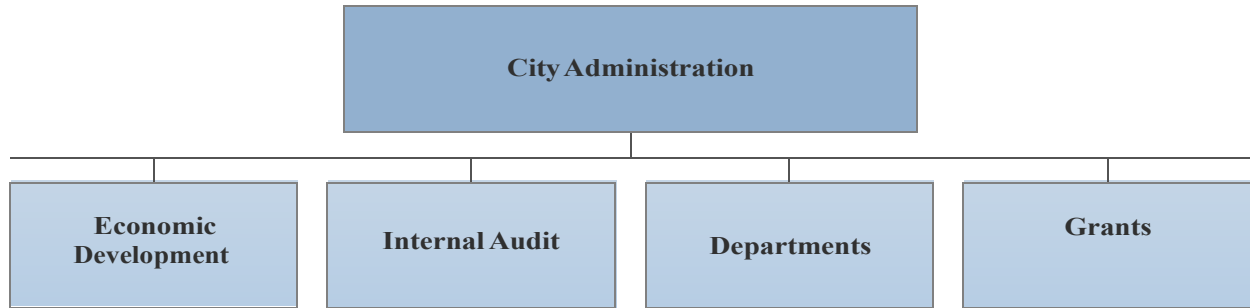
To be the best waterfront city in which to live, work, and play.

**Department Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$569,068	\$578,514	\$614,565
Operating	111,732	173,769	205,863
<b>Total Expenditures</b>	<b>\$680,800</b>	<b>\$752,283</b>	<b>\$820,428</b>
<b>Full-Time Equivalent Budgeted Employees</b>	3	3.5	3.5

**FY 2018 Objectives**

- **Public Safety** – To promote public safety and address the challenges and opportunities to improve the quality of life for residents and enhance the relationships within community.
- **Economic Development** – To promote and foster a friendly business atmosphere and work to strengthen and create mutually beneficial partnerships.
- **Infrastructure** – To develop a strategic framework that addresses a broad range of infrastructure needs to provide a sustainable and livable community for future generations.
- **Education** – To strengthen and support social services and educational opportunities for the benefit of all residents.
- **Demographics** – To value and support, racial, socio-economic, cultural, and religious diversity for the City.



**Department Overview**

The sole purpose of the city administration is to execute the management in day-to-day operations of the city government, as well as recommending sound and equitable public policy. City Administration incorporates multiple departments that provide social services, economic development, and intergovernmental affairs. This all-encompassing administrative department assists the management in the collaborative governance of the City. Furthermore, communications and marketing are now a division within City Administration with the purpose of marketing, promoting and informing the public on city initiatives, also having the highest ethics in ensuring the public message is accurate, timely, and transparent. The City Administration Department is also responsible for administering the City’s General Administration budget.

**Vision**

One City, One Vision - This initiative is intended to fuse the community together in order to accomplish the unified approach in governance, management, and execution. That no matter our differences, we are all public servants sworn to provide superior services to protect and preserve the quality of life that is uniformly enjoyed holistically throughout our community. *One City, One Vision* is intended to set individualities aside and look at the opportunities for the collective masses.

**City Administration Department Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$1,431,502	\$1,394,422	\$1,493,600
Operating	103,741	187,244	301,868
Capital	24,388	10,000	15,500
<b>Total Expenditures</b>	<b>\$1,559,631</b>	<b>\$1,591,666</b>	<b>\$1,810,968</b>
<b>Full-Time Equivalent Budgeted Employees</b>	16	16.5	22

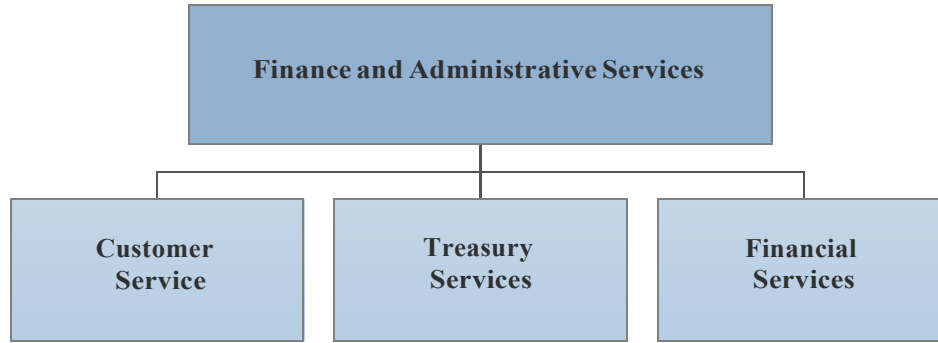
**General Administration Department Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
CRA TIF Payment	\$4,549,159	\$4,928,681	\$5,406,145
Operating	4,147,088	4,370,695	2,732,987
Transfers out	9,617,635	11,495,484	10,864,652
<b>Total Expenditures</b>	<b>\$18,313,882</b>	<b>\$20,794,860</b>	<b>\$19,003,784</b>

### FY 2018 Objectives

1. Administering the day-to-day operations of the city in an effective, and efficient manner while promoting transparency.
  - Effective October 1, all financial transactions will be placed in a transparency portal to ensure good governance and effective financial management.
  - Modules will be comprised of leadership training, as well as effective management principles and appropriate laws that govern Florida Municipal agencies.
  - Redesign agenda items in executive memorandums to be more clear, concise, and effective in communicating the public message.
  - Embark on a community branding and marketing campaign intended to highlight the positive elements of economic investments that occur within the community.
  
2. Creating opportunities for creative capacity and growth in a fair and equitable manner consistent with sound and effective public policies.
  - Instruct the Procurement Department and the Economic Development Division to create a new procurement code intended to encourage local participation, in the building of knowledge base in capacity in order to change the trajectory of economic opportunities within the community.
  - Promote strategic economic investment opportunities, while encouraging private sector growth in leveraging public sector investment by utilizing public/private investment vis-à-vis a Public Private Partnership (P3).
  - Staff will negotiate vigorously to ensure opportunities for local entrepreneurs, in capital projects, while ensuring that costs do not adversely impact program participants or the project budget.
  - Seek opportunities to promote sustainable, affordable workforce housing by taking the necessary steps to work with lending institutions for favorable lending structure.
  
3. Accountability and good governance in transparency to be the modus operandi that this organization embraces and endorses in its daily operations.
  - Creation of a transparency portal to highlight of all aspects of governance.
  - Accountability, ensuring every employee, even members of executive management, is furnished annual performance evaluation on anniversary dates, consistently evaluated on their performance and held responsible for their actions and behaviors as members of the agency.
  - Promote accreditation in all applicable departments to benchmark level of service and operational success while utilizing performance-based budgeting.
  - Creation of a performance-based matrix intended to determine success of organizational initiatives in protecting strategic investments so that public funds are spent judiciously.
  - Reinststitute the ‘State of the City Address’ to inform the citizenry and residents of the state of the organization concerning the challenges and opportunities that lie ahead.
  - Promote community pleasing, whereby officers disembark from vehicles and interact with the community in a proactive and effective manner.
  - Reconstitute a customer service training module, in order to ensure effective and successful customer interactions, no matter the issue.

## FINANCE AND ADMINISTRATIVE SERVICES



### Department Overview

Finance and Administrative Services Department, under the direction of the City Administration, has oversight of all financial transactions within the City including payables, payroll, billing and collections, debt and investments, utility meter reading, and customer service. The Department is comprised of three divisions: Billing and Customer Service, Treasury Services, and Financial Services.

The Department uses prudent financial planning and management of the City's operating and capital finances, while controlling and monitoring the spending and ensuring compliance with regulations and accounting standards.

### Mission

To provide outstanding, comprehensive fiscal services and exceptional customer service through transparency, technology, and a highly qualified and trained staff.

### Vision

To elevate the fiscal services and customer service delivery to unprecedented levels to meet the City's mission of excellent customer service, progressive leadership, and accountable stewardship.

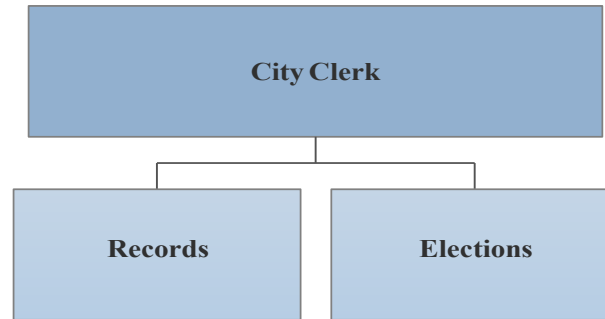
### Department Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$2,694,435	\$1,995,378	\$2,137,771
Operating	334,719	582,051	748,464
Capital	-	17,500	12,750
<b>Total Expenditures</b>	<b>\$3,029,154</b>	<b>\$2,595,016</b>	<b>\$2,898,985</b>
<b>Full-Time Equivalent Budgeted Employees</b>	26	28	29

### FY 2018 Objectives

1. Transparency of operations
  - Publish and post quarterly financial statements.
  - Publish and post monthly Procurement card transactions.
  - Begin implementation of new Enterprise Resource Planning (ERP), City-wide financial and administrative software.
2. Provide a high standard of timely comprehensive fiscal services to departments, rating agencies, and other governments while safeguarding city assets
  - Strengthen business practices concurrently with the implementation of the new ERP.
  - Continue to work with Procurement and Human Resources Departments to strengthen controls, practices and policies.
  - Continue implementation of Kronos Workforce and Kronos Telestaff.
3. Continue to develop efficiency of operations
  - Strengthen business practices concurrently with the implementation of the new ERP.
  - Absorb Riviera Beach Community Redevelopment Agency (CRA) fiscal operations and reporting.
  - Implement Advanced Metering Infrastructure.
4. Provide outstanding customer service
  - Provide advanced customer service training to each staff member.
  - Provide for automatic utility payments through Automated Clearing House (ACH) and credit cards.





### **Department Overview**

The Office of the City Clerk has two divisions, Records and Elections, which play significant roles within the City. The department has five positions and works in tandem with all municipal departments especially the Office of the City Manager.

**Records Division** - The Office of the City Clerk is the official records depository for the City. The City Clerk is the official Custodian of Records and the City's seal. The division is responsible for the execution, maintenance, filing, and computerization of Council minutes, resolutions, ordinances, agreements, contracts, and leases. It oversees the posting and publication of public notices, as required by law and maintain the membership history for City advisory boards and lobbyist registrations.

The Records Division has begun upgrading the public records process in order to provide more efficient and timely responses; approximately 1,300 Public Records Requests have been completed since October 2016. The division is also responsible for recording and releasing municipal liens and fulfilling Lien Search Requests, an average of 1,500 lien searches are completed annually. There are currently three staff members, Deputy City Clerk, Records Manager, and Sr. Staff Assistant within the office that assist the City Clerk with the above mentioned tasks.

**Elections Division** - This division is currently gearing up for the 2018 Election Season; the City Clerk serves as the Supervisor of Elections (SOE) for all municipal elections. It is managed by the City Clerk and assisted by permanent staff and approximately 100 contracted personnel. As the SOE, the City Clerk is responsible for qualifying potential candidates and disseminating Municipal Election related information. Members of staff is directly involved with scheduling poll workers for training handled by the Palm Beach County Supervisor Of Elections, confirming precinct locations, promoting voter registration, receiving and reviewing Campaign Treasurer Reports, and other election related responsibilities.

The Department is also reviewing a policy entitled 'Adopt a Precinct.' Upon review of the policy and working in conjunction with the Legal Department, this a program that the Department looks forward to implementing no later than the 2019 Election Cycle.

### **Mission**

To provide efficient, expedient, and professional service to all customers consistent with the City's standards, policies, procedures, and state laws.

### **Vision**

Office of the City Clerk – Customers link to excellent record keeping.

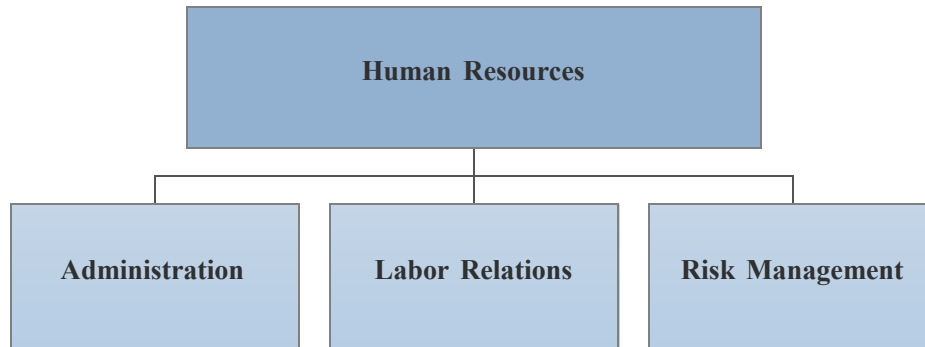
**Department Financial Overview**

<b>Category</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Budget</b>
Personnel	\$373,703	\$391,037	\$467,712
Operating	216,724	140,071	215,315
<b>Total Expenditures</b>	<b>\$590,427</b>	<b>\$531,108</b>	<b>\$683,027</b>
<b>Full-Time Equivalent Budgeted Employees</b>	5	5	5.5

**FY 2018 Objectives**

1. Enhance the skills of the department’s employees.
  - Cross train employees in preparation of a personnel shift within five to seven years.
  - Provide continual personal and professional educational opportunities for office personnel.
  - Assist departments with proper records disposition in compliance with guidelines set by Florida Department of State Division of Library and Information Services.
  - Conduct in-house training on public records and open meetings.
  - Manage City-wide ethics and Sunshine training for employees and elected officials.
  
2. Continue to explore and introduce initiatives to conserve and mitigate environmental impacts.
  - Strive to reduce the utilization of paper as much as possible by encouraging requestors to view requested information via the City’s website for free whenever possible.
  - Train departmental liaisons in proper records retention/disposition.
  - Manage and administer the Charter review process.
  
3. Conduct elections in an effective and cost efficient manner.
  - Manage and coordinate the City-wide elections to ensure a fair, equitable, and unbiased process.

## HUMAN RESOURCES



### Department Overview

The Human Resources (HR) Department is responsible for the development, implementation, interpretation, and on-going monitoring of the policies, procedures, practices, processes, and support programs that add value to the City and its employees, leading to improved employee welfare, empowerment, growth, and retention while committed to the City’s key business initiatives, management objectives, and employees’ professional growth and development.

HR is dedicated to partnering with the City Manager’s staff, department heads, employees, and stakeholders to maximize the potential of the City’s greatest asset - its employees. HR embraces change and the opportunities it brings. HR is focused on delivering quality customer service and is committed to delivering effective and efficient services in the functional areas of talent management, risk management, employee and labor relations, compensation and benefits, compliance, and training and development.

### Mission

To facilitate a learning work environment where a diverse, engaged workforce is competitively rewarded for successfully obtaining its performance driven, customer service oriented, performance and career objectives, and business plan initiatives.

### Vision

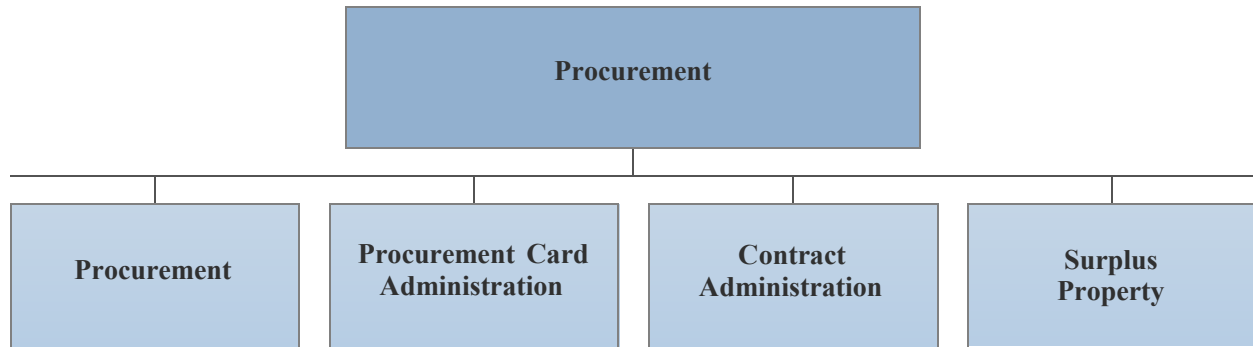
To be recognized as a premiere provider of innovative and results-oriented solutions regarding all employee related activities including strategic planning, talent management, and risk assessment.

### Department Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$611,294	\$812,786	\$905,586
Operating	265,607	625,280	489,793
<b>Total Expenditures</b>	<b>\$876,901</b>	<b>\$1,438,066</b>	<b>\$1,395,379</b>
<b>Full-Time Equivalent Budgeted Employees</b>	9	10	10

### **FY 2018 Objectives**

1. Maintain consistent employment policies and procedures.
  - Review existing policies and procedures manuals and make any necessary changes
  - Develop Safety Manual
  - Develop Employee Handbook
  - Develop new employee evaluation matrix in order to better evaluate employees
2. Provide learning and professional development opportunities to employees through internal and external training activities.
  - Collaborate with Department Heads to determine the training and development needs for its staff
3. Support efforts that encourage employee productivity and satisfaction within the City.
  - Facilitate the comprehensive pay and compensation study
  - Seek high quality health insurance plans and other benefit programs for employees



### Department Overview

The Procurement Department is responsible for the oversight of the City's procurement activities, coordination of surplus disposition, and contract administration. The primary functions of the Procurement Department are to:

- Facilitate best practices and achieve economies of scale in the procurement of goods and services necessary for the effective and efficient operation of the City, USD, and CRA utilizing the National Institute of Public Purchasing (NIGP) Code of Ethics. Responsible for the acquisition of supplies, materials, equipment and services required by City departments. This is accomplished by the determination of applicable procurement procedures, price and vendor selections, and issuance of purchase orders, procurement cards and contract administration.
- Issue solicitations to meet operational and administrative needs in accordance with Florida Statutes, Palm Beach County Governance, City Charter, City Procurement Code, Palm Beach County Commission on Ethics, and Palm Beach County Office of Inspector General.
- Promote conducting business with local and small business to protect, sustain, and stimulate the City's local economy and assist in developing small businesses.
- Coordinate the redistribution, auction, sale, or other lawful means of disposal of City-owned personal property that has been placed or declared surplus.
- Provide effective contract administration of contracts and agreements to ensure the City is provided continuous best pricing and terms are consistently adhered to.

### Mission

To facilitate best practices and achieve economies of scale in the procurement of goods and services necessary for the effective and efficient operation of the City.

### Vision

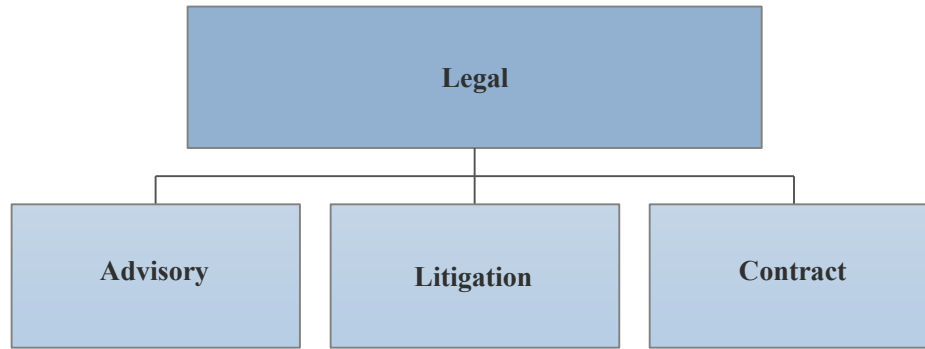
To make every effort to enhance the City's reputation as a progressive agency instituting the core values of business integrity and fairness and equity to vendors in its procurement process.

**Department Financial Overview**

<b>Category</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Budget</b>
Personnel	\$532,950	\$669,978	\$579,828
Operating	129,514	184,538	175,232
<b>Total Expenditures</b>	<b>\$662,464</b>	<b>\$854,516</b>	<b>\$755,060</b>
<b>Full-Time Equivalent Budgeted Employees</b>	7	8.5	7

**FY 2018 Objectives**

1. Encourage employees to obtain NIGP recognized certifications with goal of an educated and professional staff with national accreditation.
  - Require Certified Professional Public Buyer (CPPB) or Certified Public Procurement Officer (CPPO) certification within twenty four months of employment.
  - Provide opportunity for existing staff to attend locally sponsored NIGP training and educational programs.
  - Provide assistance to existing employees to participate in NIGP classes with goal of certification within twelve months.
  - Submit National Purchasing Institute (NPI) Award Certification Proposal, which recognizes best practices, within twelve months.
  
2. Develop and maintain procurement contracts in relation to budgetary obligations.
  - Work with departments on a continuous basis to manage the capital projects.
  - Ensure that budgeted funds are available before solicitations are sought.
  - Ensure that contracts have sufficient funding requirements and make adjustments, as necessary.
  
3. Provide continuous training to employees.
  - Enforce procurement procedures to ensure compliance with the procurement process and phases.
  - Develop online training to be used as a tool to train employees.
  - Seek ways to promote training online on an annual basis for users of procurement.
  - Provide training from third party providers.
  - Provide guidance to employees on the responsible use and management of procurement cards.



**Department Overview**

The Legal Department is responsible for providing legal representation and advice to the City and its officials in numerous areas of law, including issues relating to planning, zoning, construction, development, environmental, employment, civil rights, contracts, tax, real estate law, torts involving personal injury and property damage, ethics, conflicts of interest, public records and open meeting laws, compliance with financial disclosure laws, and a wide range of other issues.

In addition to handling litigation, the Department's attorneys furnish legal advice and opinions on matters referred to them by the City Manager, Mayor, Council, and Department Heads. The Department's attorneys frequently attend meetings of the Council and the other boards of the City.

**Mission**

To provide quality legal advice and representation to the Council, City boards, and administration in an effort to minimize litigation against the City and reduce legal costs.

**Vision**

To provide efficient services to the public for the benefit of all.

**Department Financial Overview**

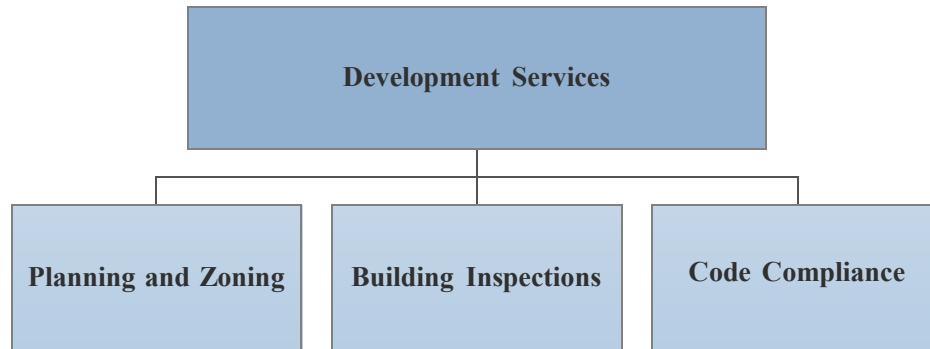
Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$555,698	\$ 493,678	\$524,297
Operating	55,459	76,785	207,100
<b>Total Expenditures</b>	<b>\$611,157</b>	<b>\$573,463</b>	<b>\$731,397</b>
<b>Full-Time Equivalent Budgeted Employees</b>	4	4	4

### **FY 2018 Objectives**

1. Serve as resource for the Council, City Manager, and departments.
  - Attend meetings of the Council and municipal boards.
  - Support and advise the Council, City Manager and other special boards, to ensure accurate and current legal input with respect to duties and their functions.
  - Confer with and advise municipal officers and employees of each department with respect to legal matters when requested.
  - Continue to closely scrutinize City contracts when they are presented to ensure the City's liability is reduced and profitability enhanced.
  
2. Manage litigation and other legal functions in-house as much as possible.
  - Continue to work closely with Risk Management and Gallagher Bassett, the City's insurance adjuster, to limit the amount paid on claims and settlements by aggressively investigating and resolving claims expeditiously.
  - Consult with outside counsel in formulation of strategies for prosecution of City claims in defense of claims against the City.
  - Closely monitor litigation being handled by outside counsel to ensure the best use of City funds.
  - Continue to monitor litigation activity for opportunity to limit costs and risk by way of settlement.



## DEVELOPMENT SERVICES



### Department Overview

Development Services Department provides a comprehensive package of development services. The Planning and Zoning Division oversees administration of land development regulations and serves as technical liaison to executive management and Council. The Building Inspections Division is charged with administration of the Florida Building Code and function to protect the health, safety and welfare of the public. The Code Compliance Division collaborates with the community in maintaining the aesthetic appeal of the City's streets and residences in accordance with City Code. When taken together, the Development Services Department writes the rules, oversees construction, and works with citizens on maintenance in an endeavor to deliver to the residents of Riviera Beach.

### Mission

To create an environment which improves the quality of life for Riviera Beach residents while supporting economic development, business expansion, and employment growth.

### Vision

To create a comprehensive plan and organizational strategy that will deliver the effective and efficient development of Riviera Beach while building a livable, walkable, sustainable, and economically vibrant community; leveraging our geography and cultural diversity to preserve established communities, protect our ecological resources, and create a world class destination.

### Department Financial Overview

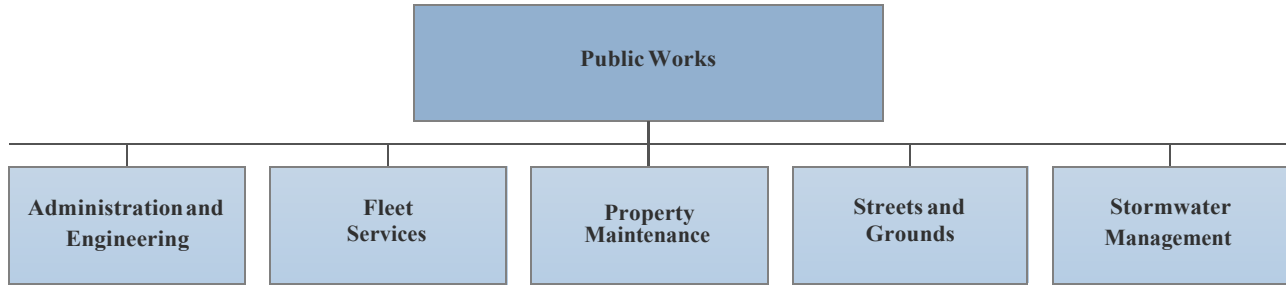
Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$1,858,691	\$ 2,112,704	\$1,875,422
Operating	321,393	476,027	743,169
<b>Total Expenditures</b>	<b>\$2,180,084</b>	<b>\$2,588,731</b>	<b>\$2,618,591</b>
<b>Full-Time Equivalent Budgeted Employees</b>	14.5	26	25

### **FY 2018 Objectives**

1. Update the City's Comprehensive Plan and Land Development Regulations.
  - Facilitate an open and transparent process to integrate the vision of the community in 2040 and translate that vision into legislative intent.
  - Update the City's Land Development Regulations and implement latest in planning theory to deliver a sustainable economic development pattern.
  - Develop relationships with the local Chamber of Commerce and development community to facilitate and expedite investment in the City.
  
2. Integrate the functions of planning, building, and code compliance into a seamless unit.
  - Fully staff the department and develop process, procedures and policy which facilitate the development process.
  - Pursue International Code Council (ICC) accreditation and Accredited Economic Development Organization (AEDO) certification.
  - Accelerate the beatification of the community through the unsafe home program.

## PUBLIC WORKS

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### Department Overview

The Public Works Department provides dependable and high quality services to enable a safe, healthy, livable environment for the community by providing excellent customer service. The Department is comprised of five divisions: Administration and Engineering, Fleet Services, Property Maintenance, Streets and Grounds, and Stormwater Management

The Administration and Engineering Division is responsible for overseeing the budget and monitoring resources and personnel activities for the department. This division manages the Waste Management agreement to ensure that the service level for garbage collection and recycling services are as stipulated in the agreement. Engineering is responsible for stormwater systems, street and sidewalk improvement projects, and extensive responsibilities for the administration and management of the City's Five-Year Capital Improvement Plan.

The Fleet Services Division is responsible for the maintaining, repairing, and scheduling of repairs for City-owned vehicles and large equipment. This division is responsible for the acquisition and disposal of vehicles and equipment. For FY 2018, an internal service fund was established to account for services provided to City departments for fleet services.

The Property Maintenance Division maintains City-owned facilities, buildings, and streetlights, serves as a liaison for streetlights owned by FPL, repairs sidewalks, and repairs or replaces street marker signs throughout the City.

The Streets and Grounds Division is responsible for maintaining the appearance of the City. This includes landscape maintenance in the medians and City owned right-of-way, servicing and maintaining the irrigation systems, mowing certain easements, trimming trees, repairing potholes, and restoring asphalt.

The Stormwater Management Division is responsible for protecting the groundwater quality throughout the City and ensuring that the roads are swept, to avoid elicit discharges in the storm drains and to prevent street flooding. This division maintains the canals to facilitate a desirable quality of the drainage pipe network and stormwater control structures in the City. Stormwater Management Utility operates as an Enterprise Fund.

### Mission

Life through safe, efficient and sustainable community infrastructure including a reliable stormwater, road, bicycle and sidewalk system for the citizens of Riviera Beach and to maintain the structural integrity, safety and aesthetics of the City's buildings, vehicles and assorted assets.

### Vision

To be the preeminent public works organization in Palm Beach County by developing and maintaining a professional Public Works Department, equipped with the right employees, resources and management that are committed to the department's mission, and the progressive improvement of the City of Riviera Beach.

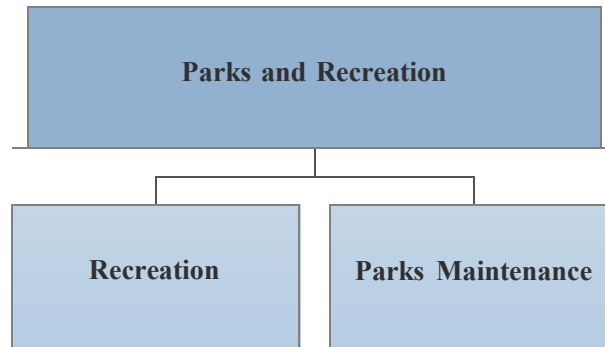
**Department Financial Overview (excluding Fleet Services and Stormwater)**

<b>Category</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Budget</b>
Personnel	\$1,911,163	\$2,233,008	\$2,318,411
Operating	1,787,989	1,910,590	2,354,940
Capital	-	500,000	-
<b>Total Expenditures</b>	<b>\$3,699,152</b>	<b>\$4,643,598</b>	<b>\$4,673,351</b>
<b>Full-Time Equivalent Budgeted Employees</b>	32.5	34.5	34.5

**FY 2018 Objectives**

1. Maintain a safe and efficient transportation network.
  - Reduce the work order processing time for pothole repairs.
  - Maintain an aesthetically pleasing community through design and maintenance practices.
  - Improve the response time for inspections and repairs for the sidewalk repair program.
  - Maintain the visibility, placement and replacement of street naming and traffic signs to ensure safety.
  
2. Complete the American Public Works Association (APWA) self-assessment process to prepare for accreditation.
  - Compile and create a Public Works Standard Operating Policies and Procedures Manual.
  - Assist other departments in creating and updating City-wide policies and procedures.
  - Enhance employee training and development to prepare for new departmental implementations.
  - Update Public Works webpage to include departmental changes and information for public education.

## PARKS AND RECREATION



### Department Overview

The Parks and Recreation Department provides high quality recreational opportunities for residents of all ages. The Department is responsible for the management of neighborhood-based recreational programs and activities, the scheduling of City parks for athletic use, and the maintenance and management of recreational parks and City-owned facilities. The Department coordinates recreational, sports, swimming programs and special events. The Barracuda Bay Aquatic Center offers swimming lessons. Recreation staff coordinate and manage activities for children and families at the City's facilities and parks. The Department consists of two divisions: Recreation and Parks Maintenance. For FY 2018, the ocean rescue operations will be transferred from the Parks and Recreation Department to the Fire Department which includes the transfer of six lifeguard positions.

### Mission

To provide, promote, and maintain a safe and easily accessible system of recreation facilities and programs.

### Vision

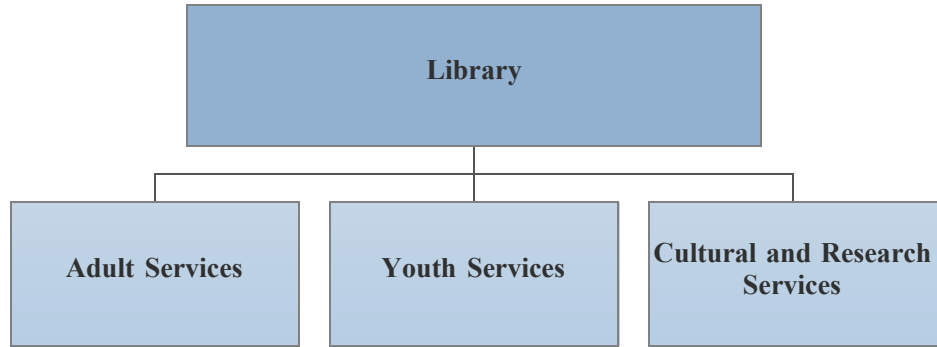
To promote and maintain world class facilities and programs to further the City as a great place to work, live and play.

### Department Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$1,593,783	\$2,735,773	\$2,528,869
Operating	1,645,228	1,605,369	2,075,614
<b>Total Expenditures</b>	<b>\$3,239,011</b>	<b>\$4,341,142</b>	<b>\$4,604,483</b>
<b>Full-Time Equivalent Budgeted Employees</b>	45	53	47.5

### **FY 2018 Objectives**

1. Update and repair parks infrastructure.
  - Evaluate conditions of facilities and prioritize based on placing public safety first.
  - Evaluate opportunities for savings through efficiencies in utility usage, facility conditions, and staffing.
  - Complete improvements that are identified and funded in the department's budget.
2. Complete Parks and Recreation Master Plan.
  - Advertise and select most qualified firm to conduct master plan.
  - Implement a comprehensive Master Planning process including public surveys, site surveys, stakeholder meetings and public meetings.
  - Develop a Twenty-Year Master Plan that addresses programming, facilities, funding, existing conditions, and future growth.
4. Coordinate and plan City-wide special events.
  - Manage and administer events for Martin Luther King Jr. and July 4<sup>th</sup> celebrations.



**Department Overview**

The Riviera Beach Public Library provides services through a variety of approaches. A building, located in the city complex, which serves a meeting and destination point for over 300,000 visitors annually; off-site accessibility to over seven on-line accessible electronic resources and outreach visits to varying educational and civic events. Customers are provided access to books, non-book material, job readiness preparation and business center resources. The Library is a current recipient of continuing State Aid to Libraries operating grant funding since 2010 totaling over \$100,000 and a 2016 New Public Library Construction Grant award for \$500,000. Stakeholders include a five-member Library Advisory Board, a Foundation Board for the Riviera Beach Public Library, and two major community partners – B.R.I.D.G.E.S of Riviera Beach and United Way - VITA services.

**Mission**

To provide our citizens and users with information and resources that enhance personal growth and enrichment through cultural, informational and recreational exposure to a wide variety of recorded knowledge.

**Vision**

By 2019, the Riviera Beach Public Library will be the Cultural, Informational and Enrichment Center for our Community to an exemplary level.

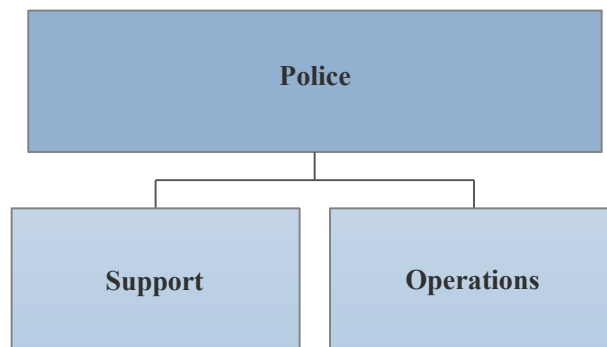
**Department Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$483,508	\$608,707	\$692,149
Operating	180,166	261,127	321,796
<b>Total Expenditures</b>	<b>\$663,674</b>	<b>\$869,834</b>	<b>\$1,013,945</b>
<b>Full-Time Equivalent Budgeted Employees</b>	9	9	10.5

### FY 2018 Objectives

1. Invest in infrastructure.
  - Establish an advocate group.
  - Identify support funding sources.
  - Participate in project planning and implementation of the new building.
2. Create and maintain a culture that embraces cutting edge technology through the adoption of the Riviera Beach Public Library (RBPL) Information Technology (IT) Service Level Agreement.
  - Provide reliable electronic equipment for customers to use.
  - Improve relationships with the Information Technology (IT) to communicate library needs effectively.
  - Maintain current local library cooperative agreements which will support access to new practices and trends to information services.
3. Increase the accessibility and availability of library services.
  - Provide the necessary tools needed for successful advocacy.
  - Provide exemplary levels of data accessibility during regular and off-hours of operation.
  - Implement outreach services to address the Preschool Early Literacy and Information Technology needs within our service area.
  - Expand Library's operational hours.
4. Expand resource-sharing opportunities.
  - Maintain participation in the Cooperative of the Palm Beach County Libraries.
  - Establish book collection sharing among Early Learning Centers.
  - Monitor and ensure that borrowing is reciprocal.
5. Design and implement a marketing strategy.
  - Execute an annual Library Recognition campaign during National Library Week.
  - Establish a signature event to support a local charity with the use of another library resource.
  - Creatively invest in giveaway library promotional materials.
6. Address the overall security for the library's customers, staff, inventory and facility.
  - Maintain an armed security system during all hours of library operations.
  - Maintain a material detective system to retrieve items not properly checked out.
  - Explore a Radio Frequency Identification (RFID) system to install in the new library.
7. Deliver outstanding customer service by continuously improving the skills and practices of library staff.
  - Successfully obtain adequate funding for employee development and training.
  - Ensure that all staff have the opportunity to participate in any in-house training opportunities.
  - Access each individual progress by requiring that they we share what we have learned with our colleagues.





### **Department Overview**

The Riviera Beach Police Department (RBPB) is a full service law enforcement agency serving a population of over 30,000. RBPB comprises 120 sworn officers and 79 non-sworn employees who handle approximately 80,000 calls for service each year.

RBPB exists because of the community served. RBPB is an organization of professionals committed to providing the highest level of police service in a sensitive and positive manner to all, regardless of race, creed, or lifestyle. RBPB recognizes the value of human life and the dignity of all people and strive to be fair, compassionate and respectful to individuals encountered.

RBPB recognizes the importance of "working together" to maintain a work environment which promotes trust, faith, respect and interpersonal support for all. The badge is a symbol of public trust and worn with great pride. Therefore, members of RBPB adhere to a higher ethical standard to maintain the confidence of the community served.

RBPB believes that "Service is Job One." The mission of the RBPB is to serve all who live or work in, as well as those who travel through the City, and in so doing, to make a meaningful contribution to the quality of life for the community. RBPB's "value anchors" are to strive each day to carry out the department's mission as follows: the protection of life and property, the prevention and suppression of crime, the apprehension of violators of the law, and the preservation of public order.

RBPB has adopted a crime fighting philosophy that is centered on Community Policing. Community policing promotes organizational strategies that support the use of partnerships and problem-solving techniques to proactively address the immediate conditions that give rise to public safety issues such as crime, social disorder, and fear of crime. RBPB's district-based problem-solving policing ensures that senior level police managers are responsible and held accountable for delivering police services tailored to the specific needs of the community. Officers and supervisors are also assigned to one of the police districts where long-term assignments and line-level accountability make each officer a stake holder and a problem solver.

The Community Policing Strategy is complemented by a well-established Technology Oriented Policing (TOP) Program, where the Department blends the latest crime fighting technology with "old-fashioned" police work. This past year, RBPB received the Rocky Pomerance Law Enforcement Excellence Award, from the Florida Police Chiefs Association, for having innovative policing techniques that have led to a 52% drop in overall crime in the past eight years.

### **Mission**

"Service is Job One"

**Vision**

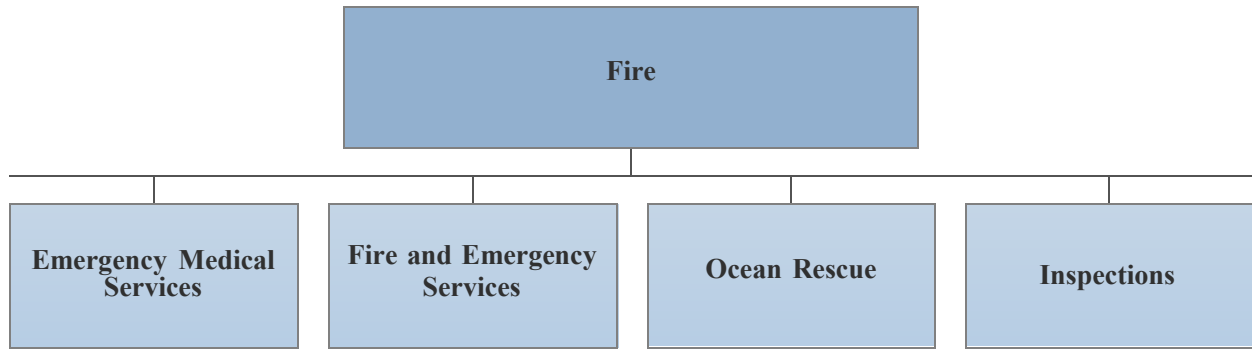
To be a leader in law enforcement through strong community partnerships, a professionally trained workforce, enhanced technology, and a commitment to outstanding customer service.

**Department Financial Overview**

<b>Category</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Budget</b>
Personnel	\$12,248,714	\$13,042,454	\$13,766,646
Operating	3,340,161	3,139,777	4,462,329
<b>Total Expenditures</b>	<b>\$15,588,875</b>	<b>\$16,182,231</b>	<b>\$18,228,975</b>
<b>Full-Time Equivalent Budgeted Employees</b>	175.5	167.5	173.5

**FY 2018 Objectives**

1. Re-establish the accreditation process through the Commission for Florida Law Enforcement Accreditation.
  - Design a state-of-the-art Police Facility consistent with Florida Accreditation Standards.
  - Review and update written Policies and Procedures to be in compliance with Florida Accreditation Standards.
  - Develop and implement an in-service training model that provides forty hours of annual training to each police officer.
  
2. Reduce personal injury crime by 7% and overall crime by 5% by tracking and exposing the infrastructure that supports criminal activity.
  - Re-establish the Community Response Team.
  - Increase nuisance abatement cases by 10% by maintaining a previously budgeted code inspector and by enacting a chronic nuisance abatement ordinance.
  - Introduce a landlord accountability ordinance to include rental re-inspection and a landlord academy.
  
3. Engage and educate the community, building strong partnerships and relationships.
  - Implement a coordinated community engagement strategy that encompasses neighborhoods, community groups, churches, and businesses.
  - Expand the PIO Program to provide timely and accurate information to the public across all media outlets, to include news media, print media, and social media.
  - Increase readership for the quarterly electronic newsletter.



**Department Overview**

Riviera Beach Fire Department provides fire suppression, emergency medical services, fire prevention, disaster preparedness planning and response, and public safety education for the community. For FY 2018, the ocean rescue operations will be transferred from the Parks and Recreation Department to the Fire Department which includes the transfer of six lifeguard positions. Lifeguards will be trained to respond to emergencies and provide emergency medical aid.

**Mission**

To protect against all hazards through training and innovation, ensuring the preservation of life, property and the environment.

**Vision**

To continue progress towards being an exceptional fire rescue department. Riviera Beach Fire Department will maintain an inclusive, progressive, professional and forward-thinking environment while safeguarding the great citizens of Riviera Beach.

**Department Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$8,836,239	\$9,682,883	\$10,313,771
Operating	1,930,835	1,591,877	2,171,932
Capital	-	100,000	100,000
<b>Total Expenditures</b>	<b>\$10,767,074</b>	<b>\$ 11,374,760</b>	<b>\$12,585,703</b>
<b>Full-Time Equivalent Budgeted Employees</b>	74	79	87

### **FY 2018 Objectives**

1. Encourage regional partnerships to increase resiliency and capacity in our emergency response capabilities.
  - Collaborate with the County and neighboring Fire Rescue providers to develop interoperable response strategies and tactics.
  - Develop agreements to provide automatic mutual aid response when first in units are not available.
  - Implement training to better integrate on scene activities.
2. Provide Officer Development training to enhance performance both operationally and administratively.
  - Develop leadership and supervisor training with the City's HR Department.
  - Seek to find opportunities to train in areas of emergency operations with regional experts.
  - Work with City Administration to develop a strategy to allow for uninterrupted training by operational personnel during normal work hours.
3. Enhance current revenue sources and seek greater efficiencies in service delivery.
  - Collaborate with the current Emergency Medical Service (EMS) billing agency to provide training and guidance as to best practices.
  - Perform analysis of regional partners to ascertain if the fees billed in the areas of EMS and fire inspections are comparable.
  - Engage local area fire rescue organizations to develop and implement best practices.

# **PROPRIETARY FUNDS**

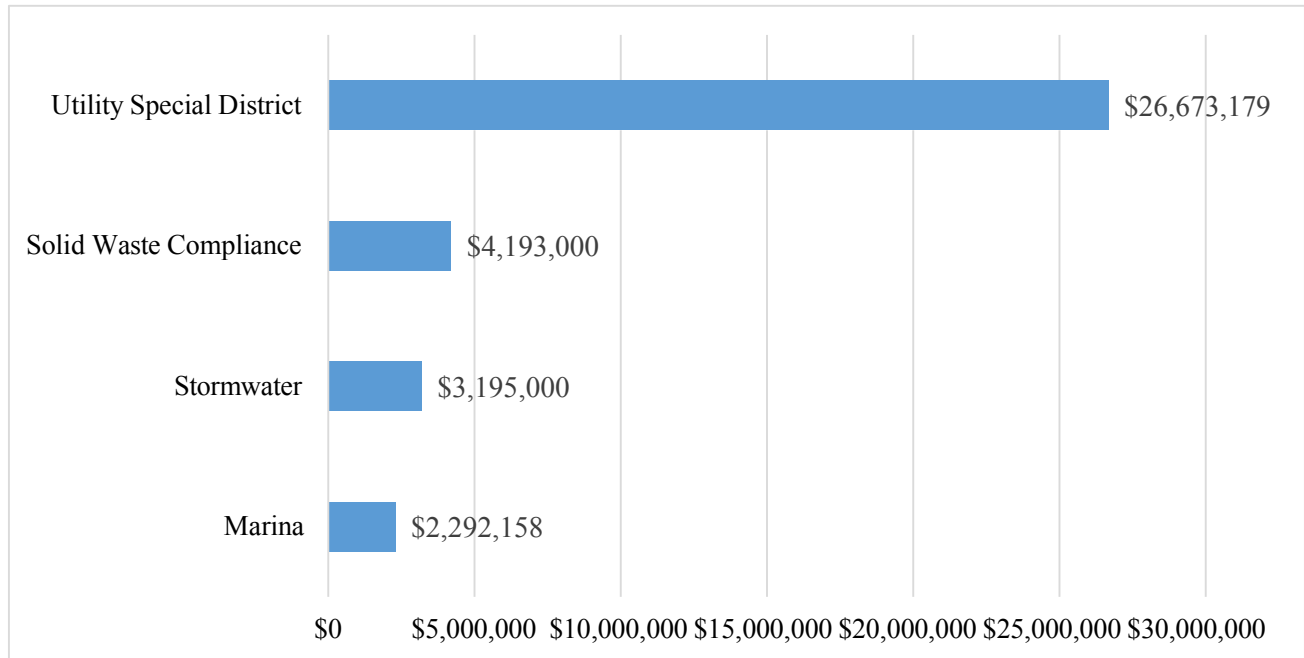
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## **ENTERPRISE FUNDS - OVERVIEW AND EXPENSES**

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## ENTERPRISE EXPENSES

### FY 2018 Operating Budget – Expenses by Fund: \$36,353,337



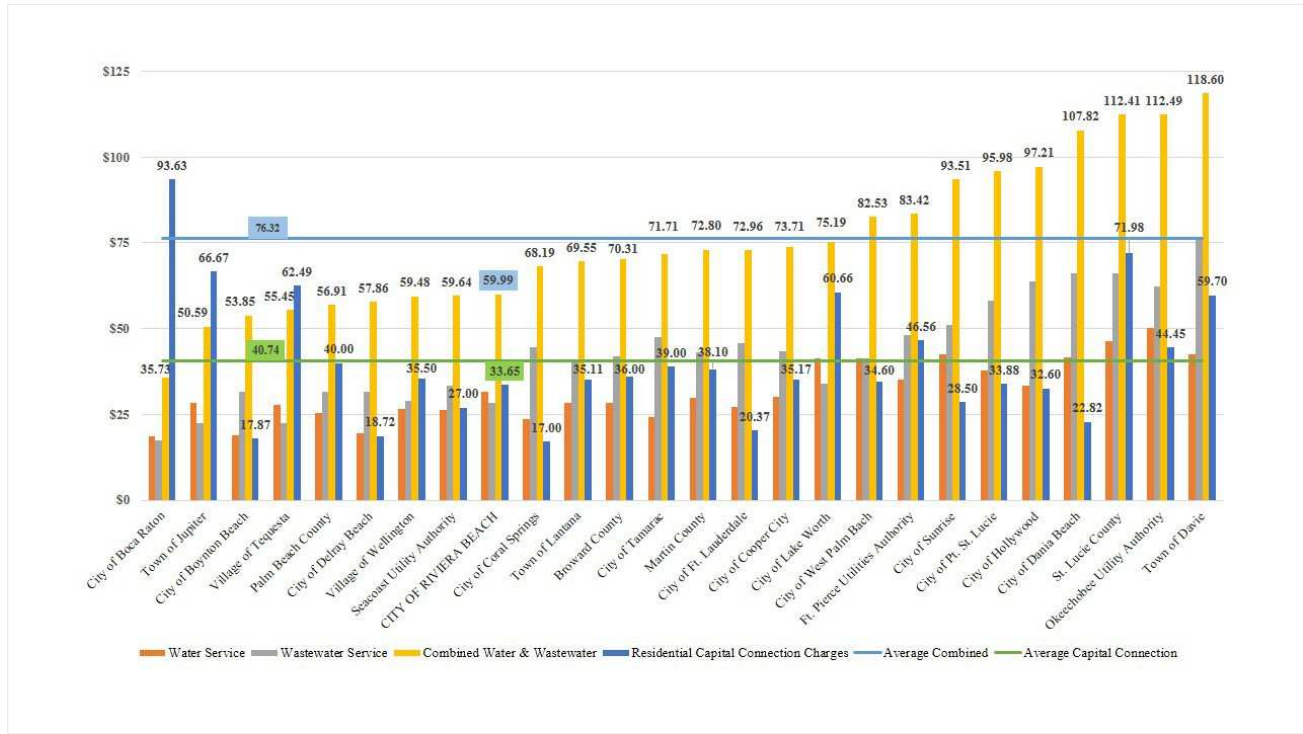
### Enterprise Funds Summary by Category

Expense Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget	% of FY 2018 Budget
Personnel	\$4,595,987	\$5,145,076	\$5,486,613	15.09%
Operating	21,136,781	21,605,992	23,135,791	63.64%
Capital	2,270,000	1,428,225	1,150,500	3.16%
Transfers out	2,767,499	6,213,815	6,580,433	18.10%
<b>Total Expenses</b>	<b>\$30,770,267</b>	<b>\$34,393,108</b>	<b>\$36,353,337</b>	<b>100.00%</b>

# UTILITY SPECIAL DISTRICT

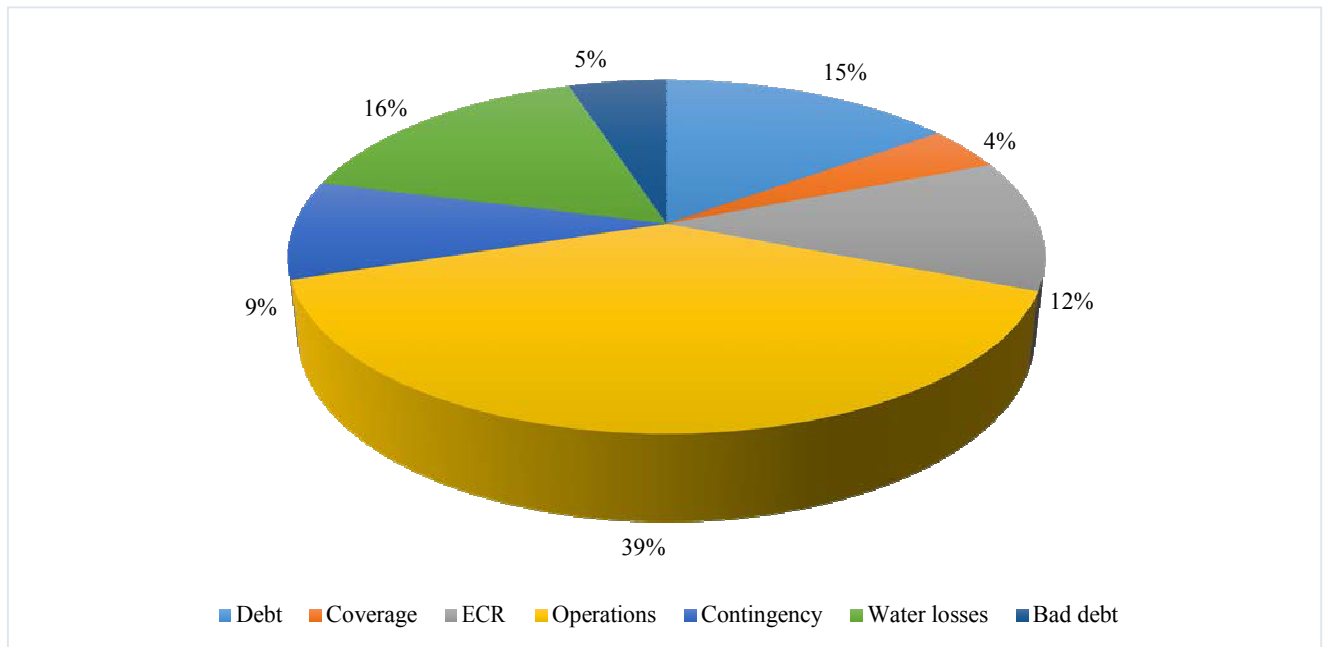
## Utility Rates – Comparison Residential Water and Wastewater Bills at 6,000 gallons

Connection fees shown at 1/100<sup>th</sup> of Rate



Source: City's Finance and Administrative Services Department

## Utility Bill Composition

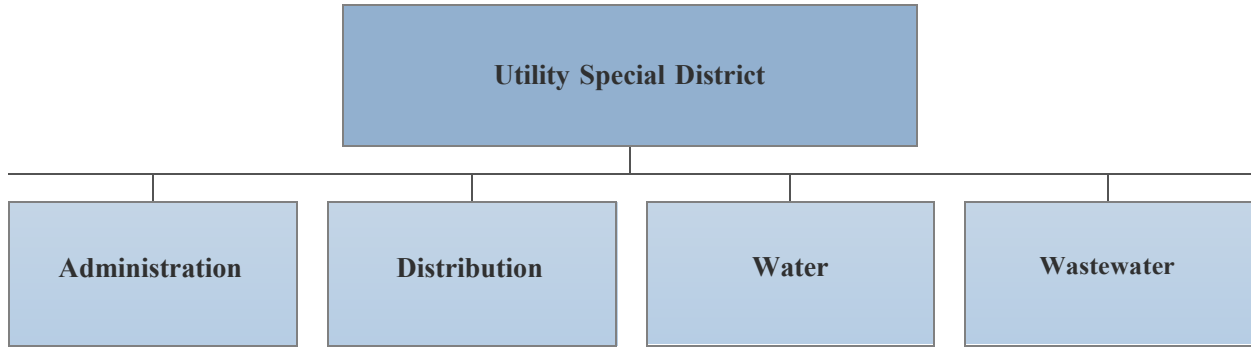


Source: City's Finance and Administrative Services Department



## UTILITY SPECIAL DISTRICT

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### Department Overview

The Utility Special District (USD) is responsible for producing and distributing safe drinking water and wastewater collection throughout its service area. USD owns, operates, and maintains water and wastewater facilities that serve the corporate limits of the City of Riviera Beach, the Town of Palm Beach Shores, a portion of the City of West Palm Beach, and unincorporated Palm Beach County comprising a service area of approximately eleven square miles.

USD's water facilities include raw water supply wells, a water treatment plant (WTP), distribution system, and storage and re-pumping facilities. The water system consists of an eastern wellfield comprising seventeen wells and a western wellfield comprising eleven wells, each of which is drilled into a surficial aquifer to provide raw water for the water system. The water system also comprises raw water distribution mains, water treatment facilities, treated water distribution mains, water storage facilities, and booster pumping facilities. USD supplies drinking water to a population of approximately 42,000. The water system consists of three treatment units with permitted capacity of 17.5 million gallons per day.

USD owns, operates and maintains wastewater facilities in generally the same service area as the water distribution system. The wastewater facilities include a gravity wastewater collection system, manholes, wastewater pumping stations, and wastewater transmission piping. USD's wastewater collection and transmission system comprises approximately the same service area as the water system, as a small percentage of customers currently do not have service from both the water and wastewater systems. Such customers, however, are expected to be serviced by both systems in the future. USD's wastewater and wastewater received from the Town of Mangonia Park are conveyed to the East Central Regional Water Reclamation Facility (ECRWF) for treatment. The ECRWF is operated by the City of West Palm Beach, Florida but owned by the City of West Palm Beach, the City of Lake Worth, the City of Riviera Beach, the Town of Palm Beach, and Palm Beach County. The City owns 8.0 MGD of wastewater treatment and disposal capacity in the ECRWF. The District is currently uses approximately 5.0 MGD of wastewater treatment and disposal capacity, which is more than adequate to meet USD's needs.

### Mission

To provide residents and businesses in the City and service areas with reliable water and wastewater utility services in an efficient manner for the well-being of the community.

### Vision

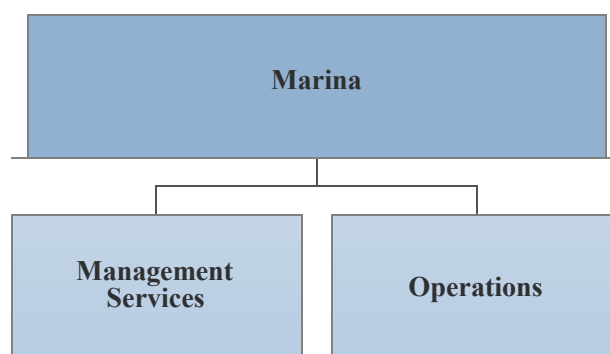
To effectively meet the evolving regulatory requirements and ensure the highest quality water and wastewater needs are met for all customers of the Riviera Beach Utility Special District.

**Department Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$3,523,980	\$4,071,277	\$4,371,255
Operating	15,332,740	14,878,897	15,925,423
Capital	275,000	478,225	485,500
Transfers out	2,767,499	5,659,130	5,891,001
<b>Total Expenses</b>	<b>\$21,899,219</b>	<b>\$25,087,529</b>	<b>\$26,673,179</b>
<b>Full-Time Budgeted Employees</b>	52	56	59

**FY 2018 Objectives**

1. Schedule, implement, and perform ongoing repair and maintenance programs that improve the quality of the drinking water and ensure systems meet or exceed regulatory standards.
  - Develop a comprehensive water sampling plan for the collection and transportation of water samples to the lab to ensure proper sampling techniques.
  - Develop standard operating guidelines and schedules that identifies the actions performed during the service, maintenance and rehabilitation.
  - Construct a water treatment disinfection plant that improves the water disinfection process and increase water quality.
  - Develop and implement a quarterly preventive maintenance flushing program that cleans the waterlines and contributes to the improved quality and appearance of the drinking water.
  - Design and implement a preventive maintenance program that ensures the overall support and upkeep of the wastewater collection system.
  - Rehabilitate and overhaul of Lift Station #47 located at Haverhill Road that includes pump replacement, generators and other infrastructure improvements.
  
2. Ensure that USD’s employees are well trained and foster an environment for a diverse workforce to adequately manage and maintain the systems that provide quality drinking water and efficient and functioning wastewater systems.
  - Participation of operational staff in mandatory training to enhance their skills and allow for increased job knowledge and decision making in the performance of their duties, in their respective divisions and job classifications.
  - Ensure that Operators have a clear understanding and training on proper operation of lab testing equipment, chemical feed systems, and Supervisory Control and Data Acquisition (SCADA) control system.
  - Develop and implement an Operations and Maintenance plan for pumps and motors at the Water Treatment Plant for the Mechanics to adhere to.
  - Develop an electrical maintenance plan for electrical components including breakers, generators, lighting and electrical wiring systems for the Electricians to adhere to.



**Department Overview**

In 2016, the City engaged the services of Seven Kings Holdings, Inc. to provide third party marina management services to the City for the operation of the marina. The Marina offers direct ocean and intracoastal access with 140 wet slips for vessels up to 120 feet in length. The Marina features annual, monthly, seasonal, and transient dockage with on-site fueling and laundry facility. Current occupancy is at 60% with 92 slips occupied, with 54% on an annual rental period, 18% monthly, 20% commercial, 4% transient, and 4% seasonal.

The City pays an annual management fee and reimburses Seven Kings for all approved expenses. The results of operations of the Marina are reported in the City’s annual financial report. Seven Kings develops the annual budget for the Marina beginning with FY 2017, which is reviewed by the City Manager and the Council. The City conducts an independent annual financial review of the Marina’s financial records.

**Mission**

To operate the Marina in an exceptional, orderly, safe, clean, sanitary, and visually attractive condition, so as to provide highest quality marina and services to its customers and to maximize the earning of the property and its valuable capital investments.

**Vision**

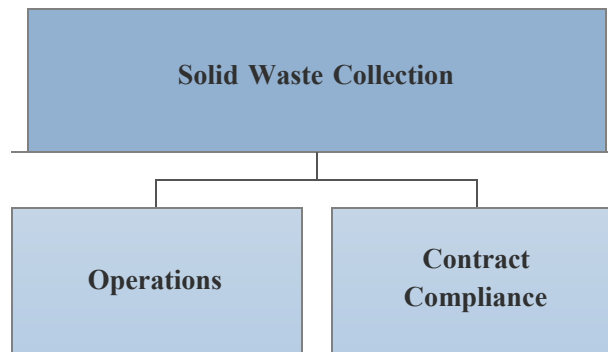
To be recognized as the best marina in Palm Beach County and then Florida.

**Financial Overview**

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$478,556	\$487,459	\$497,146
Operating	1,120,419	1,366,210	1,795,012
<b>Total Expenses</b>	<b>\$1,598,975</b>	<b>\$1,853,669</b>	<b>\$2,292,158</b>
<b>Full-Time Budgeted Employees</b>	8	N/A	N/A

## SOLID WASTE COLLECTION

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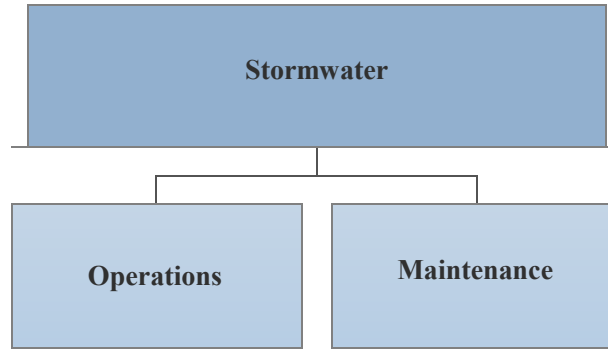
### Department Overview

The City contracts the services of Waste Management (WM) Inc. to provide solid waste and recycling collection services throughout the City. The City is responsible for billing customers on a monthly basis for services and collecting payments. WM is fully responsible for the provision of equipment and personnel, therefore, the City does not have any costs associated with personnel and capital outlay. WM charges a monthly administrative and franchise fee to cover the cost of administering, billing, supervision, code compliance, bad debts, and customer service activities. In order to ensure that WM provides a quality level of service, WM pays a lump sum fee in support of the contract monitoring program to ensure that pickup schedules, clean up practices and reasonable quality control measures are adhered to by WM.

### Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Operating	\$4,058,238	\$4,109,172	\$4,193,000
<b>Total Expenses</b>	<b>\$4,058,238</b>	<b>\$4,109,172</b>	<b>\$4,193,000</b>

## STORMWATER MANAGEMENT UTILITY



### Department Overview

The Stormwater Management Utility (SMU) is responsible for the maintenance of stormwater systems serving residents of the City and others within its service area. The revenues collected for stormwater management fees are used for operating expenses and capital improvements directly related to the management of stormwater, including improvements designed to improve water quality and the improvement of the existing stormwater system maintenance. SMU is responsible for maintaining the catch basins and canal banks, controlling erosion, sweeping streets within the City, and inspecting new construction. SMU coordinates the annual inspection for the National Pollutant Discharge Elimination System (NPDES) permitting program regulated by Florida Department of Environmental Protection and is responsible for reporting on the Small Municipal Stormwater Sewer Systems (MS4). SMU developed the ‘Adopt-a-Street’ community project which aims to encourage residents and community groups to improve and maintain the appearance of their neighborhoods.

### Mission

To maintain the stormwater drainage systems within the City of Riviera Beach to provide for a safe and efficient transportation infrastructure and system.

### Department Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Personnel	\$593,451	\$586,340	\$618,212
Operating	625,384	1,251,713	1,222,356
Capital	1,995,000	950,000	665,000
Transfers out	-	554,685	689,432
<b>Total Expenses</b>	<b>\$3,213,835</b>	<b>\$3,342,738</b>	<b>\$3,195,000</b>
<b>Full-Time Budgeted Employees</b>	10	11	10

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## **PROPRIETARY FUNDS**

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### **INTERNAL SERVICE FUNDS - OVERVIEW AND EXPENSES**

## INTERNAL SERVICE FUND - INSURANCE

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### Overview

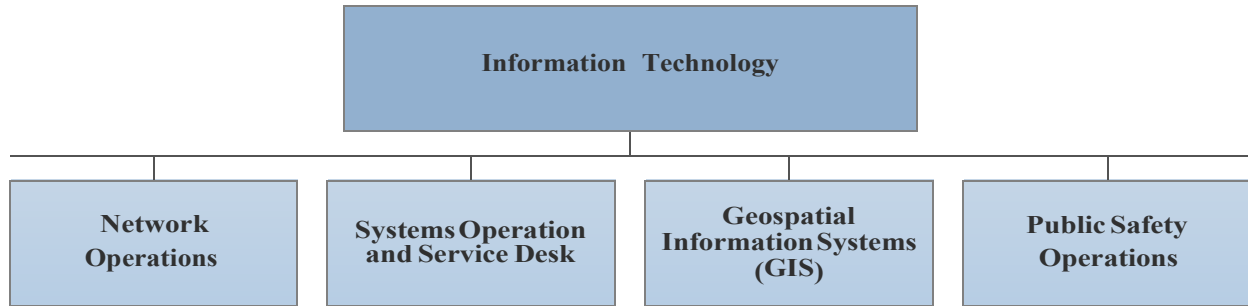
The Insurance Fund is used for the administration of the City's insurance program, which includes, workers compensation, property and general liability. Rather than pay insurance premiums and/or claims directly from the various departments, the insurance fund centralizes risk management activities. The insurance fund is managed by the Human Resources Department through its Risk Management Division.

### Financial Overview

Category	FY 2016 Actual	FY 2017 Budget	FY 2018 Budget
Workmen's compensation	\$827,671	\$500,000	\$470,000
Insurance premium	2,857,042	3,065,163	3,275,745
Contract services	127,754	90,228	50,000
State assessments	19,599	96,773	50,000
Settlement payments	458,346	100,000	50,000
<b>Total Expenses</b>	<b>\$4,290,412</b>	<b>\$3,852,164</b>	<b>\$3,895,745</b>



## INTERNAL SERVICE FUND - INFORMATION TECHNOLOGY



### Department Overview

Information Technology (IT) Department is responsible for managing, developing, implementing, and maintaining the City's technology. IT collaborates with the City's departments on major projects. IT will continue the implementation of the City's IT Master Plan which includes the City-wide ERP system and GIS. For FY 2018, an internal service fund was established to account for services provided to City departments for information technology services.

### Mission

To provide secure and reliable information technology services to the City of Riviera Beach, employees, citizens and visitors, by designing and maintaining an enterprise system through innovative solutions.

### Financial Overview

Category	FY 2016 Actual <sup>(1)</sup>	FY 2017 Budget <sup>(1)</sup>	FY 2018 Budget
Personnel	\$651,028	\$851,184	\$1,082,822
Operating	596,128	669,424	1,003,302
Capital	-	-	100,000
<b>Total Expenses</b>	<b>\$1,247,156</b>	<b>\$1,520,608</b>	<b>\$2,186,124</b>
<b>Full-Time Equivalent Budgeted Employees</b>	7	10	11.5

<sup>(1)</sup> Amounts were included in the General Fund in FY 2016 and FY 2017.

### FY 2018 Objectives

1. Increase efficiency of City operations.
  - Continue the implementation of the IT Strategic Master Plan.
  - Commence the implementation of the Enterprise Resource Planning (ERP) system.
  - Develop GIS Master Plan and Technology Strategic Master Plan for the Police Department.
2. Enhance departmental collaboration and innovation.
  - Assist in the successful implementation of the Kronos Time Management System and access control system.
  - In conjunction with the Police Department, finalize the implementation of Sungard OneSolution Public Safety Solution and ShotSpotter SilverLight system.
  - In conjunction with the Parks and Recreation Department, continue the implementation of the Parks Management System.

## INTERNAL SERVICE FUND - FLEET SERVICES

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### Overview

The Fleet Management Fund is used to account for the expenses associated with purchasing and maintaining the City's vehicles. Public Works Department, through its Fleet Services Division, is responsible for maintaining, repairing, and scheduling of repairs for City-owned vehicles and large equipment. This division is responsible for the acquisition and disposal of vehicles and equipment. For FY 2018, an internal service fund was established to account for services provided to City departments for fleet services.

### Financial Overview

Category	FY 2016 Actual <sup>(1)</sup>	FY 2017 Budget <sup>(1)</sup>	FY 2018 Budget
Personnel	\$365,296	\$434,658	\$454,842
Operating	16,951	84,583	1,081,895
<b>Total Expenses</b>	<b>\$382,247</b>	<b>\$519,241</b>	<b>\$1,536,737</b>
<b>Full-Time Budgeted Employees</b>	7	7	7

<sup>(1)</sup> Amounts were included in the General Fund in FY 2016 and FY 2017.

### FY 2018 Objectives

1. Implement Faster Asset Solutions software for fleet maintenance tracking.
  - Monitor fuel usage.
  - Track the performance and production time used by mechanics for each service.
  - Improve efficiency of the vehicle disposition process.
  - Improve the management of stockroom inventory using a barcode tracking system.
  - Reduce overtime to generate Monthly Usage and Mileage reports.

## **SECTION VII**

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# **CAPITAL IMPROVEMENT PLAN**

## CAPITAL IMPROVEMENT PLAN PROCESS

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### Capital Budgeting Process

The City's Capital Improvement Plan is one of the most significant components of the City's financial plan. For the FY 2018 capital budget process, the City Manager, in conjunction with Finance Department, met with Department Heads to prioritize projects to ensure that the needs of the City are addressed in a timely and efficient manner while meeting the City's established goals.

Periodically, the Finance Department reviews unexpended balances for existing budgeted capital projects to determine if balances can be reallocated to other areas or are sufficient to provide funding for ongoing projects. The City Manager, Finance Department and Department Heads work closely to develop detailed project schedules for capital projects in order to ensure that adequate funding is available for the project.

### Capital Budgeting Calendar

Year 2017	Capital Budget Activity
April 10	Distribution of FY 2018 Budget Guidance to department heads
April 21	Submission of organizational structure, goals, objectives, key initiatives, and operating and capital requests by Department
May 12	Review departmental requests and formulate recommendations
May 15 to June 1	Meet with departments and employees to justify budget requests
June 5 to 6	Discuss Five-Year Capital Improvement Plan (CIP) with Council
June 28 and June 30	Review CIP with Council
July 2 to 16	Final review of CIP with departments
August 21	Review CIP with Council
September 7	Hold first public to adopt tentative CIP
September 20	Hold second and final reading to adopt CIP
October 1	Implement adopted CIP

**CAPITAL IMPROVEMENT PLAN**

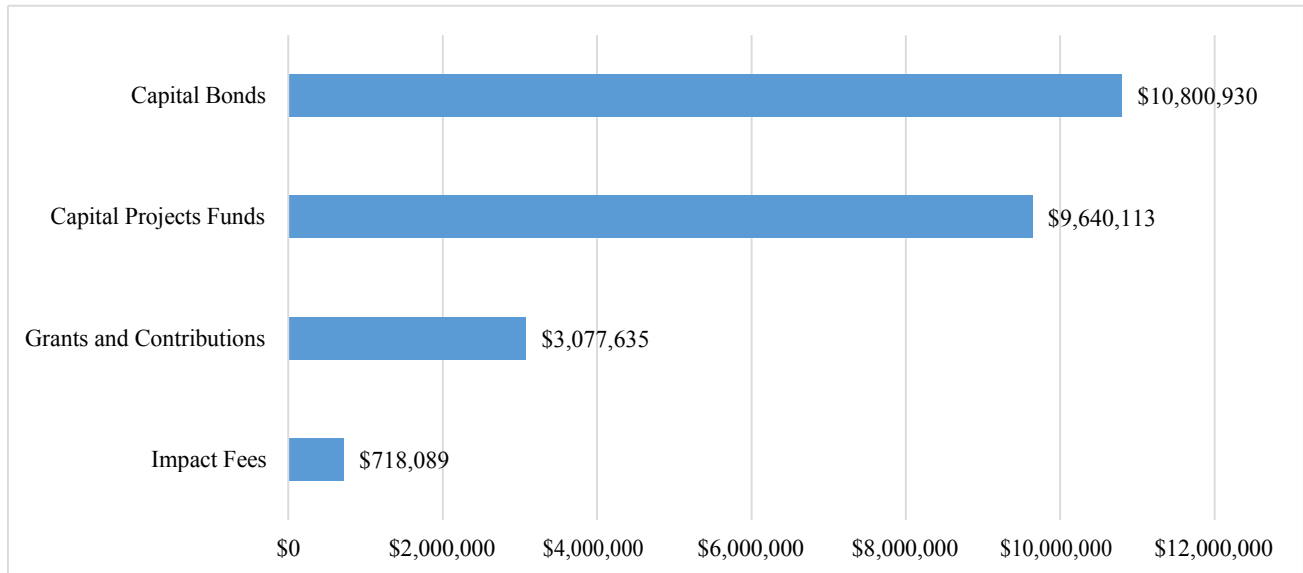
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**GOVERNMENTAL PROJECTS**

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## GOVERNMENTAL PROJECTS BY FUNDING SOURCE

### **FY 2018 Capital Budget by Funding Source: \$24,236,766**



### **Five –Year Capital Improvement Plan Financing Plan**

Funding Source	In Progress	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	5-Year Total
Capital Bonds	\$587,286	\$10,800,930	\$4,601,233	\$580,000	\$580,000	\$580,000	\$17,729,449
Capital Projects Funds	1,527,796	9,640,113	4,100,000	5,750,000	3,800,000	1,050,000	25,867,909
Grants & Contributions	30,685	3,077,635	644,742	104,642	89,457	-	3,947,161
Impact Fees	-	718,089	-	-	-	-	718,089
<b>Total Funding Sources</b>	<b>\$2,145,767</b>	<b>\$24,236,767</b>	<b>\$9,345,975</b>	<b>\$6,434,642</b>	<b>\$4,469,457</b>	<b>\$1,630,000</b>	<b>\$48,262,608</b>

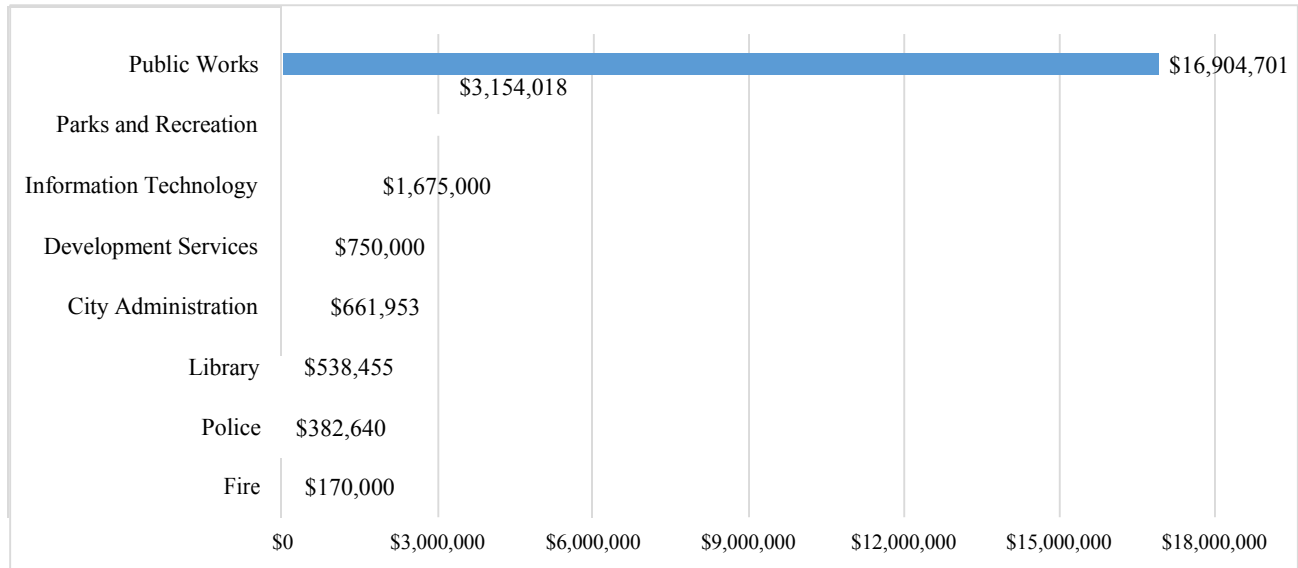
## GOVERNMENTAL PROJECTS SOURCE OF FUNDING

Fund No.	Source of Funding	Description	FY 2018 Amount
108	U.S. Department of Housing and Urban Development Community Development Block Grant (CDBG)	CDBG program provides funding to address a wide range of community development needs. The City uses CDBG funds for street improvement projects within the City.	\$155,000
109	Solid Waste Authority of Palm Beach County Distressed Property Clean-up and Beautification Grant	Grant provides funding for the rehabilitation and beautification of Cunningham Park.	99,070
108 & 109	Contributions, Donations, and Sale Proceeds	Contributions and donations from private sources and proceeds from sale of property to assist with capital improvement projects and economic development activities within the City.	1,392,680
111	Edward Byrne Memorial Justice Assistance Grant	Grant provides funding to acquire body worn cameras for police officers.	130,885
137	Florida Department of State Aid to Libraries Grant	Grant provides funding for the construction of the new library.	500,000
140	Florida Department of Environmental Protection – Statewide Surface Water Restoration and Wastewater Projects	Grant provides funding to assist with capital improvement needs for stormwater and wastewater projects.	800,000
301	Gas Tax Capital - Second Local Option Fuel Tax	Florida Statutes entitles the City to receive taxes on motor fuel sold within the County. The <i>Second Local Option Fuel Tax</i> is the second tax which is one to five cents levied on every net gallon of motor fuel sold within a county. Diesel fuel is not subject to this tax. The proceeds may only be used for transportation expenditures needed to meet the requirements of the capital improvements element of an adopted local government comprehensive plan.	150,000
303	Impact Fees	Impact fees are charged to contribute to the costs associated with infrastructure and public services that need to be expanded as a direct result of new development in the growth areas of the City, which require substantial investment and construction of capital facilities before or in conjunction with future development and are determined based on the type of development. Impact fees are used to fund fire rescue, law enforcement, public buildings, roads, libraries, parks and recreation, general government, public safety, and transportation capital improvement projects. Funds collected from impact fees may only be used to provide for new capital facilities which are necessary as a result of the new development. Impact fees are based on various factors based on land use and building size.	718,089
305	Capital Improvement Funds	As per the 2004 Asset Purchase Agreement between the City and USD, USD is required to pay the City half of water and wastewater impact fees collected.	3,276,580
309	Contributions and Donations	Contributions and donations from private sources used to assist with capital improvement projects within the City.	157,549
310	Capital Bond Proceeds	Funds received by the City from USD for the transfer of the water and wastewater operations in 2004. These funds are used for capital improvement projects.	4,800,930
311	Capital Bond Proceeds	In 2015, the City issued Public Improvement Revenue Bond, Series 2014 to finance capital improvement projects.	6,000,000
312	Capital Projects Funds	Pay as you go funding is derived from the additional property tax revenues received by the City from the FPL power plant improvements. Funds are transferred from the General Fund to a Capital Projects Fund and are used to finance capital improvement projects as opposed to incurring debt to pay for capital projects.	6,055,984
<b>Total Funding Sources</b>			<b>\$24,236,767</b>



## GOVERNMENTAL PROJECTS BY DEPARTMENT AND PRIORITY

### FY 2018 Capital Budget by Department: \$24,236,767



### Five –Year Capital Improvement Plan by Department

Department	In Progress	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	5-Year Total
City Administration	\$9,860	\$661,953	\$144,742	\$104,642	\$89,457	\$-	\$1,010,654
Development Services	30,685	750,000	500,000	500,000	500,000	500,000	2,780,685
Fire	-	170,000	2,550,000	3,700,000	1,750,000	-	8,170,000
I.T.	703,833	1,675,000	1,000,000	1,000,000	1,000,000	-	5,378,833
Library	142,413	538,455	500,000	1,000,000	1,000,000	1,000,000	4,180,868
Parks and Recreation	5,321	3,154,018	-	-	-	-	3,159,339
Police	31,378	382,640	80,000	80,000	80,000	80,000	734,018
Public Works	1,222,277	16,904,701	4,571,233	50,000	50,000	50,000	22,842,211
<b>Total by Department</b>	<b>\$2,145,767</b>	<b>\$24,236,767</b>	<b>\$9,345,975</b>	<b>\$6,434,642</b>	<b>\$4,469,457</b>	<b>\$1,630,000</b>	<b>\$48,262,608</b>

### Five –Year Capital Improvement Plan by Priority

Priority	In Progress	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	5-Year Total
1 - Severe	\$1,740,539	\$20,286,807	\$9,051,233	\$4,330,000	\$2,580,000	\$1,580,000	\$39,568,579
2 - High	144,200	3,198,298	244,742	2,054,642	1,839,457	-	7,481,339
3 - Low	261,028	751,662	50,000	50,000	50,000	50,000	1,212,690
<b>Total by Priority</b>	<b>\$2,145,767</b>	<b>\$24,236,767</b>	<b>\$9,345,975</b>	<b>\$6,434,642</b>	<b>\$4,469,457</b>	<b>\$1,630,000</b>	<b>\$48,262,608</b>

## GOVERNMENTAL PROJECTS BY DEPARTMENT

Project Title	Department	Priority	FY 2018	5-Year Total
Parking Master Plan	City Administration	2	\$128,500	\$138,360
Economic Opportunity	City Administration	2	533,453	872,294
<b>City Administration Total</b>			<b>661,953</b>	<b>1,010,654</b>
Singer Island Dune Restoration	Development Services	1	500,000	2,500,000
Unsafe Building Program (Demo)	Development Services	2	250,000	280,685
<b>Development Services Total</b>			<b>750,000</b>	<b>2,780,685</b>
Fire Station 1 Driveway Repair	Fire	1	70,000	70,000
Fire Station 2 Rebuild	Fire	1	100,000	4,300,000
Fire Station 3 Rebuild	Fire	2	-	3,800,000
<b>Fire Total</b>			<b>170,000</b>	<b>8,170,000</b>
IT Master Plan	Information Technology	1	1,500,000	5,203,833
Trailer for IT	Information Technology	1	175,000	175,000
<b>Information Technology Total</b>			<b>1,675,000</b>	<b>5,378,833</b>
Public Library Construction	Library	1	538,455	4,180,868
<b>Library Total</b>			<b>538,455</b>	<b>4,180,868</b>
Cunningham Park	Parks and Recreation	1	1,570,000	1,570,000
Municipal Beach Trellises	Parks and Recreation	1	205,619	205,979
Southside Community Center	Parks and Recreation	1	1,378,399	1,383,360
<b>Parks and Recreation Total</b>			<b>3,154,018</b>	<b>3,159,339</b>
Police Technology Enhancements	Police	1	80,000	400,000
Police Body Worn Cameras	Police	1	278,974	278,974
Portable Radio Replacement-P25	Police	3	23,666	55,044
<b>Police Total</b>			<b>382,640</b>	<b>734,018</b>
Access Control System	Public Works	1	205,025	208,805
City Hall Improvements	Public Works	1	125,000	130,000
City Welcome Signs	Public Works	1	188,780	303,780
Palm Beach Isles Bridge	Public Works	1	1,478,655	1,771,561
Public Works Building	Public Works	1	5,000,000	5,000,000
Singer Island Beach Access Path	Public Works	1	92,900	92,900
Street Improvements	Public Works	1	6,800,000	11,793,519
Mill and Resurface	Public Works	2	365,000	365,000
Neighborhood Sector 1	Public Works	2	525,000	525,000
Neighborhood Sector 2	Public Works	2	625,000	625,000
Neighborhood Sector 3	Public Works	2	250,000	250,000
Neighborhood Sector 4	Public Works	2	521,345	625,000
BHB Underdeck Lighting	Public Works	3	577,996	577,996
Sidewalk Repair and Replacement	Public Works	3	100,000	329,650
Traffic Calming Devices	Public Works	3	50,000	250,000
<b>Public Works Total</b>			<b>16,904,701</b>	<b>22,848,211</b>
<b>Grand Total</b>			<b>\$24,236,767</b>	<b>\$48,262,608</b>

# **GOVERNMENTAL PROJECTS**

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## **PROJECT PROFILES**

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Parking Master Plan																											
<p><b>Type:</b> Economic Development</p> <p><b>Project #:</b> 41040</p> <p><b>A/C #:</b> 312-0203-545-0-3106</p> <p><b>Location:</b> Ocean Mall Marina District</p> <p><b>Goal(s) Achieved:</b></p>	<p><b>Project Description</b></p> <p>The purpose of the parking plan is to develop parking policies and procedures, program goals and a mission statement provide standards and performance metrics used to measure performance, regulations for commercial parking, on-street parking, citation fee structure, provide current operating budget.</p>																										
																											
	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Fund</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td>9,860</td> <td>9,860</td> </tr> <tr> <td>2018</td> <td>128,500</td> <td>128,500</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$138,360</b></td> <td><b>\$138,360</b></td> </tr> </tbody> </table>			Fiscal Year	Capital Fund	Total	In Progress	9,860	9,860	2018	128,500	128,500	2019			2020			2021			2022			<b>Total</b>	<b>\$138,360</b>	<b>\$138,360</b>
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<p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>			Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>										
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Personnel	Personnel hours and materials required.																										
Operating																											
Other																											
<b>Total</b>																											
<p><b>Department:</b> City Administration</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 2</p> <p><b>High</b></p>	<p><b>Project Year:</b> FY2018</p>																										

**Economic Opportunity and Business Development**


**Type:**  
Economic Development

**Project #:** 41046

**A/C #:**  
109-0203-559-0-8201

**Location:**  
City-wide

**Goal(s) Achieved:**



**Project Description**

Funds to support business, economic development, and job creation projects.



**Department:**  
Executive

**Project Status:**  
Planning/Under Contract

**Project Rank:** 2  
High




**Project Funding**

Fiscal Year	Sale Proceeds	Total
In Progress		
2018	533,453	533,453
2019	144,742	144,742
2020	104,642	104,642
2021	89,457	89,457
2022		
<b>Total</b>	<b>\$872,294</b>	<b>\$872,294</b>

**Project Year:**  
FY2018


**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

Singer Island Dune Restoration																											
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41056</p> <p><b>A/C #:</b> 310-1123-537-0-6301</p> <p><b>Location:</b> Signer Island</p> <p><b>Goal(s) Achieved:</b></p>	<p><b>Project Description</b></p>																										
	<p>Singer Island, north of Ocean Reef Park has historically experienced major erosion. The condominium buildings and surrounding improvements are threatened by erosion. On September 19, 2012 the City entered into a long term (10 year) cost sharing agreement with the County to fund dune restoration. The agreement stipulates that the City fund 20% of future project costs.</p>																										
<div style="display: flex; justify-content: space-around;">   </div> <p><b>Department:</b> Development Services</p> <p><b>Project Status:</b> Contracted with Palm Beach County</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018 – FY2022</p>																											
	<p><b>Project Funding</b></p>																										
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Operating																											
Other																											
<b>Total</b>																											

Unsafe Building Program (Demolition)																										
<p><b>Type:</b> Economic Development</p> <p><b>Project #:</b> 41047</p> <p><b>A/C #:</b> 109-0717-529-0-4617 109-1224-572-0-6251</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p>  <p><b>Department:</b> Development Services</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 2 High</p> <p><b>Project Year:</b> FY2018 – FY2022</p>	<p><b>Project Description</b></p> <p>Acquisition or demolition of unsafe building structures.</p> 																									
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<b>Fire Station 1 Driveway Repair</b>																																											
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41234</p> <p><b>A/C #:</b> 310-0920-522-0-6355</p> <p><b>Location:</b> Station 1</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; justify-content: space-around;">   </div> <p><b>Department:</b> Fire</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>The concrete driveways in the front and rear of Fire Station #1 are cracking and crumbling, and damaging our apparatus. They are potentially unsafe to walk on for firefighters and civilians in front of station.</p> <div style="text-align: center;">  </div> <p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Bonds</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td>70,000</td> <td>70,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$70,000</b></td> <td><b>\$70,000</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Capital Bonds	Total	In Progress			2018	70,000	70,000	2019			2020			2021			2022			<b>Total</b>	<b>\$70,000</b>	<b>\$70,000</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
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**Fire Station 2 Rebuild**



**Type:**  
City Facility

**Project #:** 41237

**A/C #:**  
312-0920-522-2-3106

**Location:**  
E. Blue Heron Blvd.

**Goal(s) Achieved:**

**Department:**  
Fire

**Project Status:**  
Planning

**Project Rank:** 1  
Severe

**Project Year:**  
FY2018

**Project Description**

Fire Station #2 is over 40 years old and in need of updating to current standards. This will include the installation of sprinklers, alarm systems, clean rooms, exhaust systems, security and other hardening features, segregated restrooms and secure medical rooms.



**Project Funding**

Fiscal Year	Capital Fund	Total
In Progress		
2018	100,000	100,000
2019	2,450,000	2,450,000
2020	1,750,000	1,750,000
2021		
2022		
<b>Total</b>	<b>\$4,300,000</b>	<b>\$4,300,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Fire Station 3 Rebuild**

**Type:**  
City Facility

**Project #:** 41236

**A/C #:**  
312-0920-522-3-3106

**Location:**  
Station 3

**Goal(s) Achieved:**  
Replace aging facility




**Department:**  
Fire

**Project Status:**  
Planning

**Project Rank:** 2  
High

**Project Year:**  
FY2019

**Project Description**

Fire Station #3 is over 40 years old and is in need of updating to current standards. This project includes installation of sprinklers, alarm systems, clean rooms, exhaust systems, security and other hardening features, segregated restrooms and secure medical rooms.



**Project Funding**

Fiscal Year	Capital Fund	Total
In Progress		
2018		
2019	100,000	100,000
2020	1,950,000	1,950,000
2021	1,750,000	1,750,000
2022		
<b>Total</b>	<b>\$3,800,000</b>	<b>\$3,800,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Cunningham Park Improvement**


**Type:**  
Community Park

**Project #:** 41064

**A/C #:**  
303-1234-572-2-6251  
310-1234-572-0-6352  
109-1234-572-0-6351

**Location:**  
Cunningham Park  
Riviera Beach

**Goal(s) Achieved:**



**Department:**  
Parks and Recreation

**Project Status:**  
Designed

**Project Rank:** 2  
High

**Project Year:**  
FY2018

**Project Description**

The renovation of Cunningham Park includes new basketball court resurfacing, tennis courts, restroom building, small and large pavilions, playground equipment, landscaping, irrigation, lighting, signage, park furniture and new entry feature. Funding below is being supplemented through Neighborhood Sector Funds.





**Project Funding**

Fiscal Year	Impact Fees	Capital Bonds	SWA Grant	Total
In Progress				
2018	570,000	900,930	99,070	1,570,000
2019				
2020				
2021				
2022				
<b>Total</b>	<b>\$570,000</b>	<b>\$900,930</b>	<b>\$99,070</b>	<b>\$1,570,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

Municipal Beach Trellises																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41060</p> <p><b>A/C #:</b> 312-1237-572-0-6401</p> <p><b>Location:</b> Municipal Beach</p> <p><b>Goal(s) Achieved:</b></p>	<p><b>Project Description</b></p> <p>There are four trellises at the Municipal Beach. The wooden trellises have begun to rot at numerous spots. More importantly the legs of the trellises are showing signs of decay. Eventually, the trellis legs will deteriorate to the point where they will not be able to support the upper weight. When that happens the trellises would be at risk of blowing over in high winds. Recommendation is to replace the trellises with composite plastic lumber to prevent rotting.</p>																								
																									
<p><b>Department:</b> Parks and Recreation</p> <p><b>Project Status:</b> Close-out process</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p>	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Project Fund</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td>360</td> <td>360</td> </tr> <tr> <td>2018</td> <td>205,619</td> <td>205,619</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$205,979</b></td> <td><b>\$205,979</b></td> </tr> </tbody> </table>	Fiscal Year	Capital Project Fund	Total	In Progress	360	360	2018	205,619	205,619	2019			2020			2021			2022			<b>Total</b>	<b>\$205,979</b>	<b>\$205,979</b>
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Southside Community Center																									
<p><b>Type:</b> City Facility</p> <p><b>Project #:</b> 41039</p> <p><b>A/C #:</b> 312-0203-572-0-6251</p> <p><b>Location:</b> Ave G and West 5<sup>th</sup> St.</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p><b>Department:</b> Parks and Recreation</p> <p><b>Project Status:</b> Under contract to construct</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY 2018</p>	<p><b>Project Description</b></p> <p>The Southside Community Center is a proposed building that is approximately 3,500 square feet in size and is located at Avenue G and West 5<sup>th</sup> Street. The project includes the construction of the building, parking lot, landscaping and lighting improvements.</p> 																								
	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Project Fund</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td style="text-align: right;">4,961</td> <td style="text-align: right;">4,961</td> </tr> <tr> <td>2018</td> <td style="text-align: right;">1,378,399</td> <td style="text-align: right;">1,378,399</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,383,360</b></td> <td style="text-align: right;"><b>\$1,383,360</b></td> </tr> </tbody> </table>	Fiscal Year	Capital Project Fund	Total	In Progress	4,961	4,961	2018	1,378,399	1,378,399	2019			2020			2021			2022			<b>Total</b>	<b>\$1,383,360</b>	<b>\$1,383,360</b>
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Operating			2019																						
Other																									
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**Police Technology Enhancements**

**Type:**  
Technology

**Project #:** 41041

**A/C #:**  
310-0817-521-0-6402

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Police

**Project Status:**  
Ongoing

**Project Rank:** 2  
High

**Project Year:**  
FY2018

**Project Description**

A component of the Police Department’s network is the security camera monitoring and license plate reader systems, which both have proven to be valuable to the Police Department in preventing, deterring, and responding to criminal acts and behaviors. Additionally, City departments including Parks and Recreation, Development Services, and Utility Special District, have benefitted from the security camera monitoring system. This system has proven to be an effective tool. The Police Department seeks to continue the expansion of this program.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	80,000	80,000
2019	80,000	80,000
2020	80,000	80,000
2021	80,000	80,000
2022	80,000	80,000
<b>Total</b>	<b>\$400,000</b>	<b>\$400,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel			
Operating			
Other			
<b>Total</b>			

Body Worn Cameras																																	
<p><b>Type:</b> Technology</p> <p><b>Project #:</b> 41081</p>	<p><b>Project #:</b> 41081</p> <p><b>A/C #:</b> 303-0817-521-0-6404 111-0822-521-2-6405</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div>																																
<p><b>Department:</b> Police</p> <p><b>Project Status:</b> RFP response under evaluation</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>Implementation of a body worn camera program within the Police Dept. Costs associated with this include all camera equipment, maintenance and protection plans, docking stations, video storage costs, and training. Total cost of \$850,313 covers the cost of the program for 5 years. Implementation includes 106 police officers. Body worn cameras video record interactions with the public, gather evidence. This will increase officer and citizen accountability. RFP was issued in March 2017 and Police and Purchasing are currently working through procurement process. Additionally this program will require an additional 1.5 Police Tech positions.</p> <div style="text-align: center;">  </div>																																
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**Portable Radio Replacement**

**Type:**  
Technology

**Project #:** 41083

**A/C #:**  
312-0817-521-0-6401

**Location:**  
City-wide

**Goal(s) Achieved:**



**Project Description**

Replace radios that are currently used by police officers, which were purchased in 2004, in conjunction with Palm Beach County, with the new P25 compliant system which will go online in FY 2017. State standards recommend replacement of portable radios at approximately 6 years of service life. Current radios have been in use for 13 years.



**Department:**  
Police

**Project Status:**  
Close-out process

**Project Rank:** 3

**Low**

**Project Funding**

Fiscal Year	Capital Fund	Total
In Progress	31,378	31,378
2018	23,666	23,666
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$55,044</b>	<b>\$55,044</b>

**Project year:**  
FY2018

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Public Library Construction**

**Type:**  
City Facility

**Project #:** 41077

**A/C #:**  
312-0336-571-0-6201  
137-0336-571-0-6301

**Location:**  
W. Blue Heron Blvd.

**Goal(s) Achieved:**



**Department:**  
Library

**Project Status:**  
Design  
Under construction for  
Master Plan

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

Public Library Construction Grant providing funding for a new Library (32,000 square feet). During FY 2018 and FY 2019, the Library should be under contract for construction. Project is programmed as a design/build/finance. FY 2020 to FY 2022 reflect future lease payments.






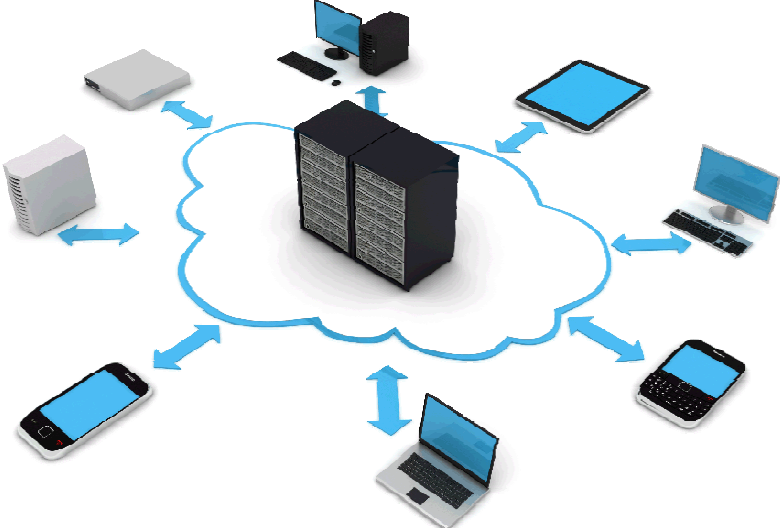




**Project Funding**

Fiscal Year	Grant	Capital Fund	Total
In Progress		142,413	142,413
2018	500,000	38,455	538,455
2019		500,000	500,000
2020		1,000,000	1,000,000
2021		1,000,000	1,000,000
2022		1,000,000	1,000,000
<b>Total</b>	<b>\$500,000</b>	<b>\$3,680,868</b>	<b>\$4,180,868</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Information Technology Master Plan																																																											
<p><b>Type:</b> Technology</p> <p><b>Project #:</b> 41069</p> <p><b>A/C #:</b> 312-0243-516-0-6351</p> <p><b>Location:</b> City Offices</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; flex-wrap: wrap; justify-content: space-around;">      </div> <p><b>Department:</b> Information Technology</p> <p><b>Project Status:</b> Ongoing Plan Implementation</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018 – FY2021</p>	<p><b>Project Description</b> Implementation of the Information Technology Master Plan.</p> <div style="text-align: center;">  </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Project Funding</th> </tr> <tr> <th>Fiscal Year</th> <th>Capital Fund</th> <th colspan="2">Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td style="text-align: right;">703,833</td> <td colspan="2" style="text-align: right;">703,833</td> </tr> <tr> <td>2018</td> <td style="text-align: right;">1,500,000</td> <td colspan="2" style="text-align: right;">1,500,000</td> </tr> <tr> <td>2019</td> <td style="text-align: right;">1,000,000</td> <td colspan="2" style="text-align: right;">1,000,000</td> </tr> <tr> <td>2020</td> <td style="text-align: right;">1,000,000</td> <td colspan="2" style="text-align: right;">1,000,000</td> </tr> <tr> <td>2021</td> <td style="text-align: right;">1,000,000</td> <td colspan="2" style="text-align: right;">1,000,000</td> </tr> <tr> <td>2022</td> <td></td> <td colspan="2"></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$5,203,833</b></td> <td colspan="2" style="text-align: right;"><b>\$5,203,833</b></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Operating Budget Impact</th> </tr> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Project Funding				Fiscal Year	Capital Fund	Total		In Progress	703,833	703,833		2018	1,500,000	1,500,000		2019	1,000,000	1,000,000		2020	1,000,000	1,000,000		2021	1,000,000	1,000,000		2022				<b>Total</b>	<b>\$5,203,833</b>	<b>\$5,203,833</b>		Operating Budget Impact				Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
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Trailer for Information Technology																																																		
<p><b>Type:</b> City Facility</p> <p><b>Project #:</b> 41084</p> <p><b>A/C #:</b> 312-0343-516-0-6201</p> <p><b>Location:</b> W. Blue Heron Blvd.</p> <p><b>Goal(s) Achieved:</b></p>	<p><b>Project Description</b></p> <p>Purchase of a new trailer to allow for additional office space for new IT staff complement and the necessary amenities including bathrooms and to address health and safety concerns.</p> 																																																	
 <p><b>Department:</b> Information Technology</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 1</p> <p style="background-color: #f44336; color: white;"><b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<table border="1"> <thead> <tr> <th colspan="3">Project Funding</th> </tr> <tr> <th>Fiscal Year</th> <th>Capital Fund</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td>175,000</td> <td>175,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$175,000</b></td> <td><b>\$175,000</b></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="4">Operating Budget Impact</th> </tr> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Project Funding			Fiscal Year	Capital Fund	Total	In Progress			2018	175,000	175,000	2019			2020			2021			2022			<b>Total</b>	<b>\$175,000</b>	<b>\$175,000</b>	Operating Budget Impact				Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
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**City Welcome Signs**



**Type:**  
Infrastructure

**Project #:** 41061

**A/C #:**  
108-0202-541-0-6301  
309-0202-541-0-6301  
310-1123-541-0-6301

**Location:**  
City-wide

**Goal(s) Achieved:**

**Department:**  
Public Works

**Project Status:**  
Under Contract

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

Construction of welcome signs at various locations throughout the City. Signs will have the same design as other newly constructed welcome signs in the City.





**Project Funding**

Fiscal Year	Capital Projects	Contributions	Capital Bonds	Total
In Progress			115,000	115,000
2018	157,549	31,231		180,780
2019				
2020				
2021				
2022				
<b>Total</b>	<b>\$157,549</b>	<b>\$31,231</b>	<b>\$115,000</b>	<b>\$303,780</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Access Control System																																											
<p><b>Type:</b> Technology</p> <p><b>Project #:</b> 41059</p> <p><b>A/C #:</b> 305-0203-521-0-6405</p> <p><b>Location:</b> All City Facilities</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Public Works</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>Implementation of an access control system throughout the City at entry points, certain offices, and entry gates. The access control system is accessed via proximity cards. Electronic control eliminates the need for physical keys and allows for more secure facilities.</p> <div style="text-align: center;">  </div> <p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Public Improvement</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td>3,780</td> <td>3,780</td> </tr> <tr> <td>2018</td> <td>205,025</td> <td>205,025</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$208,805</b></td> <td><b>\$208,805</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Public Improvement	Total	In Progress	3,780	3,780	2018	205,025	205,025	2019			2020			2021			2022			<b>Total</b>	<b>\$208,805</b>	<b>\$208,805</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
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**Blue Heron Bridge Underdeck Lighting**


**Type:**  
Infrastructure

**Project #:** 41048

**A/C #:**  
109-1116-541-0-6351

**Location:**  
Blue Heron Bridge

**Goals) Achieved:**




**Department:**  
Public Works

**Project Status:**  
Awaiting final approvals

**Project Rank:** 3  
**Low**

**Project Year:**  
FY2018

**Project Description**

Installation of underdeck lighting on the Blue Heron Bridge as proposed during the design of the State Road A1A Project.



**Project Funding**

Fiscal Year	Contribution	Total
In Progress		
2018	577,996	577,996
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$577,996</b>	<b>\$577,996</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.	1,500	2018
Operating			
Other			
<b>Total</b>		<b>1,500</b>	

City Hall Improvements																																										
<p><b>Type:</b> City Facility</p> <p><b>Project #:</b> 41082</p> <p><b>A/C #:</b> 305-0202-519-0-6351</p> <p><b>Location:</b> City Hall Complex</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Public Works</p> <p><b>Project Status:</b> Ongoing</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> The City Hall complex is in need of various improvements. Improvements include common areas of City Hall, electrical panel upgrades and fire alarms</p> <div style="text-align: center;">  </div> <p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Fund</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td>5,000</td> <td>5,000</td> </tr> <tr> <td>2018</td> <td>125,000</td> <td>125,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$130,000</b></td> <td><b>\$130,000</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="4">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Capital Fund	Total	In Progress	5,000	5,000	2018	125,000	125,000	2019			2020			2021			2022			<b>Total</b>	<b>\$130,000</b>	<b>\$130,000</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>		
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**Public Works Building**

**Type:**  
City Facility

**Project #:** 41235

**A/C #:**  
305-1123-519-0-6251  
310-1123-519-0-6251

**Location:**  
Avenue L

**Goal(s) Achieved:**  
Replacement of aging facility



**Department:**  
Public Works

**Project Status:**  
Planning

**Project Rank:** 1  
Severe

**Project Year:**  
FY2018 – FY2019

**Project Description**

Construction of a new Public Works facility at the current Avenue L location. Construction includes an administrative building combined with an operations section, a section for fleet services, landscaping, lighting, and storage areas for operations. The design was previously completed, but needs to be updated to remove the Purchasing Department and to update the plans to current code.








**Project Funding**

Fiscal Year	Capital Bonds	Public Improvement	Total
In Progress			
2018	3,250,000	1,750,000	5,000,000
2019			
2020			
2021			
2022			
<b>Total</b>	<b>\$3,250,000</b>	<b>\$1,750,000</b>	<b>\$5,000,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Singer Island Beach Access Path																										
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41233</p> <p><b>A/C #:</b> 305-1123-541-0-6352</p> <p><b>Location:</b> Singer Island</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; justify-content: space-around;">   </div>  <p><b>Department:</b> Public Works</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>Creation of a beach access path on Singer Island leading from North Ocean Boulevard to the beach. The proposed beach access path will be located on the south property line of the Via Delfino Condominiums.</p> 																									
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Street Improvement Projects																																																		
<p><b>Type:</b> Infrastructure</p> <p><b>Project</b>            41067</p> <p><b>A/C #:</b> 140-1123-538-0-6301 312-1127-541-0-6351</p> <p><b>Location:</b> Various roads in all four voting districts</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Public Works</p> <p><b>Project Status:</b> Designed</p> <p><b>Project Rank:</b>            1 Severe</p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> Ave. O from Blue Heron Blvd. to 27<sup>th</sup> St., 23<sup>rd</sup> St. through 26<sup>th</sup>. Ct. from Ave. M to Ave. Q, Ave H East and West from Blue Heron Blvd. to Silver Beach Rd., W. 34<sup>th</sup>. St. from Ave. H E. to Ave. F, Riviera Beach sidewalks (1<sup>st</sup> to 5<sup>th</sup> Sts.), W. 6<sup>th</sup>. St., W. 7<sup>th</sup>. St at Australian Ave., W. 12<sup>th</sup> St. through W. 22<sup>nd</sup> St. at Ave. P, Ardmore Way, Manor Dr., Morse Blvd., Singer Dr.</p> <div style="text-align: center;">  </div> <p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>DEP Grant</th> <th>Capital Bonds</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td>472,286</td> <td>472,286</td> </tr> <tr> <td>2018</td> <td>800,000</td> <td>6,000,000</td> <td>6,800,000</td> </tr> <tr> <td>2019</td> <td>500,000</td> <td>4,021,233</td> <td>4,521,233</td> </tr> <tr> <td>2020</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$1,300,000</b></td> <td><b>\$10,493,519</b></td> <td><b>\$11,793,519</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="4">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	DEP Grant	Capital Bonds	Total	In Progress		472,286	472,286	2018	800,000	6,000,000	6,800,000	2019	500,000	4,021,233	4,521,233	2020				2021				2022				<b>Total</b>	<b>\$1,300,000</b>	<b>\$10,493,519</b>	<b>\$11,793,519</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>		
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**Mill and Resurface of Streets**


**Type:**  
Infrastructure

**Project #:** 41071

**A/C #:**  
108-1116-541-0-6301  
312-1116-541-0-6301

**Location:**  
W. 28<sup>th</sup> St., W. 20<sup>th</sup> St., W. 26<sup>th</sup> St., West 35<sup>th</sup> St.

**Goal(s) Achieved:**



**Department:**  
Public Works

**Project Status:**  
Planning

**Project Rank:** 2  
**High**

**Project Year:**  
FY2018

**Project Description**

Milling and resurfacing of streets within the established CDBG concentration area: W. 30<sup>th</sup> St. from Ave R to Ave O; Ave O from W. 30<sup>th</sup> St.; W. 28<sup>th</sup> St., from Ave R to Ave O; W. 36<sup>th</sup> St. from Ave O to Obama Hwy.; Ave N from W. 36<sup>th</sup> St. to W. 35<sup>th</sup> St.









**Project Funding**

Fiscal Year	CDB Grant	Capital Fund	Total
In Progress			
2018	155,000	210,000	365,000
2019			
2020			
2021			
2022			
<b>Total</b>	<b>\$155,000</b>	<b>\$210,000</b>	<b>\$365,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Neighborhood Sector 1		Project Description																																							
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41042</p> <p><b>A/C #:</b> 312-1123-559-1-6301</p> <p><b>Location:</b> District 1</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; justify-content: space-around;">   </div>		<p>The Neighborhood Sector Plan will be divided equally between each of the four non-CRA sectors and will provide solutions for rising crime rates, increasing traffic through residential streets, and monitor future nearby developments. The plan aims to create a sense of pride, ownership, and belonging among the residents in each sector.</p> 																																							
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Neighborhood Sector 2																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41043</p> <p><b>A/C #:</b> 312-1123-559-2-6301</p> <p><b>Location:</b> District 2</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p><b>Department:</b> Development Services</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 2 <b>High</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>The Neighborhood Sector Plan will be divided equally between each of the four non-CRA sectors and will provide solutions for rising crime rates, increasing traffic through residential streets, and monitor future nearby developments. The plan aims to create a sense of pride, ownership, and belonging among the residents in each sector.</p> 																								
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Other																									
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**Neighborhood Sector 3**

**Type:**  
Infrastructure

**Project #:** 41232

**A/C #:**  
312-1123-559-3-6301

**Location:**  
District 3

**Goal(s) Achieved:**



**Department:**  
Development Services

**Project Status:**  
Planning

**Project Rank:** 2  
High

**Project Year:**  
FY2018

**Project Description**

The Neighborhood Sector Plan will be divided equally between each of the four non-CRA sectors and will provide solutions for rising crime rates, increasing traffic through residential streets, and monitor future nearby developments. The plan aims to create a sense of pride, ownership, and belonging among the residents in each sector.



**Project Funding**

Fiscal Year	Capital Fund	Total
In Progress		
2018	250,000	250,000
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$250,000</b>	<b>\$250,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

**Neighborhood Sector 4**

**Type:**  
Infrastructure

**Project #:** 41044

**A/C #:**  
312-1123-559-4-6301

**Location:**  
District 4

**Goal(s) Achieved:**



**Department:**  
Development Services

**Project Status:**  
Under contract/Planning

**Project Rank:** 2  
High

**Project Year:**  
FY2018

**Project Description**

The Neighborhood Sector Plan will be divided equally between each of the four non-CRA sectors and will provide solutions for rising crime rates, increasing traffic through residential streets, and monitor future nearby developments. The plan aims to create a sense of pride, ownership, and belonging among the residents in each sector.



**Project Funding**

Fiscal Year	Capital Fund	Total
In Progress	103,655	103,655
2018	521,345	521,345
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$625,000</b>	<b>\$625,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			



**Palm Beach Isles Bridge Culvert Replacement**

**Type:**  
Infrastructure

**Project #:** 41082

**A/C #:**  
305-1123-541-0-6301  
312-1123-559-4-6301

**Location:**  
Singer Island

**Goal(s) Achieved:**



**Department:**  
Public Works

**Project Status:**  
Under Design

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

The culverts that provide access to the residents of Palm Beach Isles require replacement due to deterioration. The culverts has reached the end of its useful life and replacement is needed. Funding below is being supplemented through Neighborhood Sector Funds.





**Project Funding**

Fiscal Year	Public Improvement	Capital Fund	Total
In Progress		292,906	292,906
2018	1,228,655	250,000	1,478,655
2019			
2020			
2021			
2022			
<b>Total</b>	<b>\$1,228,655</b>	<b>\$542,906</b>	<b>\$1,771,561</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Sidewalk Repair and Replacement																																																	
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41051</p> <p><b>A/C #:</b> 301-0716-541-0-6354</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Public Works</p> <p><b>Project Status:</b> Planning/Designing</p> <p><b>Project Rank:</b> 3 Low</p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> The sidewalk repair and replacement project replaces damaged and broken sidewalks throughout the City.</p> <div style="text-align: center;">  </div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="3">Project Funding</th> </tr> <tr> <th>Fiscal Year</th> <th>Gas Tax Capital</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td style="text-align: right;">229,650</td> <td style="text-align: right;">229,650</td> </tr> <tr> <td>2018</td> <td style="text-align: right;">100,000</td> <td style="text-align: right;">100,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$329,650</b></td> <td style="text-align: right;"><b>\$329,650</b></td> </tr> </tbody> </table> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th colspan="4">Operating Budget Impact</th> </tr> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="4">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td>Total</td> <td></td> <td></td> </tr> </tbody> </table>	Project Funding			Fiscal Year	Gas Tax Capital	Total	In Progress	229,650	229,650	2018	100,000	100,000	2019			2020			2021			2022			<b>Total</b>	<b>\$329,650</b>	<b>\$329,650</b>	Operating Budget Impact				Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			Total		
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Traffic Calming Devices																											
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41050</p> <p><b>A/C #:</b> 301-1116-541-0-6355</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p>  <p><b>Department:</b> Public Works</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 3</p> <p><b>Low</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>The City has a traffic calming policy that allows citizens to request traffic calming devices. Funding is required to install approved traffic calming devices.</p> 																										
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# **CAPITAL IMPROVEMENT PLAN**

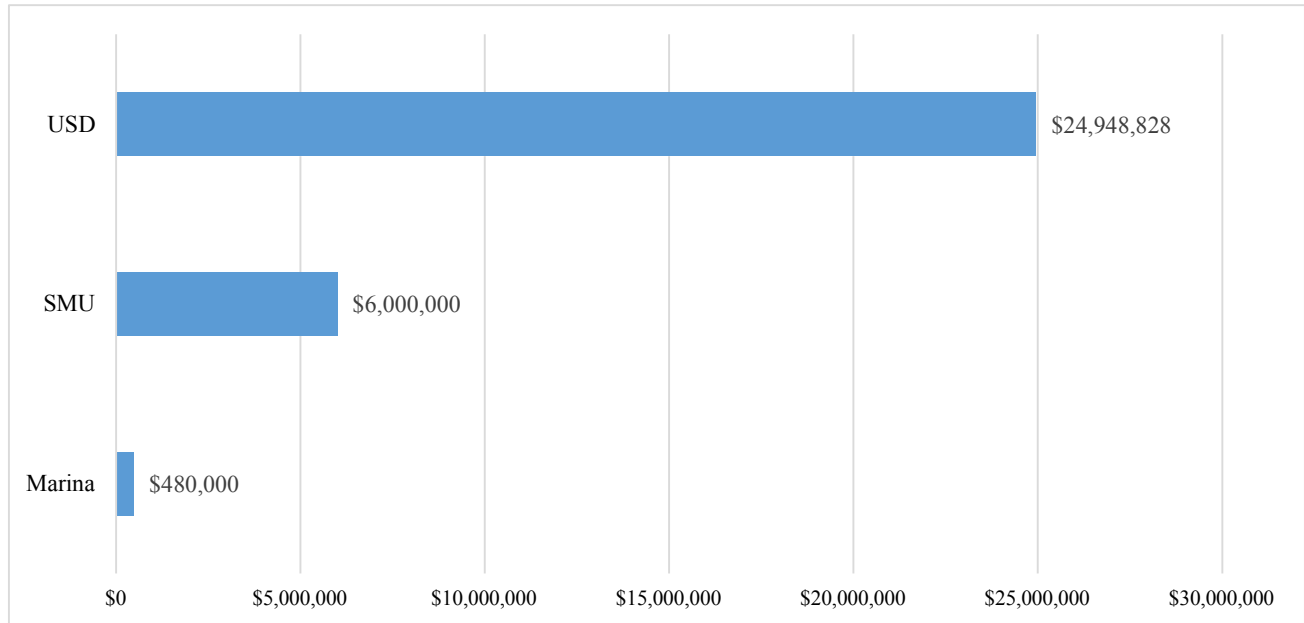
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## **ENTERPRISE PROJECTS**

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## ENTERPRISE PROJECTS BY FUNDING SOURCE

### FY 2018 Capital Budget by Enterprise: \$31,428,828



### Five-Year Capital Improvement Plan by Enterprise

Enterprise	In Progress	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	5-Year Total
Marina	\$-	\$480,000	\$3,000,000	\$-	\$-	\$-	\$3,480,000
SMU	-	6,000,000	4,000,000	-	-	-	10,000,000
USD	1,304,268	24,948,828	16,394,218	16,779,355	2,593,700	960,700	62,981,069
<b>Total by Enterprise</b>	<b>\$1,304,268</b>	<b>\$31,428,828</b>	<b>\$23,394,218</b>	<b>\$16,779,355</b>	<b>\$2,593,700</b>	<b>\$960,700</b>	<b>\$76,461,069</b>

### Five-Year Capital Improvement Plan by Priority

Priority	In Progress	FY 2018	FY 2019	FY 2020	FY 2021	FY 2022	5-Year Total
1-Severe	\$1,304,268	\$22,681,483	\$12,508,388	\$4,724,655	\$825,000	\$825,000	\$42,868,794
2-High	-	2,103,700	6,120,200	4,744,700	1,768,700	135,700	14,873,000
3-Low	-	6,643,645	4,765,630	7,310,000	-	-	18,719,275
<b>Total by Priority</b>	<b>\$1,304,268</b>	<b>\$31,428,828</b>	<b>\$23,394,218</b>	<b>\$16,779,355</b>	<b>\$2,593,700</b>	<b>\$960,700</b>	<b>\$76,461,069</b>

## ENTERPRISE PROJECTS BY FUNDING SOURCE

Fund No.	Source of Funding	Description	FY 2018 Amount
422	Marina Renewal and Replacement	On an annual basis, the Marina operating fund transfers 5% of its gross revenues for the preceding fiscal year to the Renewal and Replacement fund to pay for the costs of the repair, renewal or replacement of capital assets of the Marina. The amount transferred from the Operating fund to the Renewal and Replacement fund may change from time to time.	\$480,000
461	Stormwater Revenue Bond Proceeds	In 2016, SMU issued the Stormwater Management Utility Revenue Bonds, Series 2016 to finance the costs of certain improvements to the stormwater system.	6,000,000
412	USD Renewal and Replacement	On an annual basis, USD's operating fund transfers 5% of its gross revenues for the preceding fiscal year to the Renewal and Replacement fund to pay for the costs of the repair, renewal or replacement of capital assets of the water and wastewater system. The amount transferred from the Operating fund to the Renewal and Replacement fund may change from time to time.	2,976,200
413	USD Impact Fees	USD charges impact fees for new development for the purpose of providing new or expanded water and wastewater system to serve that new development.	4,169,900
415	USD Revenue Bond Proceeds	In 2016, USD issued Water and Sewer Revenue Bonds, Series 2016 to finance the costs of acquiring, constructing, and equipping improvements and upgrades to the combined water supply, treatment and distribution system and wastewater collection system.	17,802,728
<b>Total Funding Sources</b>			<b>\$31,428,828</b>



## ENTERPRISE PROJECTS

Project Title	Asset Category	Priority	FY 2018	5-Year Total
<b>Marina</b>				
Marina Fuel Lines	Infrastructure	1	330,000	330,000
Marina South Basin Dredging	Infrastructure	2	150,000	3,150,000
<b>Total Marina</b>			<b>480,000</b>	<b>3,480,000</b>
<b>Stormwater Management Utility</b>				
Stormwater Improvements	Stormwater	1	6,000,000	10,000,000
<b>Total SMU</b>			<b>6,000,000</b>	<b>10,000,000</b>
<b>Utility Special District</b>				
Aerial Crossing Rehabilitation	Equipment	1	1,000,000	1,048,605
Lift Station #10 & 50 Rehabilitation	Water & Wastewater System	1	1,626,900	1,857,662
Lift Station #47 Rehabilitation	Water & Wastewater System	1	400,000	4,717,000
Lime System Replacement	Water & Wastewater System	1	2,240,926	3,894,876
Parallel Intracoastal Water Main	Water & Wastewater System	1	-	3,193,000
Raw Water Wells Rehabilitation	Water & Wastewater System	1	175,000	608,617
SCADA Replacement	Technology	1	40,000	40,000
Water and Wastewater Improvements	Water & Wastewater System	1	8,000,000	8,000,000
Underground Contractor On-Call	Water & Wastewater System	1	200,000	781,000
Water Meters	Water & Wastewater System	1	625,000	3,750,000
Water Storage Tank Inspection	Water & Wastewater System	1	-	81,750
Water Treatment Plant Disinfection	Water & Wastewater System	1	2,043,657	4,566,284
Aqueous Ammonia System	Water & Wastewater System	2	50,000	513,500
Avenue U Pump Disinfection	Water & Wastewater System	2	200,000	200,000
Haverhill Road Improvement	Water & Wastewater System	2	50,000	550,000
Lift Station Rehabilitation - Phase 1	Water & Wastewater System	2	500,000	2,015,000
Media and Underdrain Replacement	Water & Wastewater System	2	618,000	2,472,000
Raw Water Wells A & B	Water & Wastewater System	2	-	2,260,000
Sanitary Sewer System Relining	Water & Wastewater System	2	100,000	713,000
Silver Beach Road Improvement	Water & Wastewater System	2	200,000	200,000
Utility Infrastructure in NSA	Water & Wastewater System	2	135,700	678,500
Water Treatment Plant Generators	Equipment	2	100,000	2,121,000
Fire Hydrant Replacement	Water & Wastewater System	3	-	260,500
Garden Road Improvement	Water & Wastewater System	3	138,985	138,985
Ground Water Sanitary Survey	Water & Wastewater System	3	100,500	100,500
Lift Station #48 Culvert	Water & Wastewater System	3	50,000	50,000
Lift Station Pump Replacement	Water & Wastewater System	3	365,000	365,000
Lift Station Rehabilitation - Phase 2	Water & Wastewater System	3	500,000	2,180,000
North Tower Building Replacement	City Facility	3	1,000,000	1,000,000
Parallel Intracoastal Force Main	Water & Wastewater System	3	-	7,130,000
Perimeter Wall - WTP	City Facility	3	505,000	1,505,000
Softening Units Replacement	Water & Wastewater System	3	3,253,000	3,253,000
Utility Field Operations Building	City Facility	3	100,000	1,133,000
Water Mains - Palm Beach Shores	Water & Wastewater System	3	131,160	1,103,290
Facility Enhancement	City Facility	3	500,000	500,000
<b>Total USD</b>			<b>24,948,828</b>	<b>62,981,069</b>
<b>Grand Total</b>			<b>\$31,428,828</b>	<b>\$76,461,069</b>



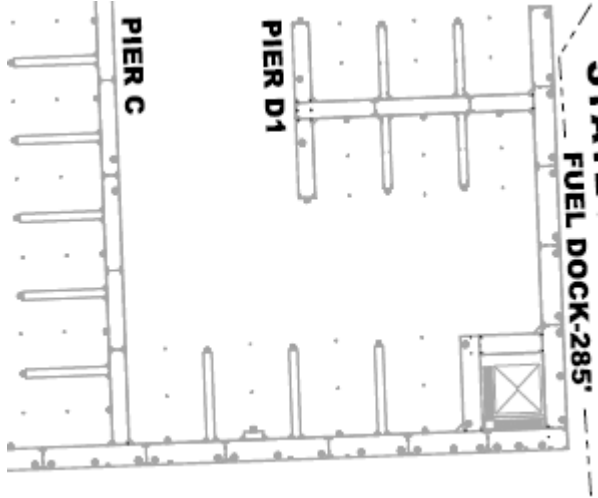
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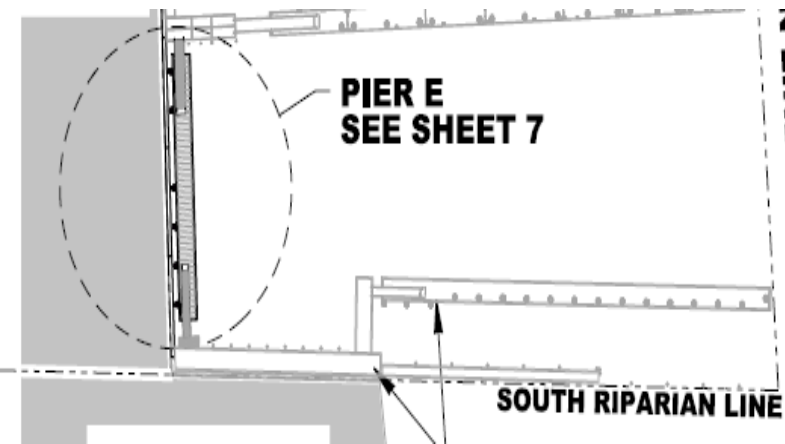
**ENTERPRISE PROJECTS**

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**PROJECT PROFILES**

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Marina Fuel Lines			
<p><b>Type:</b> Marina Infrastructure</p> <p><b>Project #:</b> 41218</p> <p><b>A/C #:</b> 422-0000-575-0-6401</p> <p><b>Location:</b> Marina</p> <p><b>Goal(s) Achieved:</b></p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p><b>Department:</b> Marina</p> <p><b>Project Status:</b> Planning</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> Replace under-dock fuel lines from seawall to dispensers, as a result of flawed product lines from the original manufacturer.</p> <div style="text-align: center;">  </div>		
<b>Project Funding</b>			
Fiscal Year	Renewal & Replacement	Total	
In Progress			
2018	330,000	330,000	
2019			
2020			
2021			
2022			
<b>Total</b>	<b>\$330,000</b>	<b>\$330,000</b>	
<b>Operating Budget Impact</b>			
Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

Marina South Basin Dredging																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41217</p> <p><b>A/C #:</b> 422-0000-575-0-6305</p> <p><b>Location:</b> Marina</p> <p><b>Goal(s) Achieved:</b> Ongoing waterside expansion</p> <div style="display: flex; justify-content: space-around; align-items: center;">   </div> <p><b>Department:</b> Marina</p> <p><b>Project Status:</b> Under Design</p> <p><b>Project Rank:</b> 2 <b>High</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> Dredging the south basin at the Marina as part of the ongoing waterside expansion</p> <div style="text-align: center;">  <p><b>PIER E SEE SHEET 7</b></p> <p><b>SOUTH RIPARIAN LINE</b></p> </div>																								
<b>Project Funding</b>																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Fiscal Year</th> <th style="width: 40%;">Renewal &amp; Replacement</th> <th style="width: 30%;">Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td style="text-align: right;">150,000</td> <td style="text-align: right;">150,000</td> </tr> <tr> <td>2018</td> <td style="text-align: right;">3,000,000</td> <td style="text-align: right;">3,000,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$3,150,000</b></td> <td style="text-align: right;"><b>\$3,150,000</b></td> </tr> </tbody> </table>		Fiscal Year	Renewal & Replacement	Total	In Progress	150,000	150,000	2018	3,000,000	3,000,000	2019			2020			2021			2022			<b>Total</b>	<b>\$3,150,000</b>	<b>\$3,150,000</b>
Fiscal Year	Renewal & Replacement	Total																							
In Progress	150,000	150,000																							
2018	3,000,000	3,000,000																							
2019																									
2020																									
2021																									
2022																									
<b>Total</b>	<b>\$3,150,000</b>	<b>\$3,150,000</b>																							
<b>Operating Budget Impact</b>																									
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Type	Description	Amount	Impact Year																						
Personnel	Personnel hours and materials required.																								
Operating																									
Other																									
<b>Total</b>																									

**Stormwater Improvements for Roadways**

**Type:**  
Infrastructure

**Project #:** 41067

**A/C #:**  
461-1127-541-0-6301

**Location:**  
Various roads in all four voting districts

**Goal(s) Achieved:**



**Department:**  
Stormwater

**Project Status:**  
Designed

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

Stormwater improvements during the City’s roadway improvement projects.





**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	6,000,000	6,000,000
2019	4,000,000	4,000,000
2020		
2021		
2022		
<b>Total</b>	<b>\$10,000,000</b>	<b>\$10,000,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Aerial Crossing Rehabilitation																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41087</p> <p><b>A/C #:</b> 412-1417-536-0-6301</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center; margin: 10px 0;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Under Design</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>A comprehensive technical document prepared by the USD consulting engineer which evaluated and assessed the aerial pipe crossing throughout USD service area. Aerial pipe crossings are part of the water distribution and wastewater collection systems. Aerial crossings will be inspected, refurbished and painted as part of the rehabilitation.</p> <div style="text-align: center; margin: 10px 0;">  </div>																								
<b>Project Funding</b>																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 30%;">Fiscal Year</th> <th style="width: 40%;">Renewal &amp; Replacement</th> <th style="width: 30%;">Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td style="text-align: right;">48,605</td> <td style="text-align: right;">48,605</td> </tr> <tr> <td>2018</td> <td style="text-align: right;">1,000,000</td> <td style="text-align: right;">1,000,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$1,048,605</b></td> <td style="text-align: right;"><b>\$1,048,605</b></td> </tr> </tbody> </table>		Fiscal Year	Renewal & Replacement	Total	In Progress	48,605	48,605	2018	1,000,000	1,000,000	2019			2020			2021			2022			<b>Total</b>	<b>\$1,048,605</b>	<b>\$1,048,605</b>
Fiscal Year	Renewal & Replacement	Total																							
In Progress	48,605	48,605																							
2018	1,000,000	1,000,000																							
2019																									
2020																									
2021																									
2022																									
<b>Total</b>	<b>\$1,048,605</b>	<b>\$1,048,605</b>																							
<b>Operating Budget Impact</b>																									
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Type	Description	Amount	Impact Year																						
Personnel	Personnel hours and materials required.																								
Operating																									
Other																									
<b>Total</b>																									



**Lift Station # 10 and 50 Rehabilitation**

**Type:**  
Infrastructure

**Project #:** 41096

**A/C #:**  
413-1438-535-0-6301

**Location:**  
Lift Station 10 and 50

**Goal(s) Achieved:**



**Department:**  
Utility Special District

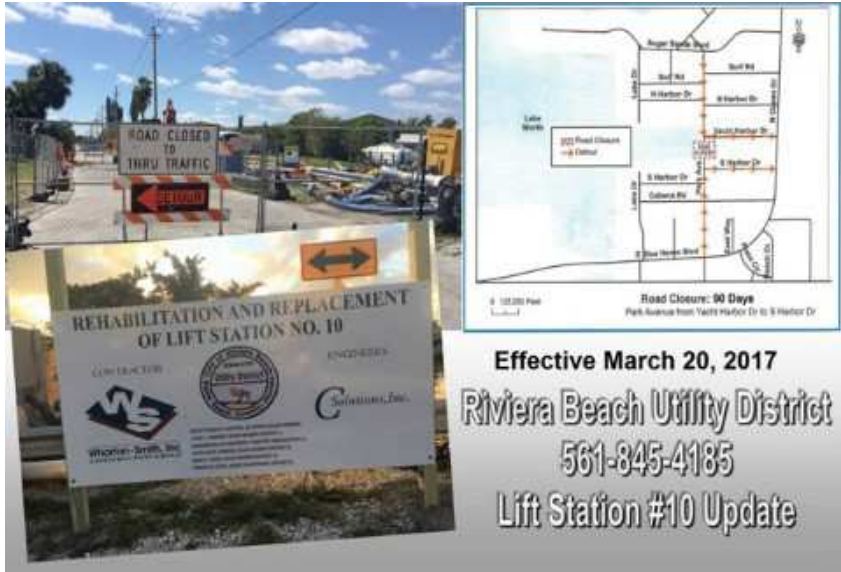
**Project Status:**  
In Progress

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

Rehabilitation and replacement of Lift Stations # 10 and 50.



**Project Funding**

Fiscal Year	Impact Fees	Total
In Progress	230,762	230,762
2018	1,626,900	1,626,900
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$1,857,662</b>	<b>\$1,857,662</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Lift Station #47 Rehabilitation**

**Type:**  
Infrastructure

**Project #:** 41212

**A/C #:**  
415-1438-535-0-6307

**Location:**  
Haverhill Road

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Design Pending

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

USD's main Lift Station #47 is in need of a major overhaul, which includes equipment, design and construction work to complete the overhaul.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	400,000	400,000
2019	4,317,000	4,317,000
2020		
2021		
2022		
<b>Total</b>	<b>\$4,717,000</b>	<b>\$4,717,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Lime System Replacement**

**Type:**  
Infrastructure

**Project #:** 41213

**A/C #:**  
415-1437-533-0-6302

**Location:**  
Water Treatment Plant

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Design Pending

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

The Water and underground Master Plan has identified the need of replacing the lime slakers, lime silo components and the lime slurry system of the water treatment process.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	2,240,926	2,240,926
2019	1,653,950	1,653,950
2020		
2021		
2022		
<b>Total</b>	<b>\$3,894,876</b>	<b>\$3,894,876</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Parallel Intracoastal Water Main**

**Type:**  
Infrastructure

**Project #:** 41230

**A/C #:**  
415-1417-536-0-6309

**Location:**

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Pending design work

**Project Rank:** 1

Severe

**Project Year:**  
FY2018

**Project Description**

The Water and Wastewater Master Plan has identified the need of a parallel subaqueous water main between Singer Island and the mainland.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018		
2019	300,000	300,000
2020	2,893,000	2,893,000
2021		
2022		
<b>Total</b>	<b>\$3,193,000</b>	<b>\$3,193,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

**Raw Water Wells Rehabilitation**


**Type:**  
Infrastructure

**Project #:** 41099

**A/C #:**  
413-1437-533-0-6304

**Location:**  
City-wide

**Goal(s) Achieved:**



**Project Description**

Rehabilitation of USD’s raw water wells is required in order to maintain and improve increased water production and efficiency. These repairs are substantial due to the potential loss of the western well fields (SFWMD wetland impact pumping restrictions). This project is recurring, multi-year rehabilitation of the 27 raw water wells.



**Department:**  
Utility Special District

**Project Status:**  
On-going

**Project Rank:** 1  
High

**Project Funding**

Fiscal Year	Impact Fees	Total
In Progress	\$33,617	\$33,617
2018	175,000	175,000
2019	100,000	100,000
2020	100,000	100,000
2021	100,000	100,000
2022	100,000	100,000
<b>Total</b>	<b>\$608,617</b>	<b>\$608,617</b>

**Project Year:**  
FY2018

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Supervisory Control and Data Acquisition (SCADA) Replacement**

**Type:**  
Technology

**Project #:** 41229

**A/C #:**  
415-1417-536-0-6308

**Location:**  
West Blue Heron Blvd.

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
IT Staff review

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

USD's two SCADA systems are approximately 15 years old and function on old technology resulting in unavailability of parts. The City's IT Department, in conjunction with USD, will seek to conduct an assessment of the systems and facilities to determine needs of USD and ensure compatibility with the City's Master Plan.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	40,000	40,000
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$40,000</b>	<b>\$40,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Water and Wastewater Improvements**

**Type:**  
Infrastructure

**Project #:** 41211

**A/C #:**  
415-1417-536-0-6306

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
In design

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

In conjunction with the City’s Street and Sidewalk infrastructure improvements, USD will replace the antiquated water and wastewater infrastructure



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	8,000,000	\$8,000,000
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$8,000,000</b>	<b>\$8,000,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Underground Contractor On-Call**

**Type:**  
Infrastructure

**Project #:** 41090

**A/C #:**  
412-1417-536-0-3101

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Utility Special District

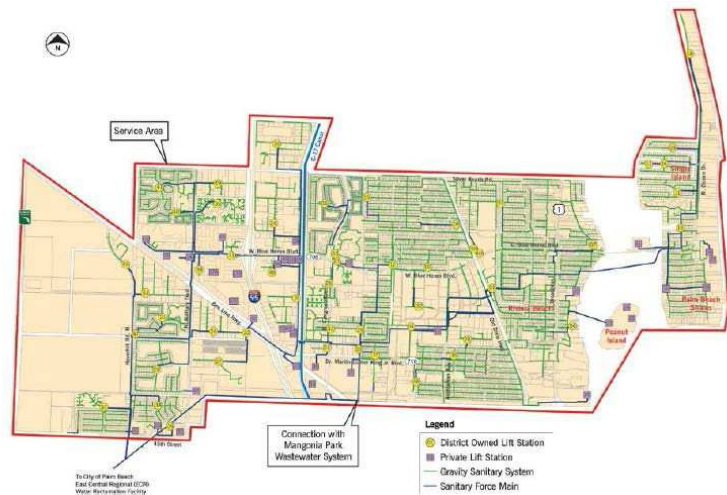
**Project Status:**  
On-going

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

USD has a contract with an on-call underground contractor to assist in emergency repairs and large scale repair projects.





**Project Funding**

Fiscal Year	Renewal & Replacement	Total
<b>In Progress</b>		
2018	200,000	200,000
2019	100,000	100,000
2020	281,000	281,000
2021	100,000	100,000
2022	100,000	100,000
<b>Total</b>	<b>\$781,000</b>	<b>\$781,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			



Water Meters																																										
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41091</p> <p><b>A/C #:</b> 412-1430-533-0-6401</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> On-going as needed</p> <p><b>Project Rank:</b> 1 <b>Severe</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>Advanced metering infrastructure is comprised of state of the art electronic/digital hardware and software which combine interval data measurement with continuously available remote communications which will enable measurement of detailed, time-based information and frequent collection and transmittal of information to various parties.</p> <div style="text-align: center;">  </div> <p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Replacement &amp; Renewal</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td>625,000</td> <td>625,000</td> </tr> <tr> <td>2018</td> <td>625,000</td> <td>625,000</td> </tr> <tr> <td>2019</td> <td>625,000</td> <td>625,000</td> </tr> <tr> <td>2020</td> <td>625,000</td> <td>625,000</td> </tr> <tr> <td>2021</td> <td>625,000</td> <td>625,000</td> </tr> <tr> <td>2022</td> <td>625,000</td> <td>625,000</td> </tr> <tr> <td><b>Total</b></td> <td><b>\$3,750,000</b></td> <td><b>\$3,750,000</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="4">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Replacement & Renewal	Total	In Progress	625,000	625,000	2018	625,000	625,000	2019	625,000	625,000	2020	625,000	625,000	2021	625,000	625,000	2022	625,000	625,000	<b>Total</b>	<b>\$3,750,000</b>	<b>\$3,750,000</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>		
Fiscal Year	Replacement & Renewal	Total																																								
In Progress	625,000	625,000																																								
2018	625,000	625,000																																								
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Personnel	Personnel hours and materials required.																																									
Operating																																										
Other																																										
<b>Total</b>																																										

**Water Storage Tank Inspection**

**Type:** Infrastructure

**Project #:** 41094

**A/C #:**  
412-1437-533-0-3102

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Inspections required

**Project Rank:** 1  
**Severe**

**Project Year:**  
FY2018

**Project Description**

The Water and Wastewater Master Plan identified various water treatment improvements. Water storage tank inspections are required every five years.



**Project Funding**

Fiscal Year	Renewal & Replacement	Total
In Progress		
2018		
2019	50,000	50,000
2020	31,750	31,750
2021		
2022		
<b>Total</b>	<b>\$81,750</b>	<b>\$81,750</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

**Water Treatment Plant Disinfection**

**Type:**  
Infrastructure

**Project #:** 41206

**A/C #:**  
412-1437-533-0-6301  
415-1437-533-0-6301  
416-1437-533-0-6301

**Location:**  
Water Treatment Plant

**Goal(s) Achieved:**



**Department:**  
Utility Special District

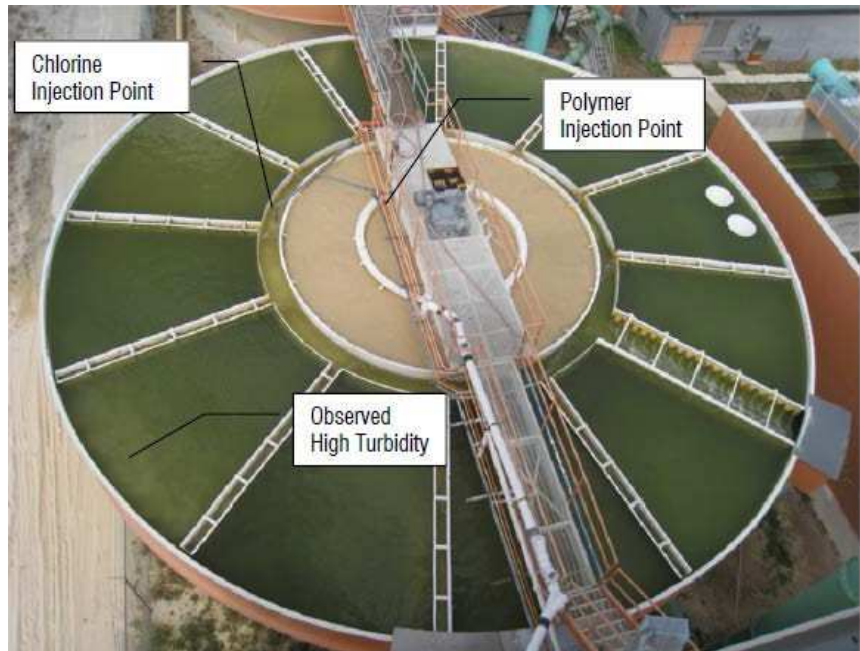
**Project Status:**  
Design work completed /  
Bid selection

**Project Rank:** 1  
Severe

**Project Year:**  
FY2018

**Project Description**

The Water Treatment Plant (WTP) currently uses chlorine gas as a disinfectant. USD’s Board decided that sodium hypochlorite (bleach) is the preferred disinfectant for the WTP operation. This project will include the construction of a new disinfectant storage facility. Phase 2 will include full scale testing of USD’s water system. Phase 3 include the selection of a vendor to supply disinfectant.



**Project Funding**

Fiscal Year	Renewal & Replacement	Capital Bonds	DEP Grant	Total
In Progress		366,284		366,284
2018		2,043,657		2,043,657
2019		862,438	500,000	1,362,438
2020	793,905			793,905
2021				
2022				
<b>Total</b>	<b>\$793,905</b>	<b>\$3,272,379</b>	<b>\$500,000</b>	<b>\$4,566,284</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Aqueous Ammonia System**

**Type:**  
Infrastructure

**Project #:** 41216

**A/C #:**  
415-1437-533-0-6310

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
On-going process

**Project Rank:** 2  
**High**

**Project Year:**  
FY2018

**Project Description**

The Water and Wastewater Master Plan, completed in February 2013, identified various water treatment improvements. These rehabilitations/improvements have been prioritized and will be implemented in multi-year capital projects.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	50,000	50,000
2019	463,500	463,500
2020		
2021		
2022		
<b>Total</b>	<b>\$513,500</b>	<b>\$513,500</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Avenue U Pump Disinfection**

**Type:**  
Infrastructure

**Project #:** 41098

**A/C #:**  
413-1437-533-0-6302

**Location:**  
Avenue U

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Design & permits approved  
Work scheduled

**Project Rank:** 2  
**High**

**Project Year:**  
FY2018

**Project Description**

USD is providing secondary disinfection at the Avenue U pump station, in order to maintain required total chlorine residual in service area and to comply with drinking water regulations.






**Project Funding**



Fiscal Year	Impact Fees	Total
In Progress		
2018	200,000	200,000
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$200,000</b>	<b>\$200,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Haverhill Road Improvement																																											
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41088</p> <p><b>A/C #:</b> 412-1417-536-0-6302</p> <p><b>Location:</b> Haverhill Road</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center; margin: 20px 0;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Palm Beach County project</p> <p><b>Project Rank:</b> 2 High</p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>Palm Beach County is improving and widening Haverhill Road from north of Caribbean Blvd to the Beeline Hwy. The proposed improvements include a large widening portion that may impact the location of existing water and sewer infrastructure. USD is required to accommodate the road improvements and relocate conflicting infrastructure.</p> <div style="text-align: center; margin: 20px 0;">  </div> <p><b>Project Funding</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Fiscal Year</th> <th style="width: 40%;">Renewal &amp; Replacement</th> <th style="width: 40%;">Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td style="text-align: right;">50,000</td> <td style="text-align: right;">50,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$550,000</b></td> <td style="text-align: right;"><b>\$550,000</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 20%;">Type</th> <th style="width: 40%;">Description</th> <th style="width: 15%;">Amount</th> <th style="width: 25%;">Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Renewal & Replacement	Total	In Progress			2018	50,000	50,000	2019			2020			2021	500,000	500,000	2022			<b>Total</b>	<b>\$550,000</b>	<b>\$550,000</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
Fiscal Year	Renewal & Replacement	Total																																									
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Other																																											
<b>Total</b>																																											

Lift Station Rehabilitation – Phase 1																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41215</p> <p><b>A/C #:</b> 415-1438-535-0-6309</p> <p><b>Location:</b></p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center; margin: 10px 0;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> On-going process</p> <p><b>Project Rank:</b> 2 <b>High</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> The Water and Wastewater Master Plan, has identified various lift station rehabilitations and improvements.</p> <div style="text-align: center; margin: 10px 0;">  </div>																								
<b>Project Funding</b>																									
<table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 25%;">Fiscal Year</th> <th style="width: 45%;">Capital Bonds</th> <th style="width: 30%;">Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>2019</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>2020</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>2021</td> <td style="text-align: right;">515,000</td> <td style="text-align: right;">515,000</td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$2,015,000</b></td> <td style="text-align: right;"><b>\$2,015,000</b></td> </tr> </tbody> </table>		Fiscal Year	Capital Bonds	Total	In Progress			2018	500,000	500,000	2019	500,000	500,000	2020	500,000	500,000	2021	515,000	515,000	2022			<b>Total</b>	<b>\$2,015,000</b>	<b>\$2,015,000</b>
Fiscal Year	Capital Bonds	Total																							
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2021	515,000	515,000																							
2022																									
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Operating																									
Other																									
<b>Total</b>																									

Media and Underdrain Replacement																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41205</p> <p><b>A/C #:</b> 413-1437-533-0-6401</p> <p><b>Location:</b></p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center; margin: 10px 0;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> On-going process</p> <p><b>Project Rank:</b> 2 <b>High</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> Replacement of media and underdrain filters 1 – 8.</p> <div style="text-align: center; margin: 10px 0;">  </div>																								
<b>Project Funding</b>																									
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Raw Water Wells A and B																											
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41227</p> <p><b>A/C #:</b> 415-1437-533-0-6307</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p>	<p><b>Project Description</b></p> <p>Pursuant to the issuance of the Consumption Use Permit by the South Florida Water Management District (SFWMD) in February 2012, USD is required to design and construct two raw water wells.</p>																										
																											
	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Bonds</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td></td> <td></td> </tr> <tr> <td>2019</td> <td>260,000</td> <td>260,000</td> </tr> <tr> <td>2020</td> <td>2,000,000</td> <td>2,000,000</td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$2,260,000</b></td> <td><b>\$2,260,000</b></td> </tr> </tbody> </table>			Fiscal Year	Capital Bonds	Total	In Progress			2018			2019	260,000	260,000	2020	2,000,000	2,000,000	2021			2022			<b>Total</b>	<b>\$2,260,000</b>	<b>\$2,260,000</b>
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<b>Total</b>																											
<p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Pending design work</p> <p><b>Project Rank:</b> 2 <b>High</b></p>																											
<p><b>Project Year:</b> FY2018</p>																											

Sanitary Sewer System Relining																																																			
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41209</p> <p><b>A/C #:</b> 415-1438-535-0-6304 413-1438-535-0-6304</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center; margin: 10px 0;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> On-going process</p> <p><b>Project Rank:</b> 2 High</p> <p><b>Project Year:</b> FY2018</p>	<div style="background-color: #e1f5fe; padding: 5px;"><b>Project Description</b></div> <p>Inflow and infiltration into the sanitary sewer system can cause dips in the roadways and additional flow charges to the ECR. Repair of the sanitary sewer gravity mains is required prior to the repair of street surfaces.</p> <div style="display: flex; justify-content: space-around; text-align: center; margin: 20px 0;"> <div> <p style="color: red; font-size: 1.2em;">Before</p>  </div> <div> <p style="color: red; font-size: 1.2em;">After</p>  </div> </div> <div style="background-color: #e1f5fe; padding: 5px; margin-top: 10px;"><b>Project Funding</b></div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Fiscal Year</th> <th style="width: 20%;">Capital Bonds</th> <th style="width: 20%;">Impact Fees</th> <th style="width: 45%;">Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td style="text-align: right;">100,000</td> <td></td> <td style="text-align: right;">100,000</td> </tr> <tr> <td>2019</td> <td style="text-align: right;">122,000</td> <td></td> <td style="text-align: right;">122,000</td> </tr> <tr> <td>2020</td> <td></td> <td style="text-align: right;">491,000</td> <td style="text-align: right;">491,000</td> </tr> <tr> <td>2021</td> <td></td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$222,000</b></td> <td style="text-align: right;"><b>\$491,000</b></td> <td style="text-align: right;"><b>\$713,000</b></td> </tr> </tbody> </table> <div style="background-color: #e1f5fe; padding: 5px; margin-top: 10px;"><b>Operating Budget Impact</b></div> <table border="1" style="width: 100%; border-collapse: collapse;"> <thead> <tr> <th style="width: 15%;">Type</th> <th style="width: 55%;">Description</th> <th style="width: 15%;">Amount</th> <th style="width: 15%;">Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Capital Bonds	Impact Fees	Total	In Progress				2018	100,000		100,000	2019	122,000		122,000	2020		491,000	491,000	2021				2022				<b>Total</b>	<b>\$222,000</b>	<b>\$491,000</b>	<b>\$713,000</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
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Operating																																																			
Other																																																			
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**Silver Beach Road Improvement**

**Type:**  
Infrastructure

**Project #:** 41208

**A/C #:**  
415-1417-536-0-6303

**Location:**  
Silver Beach Road

**Goals(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Palm Beach County project

**Project Rank:** 2  
**High**

**Project Year:**  
FY2018

**Project Description**

Palm Beach County is improving and widening Silver Beach Road from Old Dixie Highway to Congress Avenue which will include widening a portion that will have an impact on the location of existing water mains. USD is required to accommodate the road improvements and relocate existing water mains.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	200,000	200,000
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$200,000</b>	<b>\$200,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Utility Infrastructure in NW Strategy Area (NSA)**

**Type:**  
Infrastructure

**Project #:** 41089

**A/C #:**  
412-1437-533-0-6303

**Location:**  
Northwest Neighborhood

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Designed

**Project Rank:** 2  
**High**

**Project Year:**  
FY 2018

**Project Description**

The replacement of utility infrastructure is needed as outlined in the Northwest Strategy Area (NSA) Master Plan.



**Project Funding**

Fiscal Year	Renewal & Replacement	Total
In Progress		
2018	135,700	135,700
2019	135,700	135,700
2020	135,700	135,700
2021	135,700	135,700
2022	135,700	135,700
<b>Total</b>	<b>\$678,500</b>	<b>\$678,500</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

**Water Treatment Plant Generators**

**Type:**  
Equipment

**Project #:** 41224

**A/C #:**  
415-1437-533-0-6305  
413-1434-533-0-6305

**Location:**  
Water Treatment Plant

**Goal(s) Achieved:**



**Department:**  
Utility Special District

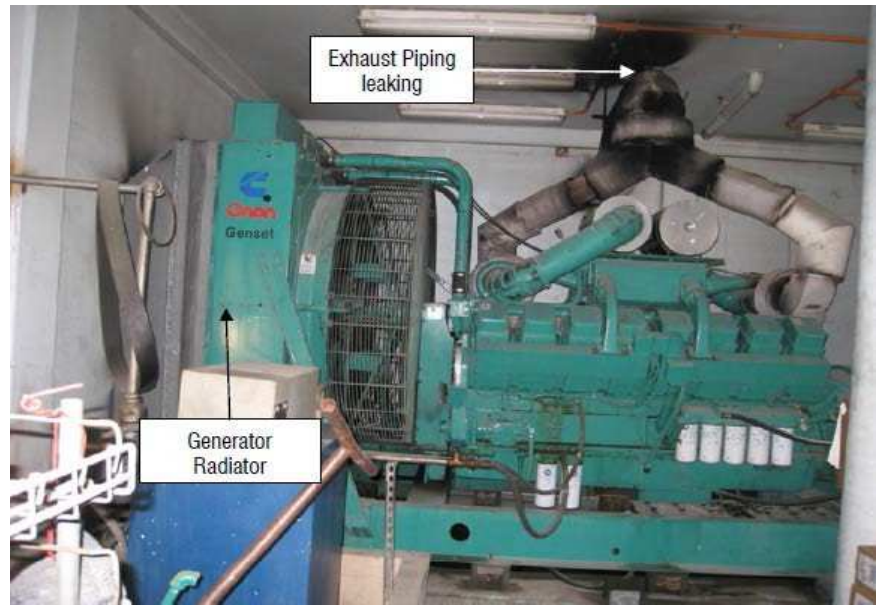
**Project Status:**  
Working with engineers

**Project Rank:** 2  
High

**Project Year:**  
FY2018

**Project Description**

The Water Treatment Plant currently has two large generators over 20 years old. Generators provide an alternate power source to keep the plant operational during severe weather conditions and power outages, therefore, it is critical to replace the generators and are approaching the end of usefulness life.



**Project Funding**

Fiscal Year	Capital Bonds	Impact Fees	Total
In Progress			
2018	100,000		100,000
2019	1,021,000		1,021,000
2020		1,000,000	1,000,000
2021			
2022			
<b>Total</b>	<b>\$1,121,000</b>	<b>\$1,000,000</b>	<b>\$2,121,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Fire Hydrant Replacement																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41092</p> <p><b>A/C #:</b> 412-1430-533-0-6402</p> <p><b>Location:</b> City-wide</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> On-going process</p> <p><b>Project Rank:</b> 3</p> <p style="background-color: #008000; color: white;"><b>Low</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>There are approximately 1,100 fire hydrants in the USD water distribution system. USD employees will be used for the replacement of the hydrants.</p> <div style="text-align: center;">  </div>																								
	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Renewal &amp; Replacement</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td></td> <td></td> </tr> <tr> <td>2019</td> <td style="text-align: right;">260,500</td> <td style="text-align: right;">260,500</td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$260,500</b></td> <td style="text-align: right;"><b>\$260,500</b></td> </tr> </tbody> </table>	Fiscal Year	Renewal & Replacement	Total	In Progress			2018			2019	260,500	260,500	2020			2021			2022			<b>Total</b>	<b>\$260,500</b>	<b>\$260,500</b>
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2021																									
2022																									
<b>Total</b>	<b>\$260,500</b>	<b>\$260,500</b>																							
	<p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>									
Type	Description	Amount	Impact Year																						
Personnel	Personnel hours and materials required.																								
Operating																									
Other																									
<b>Total</b>																									

**Garden Road Improvement**

**Type:**  
Infrastructure

**Project #:** 41207

**A/C #:**  
415-1417-536-0-6302

**Location:**  
Garden Road

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
In progress

**Project Rank:** 3

**Low**

**Project Year:**  
FY2018

**Project Description**

Palm Beach County is improving and widening Garden Road south of W. Blue Heron Blvd. The proposed improvements include the widening of a bridge that will impact the existing water main and sanitary sewer force mains. USD is required to accommodate the road improvements and will have to relocate existing water main and sanitary sewer force mains. USD's portion of the project is currently under design.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	138,982	138,985
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$138,985</b>	<b>\$138,985</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
Total			

**Ground Water Rule (GWR) Sanitary Survey**


**Type:**  
Infrastructure

**Project #:** 41095

**A/C #:**  
412-1437-533-0-3103

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Utility Special District

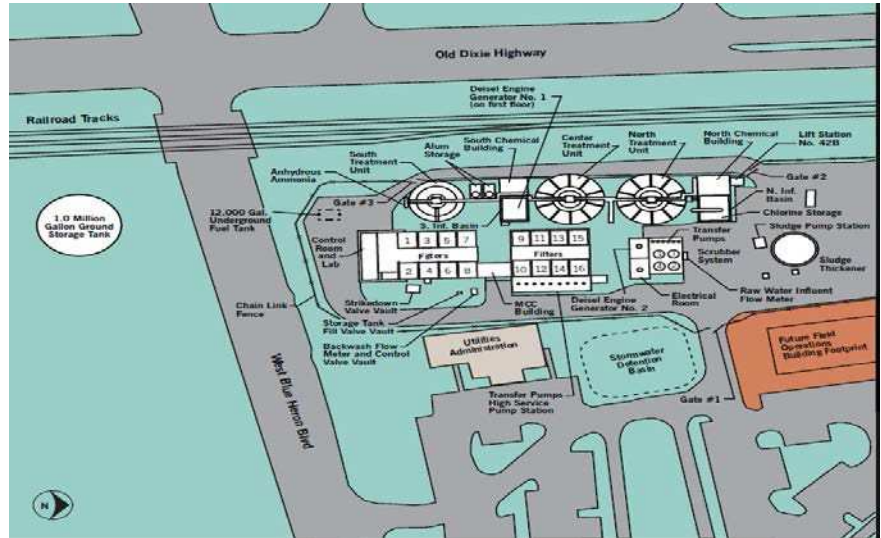
**Project Status:**  
In progress

**Project Rank:** 3  
**Low**

**Project Year:**  
FY2018

**Project Description**

The Water and Wastewater Plan identified various water treatment rehabilitations and improvements.





**Project Funding**

Fiscal Year	Renewal & Replacement	Total
In Progress		
2018	100,500	100,500
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$100,500</b>	<b>\$100,500</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			



Lift Station #48 Culvert																																											
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41200</p> <p><b>A/C #:</b> 413-1438-535-0-6301</p> <p><b>Location:</b> West 6<sup>th</sup> Street/Avenue P</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Pending</p> <p><b>Project Rank:</b> 3 <b>Low</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b></p> <p>Access to USD Lift Station #48 is through a north/south canal easement at the west end of 6<sup>th</sup> St. behind Glenwood Cemetery. The easement is narrow and difficult to maneuver large vacuum trucks in event of emergency. New access to culvert will vastly improve access to Lift Station #48.</p> <div style="text-align: center;">  </div> <p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Impact Fees</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td>50,000</td> <td>50,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$50,000</b></td> <td><b>\$50,000</b></td> </tr> </tbody> </table> <p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>	Fiscal Year	Impact Fees	Total	In Progress			2018	50,000	50,000	2019			2020			2021			2022			<b>Total</b>	<b>\$50,000</b>	<b>\$50,000</b>	Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>			
Fiscal Year	Impact Fees	Total																																									
In Progress																																											
2018	50,000	50,000																																									
2019																																											
2020																																											
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Operating																																											
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<b>Total</b>																																											

**Lift Station Pump Replacement**

**Type:**  
Infrastructure

**Project #:** 41093

**A/C #:**  
412-1438-533-0-6304

**Location:**  
City-wide

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
On-going process

**Project Rank:** 3

**Low**

**Project Description**

USD has 50 sewage lift stations within its wastewater collection system. The lift station pump endures very harsh conditions and need to be serviced regularly and are replaced as needed.





**Project Funding**



Fiscal Year	Renewal & Replacement	Total
In Progress		
2018	365,000	365,000
2019		
2020		
2021		
2022		
<b>Total</b>	<b>\$365,000</b>	<b>\$365,000</b>



**Project Year:**  
FY2018

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Lift Station Rehabilitation – Phase 2																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41231</p> <p><b>A/C #:</b> 412-1438-535-0-6305</p> <p><b>Location:</b></p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Pending</p> <p><b>Project Rank:</b> 3 <b>Low</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> The Water and Wastewater Master Plan has identified various lift station rehabilitations and improvements.</p> <div style="text-align: center;">  </div>																								
	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Renewal &amp; Replacement</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>2019</td> <td style="text-align: right;">500,000</td> <td style="text-align: right;">500,000</td> </tr> <tr> <td>2020</td> <td style="text-align: right;">1,180,000</td> <td style="text-align: right;">1,180,000</td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td style="text-align: right;"><b>\$2,180,000</b></td> <td style="text-align: right;"><b>\$2,180,000</b></td> </tr> </tbody> </table>	Fiscal Year	Renewal & Replacement	Total	In Progress			2018	500,000	500,000	2019	500,000	500,000	2020	1,180,000	1,180,000	2021			2022			<b>Total</b>	<b>\$2,180,000</b>	<b>\$2,180,000</b>
Fiscal Year	Renewal & Replacement	Total																							
In Progress																									
2018	500,000	500,000																							
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2020	1,180,000	1,180,000																							
2021																									
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Type	Description	Amount	Impact Year																						
Personnel	Personnel hours and materials required.																								
Operating																									
Other																									
<b>Total</b>																									

North Tower Building Replacement																									
<p><b>Type:</b> City Facility</p> <p><b>Project #:</b> 41204</p> <p><b>A/C #:</b> 413-1417-536-0-6202</p> <p><b>Location:</b> Water Treatment Plant</p> <p><b>Goal(s) Achieved:</b></p>  <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Design work in process</p> <p><b>Project Rank:</b> 3 Low</p>	<p><b>Project Description</b> Replacement of the north tower building.</p> 																								
	<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Impact Fees</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td>1,000,000</td> <td>1,000,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$1,000,000</b></td> <td><b>\$1,000,000</b></td> </tr> </tbody> </table>	Fiscal Year	Impact Fees	Total	In Progress			2018	1,000,000	1,000,000	2019			2020			2021			2022			<b>Total</b>	<b>\$1,000,000</b>	<b>\$1,000,000</b>
	Fiscal Year	Impact Fees	Total																						
	In Progress																								
	2018	1,000,000	1,000,000																						
2019																									
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Type	Description	Amount	Impact Year																						
Personnel	Personnel hours and materials required.																								
Operating																									
Other																									
Total																									

Parallel Intracoastal Force Main																																																	
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41228</p> <p><b>A/C #:</b> 415-1417-536-0-6307</p> <p><b>Location:</b> Singer Island</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Pending design work</p> <p><b>Project Rank:</b> 3</p> <p style="background-color: green; color: white;"><b>Low</b></p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> The Water and Wastewater Master Plan has identified the need of a parallel subaqueous force main between Singer Island and the mainland.</p> <div style="text-align: center;">  </div> <table border="1"> <thead> <tr> <th colspan="3">Project Funding</th> </tr> <tr> <th>Fiscal Year</th> <th>Capital Bonds</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td></td> <td></td> </tr> <tr> <td>2019</td> <td>1,000,000</td> <td>1,000,000</td> </tr> <tr> <td>2020</td> <td>6,130,000</td> <td>6,130,000</td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$7,130,000</b></td> <td><b>\$7,130,000</b></td> </tr> </tbody> </table> <table border="1"> <thead> <tr> <th colspan="4">Operating Budget Impact</th> </tr> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="4">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> </tr> </tbody> </table>	Project Funding			Fiscal Year	Capital Bonds	Total	In Progress			2018			2019	1,000,000	1,000,000	2020	6,130,000	6,130,000	2021			2022			<b>Total</b>	<b>\$7,130,000</b>	<b>\$7,130,000</b>	Operating Budget Impact				Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>		
Project Funding																																																	
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In Progress																																																	
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2019	1,000,000	1,000,000																																															
2020	6,130,000	6,130,000																																															
2021																																																	
2022																																																	
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Personnel	Personnel hours and materials required.																																																
Operating																																																	
Other																																																	
<b>Total</b>																																																	

**Perimeter Wall – Water Treatment Plant**

**Type:**  
City Facility

**Project #:** 41225

**A/C #:**  
415-1437-533-0-6306

**Location:**  
Water Treatment Plant

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Pending design work

**Project Rank:** 3  
Low

**Project Description**

The Water and Wastewater Master Plan and the vulnerability assessment for the Water Treatment Plant have identified a large perimeter concrete wall requirement to safeguard the facilities. Phase I will include construction of a 12’ wall to replace current chain link. Phase II will include the construction of the remaining perimeter as a turn-key project (design-build).




**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	505,000	505,000
2019	1,000,000	1,000,000
2020		
2021		
2022		
<b>Total</b>	<b>\$1,505,000</b>	<b>\$1,505,000</b>

**Project Year:**  
FY2018

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Softening Units Replacement																									
<p><b>Type:</b> Infrastructure</p> <p><b>Project #:</b> 41214</p> <p><b>A/C #:</b> 415-1437-533-0-6401</p> <p><b>Location:</b> West Blue Heron Blvd.</p> <p><b>Goal(s) Achieved:</b></p> <div style="text-align: center; margin: 10px 0;">  </div> <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> Work in progress</p> <p><b>Project Rank:</b> 3 Low</p> <p><b>Project Year:</b> FY2018</p>	<p><b>Project Description</b> The Water and Wastewater Master Plan has identified the need to rehabilitate or replace the water treatment plant softening units.</p> <div style="text-align: center; margin: 10px 0;">  </div>																								
<b>Project Funding</b>																									
	<table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Capital Bonds</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td>3,253,000</td> <td>3,253,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$3,253,000</b></td> <td><b>\$3,253,000</b></td> </tr> </tbody> </table>	Fiscal Year	Capital Bonds	Total	In Progress			2018	3,253,000	3,253,000	2019			2020			2021			2022			<b>Total</b>	<b>\$3,253,000</b>	<b>\$3,253,000</b>
Fiscal Year	Capital Bonds	Total																							
In Progress																									
2018	3,253,000	3,253,000																							
2019																									
2020																									
2021																									
2022																									
<b>Total</b>	<b>\$3,253,000</b>	<b>\$3,253,000</b>																							
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Type	Description	Amount	Impact Year																						
Personnel	Personnel hours and materials required.																								
Operating																									
Other																									
<b>Total</b>																									

**Utility Field Operations Building**

**Type:**  
City Facility

**Project #:** 41226

**A/C #:**  
415-1417-536-0-6301

**Location:**  
Water Treatment Plant

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Pending design work

**Project Rank:** 3  
Low

**Project Year:**  
FY2018

**Project Description**

The Water and Wastewater Master Plan has identified the need for a new building, approximately 5,000 square feet, for the field operations personnel, which will replace the current building which was designed as a maintenance and storage building and does not provide adequate facilities for USD’s employees.



**Project Funding**

Fiscal Year	Capital Bonds	Total
In Progress		
2018	100,000	100,000
2019	1,033,000	1,033,000
2020		
2021		
2022		
<b>Total</b>	<b>\$1,133,000</b>	<b>\$1,133,000</b>

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			



**Water Mains - Palm Beach Shores**


**Type:**  
Infrastructure

**Project #:** 41210

**A/C #:**  
415-1430-533-0-6301  
412-1430-533-0-6301

**Location:**  
Palm Beach Shores

**Goal(s) Achieved:**



**Department:**  
Utility Special District

**Project Status:**  
Pending design work

**Project Rank:** 3  
Low

**Project Description**

The Water and Wastewater Master Plan has identified the need for replacement of water mains in Palm Beach Shores due to age and capacity.





**Project Funding**

Fiscal Year	Renewal & Replacement	Capital Bonds	Total
In Progress			
2018	131,160		131,160
2019	404,659	567,471	972,130
2020			
2021			
2022			
<b>Total</b>	<b>\$535,819</b>	<b>\$567,471</b>	<b>\$1,103,290</b>

**Project Year:**  
FY2018

**Operating Budget Impact**

Type	Description	Amount	Impact Year
Personnel	Personnel hours and materials required.		
Operating			
Other			
<b>Total</b>			

Facility Enhancement		Project Description																											
<p><b>Type:</b> City Facility</p> <p><b>Project #:</b> 41203</p> <p><b>A/C #:</b> 413-1417-536-0-6201</p> <p><b>Location:</b> W. Blue Heron Boulevard</p> <p><b>Goal(s) Achieved:</b></p>		<p>Enhancement of office.</p> 																											
 <p><b>Department:</b> Utility Special District</p> <p><b>Project Status:</b> On-going process</p> <p><b>Project Rank:</b> 3 Low</p>		<p><b>Project Funding</b></p> <table border="1"> <thead> <tr> <th>Fiscal Year</th> <th>Impact Fees</th> <th>Total</th> </tr> </thead> <tbody> <tr> <td>In Progress</td> <td></td> <td></td> </tr> <tr> <td>2018</td> <td>500,000</td> <td>500,000</td> </tr> <tr> <td>2019</td> <td></td> <td></td> </tr> <tr> <td>2020</td> <td></td> <td></td> </tr> <tr> <td>2021</td> <td></td> <td></td> </tr> <tr> <td>2022</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td><b>\$500,000</b></td> <td><b>\$500,000</b></td> </tr> </tbody> </table>				Fiscal Year	Impact Fees	Total	In Progress			2018	500,000	500,000	2019			2020			2021			2022			<b>Total</b>	<b>\$500,000</b>	<b>\$500,000</b>
Fiscal Year	Impact Fees	Total																											
In Progress																													
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2019																													
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2021																													
2022																													
<b>Total</b>	<b>\$500,000</b>	<b>\$500,000</b>																											
<p><b>Project Year:</b> FY2018</p>		<p><b>Operating Budget Impact</b></p> <table border="1"> <thead> <tr> <th>Type</th> <th>Description</th> <th>Amount</th> <th>Impact Year</th> </tr> </thead> <tbody> <tr> <td>Personnel</td> <td rowspan="3">Personnel hours and materials required.</td> <td></td> <td></td> </tr> <tr> <td>Operating</td> <td></td> <td></td> </tr> <tr> <td>Other</td> <td></td> <td></td> </tr> <tr> <td><b>Total</b></td> <td></td> <td></td> <td></td> </tr> </tbody> </table>				Type	Description	Amount	Impact Year	Personnel	Personnel hours and materials required.			Operating			Other			<b>Total</b>									
Type	Description	Amount	Impact Year																										
Personnel	Personnel hours and materials required.																												
Operating																													
Other																													
<b>Total</b>																													

**APPENDIX A**

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**REVENUES  
AND  
EXPENDITURES / EXPENSES**

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# **GENERAL FUND**

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## **REVENUES AND EXPENDITURES**

**City of Riviera Beach  
General Fund Revenues**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed
AD VALOREM TAXES	29,090,534	37,057,072	39,692,520	40,933,873
AD VALOREM TAXES - DELIQUENT	550,000	449,897	484,397	485,000
FIRST LOCAL OPTION FUEL TAX	484,551	523,141	536,462	555,737
UTILITY TAX - ELECTRICITY	3,265,487	3,262,056	3,348,066	3,365,056
UTILITY TAX - WATER	1,014,035	1,244,938	1,252,217	1,291,485
UTILITY TAX - GAS	132,822	126,816	121,147	155,000
SIMPLIFIED COMMUNICATIONS TAX	1,215,175	991,089	1,014,767	998,666
LOCAL BUSINESS TAX - APPLICATION FEE	38,615	31,463	40,369	40,645
LOCAL BUSINESS TAX - TRANSFER FEE	725	1,020	1,043	1,081
LOCAL BUSINESS TAX - SPECIAL EVENT FEE	2,050	2,500	2,110	2,300
LOCAL BUSINESS TAX - PENALTY FEE	19,203	19,930	19,712	20,913
CERTIFICATE OF USE	61,445	199,128	59,418	260,000
LOCAL BUSINESS TAX	1,002,460	1,117,345	1,289,682	1,300,000
LOCAL BUSINESS TAX - COUNTY	67,757	63,448	69,892	60,133
BUILDING PERMITS	1,793,132	1,498,080	1,189,605	1,450,000
BUILDING DEPARTMENT - MISCELLANEOUS	19,583	18,530	19,953	19,844
FRANCHISE FEE - ELECTRICITY	2,679,740	2,564,420	2,962,800	3,027,636
FRANCHISE FEE - GAS	24,739	21,978	25,560	23,702
IMPACT FEE - COUNTY - 2%	12,486	26,866	36,544	18,970
IMPACT FEE - CITY - 2% - ROADS	2,001	4,164	3,069	3,030
RADON GAS FEE	62,368	3,321	64,787	4,142
BUILDING INSPECTIONS - OVERTIME	2,000	1,600	2,609	2,507
BUILDING INSPECTIONS - ENGINEER	200,108	113,543	76,464	115,458
STREETLIGHT REIMBURSEMENT - FDOT	102,425	105,495	100,091	105,343
LANDSCAPE MAINTENANCE REIMBURSEMENT - FDOT	18,404	18,404	32,141	20,694
STATE REVENUE SHARING	985,633	1,094,372	1,116,579	1,135,606
MOBILE HOME LICENSES	4,137	2,721	5,157	4,709
LIQUOR LICENSES	14,223	19,974	18,621	18,268
SALES TAX	2,583,803	2,678,737	2,778,659	2,769,591
FIREFIGHTER SUPPLEMENTAL COMPENSATION	16,590	13,567	16,901	15,559
STATE REVENUE SHARING - GAS TAX	30,123	44,274	30,291	34,120
POLICE SERVICES - PORT OF PALM BEACH	37,734	-	-	-
FIRE PROTECTION SERVICES - PALM BEACH SHORES	65,973	382,170	28,647	32,105
EMS SERVICES - PALM BEACH SHORES	292,048	-	382,170	389,813
ELECTION FEES	(570)	12,500	4,740	3,967
POLICE SERVICES - OFF DUTY DETAIL	99,979	123,441	107,234	115,000
POLICE SERVICES - THOUSAND OAKS	179,905	179,905	189,246	190,000
FORECLOSURE REGISTRATION	103,000	70,600	97,540	49,367
FIRE PREVENTION SYSTEM INSPECTION FEE	25,669	20,915	19,606	21,100
FIRE INSPECTION - PLAN REVIEW - NEW	238,501	53,272	48,327	178,015
ADVANCED LIFE SUPPORT	1,269,652	1,237,161	1,335,260	1,370,922
LAND SALES	(2,460)	315,000	-	-
CPR FEES	585	830	903	881
LIBRARY FEES	4,736	4,362	3,900	3,924
RECREATION - ACTIVITY FEES	10,782	8,006	14,324	14,113
RECREATION - CONCESSIONS	12,787	9,932	14,694	13,252
RECREATION - GIRLS' PROGRAMS	-	-	(17)	625
RECREATION - FAST PITCH	-	-	(15)	2,012
MLK ACTIVITY FEES	19,052	25,134	8,775	11,274
RECREATION - FOOTBALL	20,766	23,940	23,120	25,394
RECREATION - BASKETBALL	12,912	10,790	11,062	32,941
RECREATION - BASEBALL	6,518	3,050	7,515	6,451
RECREATION - SUMMER PROGRAMS	38,867	112,944	47,415	90,000
RECREATION - CHEERLEADING	1,235	2,596	3,065	3,000
RECREATION - TENNIS	-	-	2,000	2,000
RECREATION - TRACK & FIELD	-	-	-	6,000
RECREATION - DANCE	-	170	2,500	2,500
RECREATION - GOLF	-	-	-	1,000
RECREATION - AFTER CARE	-	100	10,000	10,047
RECREATION - SPONSORSHIP	-	230	313	4,995
RECREATION - KARATE	-	150	2,000	1,992
RECREATION - GYM RENTAL	4,217	2,099	4,818	3,435
RECREATION - PARK RENTAL	7,660	8,628	7,180	8,118
BARRACUDA BAY - CONCESSIONS	13,861	11,097	10,621	10,946
BARRACUDA BAY - SPECIAL EVENTS	-	532	739	1,457

**City of Riviera Beach  
General Fund Revenues**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Proposed</b>
BARRACUDA BAY - SWIM LESSONS	14,671	11,685	12,215	12,530
BARRACUDA BAY - RENTAL - COLLEGE	-	66	1,000	2,354
BARRACUDA BAY - RENTAL - PRIVATE EVENT	3,642	4,873	5,343	4,887
RECREATION - JAZZ	6,451	6,152	2,685	-
BARRACUDA BAY - SWIM TEAM FEES	2,430	3,631	3,044	3,681
SWIMMING POOL FEES	25,449	26,229	24,852	26,092
DEVELOPMENT REVIEW FEES	53,950	108,450	55,682	110,000
USD - PAYMENT IN LIEU OF TAXES (PILOT)	1,250,000	1,463,951	1,505,252	1,600,391
USD - ADMINISTRATIVE FEES	2,647,430	2,650,006	3,200,252	3,484,643
MARINA - PAYMENT IN LIEU OF TAXES (PILOT)	90,903	102,253	111,220	137,529
MARINA - ADMINISTRATIVE FEES	238,413	245,743	143,956	88,545
TRASH & GARBAGE - ADMINISTRATIVE FEES	1,581,165	1,628,600	1,661,172	1,696,000
STORMWATER ADMINISTRATIVE FEES	298,583	204,775	715,291	671,346
FLEET SERVICES ADMINISTRATIVE FEES	-	-	-	251,679
INFORMATION TECHNOLOGY ADMINISTRATIVE FEES	-	-	-	340,826
CRA - ADMINISTRATIVE FEES	283,244	65,052	107,125	120,000
SERVICE CHARGE - SOLID WASTE COMPLIANCE	-	45,000	55,000	60,000
FINES - TRAFFIC VIOLATIONS	166,923	119,776	128,245	125,000
FINES - PARKING	2,535	1,325	1,909	1,000
FINES - FIRE ALARM	600	500	624	636
FINES - CODE ENFORCEMENT	329,674	323,209	132,816	236,751
FALSE BURGULAR ALARMS	100,877	97,583	117,533	111,260
INVESTMENT EARNINGS	162,835	104,826	103,239	400,000
INTEREST - PROPERTY TAXES	-	1,324	36,168	35,000
RENTS & LEASES - MARINA DISTRICT	-	1,150,628	2,481,407	55,575
BUS BENCH	-	12,393	10,554	11,328
RENT & LEASES - VIKING - 12TH ST SCHOOL	10,461	6,000	-	6,000
RENT & LEASES - OCEAN MALL	6,000	31,500	63,000	68,467
RENT & LEASES - BEACH CONCESSIONS	-	48,989	42,217	52,000
BLUE HERON PARKING LOT	-	4,085	600	600
RENT & LEASES - POLICE TOWER	648	63,267	107,444	120,000
SALE OF SURPLUS ITEM	31,328	231,601	(39,570)	50,000
SALE OF LAND/EASEMENT	104,403	-	-	-
DONATIONS	-	382,456	78,713	50,000
PRIOR YEAR EXP -ADJ.	125,000	-	-	-
SETTLEMENT PAYMENT	-	208,801	25,000	-
MISCELLANEOUS REVENUES	125,000	153,490	79,093	106,666
CASH OVER/(SHORT)	110,357	1	25,000	-
CRA - LOAN REPAYMENT	7,735	613,488	480,492	-
FIRE DEPARTMENT - MISCELLANEOUS	-	1,893	2,808	1,295
SERVICE LINE WARRANTY - SHARED	1,350	2,456	-	2,000
LIEN SEARCH	2,044	177,352	186,420	180,000
USE OF RESERVES	156,337	-	-	-
TRANSFER FROM USD - PENSION BONDS	-	445,574	616,872	655,896
TRANSFER FROM STORMWATER - PENSION BONDS	-	53,457	92,531	98,384
	<b>55,907,244</b>	<b>66,956,836</b>	<b>71,196,668</b>	<b>71,824,076</b>

**City of Riviera Beach**  
**General Fund Expenditures by Division**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
<b>LEGISLATIVE - CITY COUNCIL</b>	<b>27,159</b>	<b>25,933</b>	<b>73,146</b>	<b>98,463</b>
PROFESSIONAL SERVICES - MED & DENTAL	-	-	-	-
COMMUNICATION SERVICES	16,362	15,594	16,648	16,648
CGL INSURANCE	3,684	3,758	12,903	13,161
REPAIRS & MAINTENANCE	143	-	1,125	1,125
REPAIRS & MAINTENANCE - VEHICLES	757	438	860	-
FLEET SERVICES				1,989
INFORMATION TECHNOLOGY SERVICES				25,055
PROMOTIONAL ACTIVITIES	-	-	35,000	34,625
OPERATING SUPPLIES	5,445	5,943	5,860	5,860
FUEL & LUBRICANTS	768	200	750	-



**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LEGISLATIVE DISTRICT 1</b>	<b>100,228</b>	<b>111,596</b>	<b>114,221</b>	<b>119,083</b>
REGULAR SALARIES & WAGES	57,809	60,622	63,069	64,121
FICA TAXES	4,461	4,596	4,825	4,905
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	2,556	2,637	2,861
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	5,591	8,031	8,031	8,645
HEALTH & DENTAL INSURANCE	18,437	15,424	18,305	20,174
LIFE INSURANCE	332	320	454	477
TRAVEL - DISTRICT #1	5,703	8,646	7,500	7,500
COMMUNICATION SERVICES	504	520	1,750	1,750
PROMOTIONAL ACTIVITIES - DISTRICT #1	5,222	7,824	4,500	5,500
OPERATING SUPPLIES - DISTRICT #1	1,239	1,744	1,750	1,750
SUBSCRIPTIONS & MEMBERSHIPS	930	1,313	400	400
EMPLOYEE DEVELOPMENT	-	-	1,000	1,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LEGISLATIVE DISTRICT 2</b>	<b>87,175</b>	<b>94,747</b>	<b>114,221</b>	<b>120,921</b>
REGULAR SALARIES & WAGES	57,506	55,154	63,069	65,321
FICA TAXES	4,327	4,219	4,825	4,997
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	2,038	2,637	2,861
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	5,776	8,031	8,031	9,191
HEALTH & DENTAL INSURANCE	13,429	20,716	18,305	20,174
LIFE INSURANCE	344	338	454	477
TRAVEL - DISTRICT #2	3,419	2,719	7,500	7,500
COMMUNICATION SERVICES	580	480	1,750	1,750
PROMOTIONAL ACTIVITIES - DISTRICT #2		894	4,500	5,500
OPERATING SUPPLIES - DISTRICT #2	1,409	158	1,750	1,750
SUBSCRIPTIONS & MEMBERSHIPS	385	-	400	400
EMPLOYEE DEVELOPMENT	-	-	1,000	1,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LEGISLATIVE DISTRICT 3</b>	<b>106,476</b>	<b>112,019</b>	<b>114,221</b>	<b>119,083</b>
REGULAR SALARIES & WAGES	57,435	61,285	63,069	64,121
FICA TAXES	4,391	4,645	4,825	4,905
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	4,646	2,637	2,861
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	5,579	8,031	8,031	8,645
HEALTH & DENTAL INSURANCE	24,666	19,640	18,305	20,174
LIFE INSURANCE	332	180	454	477
TRAVEL - DISTRICT #3	7,397	4,042	7,500	7,500
COMMUNICATION SERVICES	545	480	1,750	1,750
PROMOTIONAL ACTIVITIES - DISTRICT #3	4,558	7,475	4,500	5,500
OPERATING SUPPLIES - DISTRICT #3	1,177	1,487	1,750	1,750
SUBSCRIPTIONS & MEMBERSHIPS	398	-	400	400
EMPLOYEE DEVELOPMENT	-	108	1,000	1,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LEGISLATIVE DISTRICT 4</b>	<b>91,428</b>	<b>107,292</b>	<b>114,221</b>	<b>119,083</b>
REGULAR SALARIES & WAGES	50,129	57,228	63,069	64,121
FICA TAXES	3,846	4,397	4,825	4,905
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	6,172	2,637	2,861
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	5,310	8,539	8,031	8,645
HEALTH & DENTAL INSURANCE	20,057	18,641	18,305	20,174
LIFE INSURANCE	332	332	454	477
TRAVEL - DISTRICT #4	8,556	9,191	7,500	7,500
COMMUNICATION SERVICES	480	480	1,750	1,750
PROMOTIONAL ACTIVITIES - DISTRICT #4	1,173	661	4,500	5,500
OPERATING SUPPLIES - DISTRICT #4	1,270	1,478	1,750	1,750
SUBSCRIPTIONS & MEMBERSHIPS	247	173	400	400
EMPLOYEE DEVELOPMENT	30	-	1,000	1,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LEGISLATIVE DISTRICT 5</b>	<b>93,974</b>	<b>114,534</b>	<b>116,021</b>	<b>119,083</b>
REGULAR SALARIES & WAGES	59,855	64,732	64,269	64,121
FICA TAXES	4,584	4,962	4,917	4,905
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	2,902	2,637	2,861
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	5,682	8,031	8,539	8,645
HEALTH & DENTAL INSURANCE	9,308	11,233	18,305	20,174
LIFE INSURANCE	332	332	454	477
TRAVEL - AT LARGE	(170)	-	7,500	7,500
COMMUNICATION SERVICES	935	5,389	1,750	1,750
PROMOTIONAL ACTIVITIES - AT-LARGE	12,641	13,555	4,500	5,500
OPERATING SUPPLIES - AT-LARGE	737	3,323	1,750	1,750
SUBSCRIPTIONS & MEMBERSHIPS	70	75	400	400
EMPLOYEE DEVELOPMENT	-	-	1,000	1,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LEGISLATIVE - MAYOR'S OFFICE</b>	<b>103,448</b>	<b>114,679</b>	<b>119,403</b>	<b>124,712</b>
REGULAR SALARIES & WAGES	59,119	64,665	67,453	68,601
FICA TAXES	4,538	4,936	5,160	5,248
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	2,983	2,876	3,120
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	5,895	8,539	8,539	9,192
HEALTH & DENTAL INSURANCE	18,219	19,640	18,305	20,174
LIFE INSURANCE	332	332	454	477
TRAVEL - MAYOR	3,085	2,089	7,500	7,500
COMMUNICATION SERVICES	526	574	1,750	1,750
PROMOTIONAL ACTIVITIES - MAYOR	10,926	8,839	4,500	5,500
OPERATING SUPPLIES - MAYOR	809	1,841	1,750	1,750
SUBSCRIPTIONS & MEMBERSHIPS	-	25	116	400
EMPLOYEE DEVELOPMENT	-	216	1,000	1,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>CITY ADMINISTRATION</b>	<b>1,195,888</b>	<b>1,323,933</b>	<b>1,091,309</b>	<b>1,152,799</b>
REGULAR SALARIES & WAGES	760,456	908,514	670,864	690,340
OVERTIME	14,752	15,120	10,829	11,000
FICA TAXES	51,685	53,960	52,150	53,653
RETIREMENT CONTRIBUTIONS	186,055	70,241	52,070	51,867
RETIREMENT CONTRIBUTIONS - FRS GENERAL	4,501	84,524	28,213	35,971
HEALTH & DENTAL INSURANCE	69,905	84,130	91,521	100,873
LIFE INSURANCE	959	2,123	17,473	2,383
PROFESSIONAL SERVICES	14,631	-	25,000	25,000
CONTRACT SERVICES	3,900	4,186	14,000	-
CONTRACT SERVICES - OTHER	529	-	2,500	-
TRAVEL	17,270	5,982	25,000	17,000
COMMUNICATION SERVICES	18,095	14,084	17,536	17,000
POSTAGE & FREIGHT	8	17	100	100
RENT & LEASES - BUILDINGS	3,628	1,840	5,000	-
CGL INSURANCE	10,444	10,653	34,053	34,734
REPAIRS & MAINTENANCE	672	2,239	3,000	3,000
FLEET SERVICES				14,490
INFORMATION TECHNOLOGY SERVICES				52,388
PRINTING & BINDING	-	-	500	1,500
PROMOTIONAL ACTIVITIES	4,879	13,758	6,000	6,000
OFFICE SUPPLIES - STATIONARY	-	12	1,500	-
OPERATING SUPPLIES	16,350	20,250	20,000	21,500
SMALL TOOLS & EQUIPMENT	-	1,214	1,000	1,000
SUBSCRIPTIONS & MEMBERSHIPS	2,915	5,540	3,000	3,000
CAPITAL - OFFICE EQUIPMENT & FURNITURE	14,254	24,388	10,000	10,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>GENERAL ADMINISTRATION</b>	<b>6,595,915</b>	<b>18,313,893</b>	<b>20,830,982</b>	<b>19,003,784</b>
UNEMPLOYMENT COMPENSATION	31,008	15,608	40,000	30,000
PROFESSIONAL SERVICES	279,035	311,962	400,000	350,000
CONTRACT SERVICES	193,468	162,371	110,000	110,000
COMMUNICATION SERVICES	9,282	10,559	10,000	10,000
POSTAGE & FREIGHT	2,453	3,049	5,000	5,000
UTILITIES - ELECTRICITY - CITY HALL	34,778	32,802	39,268	-
UTILITIES - GAS - CITY HALL	764	2,011	1,800	-
UTILITIES - WATER	82,341	85,417	120,000	-
UTILITIES - OTHER	(2,134)	9,964	15,000	-
RENT & LEASES - BUILDINGS	313,650	327,115	353,490	425,000
REPAIRS & MAINTENANCE	-	947	-	-
REPAIRS & MAINTENANCE - BUILDINGS	7,390	11,502	15,000	-
REPAIRS & MAINTENANCE - EQUIPMENT	871	110	3,000	3,000
FLEET SERVICES				234,026
INFORMATION TECHNOLOGY SERVICES				356,016
PRINTING & BINDING	31,720	6,971	10,200	10,200
PROMOTIONAL ACTIVITIES	16,726	36,893	35,700	35,700
OTHER CHARGES	16,096	12,000	12,000	12,000
OPERATING SUPPLIES	8,259	8,547	13,000	13,000
SUBSCRIPTIONS & MEMBERSHIPS	22,239	20,112	22,440	24,045
SCHOLARSHIPS	21,000	19,000	20,000	30,000
CONTINGENCY	188,820	250,000	330,000	1,050,000
AID TO GOVERNMENT ORGANIZATION - CRA TIF	4,202,205	4,549,159	4,928,681	5,406,145
AID TO GOVERNMENT ORGANIZATION - CRA ASSISTANCE		2,771,274	2,815,918	-
MARTIN LUTHER KING EVENTS	41,357	48,874	35,000	35,000
TRANSFER TO 151 - YOUTH EMPOWERMENT PROGRAM	147,000	174,000	234,000	310,000
TRANSFER TO 201 - DEBT SERVICE	518,680	4,977,740	5,666,097	5,692,409
TRANSFER TO 312 CAPITAL PROJECTS FUND		3,917,591	5,000,000	4,248,235
TRANSFER TO 607 - MAJOR DISASTER	428,907	548,315	595,388	614,008



**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>CITY ADMINISTRATION - ECONOMIC DEVELOPMENT</b>	-	-	-	<b>247,314</b>
REGULAR SALARIES & WAGES	-	-	-	129,484
FICA TAXES	-	-	-	9,906
RETIREMENT CONTRIBUTIONS	-	-	-	17,944
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	-	-	4,079
HEALTH & DENTAL INSURANCE	-	-	-	20,174
LIFE INSURANCE	-	-	-	477
PROFESSIONAL SERVICES	-	-	-	5,000
TRAVEL	-	-	-	3,000
COMMUNICATION SERVICES	-	-	-	1,000
POSTAGE & FREIGHT	-	-	-	250
REPAIRS & MAINTENANCE	-	-	-	250
PRINTING & BINDING	-	-	-	1,000
PROMOTIONAL ACTIVITIES	-	-	-	50,000
OPERATING SUPPLIES	-	-	-	1,000
SMALL TOOLS & EQUIPMENT	-	-	-	500
SUBSCRIPTIONS & MEMBERSHIPS	-	-	-	250
CAPITAL - OFFICE EQUIPMENT & FURNITURE	-	-	-	3,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FINANCE - ADMINISTRATION</b>	<b>413,332</b>	<b>369,601</b>	<b>427,969</b>	<b>491,896</b>
REGULAR SALARIES & WAGES	165,290	173,971	176,359	181,649
OVERTIME	87	224	118	-
FICA TAXES	12,444	12,451	13,500	13,896
RETIREMENT CONTRIBUTIONS	84,972	30,452	31,056	41,798
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	-	-	-
HEALTH & DENTAL INSURANCE	26,643	20,200	18,305	30,262
LIFE INSURANCE	226	332	454	715
PROFESSIONAL SERVICES	63,262	58,323	90,000	90,000
ACCOUNTING AND AUDITING	44,916	54,700	68,000	70,000
TRAVEL	3,031	5,558	4,500	5,000
COMMUNICATION SERVICES	1,951	2,094	2,040	2,040
CGL INSURANCE	2,625	2,678	4,974	5,073
REPAIRS & MAINTENANCE	322	-	263	350
INFORMATION TECHNOLOGY SERVICES				31,888
PRINTING & BINDING	93	525	300	300
OFFICE SUPPLIES - STATIONARY	42	-	400	400
OPERATING SUPPLIES	6,209	6,270	16,250	17,000
BOOKS & PERIODICALS	-	238	200	250
SUBSCRIPTIONS & MEMBERSHIPS	1,220	1,585	1,250	1,275

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FINANCE - FINANCIAL SERVICES</b>	<b>628,856</b>	<b>599,911</b>	<b>631,523</b>	<b>704,653</b>
REGULAR SALARIES & WAGES	363,321	401,036	403,852	486,657
OVERTIME	3,160	5,742	5,513	5,000
FICA TAXES	26,667	28,824	31,316	37,612
RETIREMENT CONTRIBUTIONS	143,224	61,078	60,593	32,489
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,541	3,203	4,494	10,400
HEALTH & DENTAL INSURANCE	54,166	66,398	82,369	80,698
LIFE INSURANCE	508	732	2,042	1,907
TRAVEL	2,566	3,324	6,500	7,000
COMMUNICATION SERVICES	3,658	3,506	2,300	2,300
CGL INSURANCE	5,153	5,256	14,794	15,090
REPAIRS & MAINTENANCE - EQUIPMENT		380	700	700
PRINTING & BINDING	1,007	1,546	1,000	3,500
OPERATING SUPPLIES	12,343	9,042	7,500	12,000
BOOKS & PERIODICALS	729	-	100	100
SUBSCRIPTIONS & MEMBERSHIPS	650	908	700	700
EMPLOYEE DEVELOPMENT	10,163	8,936	7,750	8,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FINANCE - TREASURY MANAGEMENT</b>	<b>519,273</b>	<b>450,810</b>	<b>568,497</b>	<b>629,652</b>
REGULAR SALARIES & WAGES	229,329	279,668	313,241	324,033
OVERTIME	2,738	1,605	6,619	5,000
FICA TAXES	16,694	20,318	24,469	25,171
RETIREMENT CONTRIBUTIONS	122,670	38,407	30,650	41,572
RETIREMENT CONTRIBUTIONS - FRS GENERAL	750	5,290	7,272	7,889
HEALTH & DENTAL INSURANCE	97,669	55,092	64,064	70,612
LIFE INSURANCE	737	780	1,588	1,668
PROFESSIONAL SERVICES - MEDICAL & DENTAL	108	-	-	-
PROFESSIONAL SERVICES	16,020	26,212	32,000	32,000
TRAVEL	2,714	1,034	3,000	3,000
COMMUNICATION SERVICES	2,757	3,216	3,000	3,000
POSTAGE & FREIGHT	5,608	2,329	15,000	15,000
CGL INSURANCE	5,106	4,970	15,852	16,169
REPAIRS & MAINTENANCE	1,999	900	2,315	2,300
REPAIRS & MAINTENANCE - EQUIPMENT	137	828	1,689	1,700
INFORMATION TECHNOLOGY SERVICES				31,888
PRINTING & BINDING	2,584	2,219	19,000	19,000
OFFICE SUPPLIES - STATIONARY	1,157	290	1,200	1,200
OPERATING SUPPLIES	6,233	7,084	10,500	10,500
FUEL & LUBRICANTS	-	-	-	2,000
SUBSCRIPTIONS & MEMBERSHIPS	65	243	188	200
EMPLOYEE DEVELOPMENT	1,385	325	1,600	3,000
CAPITAL - OFFICE EQUIPMENT & FURNITURE	2,813	-	15,250	12,750

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FINANCE - CUSTOMER SERVICE</b>	<b>883,046</b>	<b>804,416</b>	<b>948,380</b>	<b>1,072,784</b>
REGULAR SALARIES & WAGES	452,324	439,842	493,219	501,872
OVERTIME	18,686	34,258	5,000	5,000
FICA TAXES	34,531	35,093	38,114	38,776
RETIREMENT CONTRIBUTIONS	141,847	68,735	53,637	70,775
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,858	826	8,055	8,738
HEALTH & DENTAL INSURANCE	95,182	103,916	100,673	110,960
LIFE INSURANCE	1,660	1,546	2,496	2,622
CONTRACT SERVICES	7,944	4,828	23,000	25,000
TRAVEL	-	-	2,500	2,500
COMMUNICATION SERVICES	333	-	2,500	2,500
POSTAGE & FREIGHT	46,788	65,336	60,000	60,000
CGL INSURANCE	-	-	60,186	61,390
REPAIRS & MAINTENANCE	13,671	4,539	27,000	20,000
FLEET SERVICES	-	-	-	42,291
INFORMATION TECHNOLOGY SERVICES	-	-	-	50,110
PRINTING & BINDING	32,692	18,188	32,000	30,000
OPERATING SUPPLIES	28,822	24,655	30,000	30,000
EMPLOYEE DEVELOPMENT	6,707	2,654	10,000	10,250

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PROCUREMENT</b>	<b>629,830</b>	<b>662,464</b>	<b>732,466</b>	<b>755,060</b>
REGULAR SALARIES & WAGES	349,725	369,229	398,532	409,138
OVERTIME	1,266	221	2,000	2,000
FICA TAXES	24,776	27,388	30,641	31,452
RETIREMENT CONTRIBUTIONS	54,326	51,826	36,884	49,641
RETIREMENT CONTRIBUTIONS - FRS GENERAL	975	17,276	14,219	15,317
HEALTH & DENTAL INSURANCE	35,524	65,972	64,064	70,612
LIFE INSURANCE	817	1,038	1,588	1,668
PROFESSIONAL SERVICES	49,706	1,080	2,500	2,500
TRAVEL	1,045	5,791	7,500	7,500
COMMUNICATION SERVICES	8,765	9,256	8,000	8,000
POSTAGE & FREIGHT	59,668	67,181	61,200	61,500
INSURANCE	3,886	3,744	14,700	14,162
REPAIRS & MAINTENANCE	4,761	6,809	5,750	5,750
FLEET SERVICES	-	-	-	3,432
INFORMATION TECHNOLOGY SERVICES	-	-	-	31,888
PRINTING & BINDING	963	-	1,048	1,000
OTHER CHARGES	12,860	10,241	15,000	15,000
OPERATING SUPPLIES	13,135	16,480	63,500	14,000
SUBSCRIPTIONS & MEMBERSHIPS	984	2,163	840	3,000
TRAINING & EDUCATIONAL	6,649	6,769	4,500	7,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
<b>INFORMATION TECHNOLOGY</b>	<b>998,440</b>	<b>1,247,156</b>	<b>1,710,266</b>	<b>-</b>
REGULAR SALARIES & WAGES	414,916	469,506	794,638	-
OVERTIME	6,471	7,387	15,804	-
FICA TAXES	31,692	35,729	61,999	-
RETIREMENT CONTRIBUTIONS	215,283	55,550	26,101	-
RETIREMENT CONTRIBUTIONS - FRS GENERAL	3,525	9,665	38,655	-
HEALTH & DENTAL INSURANCE	64,497	72,326	101,224	-
LIFE INSURANCE	737	865	2,496	-
PROFESSIONAL SERVICES	5,741	14,266	20,000	-
CONTRACT SERVICES		309,336	355,000	-
TRAVEL	2,323	1,583	1,000	-
COMMUNICATION SERVICES	91,835	89,674	100,000	-
RENTALS & LEASES	-	-	66	-
INSURANCE	5,707	5,555	15,283	-
REPAIRS & MAINTENANCE	117,278	113,315	121,500	-
OPERATING SUPPLIES	31,479	54,101	50,000	-
UNRECONCILED CREDIT CARD CHARGES		-	-	-
SUBSCRIPTIONS & MEMBERSHIPS	5,497	7,803	1,500	-
TRAINING & EDUCATIONAL	1,460	495	5,000	-
CAPITAL - OFFICE EQUIPMENT & FURNITURE	-	-	-	-

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>LIBRARY</b>	<b>768,609</b>	<b>663,674</b>	<b>863,560</b>	<b>1,013,945</b>
REGULAR SALARIES & WAGES	332,544	345,278	425,256	483,572
OVERTIME	1,742	3,526	3,000	3,000
FICA TAXES	25,280	26,308	32,762	37,223
RETIREMENT CONTRIBUTIONS	173,147	47,289	41,206	55,692
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,319	5,853	14,383	19,130
HEALTH & DENTAL INSURANCE	62,153	54,547	82,919	91,387
LIFE INSURANCE	624	707	2,042	2,145
CONTRACT SERVICES	16,958	21,267	70,000	67,500
TRAVEL	2,500	3,886	3,000	3,000
COMMUNICATION SERVICES	11,508	10,329	11,500	12,000
POSTAGE & FREIGHT	890	854	900	900
UTILITY SERVICES	59,857	53,106	66,775	79,830
INSURANCE	4,910	5,000	15,117	14,952
REPAIRS & MAINTENANCE	29,329	26,756	30,000	30,600
FLEET SERVICES				11,229
INFORMATION TECHNOLOGY SERVICES				34,085
PROMOTIONAL ACTIVITIES	163	-	200	200
OPERATING SUPPLIES	6,707	8,582	7,000	7,000
SUBSCRIPTIONS & MEMBERSHIPS	4,060	4,004	4,500	5,000
TRAINING & EDUCATIONAL	500	149	500	500
BOOKS, PUBLICATIONS, LIBRARY MATERIAL	34,416	46,233	52,500	55,000



**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>CITY CLERK - RECORDS</b>	<b>414,767</b>	<b>505,183</b>	<b>574,356</b>	<b>622,667</b>
REGULAR SALARIES & WAGES	217,956	267,876	314,809	326,153
OVERTIME	4,522	7,391	5,000	7,600
FICA TAXES	16,172	20,075	24,465	25,532
RETIREMENT CONTRIBUTIONS	77,094	34,721	28,946	39,207
RETIREMENT CONTRIBUTIONS - FRS GENERAL	873	2,489	7,140	7,266
HEALTH & DENTAL INSURANCE	21,088	40,574	54,913	60,524
LIFE INSURANCE	521	577	1,362	1,430
CONTRACT SERVICES	23,526	23,513	32,000	32,000
CONTRACT SERVICES	-	-	50,000	50,000
TRAVEL	3,026	3,778	4,000	4,000
COMMUNICATION SERVICES	4,017	4,254	5,000	5,000
POSTAGE & FREIGHT	46	111	150	150
CGL INSURANCE	5,843	5,850	9,571	9,762
REPAIRS & MAINTENANCE	5,020	31,078	3,500	3,500
REPAIRS & MAINTENANCE - EQUIPMENT	1,167	2,444	3,250	3,250
INFORMATION TECHNOLOGY SERVICES				17,043
PRINTING & BINDING	13,060	5,958	10,200	10,200
OTHER CHARGES - LEGAL ADS	13,235	32,588	10,200	10,200
OPERATING SUPPLIES	5,428	3,000	3,250	3,250
BOOKS & PERIODICALS	-	97	100	100
SUBSCRIPTIONS & MEMBERSHIPS	835	1,276	1,500	1,500
EMPLOYEE DEVELOPMENT	1,338	2,349	5,000	5,000
<b>CITY CLERK - ELECTIONS</b>	<b>40,934</b>	<b>85,244</b>	<b>8,463</b>	<b>60,360</b>
CONTRACT SERVICES	25,216	44,317	6,113	35,500
CONTRACT SERVICES	15,185	39,532	-	22,500
POSTAGE & FREIGHT	-	13	100	100
PROMOTIONAL ACTIVITIES	200	370	500	510
OTHER CHARGES - LEGAL ADS	-	-	250	250
OPERATING SUPPLIES	333	1,012	1,500	1,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>HUMAN RESOURCES - ADMINISTRATION</b>	<b>526,258</b>	<b>626,277</b>	<b>1,145,044</b>	<b>1,046,753</b>
REGULAR SALARIES & WAGES	219,250	317,242	447,297	489,067
OVERTIME	373	294	250	250
SERVICE AWARDS	8,714	8,475	10,000	10,000
FICA TAXES	14,981	22,069	34,237	37,433
RETIREMENT CONTRIBUTIONS	61,580	22,341	22,280	29,986
RETIREMENT CONTRIBUTIONS - FRS GENERAL	713	27,924	24,122	28,413
HEALTH & DENTAL INSURANCE	35,524	35,095	64,064	70,612
LIFE INSURANCE	768	906	1,588	1,668
CONTRACT SERVICES		-	275,000	160,000
PROFESSIONAL SERVICES - MEDICAL & DENTAL	281	-	20,000	20,000
TRAVEL	481	3,247	7,500	7,650
COMMUNICATION SERVICES	6,784	9,152	9,000	9,000
CGL INSURANCE	4,559	4,650	11,006	11,226
REPAIRS & MAINTENANCE	3,000	1,167	3,000	3,000
FLEET SERVICES				3,343
INFORMATION TECHNOLOGY SERVICES				34,085
PRINTING & BINDING	332	874	1,000	1,000
OTHER CHARGES - LEGAL ADS	11,532	8,805	11,500	11,500
SMALL TOOLS & EQUIPMENT	-	292	500	500
OPERATING SUPPLIES	10,504	15,520	16,000	16,320
BOOKS & PERIODICALS	-	-	1,000	1,000
SUBSCRIPTIONS & MEMBERSHIPS	-	539	700	700
EMPLOYEE DEVELOPMENT	21,801	912	65,000	65,000
CONTRACT SERVICES	125,080	146,773	120,000	35,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>HUMAN RESOURCES - RISK MANAGEMENT</b>	<b>218,401</b>	<b>250,624</b>	<b>307,483</b>	<b>348,626</b>
REGULAR SALARIES & WAGES	148,742	127,377	163,353	169,649
OVERTIME	28	550	156	156
FICA TAXES	10,406	8,285	12,508	12,990
RETIREMENT CONTRIBUTIONS	33,955	22,505	12,167	16,696
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	878	7,088	7,689
HEALTH & DENTAL INSURANCE	19,176	17,021	27,456	30,262
LIFE INSURANCE	226	332	681	715
CONTRACT SERVICES	2,453	69,383	75,000	76,500
TRAVEL	-	-	2,000	4,000
COMMUNICATION SERVICES	-	-	278	1,000
CGL INSURANCE	1,629	1,662	2,269	2,314
REPAIRS & MAINTENANCE - VEHICLES	51	40	216	-
FLEET SERVICES				816
INFORMATION TECHNOLOGY SERVICES				9,739
PRINTING & BINDING	38	-	133	1,200
OFFICE SUPPLIES - STATIONARY	852	637	948	1,000
OPERATING SUPPLIES	-	397	675	8,000
FUEL & LUBRICANTS	417	370	600	-
SMALL TOOLS & EQUIPMENT	-	-	55	-
BOOKS & PERIODICALS	-	-	100	100
SUBSCRIPTIONS & MEMBERSHIPS	369	400	800	800
EMPLOYEE DEVELOPMENT	60	787	1,000	5,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>CITY ATTORNEY</b>	<b>579,358</b>	<b>611,157</b>	<b>578,803</b>	<b>731,397</b>
REGULAR SALARIES & WAGES	264,698	434,571	400,733	418,226
OVERTIME	4,332	2,050	2,500	2,550
FICA TAXES	16,696	25,202	30,847	32,189
RETIREMENT CONTRIBUTIONS	170,976	44,010	-	-
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	12,935	25,526	28,029
HEALTH & DENTAL INSURANCE	22,625	36,146	36,608	40,350
LIFE INSURANCE	706	784	908	953
DISABILITY INSURANCE	1,843	-	1,896	2,000
CONTRACT SERVICES	72,400	23,650	32,000	32,640
CONTRACT SERVICES	9,072	11,189	15,000	125,000
TRAVEL	2,815	4,125	6,600	6,600
COMMUNICATION SERVICES	2,593	2,579	4,500	4,500
POSTAGE & FREIGHT	51	50	100	100
CGL INSURANCE	4,634	4,727	9,835	10,032
REPAIRS & MAINTENANCE	-	228	250	250
INFORMATION TECHNOLOGY SERVICES				19,478
OPERATING SUPPLIES	1,169	3,993	3,000	3,000
BOOKS & PERIODICALS	2,990	3,943	4,000	4,000
SUBSCRIPTIONS & MEMBERSHIPS	553	975	1,500	1,500
CAPITAL - OFFICE EQUIPMENT & FURNITURE	1,205	-	3,000	-

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>DEVELOPMENT SERVICES - PLANNING &amp; ZONING</b>	<b>431,455</b>	<b>373,026</b>	<b>432,899</b>	<b>461,353</b>
REGULAR SALARIES & WAGES	246,698	263,423	302,399	305,324
OVERTIME	3,408	1,584	2,500	4,550
FICA TAXES	18,770	20,052	23,325	23,705
RETIREMENT CONTRIBUTIONS	106,450	15,314	16,351	22,006
RETIREMENT CONTRIBUTIONS - FRS GENERAL	4,519	12,713	15,758	16,607
HEALTH & DENTAL INSURANCE	34,995	42,959	36,608	50,436
LIFE INSURANCE	557	665	908	1,192
PROFESSIONAL SERVICES	2,208	269	3,850	3,850
CONTRACT SERVICES	3,701	4,841	4,075	4,100
TRAVEL	484	1,584	2,550	2,600
COMMUNICATION SERVICES	1,330	1,409	1,275	1,300
CGL INSURANCE	2,897	2,955	9,150	9,333
REPAIRS & MAINTENANCE - VEHICLES	-	282	300	-
FLEET SERVICES				1,600
PRINTING & BINDING	1,000	822	4,000	4,000
OFFICE SUPPLIES - STATIONARY	1,476	1,104	1,850	1,850
OPERATING SUPPLIES	-	848	1,000	1,000
FUEL & LUBRICANTS	1,203	-	1,300	-
BOOKS & PERIODICALS	816	-	300	300
SUBSCRIPTIONS & MEMBERSHIPS	490	519	600	600
EMPLOYEE DEVELOPMENT	454	1,683	4,800	7,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>DEVELOPMENT SERVICES - INSPECTIONS</b>	<b>755,434</b>	<b>638,137</b>	<b>567,829</b>	<b>597,548</b>
REGULAR SALARIES & WAGES	429,396	446,004	377,720	388,625
OVERTIME	1,643	1,150	2,000	3,600
FICA TAXES	31,741	32,981	29,049	30,005
RETIREMENT CONTRIBUTIONS	190,624	53,148	18,370	24,724
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	10,391	20,560	22,269
HEALTH & DENTAL INSURANCE	65,204	63,624	64,064	70,612
LIFE INSURANCE	890	912	1,588	1,668
TRAVEL	298	358	2,000	3,000
COMMUNICATION SERVICES	11,497	8,054	12,500	12,750
CGL INSURANCE	8,643	8,816	18,803	19,179
REPAIRS & MAINTENANCE	1,467	1,209	1,400	1,400
REPAIRS & MAINTENANCE - VEHICLES	2,586	4,860	4,000	-
FLEET SERVICES	-	-	-	9,316
PRINTING & BINDING	82	239	1,000	1,000
OFFICE SUPPLIES - STATIONARY	2,077	342	4,000	4,000
OPERATING SUPPLIES	-	3,642	-	-
FUEL & LUBRICANTS	5,595	-	5,375	-
BOOKS & PERIODICALS	-	-	1,000	1,000
SUBSCRIPTIONS & MEMBERSHIPS	1,196	1,020	1,400	1,400
EMPLOYEE DEVELOPMENT	1,270	204	3,000	3,000
COMMUNICATION SERVICES	1,102	1,183	-	-
REPAIRS & MAINTENANCE - VEHICLES	124	-	-	-

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>DEVELOPMENT SERVICES - ADMINISTRATION</b>	<b>399,356</b>	<b>354,785</b>	<b>349,805</b>	<b>658,570</b>
REGULAR SALARIES & WAGES	207,480	167,741	170,876	177,032
OVERTIME	-	-	6,182	6,250
FICA TAXES	14,297	10,434	13,545	14,021
RETIREMENT CONTRIBUTIONS	34,172	42,375	30,091	40,735
HEALTH & DENTAL INSURANCE	19,263	17,457	18,305	20,174
LIFE INSURANCE	663	551	454	477
PROFESSIONAL SERVICES	47,821	66,725	58,076	215,000
TRAVEL	1,900	3,697	3,500	4,000
COMMUNICATION SERVICES	3,950	2,464	4,700	4,700
POSTAGE & FREIGHT	15	903	1,200	1,200
CGL INSURANCE	4,050	4,131	2,244	2,289
REPAIRS & MAINTENANCE	4,549	5,006	5,532	5,600
REPAIRS & MAINTENANCE - VEHICLES	66	78	210	-
FLEET SERVICES				23,141
INFORMATION TECHNOLOGY SERVICES				109,561
PRINTING & BINDING	-	-	300	300
OTHER CHARGES - LEGAL ADS	5,015	8,708	7,750	7,750
OTHER CHARGES	6,548	2,912	5,000	5,000
OFFICE SUPPLIES - STATIONARY	1,706	-	2,040	2,040
OPERATING SUPPLIES	9,487	14,436	8,000	8,000
FUEL & LUBRICANTS	-	-	500	-
OPERATING SUPPLIES - OTHER	36,150	5,584	8,500	8,500
BOOKS & PERIODICALS	287	287	450	450
SUBSCRIPTIONS & MEMBERSHIPS	1,558	1,296	1,750	1,750
EMPLOYEE DEVELOPMENT	379	-	600	600

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>DEVELOPMENT SERVICES - CODE COMPLIANCE</b>	<b>942,705</b>	<b>814,136</b>	<b>967,224</b>	<b>901,120</b>
REGULAR SALARIES & WAGES	448,964	434,858	506,594	457,261
OVERTIME	2,757	4,618	3,020	3,000
FICA TAXES	31,680	31,035	38,985	35,210
RETIREMENT CONTRIBUTIONS	219,041	70,911	26,196	36,637
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,469	3,753	19,941	16,046
HEALTH & DENTAL INSURANCE	103,863	108,898	91,521	100,873
LIFE INSURANCE	1,282	1,140	2,269	2,383
PROFESSIONAL SERVICES	72,918	110,562	209,100	180,000
TRAVEL	1,493	1,560	1,500	1,500
COMMUNICATION SERVICES	6,634	7,560	2,300	2,300
POSTAGE & FREIGHT	-	-	400	400
RENT & LEASES - BUILDINGS	2,535	1,818	2,000	2,000
CGL INSURANCE	7,453	7,602	18,078	18,440
REPAIRS & MAINTENANCE	8,164	1,502	8,670	8,670
REPAIRS & MAINTENANCE - VEHICLES	5,607	5,177	5,100	-
REPAIRS & MAINTENANCE - OTHER	3,174	2,502	3,300	3,300
FLEET SERVICES				15,100
PRINTING & BINDING	3,683	5,975	2,550	2,500
OTHER CHARGES	3,455	2,011	2,600	2,600
OPERATING SUPPLIES	8,517	6,177	8,750	8,750
FUEL & LUBRICANTS	6,912	3,428	10,200	-
OPERATING SUPPLIES - CLOTHING	2,799	3,014	3,000	3,000
BOOKS & PERIODICALS	-	-	650	650
SUBSCRIPTIONS & MEMBERSHIPS	305	35	500	500



**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - ADMINISTRATION</b>	<b>2,887,259</b>	<b>2,928,533</b>	<b>3,274,886</b>	<b>4,487,799</b>
REGULAR SALARIES & WAGES	1,201,134	1,291,892	1,502,318	1,448,520
OVERTIME	63,880	100,052	60,000	61,200
STANDBY LINE-UP PAY	19,654	17,717	15,474	15,783
FICA TAXES	93,474	102,546	120,701	116,701
RETIREMENT CONTRIBUTIONS	363,268	59,904	43,206	58,116
RETIREMENT CONTRIBUTIONS - POLICE 185	-	118,169	174,117	140,822
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,542	7,093	15,795	16,780
HEALTH & DENTAL INSURANCE	186,219	255,946	247,106	288,460
LIFE INSURANCE	3,112	2,533	6,127	6,435
CONTRACT SERVICES	13,982	14,000	14,280	14,500
PROFESSIONAL SERVICES - MEDICAL & DENTAL	14,336	-	-	-
PROFESSIONAL SERVICES	119,799	95,483	107,000	-
CONTRACT SERVICES	-	1,743	2,000	2,000
TRAVEL	9,636	8,266	6,250	6,250
COMMUNICATION SERVICES	182,694	190,893	150,806	150,000
COMMUNICATIONS - RADIO ACCESS FEES	65,122	83,122	84,784	84,800
POSTAGE & FREIGHT	1,701	1,726	2,040	5,000
UTILITIES - ELECTRICITY	34,719	32,707	39,513	45,000
UTILITIES - GAS	278	587	946	1,500
UTILITIES - WATER	26,072	21,226	26,000	26,500
RENT AND LEASES - BUILDINGS	350	-	2,040	2,040
RENT AND LEASES - EQUIPMENT	5,091	4,182	5,100	5,100
RENT AND LEASES - VEHICLES	658	1,500	1,500	1,500
CGL INSURANCE	97,697	100,000	182,786	186,442
REPAIRS & MAINTENANCE	170,778	127,550	132,600	132,600
REPAIRS & MAINTENANCE - BUILDINGS	13,051	20,569	25,000	15,000
REPAIRS & MAINTENANCE - EQUIPMENT	18,216	17,418	18,000	18,000
REPAIRS & MAINTENANCE - VEHICLES	67,349	78,668	71,400	-
FLEET SERVICES				722,888
INFORMATION TECHNOLOGY SERVICES				708,493
PRINTING & BINDING	9,500	8,502	9,690	9,690
PRINTING & BINDING - PHOTOGRAPHS	495	363	510	510
PRINTING & BINDING - COPIES	1,083	963	1,132	1,132
PROMOTIONAL ACTIVITIES	6,899	6,209	6,500	7,800
OPERATING SUPPLIES	19,965	22,225	21,769	21,769
OPERATING SUPPLIES - JANITORIAL	114	12,429	9,826	9,577
OPERATING SUPPLIES - CLOTHING	39,172	54,981	44,995	44,995
BOOKS & PERIODICALS	-	150	775	775
SUBSCRIPTIONS & MEMBERSHIPS	3,175	3,084	2,800	2,800
EMPLOYEE DEVELOPMENT	20,544	64,135	20,000	33,320
CAPITAL - OFFICE EQUIPMENT & FURNITURE	12,500	-	100,000	75,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - RECORDS</b>	<b>393,751</b>	<b>315,220</b>	<b>211,780</b>	<b>218,729</b>
REGULAR SALARIES & WAGES	171,705	192,221	121,936	123,741
OVERTIME	750	653	5,000	5,000
FICA TAXES	13,680	14,227	9,711	9,849
RETIREMENT CONTRIBUTIONS	97,764	17,795	5,164	6,814
RETIREMENT CONTRIBUTIONS - FRS GENERAL	598	1,721	4,239	4,499
HEALTH & DENTAL INSURANCE	62,586	47,177	27,731	30,563
LIFE INSURANCE	398	369	681	715
CONTRACT SERVICES	3,996	4,998	5,000	5,000
PROFESSIONAL SERVICES - MEDICAL & DENTAL	6,332	-	-	-
CONTRACT SERVICES	6,000	5,888	6,120	6,120
TRAVEL	332	187	200	200
COMMUNICATION SERVICES	1,106	3,042	4,000	4,000
CGL INSURANCE	17,352	17,699	11,498	11,728
PRINTING & BINDING	895	-	900	900
PROMOTIONAL ACTIVITIES	1,000	713	1,000	1,000
OPERATING SUPPLIES	3,996	3,854	4,100	4,100
OPERATING SUPPLIES - CLOTHING	4,412	4,476	3,600	3,600
SUBSCRIPTIONS & MEMBERSHIPS	150	200	200	200
EMPLOYEE DEVELOPMENT	700	-	700	700

**City of Riviera Beach**  
**General Fund Expenditures by Division**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
<b>POLICE - COMMUNICATIONS</b>	<b>1,220,736</b>	<b>1,253,784</b>	<b>1,207,868</b>	<b>1,299,799</b>
REGULAR SALARIES & WAGES	518,534	684,895	739,823	769,407
OVERTIME	153,310	198,718	120,360	120,000
FICA TAXES	51,081	64,435	65,804	68,040
RETIREMENT CONTRIBUTIONS	311,003	86,194	67,051	90,668
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,967	11,851	15,400	16,852
HEALTH & DENTAL INSURANCE	133,290	153,726	137,556	171,785
LIFE INSURANCE	921	799	3,404	4,051
CONTRACT SERVICES	3,000	2,938	3,036	3,036
PROFESSIONAL SERVICES	2,000	500	2,000	2,000
CONTRACT SERVICES	-	375	450	450
TRAVEL	1,402	1,706	2,000	2,000
COMMUNICATION SERVICES	-	3,463	4,719	4,719
CGL INSURANCE	23,564	24,035	26,315	26,841
PRINTING & BINDING	1,178	691	1,200	1,200
PROMOTIONAL ACTIVITIES	1,000	401	1,000	1,000
OPERATING SUPPLIES	4,989	4,375	5,000	5,000
OPERATING SUPPLIES - CLOTHING	10,880	10,550	10,000	10,000
SUBSCRIPTIONS & MEMBERSHIPS	200	200	200	200
EMPLOYEE DEVELOPMENT	2,415	3,932	2,550	2,550

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - EVIDENCE</b>	<b>294,755</b>	<b>165,256</b>	<b>236,107</b>	<b>245,701</b>
REGULAR SALARIES & WAGES	118,764	42,854	115,704	118,572
OVERTIME	10,590	6,293	5,500	5,500
FICA TAXES	9,306	3,615	9,272	9,492
RETIREMENT CONTRIBUTIONS	40,290	12,101	6,082	8,185
RETIREMENT CONTRIBUTIONS - POLICE 185	-	7,447	-	-
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	-	6,104	6,574
HEALTH & DENTAL INSURANCE	38,208	14,036	27,456	30,262
LIFE INSURANCE	383	154	681	715
CONTRACT SERVICES	3,000	2,928	3,045	3,100
PROFESSIONAL SERVICES	-	-	715	715
CONTRACT SERVICES	1,994	1,774	2,000	2,000
TRAVEL	1,486	1,453	1,500	1,500
COMMUNICATION SERVICES	23	-	900	900
CGL INSURANCE	25,301	25,807	1,881	1,919
REPAIRS & MAINTENANCE - VEHICLES	41,740	45,436	50,000	-
FLEET SERVICES	-	-	-	51,000
PRINTING & BINDING	366	173	486	486
PROMOTIONAL ACTIVITIES	200	-	181	181
OFFICE SUPPLIES - STATIONARY	991	162	600	600
OPERATING SUPPLIES	-	393	400	400
OPERATING SUPPLIES - CLOTHING	1,540	430	3,000	3,000
SUBSCRIPTIONS & MEMBERSHIPS	174	200	200	200
EMPLOYEE DEVELOPMENT	400	-	400	400

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - DISTRICT #1</b>	<b>2,900,876</b>	<b>2,748,050</b>	<b>2,879,332</b>	<b>2,913,115</b>
REGULAR SALARIES & WAGES	1,484,583	1,389,213	1,579,072	1,646,319
OVERTIME	99,199	131,697	80,325	80,325
STANDBY LINE-UP PAY	4,079	4,080	3,565	3,565
FICA TAXES	115,341	111,233	127,217	132,361
RETIREMENT CONTRIBUTIONS - POLICE 185	402,515	287,350	262,737	235,588
HEALTH & DENTAL INSURANCE	232,188	250,416	319,504	272,658
LIFE INSURANCE	3,153	2,159	6,127	6,435
CONTRACT SERVICES	4,793	4,748	4,893	4,893
TRAVEL	1,895	1,187	850	850
COMMUNICATION SERVICES	-	1,693	-	-
COMMUNICATIONS - RADIOS	-	-	1,500	1,500
POSTAGE & FREIGHT	269	-	325	325
RENT & LEASES - BUILDINGS	24,608	21,607	24,159	46,960
RENT & LEASES - EQUIPMENT	3,023	3,013	3,060	3,060
RENT & LEASES - VEHICLES	4,469	4,499	4,590	4,590
RENT & SERVICES - MARINA	-	-	1,000	1,000
CGL INSURANCE	250,921	262,613	241,179	252,677
REPAIRS & MAINTENANCE	250	738	200	200
REPAIRS & MAINTENANCE - BUILDINGS	5,784	3,292	4,855	4,855
REPAIRS & MAINTENANCE - EQUIPMENT	2,479	2,075	2,295	2,295
REPAIRS & MAINTENANCE - VEHICLES	48,506	54,460	40,800	-
FLEET SERVICES	-	-	-	140,800
PRINTING & BINDING	3,000	1,216	3,060	3,060
OTHER CHARGES - INFORMER FEES	-	1,000	1,020	1,020
OPERATING SUPPLIES	9,961	8,524	9,548	9,548
FUEL & LUBRICANTS	105,193	101,074	100,000	-
OPERATING SUPPLIES - CLOTHING	44,341	60,925	46,731	46,731
SMALL TOOLS & EQUIPMENT	1,162	1,320	1,220	2,000
BOOKS & PERIODICALS	-	-	200	200
SUBSCRIPTIONS & MEMBERSHIPS	173	300	300	300
EMPLOYEE DEVELOPMENT	48,993	32,452	9,000	9,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - DISTRICT #2</b>	<b>2,764,181</b>	<b>2,473,658</b>	<b>2,735,223</b>	<b>2,745,543</b>
REGULAR SALARIES & WAGES	1,300,244	1,305,955	1,519,535	1,572,907
OVERTIME	113,011	113,187	102,714	103,000
STANDBY LINE-UP PAY	3,728	3,768	4,072	4,153
FICA TAXES	102,283	102,761	124,414	128,525
RETIREMENT CONTRIBUTIONS - POLICE 185	453,715	157,178	252,831	225,083
HEALTH & DENTAL INSURANCE	253,175	262,824	274,561	252,183
LIFE INSURANCE	2,910	2,779	6,808	5,958
CONTRACT SERVICES	4,789	1,973	5,000	5,000
TRAVEL	4,904	6,011	4,500	4,500
RENT & LEASES - VEHICLES	1,407	3,500	3,500	3,500
CGL INSURANCE	279,803	285,399	188,625	192,398
REPAIRS & MAINTENANCE - BUILDING	2,498	992	1,500	1,500
REPAIRS & MAINTENANCE - VEHICLES	59,653	73,793	58,395	-
FLEET SERVICES				159,000
PRINTING & BINDING	4,785	1,985	4,284	4,250
OTHER CHARGES - INFORMER FEES	-	4,000	4,000	4,000
OPERATING SUPPLIES	15,332	15,523	16,000	16,000
FUEL & LUBRICANTS	80,348	59,437	100,798	-
OPERATING SUPPLIES - CLOTHING	73,718	68,186	56,100	56,000
SMALL TOOLS & EQUIPMENT	1,766	1,769	1,836	1,836
BOOKS & PERIODICALS	-	-	500	500
SUBSCRIPTIONS & MEMBERSHIPS	250	225	250	250
EMPLOYEE DEVELOPMENT	5,862	2,413	5,000	5,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - DISTRICT #3</b>	<b>2,491,690</b>	<b>2,092,665</b>	<b>2,127,939</b>	<b>2,177,014</b>
REGULAR SALARIES & WAGES	1,206,992	1,038,959	1,207,495	1,252,034
OVERTIME	97,227	128,601	92,698	94,552
STANDBY LINE-UP PAY	4,359	1,260	3,620	3,692
FICA TAXES	96,241	85,581	99,742	103,296
RETIREMENT CONTRIBUTIONS - POLICE 185	521,068	185,674	200,912	179,166
HEALTH & DENTAL INSURANCE	193,484	208,480	173,889	191,659
LIFE INSURANCE	2,768	2,103	4,311	4,528
CONTRACT SERVICES	1,499	1,195	1,200	1,200
TRAVEL	1,604	1,531	1,750	1,750
COMMUNICATION SERVICES	1,080	-	1,000	1,000
RENT & LEASES - VEHICLES	-	832	850	850
CGL INSURANCE	219,263	223,648	142,252	145,097
REPAIRS & MAINTENANCE - BUILDINGS	2,497	2,500	2,550	2,500
REPAIRS & MAINTENANCE - VEHICLES	37,677	66,546	50,000	-
FLEET SERVICES				150,000
PRINTING & BINDING	2,485	1,440	2,040	2,040
OTHER CHARGES - INFORMER FEES	-	667	680	700
OPERATING SUPPLIES	10,175	9,722	10,475	10,500
FUEL & LUBRICANTS	68,308	63,395	100,000	-
OPERATING SUPPLIES - CHEMICALS	245	2,419	2,500	2,500
OPERATING SUPPLIES - CLOTHING	21,039	17,772	26,700	26,700
SMALL TOOLS & EQUIPMENT	499	50,239	418	400
BOOKS & PERIODICALS	-	-	167	150
SUBSCRIPTIONS & MEMBERSHIPS	75	101	190	200
EMPLOYEE DEVELOPMENT	3,105	-	2,500	2,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - INVESTIGATIONS</b>	<b>1,953,055</b>	<b>1,896,522</b>	<b>1,896,448</b>	<b>1,932,830</b>
REGULAR SALARIES & WAGES	885,437	963,008	1,029,920	1,057,771
OVERTIME	175,289	208,994	174,324	175,000
STANDBY LINE-UP PAY	4,920	6,845	3,939	4,018
FICA TAXES	79,502	88,891	92,426	94,614
RETIREMENT CONTRIBUTIONS	382,979	6,383	12,406	16,697
RETIREMENT CONTRIBUTIONS - POLICE 185	-	137,877	153,782	135,857
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	2,973	2,649	2,837
HEALTH & DENTAL INSURANCE	147,881	196,752	155,585	171,484
LIFE INSURANCE	1,928	1,976	3,858	4,051
TRAVEL	6,044	2,657	6,000	6,000
COMMUNICATION SERVICES	7,593	4,320	6,000	6,000
RENT & LEASES - VEHICLES	16,871	16,999	17,340	17,340
CGL INSURANCE	166,152	169,475	148,677	151,651
REPAIRS & MAINTENANCE - BUILDINGS	1,729	1,579	1,750	1,750
REPAIRS & MAINTENANCE - VEHICLES	8,653	15,774	11,695	-
FLEET SERVICES				47,395
PRINTING & BINDING	2,957	1,487	2,279	2,250
OTHER CHARGES - INFORMER FEES	5,000	15,000	15,000	15,000
OPERATING SUPPLIES	6,497	7,737	7,750	7,750
FUEL & LUBRICANTS	37,172	30,663	35,700	-
OPERATING SUPPLIES - CHEMICALS	479	339	350	350
OPERATING SUPPLIES - CLOTHING	13,626	16,202	12,240	12,240
SMALL TOOLS & EQUIPMENT	294	116	250	250
BOOKS & PERIODICALS	-	-	378	375
SUBSCRIPTIONS & MEMBERSHIPS	150	75	150	150
EMPLOYEE DEVELOPMENT	1,900	400	2,000	2,000



**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - MARINE</b>	<b>137,838</b>	<b>180,155</b>	<b>198,539</b>	<b>210,110</b>
REGULAR SALARIES & WAGES	62,597	98,823	119,615	121,683
OVERTIME	7,271	15,675	8,832	9,000
FICA TAXES	5,375	8,944	9,826	9,997
RETIREMENT CONTRIBUTIONS - POLICE 185	22,963	8,524	19,902	17,413
HEALTH & DENTAL INSURANCE	9,221	19,475	9,152	20,174
LIFE INSURANCE	133	214	227	477
TRAVEL	1,757	1,670	1,778	1,778
CGL INSURANCE	19,684	20,078	19,047	19,428
REPAIRS & MAINTENANCE - EQUIPMENT	269	213	250	250
REPAIRS & MAINTENANCE - VEHICLES	1,831	2,506	2,700	-
FLEET SERVICES				4,950
PRINTING & BINDING	345	80	250	250
OPERATING SUPPLIES	493	559	560	560
FUEL & LUBRICANTS	3,005	1,402	2,250	-
OPERATING SUPPLIES - CLOTHING	1,045	1,688	2,000	2,000
SMALL TOOLS & EQUIPMENT	198	104	250	250
BOOKS & PERIODICALS	-	-	200	200
SUBSCRIPTIONS & MEMBERSHIPS	150	200	200	200
EMPLOYEE DEVELOPMENT	1,500	-	1,500	1,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>POLICE - TRAFFIC</b>	<b>850,067</b>	<b>879,498</b>	<b>1,150,494</b>	<b>1,188,795</b>
REGULAR SALARIES & WAGES	538,479	549,952	755,592	767,412
OVERTIME	37,625	41,631	28,461	28,000
FICA TAXES	42,763	43,785	59,980	60,849
RETIREMENT CONTRIBUTIONS	86,990	19,686	6,450	8,681
RETIREMENT CONTRIBUTIONS - POLICE 185	-	29,225	52,294	46,044
RETIREMENT CONTRIBUTIONS - FRS GENERAL	4,306	16,410	27,482	29,108
HEALTH & DENTAL INSURANCE	64,699	88,997	82,369	90,786
LIFE INSURANCE	773	845	2,042	2,145
TRAVEL	180	1,272	125	125
COMMUNICATION SERVICES	100	-	1,350	1,350
CGL INSURANCE	46,099	48,205	101,785	101,785
REPAIRS & MAINTENANCE - EQUIPMENT	898	444	500	500
REPAIRS & MAINTENANCE - VEHICLES	5,985	11,645	8,160	-
FLEET SERVICES	-	-	-	18,360
PRINTING & BINDING	247	120	200	200
OTHER CHARGES - INFORMER FEES	-	250	250	250
OPERATING SUPPLIES	1,675	1,197	1,224	1,200
FUEL & LUBRICANTS	10,577	18,256	10,200	-
OPERATING SUPPLIES - CHEMICALS	-	100	100	100
OPERATING SUPPLIES - CLOTHING	5,679	5,954	8,670	8,670
SMALL TOOLS & EQUIPMENT	1,495	1,424	1,530	21,500
BOOKS & PERIODICALS	-	-	100	100
SUBSCRIPTIONS & MEMBERSHIPS	-	100	100	100
EMPLOYEE DEVELOPMENT	1,500	-	1,530	1,530

**City of Riviera Beach**  
**General Fund Expenditures by Division**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
<b>POLICE - CANINE</b>	<b>506,705</b>	<b>655,534</b>	<b>790,214</b>	<b>809,540</b>
REGULAR SALARIES & WAGES	172,077	259,293	421,496	439,393
OVERTIME	9,276	20,433	30,432	30,000
FICA TAXES	12,718	19,845	34,572	35,909
RETIREMENT CONTRIBUTIONS - POLICE 185	133,683	40,021	70,131	62,877
HEALTH & DENTAL INSURANCE	62,586	55,089	64,064	70,612
LIFE INSURANCE	362	591	1,588	1,668
TRAVEL	183	599	750	750
CGL INSURANCE	61,921	63,159	57,480	58,630
REPAIRS & MAINTENANCE - EQUIPMENT	11,989	12,064	12,240	12,240
REPAIRS & MAINTENANCE - VEHICLES	6,978	48,809	40,800	-
FLEET SERVICES				63,240
PRINTING & BINDING	994	-	734	734
OPERATING SUPPLIES	12,920	66,708	23,850	23,850
FUEL & LUBRICANTS	14,827	13,487	22,440	-
OPERATING SUPPLIES - CLOTHING	2,850	4,656	6,120	6,120
SMALL TOOLS & EQUIPMENT	344	48,213	350	350
BOOKS & PERIODICALS	-	-	167	167
SUBSCRIPTIONS & MEMBERSHIPS	1,560	2,567	1,500	1,500
EMPLOYEE DEVELOPMENT	1,436	-	1,500	1,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FIRE - OPERATIONS</b>	<b>7,839,611</b>	<b>6,531,589</b>	<b>7,079,388</b>	<b>7,700,625</b>
REGULAR SALARIES & WAGES	2,825,640	2,906,561	3,430,272	3,585,088
OVERTIME	616,302	691,367	650,000	663,000
FICA TAXES	247,975	257,312	312,141	324,979
RETIREMENT CONTRIBUTIONS	2,444,057	15,419	13,803	18,577
RETIREMENT CONTRIBUTIONS - FIRE 175	-	950,657	991,010	973,332
RETIREMENT CONTRIBUTIONS - FRS GENERAL	21,485	-	-	-
RETIREMENT CONTRIBUTIONS - FRS SPECIAL RISK	-	66,735	196,882	207,751
HEALTH & DENTAL INSURANCE	406,191	445,272	448,451	494,279
LIFE INSURANCE	4,970	4,618	11,119	11,678
PROFESSIONAL SERVICES - MEDICAL & DENTAL	9,993	-	-	-
CONTRACT SERVICES	35,849	34,469	40,800	41,000
TRAVEL	3,099	3,967	4,500	4,500
COMMUNICATION SERVICES	22,999	27,113	18,360	18,360
COMMUNICATIONS - RADIOS	2,771	-	2,550	2,550
UTILITIES - ELECTRICITY	56,062	52,623	61,000	62,220
UTILITIES - GAS	2,954	3,844	3,600	3,672
UTILITIES - WATER	40,214	43,538	50,000	51,000
CGL INSURANCE	633,473	646,142	330,000	336,600
REPAIRS & MAINTENANCE - BUILDINGS	25,058	39,695	66,300	67,500
REPAIRS & MAINTENANCE - VEHICLES	235,890	154,985	142,800	145,000
REPAIRS & MAINTENANCE - OTHER	39,714	34,492	51,000	52,000
FLEET SERVICES				34,872
INFORMATION TECHNOLOGY SERVICES				331,117
PRINTING & BINDING - PHOTOGRAPHS	1,174	1,029	1,400	1,400
PROMOTIONAL ACTIVITIES	404	391	750	750
OFFICE SUPPLIES - STATIONARY	703	680	750	-
OPERATING SUPPLIES	54,140	60,473	51,000	68,500
FUEL & LUBRICANTS	71,570	47,998	56,100	56,100
OPERATING SUPPLIES - CLOTHING	35,072	39,691	40,800	40,800
BOOKS & PERIODICALS	-	497	500	500
SUBSCRIPTIONS & MEMBERSHIPS	1,851	2,021	3,500	3,500
CAPITAL - MACHINERY & EQUIPMENT	-	-	100,000	100,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FIRE - RESCUE</b>	<b>3,084,009</b>	<b>3,853,147</b>	<b>4,235,274</b>	<b>4,350,962</b>
REGULAR SALARIES & WAGES	1,853,404	1,942,959	2,098,301	2,178,333
OVERTIME	268,498	283,131	200,000	200,000
FICA TAXES	155,853	163,030	175,820	181,942
RETIREMENT CONTRIBUTIONS - FIRE 175	-	476,413	820,089	793,712
RETIREMENT CONTRIBUTIONS - FRS SPECIAL RISK	3,999	4,776	10,470	11,334
HEALTH & DENTAL INSURANCE	245,705	316,469	265,684	292,832
LIFE INSURANCE	2,405	2,523	6,581	6,911
PROFESSIONAL SERVICES - MEDICAL & DENTAL	719	-	-	-
PROFESSIONAL SERVICES	103,049	113,713	140,694	149,772
TRAVEL	712	1,203	1,600	1,600
CGL INSURANCE	277,936	283,495	252,735	257,790
REPAIRS & MAINTENANCE	9,477	8,231	10,200	10,404
REPAIRS & MAINTENANCE - VEHICLES	25,871	80,174	66,300	67,626
PRINTING & BINDING	673	-	1,000	1,000
OPERATING SUPPLIES	80,228	88,401	80,000	81,600
FUEL & LUBRICANTS	14,619	35,143	60,000	60,000
OPERATING SUPPLIES	21,776	26,116	15,300	15,606
BOOKS & PERIODICALS	-	-	250	250
SUBSCRIPTIONS & MEMBERSHIPS	-	-	250	250
EMPLOYEE DEVELOPMENT	19,086	27,370	30,000	40,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FIRE - BEACH</b>	<b>438,997</b>	<b>382,338</b>	<b>426,481</b>	<b>534,116</b>
REGULAR SALARIES & WAGES	199,550	203,390	242,825	252,554
OVERTIME	7,171	4,494	7,022	7,000
FICA TAXES	15,189	15,340	19,113	19,856
RETIREMENT CONTRIBUTIONS	112,169	27,132	21,397	28,946
RETIREMENT CONTRIBUTIONS - FRS GENERAL	2,045	8,957	9,123	10,039
HEALTH & DENTAL INSURANCE	44,405	49,156	45,760	50,436
LIFE INSURANCE	365	528	1,135	1,192
PROFESSIONAL SERVICES - MEDICAL & DENTAL	611	-	-	-
TRAVEL	-	240	200	200
COMMUNICATION SERVICES	474	2,108	2,000	2,000
UTILITIES - WATER	12,909	25,000	29,400	30,870
CGL INSURANCE	27,849	28,406	37,474	38,223
REPAIRS & MAINTENANCE - BUILDINGS	9,320	1,965	3,060	79,000
REPAIRS & MAINTENANCE - EQUIPMENT	2,523	9,708	2,652	2,650
OPERATING SUPPLIES	4,416	2,874	3,060	7,900
OPERATING SUPPLIES - CLOTHING	-	3,040	2,260	3,250

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PUBLIC WORKS - ADMINISTRATION</b>	<b>1,569,180</b>	<b>1,432,310</b>	<b>1,605,791</b>	<b>1,363,988</b>
REGULAR SALARIES & WAGES	457,782	485,943	565,708	580,910
OVERTIME	5,743	2,522	1,155	1,250
FICA TAXES	33,812	34,498	43,365	44,535
RETIREMENT CONTRIBUTIONS	182,394	79,076	48,231	65,344
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,032	2,936	21,945	23,517
HEALTH & DENTAL INSURANCE	64,529	77,585	73,216	80,698
LIFE INSURANCE	1,129	1,264	1,815	1,907
PROFESSIONAL SERVICES - MEDICAL & DENTAL	112	-	-	-
PROFESSIONAL SERVICES - ENGINEERING	10,853	17,269	10,000	10,200
CONTRACT SERVICES	2,750	5,993	6,000	21,000
TRAVEL	1,363	1,690	773	750
COMMUNICATION SERVICES	23,781	22,498	14,500	15,000
POSTAGE & FREIGHT CHGS	-	-	90	100
UTILITIES - ELECTRICITY	32,966	29,800	13,223	35,000
UTILITIES - WATER	185,584	153,424	240,734	157,842
CGL INSURANCE	6,441	6,570	39,258	40,043
REPAIRS & MAINTENANCE - BUILDINGS	1,472	962	969	1,000
REPAIRS & MAINTENANCE - VEHICLES	2,381	2,104	4,381	-
FLEET SERVICES				179,040
INFORMATION TECHNOLOGY SERVICES				94,952
PRINTING & BINDING	4,675	3,847	2,750	2,750
OFFICE SUPPLIES - STATIONARY	2,895	2,639	3,060	3,060
OPERATING SUPPLIES	20	87,350	21,843	1,250
FUEL & LUBRICANTS	9,295	3,389	13,000	-
OPERATING SUPPLIES - CLOTHING	210	500	500	500
BOOKS & PERIODICALS	-	50	100	290
SUBSCRIPTIONS & MEMBERSHIPS	1,529	2,647	800	800
EMPLOYEE DEVELOPMENT	1,990	3,253	2,250	2,250
CAPITAL - VEHICLES	534,442	404,501	476,125	-

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PUBLIC WORKS - STREETS</b>	<b>1,404,271</b>	<b>1,341,075</b>	<b>1,357,006</b>	<b>1,475,439</b>
REGULAR SALARIES & WAGES	460,125	468,987	583,901	603,078
OVERTIME	36,756	32,173	26,791	27,000
FICA TAXES	36,259	34,304	46,718	48,201
RETIREMENT CONTRIBUTIONS	235,907	95,435	48,663	65,659
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	7,999	23,129	25,164
HEALTH & DENTAL INSURANCE	126,276	123,761	155,585	171,484
LIFE INSURANCE	1,295	787	3,858	4,051
PROFESSIONAL SERVICES	48,261	79,266	60,000	60,000
TRAVEL	-	-	1,000	1,000
COMMUNICATION SERVICES	-	841	4,500	4,500
COMMUNICATIONS - RADIOS	-	-	500	500
UTILITIES - ELECTRICITY	37,992	35,155	38,213	42,948
UTILITIES - WATER	27,832	63,770	8,925	60,000
CGL INSURANCE	161,414	164,642	127,558	130,109
REPAIRS & MAINTENANCE - VEHICLES	40,293	31,190	35,700	-
FLEET SERVICES	-	-	-	76,800
PRINTING & BINDING	420	276	500	500
OPERATING SUPPLIES	14,915	22,855	20,000	20,400
FUEL & LUBRICANTS	40,141	32,932	40,800	-
OPERATING SUPPLIES - CLOTHING	11,129	16,797	17,000	17,000
SMALL TOOLS & EQUIPMENT	7,377	1,676	3,345	3,345
ROAD MATERIALS & SUPPLIES - ROADS	21,453	19,851	16,320	17,000
ROAD MATERIALS & SUPPLIES - OTHER	41,376	58,261	40,800	42,000
ROAD MATERIALS & SUPPLIES - LANDSCAPING	54,466	47,071	51,000	52,500
SUBSCRIPTIONS & MEMBERSHIPS	-	-	200	200
EMPLOYEE DEVELOPMENT	585	3,046	2,000	2,000



**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PUBLIC WORKS - PROPERTY MAINTENANCE</b>	<b>1,308,394</b>	<b>1,330,268</b>	<b>1,575,900</b>	<b>1,833,924</b>
REGULAR SALARIES & WAGES	301,516	319,420	390,449	404,077
OVERTIME	8,435	13,943	12,704	12,704
FICA TAXES	22,555	23,603	30,841	31,884
RETIREMENT CONTRIBUTIONS	133,245	38,959	15,307	20,829
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,883	6,887	12,157	13,188
HEALTH & DENTAL INSURANCE	52,957	60,441	82,369	90,786
LIFE INSURANCE	620	640	2,042	2,145
CONTRACT SERVICES - JANITORIAL	19,800	5,110	5,000	5,000
CONTRACT SERVICES - PEST CONTROL	-	-	1,500	1,500
CONTRACT SERVICES	2,995	11,937	3,000	3,000
TRAVEL	-	-	750	750
COMMUNICATION SERVICES	259	370	1,984	1,984
UTILITIES - ELECTRICITY	363,776	356,373	367,500	400,000
UTILITIES - WATER	33,299	31,406	40,000	160,000
UTILITIES - OTHER	3,198	2,989	4,828	17,756
RENT & LEASES - EQUIPMENT	-	887	3,000	3,000
CGL INSURANCE	83,104	84,766	89,624	91,416
REPAIRS & MAINTENANCE	52,885	47,487	40,800	40,800
REPAIRS & MAINTENANCE - BUILDINGS	156,142	268,861	400,000	400,000
REPAIRS & MAINTENANCE - EQUIPMENT	9,137	12,622	12,000	12,000
REPAIRS & MAINTENANCE - VEHICLES	5,874	4,331	6,000	-
REPAIRS & MAINTENANCE - OTHER	13,203	9,113	15,000	15,000
FLEET SERVICES				36,221
INFORMATION TECHNOLOGY SERVICES				41,389
PRINTING & BINDING	235	18	250	250
OPERATING SUPPLIES	15,603	11,817	7,650	7,650
FUEL & LUBRICANTS	9,192	4,991	12,750	-
OPERATING SUPPLIES - CLOTHING	-	1,619	(345)	1,855
OPERATING SUPPLIES - OTHER	14,503	6,667	12,240	12,240
SMALL TOOLS & EQUIPMENT	979	3,318	4,000	4,000
EMPLOYEE DEVELOPMENT	3,000	1,693	2,500	2,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PUBLIC WORKS - FLEET SERVICES</b>	<b>713,782</b>	<b>382,247</b>	<b>519,241</b>	-
REGULAR SALARIES & WAGES	278,400	244,535	304,998	-
OVERTIME	25,363	5,373	11,000	-
FICA TAXES	22,497	18,882	24,174	-
RETIREMENT CONTRIBUTIONS	96,042	45,575	18,164	-
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,102	2,169	10,670	-
HEALTH & DENTAL INSURANCE	53,286	48,500	64,064	-
LIFE INSURANCE	408	262	1,588	-
TRAVEL	188	443	300	-
COMMUNICATION SERVICES	207	85	720	-
COMMUNICATIONS - RADIOS	-	-	250	-
POSTAGE & FREIGHT	-	28	40	-
UTILITIES - ELECTRICITY	9,374	8,759	9,863	-
CGL INSURANCE	47,422	48,370	25,131	-
REPAIRS & MAINTENANCE	412	4,591	5,100	-
REPAIRS & MAINTENANCE - VEHICLES	2,322	4,028	2,040	-
PRINTING & BINDING	202	-	900	-
OPERATING SUPPLIES	14,748	10,710	15,300	-
FUEL & LUBRICANTS	230,517	20,494	31,374	-
OPERATING SUPPLIES - CLOTHING	3,535	4,797	4,080	-
OPER. SUPPLIES-OTHER	-	-	-	-
SMALL TOOLS & EQUIPMENT	25,670	1,102	1,530	-
INVENTORY - FUEL	(195,647)	(47,915)	(31,374)	-
INVENTORY - SUPPLIES STOCKROOM	95,682	(41,311)	15,300	-
UNRECONCILED CREDIT CARD CHARGES	-	-	-	-
BOOKS & PERIODICALS	-	-	969	-
EMPLOYEE DEVELOPMENT	2,053	2,770	3,060	-

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PARKS &amp; RECREATION - RECREATIONAL ACTIVITIES</b>	<b>1,055,929</b>	<b>1,129,838</b>	<b>1,593,638</b>	<b>1,838,756</b>
REGULAR SALARIES & WAGES	412,017	388,154	739,371	744,494
OVERTIME	21,908	33,499	12,962	20,000
FICA TAXES	30,812	30,728	57,553	58,484
RETIREMENT CONTRIBUTIONS	90,534	59,505	41,883	52,444
RETIREMENT CONTRIBUTIONS - FRS GENERAL	2,957	9,572	37,715	40,913
HEALTH & DENTAL INSURANCE	44,405	61,643	137,281	151,310
LIFE INSURANCE	1,029	857	3,404	3,575
CONTRACT SERVICES	16,257	22,213	18,100	100,000
PROFESSIONAL SERVICES - MEDICAL & DENTAL	2,483	-	-	-
TRAVEL	703	3,212	1,200	1,200
COMMUNICATION SERVICES	28,267	28,821	22,950	23,000
COMMUNICATIONS - RADIOS	234	974	1,000	1,020
POSTAGE & FREIGHT	969	-	500	500
UTILITIES - ELECTRICITY	-	-	71,350	71,500
UTILITIES - WATER	935	1,836	4,000	4,000
UTILITIES - OTHER	34,385	43,994	23,000	23,000
RENT & LEASES - EQUIPMENT	5,108	4,370	5,100	6,826
CGL INSURANCE	102,669	104,722	88,703	90,477
REPAIRS & MAINTENANCE	23	1,334	1,526	1,526
REPAIRS & MAINTENANCE - BUILDINGS	21,003	48,122	28,050	20,000
REPAIRS & MAINTENANCE - GROUNDS	39,415	11,678	18,360	20,000
REPAIRS & MAINTENANCE - EQUIPMENT	11,649	17,379	12,750	13,000
REPAIRS & MAINTENANCE - VEHICLES	9,980	16,778	17,340	-
FLEET SERVICES	-	-	-	32,910
PRINTING & BINDING	790	2,253	2,500	2,500
PROMOTIONAL ACTIVITIES	-	1,421	1,750	1,750
OFFICE SUPPLIES - STATIONARY	1,073	1,992	1,500	1,500
SMALL TOOLS & EQUIPMENT	1,413	2,240	1,500	1,500
OPERATING SUPPLIES	13,745	17,555	6,120	14,600
FUEL & LUBRICANTS	6,982	4,404	12,130	-
OPERATING SUPPLIES - JANITORIAL	6,620	2,804	2,550	4,977
OPERATING SUPPLIES - CLOTHING	4,551	5,424	4,590	4,600
RECREATION - CONCESSIONS	5,198	3,866	3,570	3,600
BOOKS & PERIODICALS	-	-	100	100
SUBSCRIPTIONS & MEMBERSHIPS	1,300	645	2,000	2,000
EMPLOYEE DEVELOPMENT	533	6,852	1,000	4,000
RECREATION - ARTS & CRAFTS	-	327	750	750
RECREATION - BASEBALL	2,480	-	2,900	2,900
RECREATION - BASKETBALL	18,319	16,974	22,000	34,750
RECREATION - FOOTBALL	30,859	31,692	55,600	56,000
RECREATION - TENNIS	813	120	1,000	1,000
RECREATION - OTHER	-	7,551	1,888	90,000
RECREATION - SPECIAL EVENTS	56,663	62,470	41,820	43,150
RECREATION - AWARDS	2,749	2,594	2,652	2,700
TEAM TRANSPORTATION, FOOD & LODGING	2,995	6,790	6,120	6,200
SUMMER PROGRAM - MATERIALS & SUPPLIES	3,576	45,831	47,000	47,000
RECREATION - CHEERLEADING	500	1,027	3,000	3,000
RECREATION - SOFTBALL	1,440	1,648	4,000	4,000
RECREATION - KARATE PROGRAM	-	-	2,000	2,000
RECREATION - GIRLS' PROGRAMS	1,031	-	2,000	6,000
RECREATION - SENIORS' PROGRAMS	14,553	13,967	17,500	18,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PARKS &amp; RECREATION - PARKS MAINTENANCE</b>	<b>1,533,294</b>	<b>1,555,831</b>	<b>1,644,393</b>	<b>2,037,026</b>
REGULAR SALARIES & WAGES	467,604	433,372	657,179	709,676
OVERTIME	48,322	45,611	13,335	28,335
FICA TAXES	35,836	35,071	51,294	56,458
RETIREMENT CONTRIBUTIONS	144,047	61,991	40,126	54,004
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,599	5,242	24,557	29,236
HEALTH & DENTAL INSURANCE	114,310	127,766	155,034	170,883
LIFE INSURANCE	531	548	3,858	4,051
PROFESSIONAL SERVICES - MEDICAL & DENTAL	243	-	-	-
TRAVEL	-	497	500	500
COMMUNICATION SERVICES	870	-	900	900
UTILITIES - ELECTRICITY	123,269	131,511	99,506	101,496
UTILITIES - WATER	273,682	305,738	297,192	314,756
UTILITIES - OTHER	-	-	6,500	-
CGL INSURANCE	178,520	182,090	159,315	162,501
REPAIRS & MAINTENANCE - BUILDINGS	5,517	30,389	5,557	5,600
REPAIRS & MAINTENANCE - GROUNDS	61,790	74,102	45,900	46,000
REPAIRS & MAINTENANCE - EQUIPMENT	27,208	60,341	15,300	18,300
REPAIRS & MAINTENANCE - VEHICLES	12,809	13,291	12,240	-
FLEET SERVICES				106,955
INFORMATION TECHNOLOGY SERVICES				194,775
FUEL & LUBRICANTS	21,163	21,347	35,700	-
OPERATING SUPPLIES - CHEMICALS	1,589	7,296	2,300	6,000
OPERATING SUPPLIES - JANITORIAL	123	3,305	600	5,600
OPERATING SUPPLIES - CLOTHING	14,103	14,272	15,000	17,500
EMPLOYEE DEVELOPMENT	159	2,051	2,500	3,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PARKS &amp; RECREATION - BARRACUDA BAY</b>	<b>433,700</b>	<b>442,797</b>	<b>524,786</b>	<b>555,207</b>
REGULAR SALARIES & WAGES	136,278	159,184	251,324	258,852
OVERTIME	5,548	4,490	3,051	4,000
FICA TAXES	10,777	12,387	19,460	20,108
RETIREMENT CONTRIBUTIONS	23,603	7,897	-	-
RETIREMENT CONTRIBUTIONS - FRS GENERAL	3,514	10,881	18,900	20,501
HEALTH & DENTAL INSURANCE	8,881	13,467	9,152	10,088
LIFE INSURANCE	91	14	227	238
CONTRACT SERVICES	2,336	3,124	3,431	3,431
TRAVEL	-	168	310	310
COMMUNICATION SERVICES	1,017	927	892	892
UTILITIES - ELECTRICITY	28,494	28,711	35,075	36,724
UTILITIES - WATER	21,584	13,074	15,179	16,250
UTILITIES - OTHER	-	-	6,000	6,000
CGL INSURANCE	41,073	41,894	41,381	42,209
REPAIRS & MAINTENANCE - BUILDINGS	-	9,870	2,154	17,154
REPAIRS & MAINTENANCE - GROUNDS	72,234	58,710	24,500	24,500
REPAIRS & MAINTENANCE - EQUIPMENT	22,980	32,624	32,000	32,000
PROMOTIONAL ACTIVITIES	500	490	500	500
OPERATING SUPPLIES - CHEMICAL	37,041	25,286	40,800	41,000
OPERATING SUPPLIES - JANITORIAL	7,550	7,065	7,650	7,650
BARRACUDA BAY CONCESSION PURCHASES	5,829	7,786	7,500	7,500
BOOKS & PERIODICALS	200	165	300	300
EMPLOYEE DEVELOPMENT	805	800	1,000	1,000
RECREATION - OTHER	462	440	500	500
RECREATION - SWIM TEAM	2,904	3,343	3,500	3,500

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>PARKS &amp; RECREATION - LINDSAY DAVIS CENTER</b>	<b>112,069</b>	<b>117,534</b>	<b>117,758</b>	<b>173,494</b>
REGULAR SALARIES & WAGES	52,120	54,936	59,429	61,212
OVERTIME	4,649	4,764	598	5,000
FICA TAXES	4,332	4,457	4,592	5,065
RETIREMENT CONTRIBUTIONS	15,610	13,095	5,403	7,271
RETIREMENT CONTRIBUTIONS - FRS GENERAL	691	1,914	2,162	2,345
HEALTH & DENTAL INSURANCE	8,881	12,738	9,152	10,088
LIFE INSURANCE	52	-	227	238
COMMUNICATION SERVICES	-	13	450	450
UTILITIES - ELECTRICITY	11,256	11,639	12,657	13,930
UTILITIES - WATER	6,856	6,989	9,511	9,046
CGL INSURANCE	7,622	6,989	13,577	13,849
OPERATING SUPPLIES				45,000

**City of Riviera Beach**  
**General Fund Expenditures by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>CIVIL DRUG COURT</b>	<b>245,006</b>	<b>235,698</b>	<b>373,476</b>	<b>410,855</b>
REGULAR SALARIES & WAGES	127,940	132,390	245,651	252,771
OVERTIME	2,698	2,841	1,464	1,500
FICA TAXES	9,748	10,171	18,904	19,452
RETIREMENT CONTRIBUTIONS	56,741	20,330	22,749	30,617
RETIREMENT CONTRIBUTIONS - FRS GENERAL	2,189	6,292	8,758	9,481
HEALTH & DENTAL INSURANCE	28,088	40,400	45,760	50,436
LIFE INSURANCE	464	466	1,135	1,192
CONTRACT SERVICES	651	320	418	418
TRAVEL	188	2,630	2,800	2,800
COMMUNICATION SERVICES	7,339	7,472	3,575	3,575
CGL INSURANCE	1,795	1,831	8,942	9,121
REPAIRS & MAINTENANCE - EQUIPMENT	648	1,134	700	1,500
REPAIRS & MAINTENANCE - VEHICLES	633	811	1,020	-
REPAIRS & MAINTENANCE - OTHER	-	982	600	600
FLEET SERVICES				8,718
INFORMATION TECHNOLOGY SERVICES				12,174
OPERATING SUPPLIES	3,059	1,968	4,600	2,100
FUEL & LUBRICANTS	2,408	2,519	4,500	-
OPERATING SUPPLIES - JANITORIAL	267	420	500	500
BOOKS & PERIODICALS	-	-	500	500
SUBSCRIPTIONS & MEMBERSHIPS	148	379	400	400
EMPLOYEE DEVELOPMENT	-	-	500	500
CAPITAL - OFFICE EQUIPMENT & FURNITURE	-	-	-	2,500

## **DEBT SERVICE FUND**

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### **REVENUES AND EXPENDITURES**



**City of Riviera Beach  
Debt Service - Revenues**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed
<b>DEBT SERVICE</b>				
INVESTMENT EARNINGS	1,066	1,960	-	-
UNREALIZED GAIN/LOSS ON INVESTMENT	654	-	-	-
TRANSFER FROM 001	518,680	4,977,729	5,666,096	5,695,276
TRANSFER FROM FUND 303	10,046	-	-	-
	<b>530,445</b>	<b>4,979,689</b>	<b>5,666,096</b>	<b>5,695,276</b>

**City of Riviera Beach  
Debt Service - Expenditures**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>DEBT SERVICE</b>				
PRINCIPAL - CAPITAL IMPROVEMENT - 2001	255,160	265,754	-	-
INTEREST - CAP IMPROVEMENT - 2001	18,814	8,220	-	-
PRINCIPAL - PUBLIC IMPROVEMENT BONDS, 2014	-	45,000	530,000	585,000
INTEREST - PUBLIC IMPROVEMENT BONDS, 2014	-	708,044	702,293	691,144
PRINCIPAL - PENSION OBLIGATION BONDS, 2015	-	1,430,000	575,000	780,000
INTEREST - PENSION OBLIGATION BONDS, 2015	-	1,467,009	2,509,360	2,499,481
PRINCIPAL - FIFTH THIRD LEASE - POLICE	394,519	197,176	-	-
INTEREST - FIFTH THIRD LEASE - POLICE	16,097	3,648	-	-
PRINCIPAL -US BANCORP LEASE -SCH 1	-	203,838	206,794	-
INTEREST - US BANCORP LEASE - SCH 1	-	5,954	2,998	-
PRINCIPAL - US BANCORP LEASE - SCH 5	-	-	200,930	203,985
PRINCIPAL - US BANCORP LEASE - SCH 5	-	-	9,302	6,248
PRINCIPAL - US BANCORP LEASE - SCH 4	-	173,124	203,838	206,794
INTEREST - US BANCORP LEASE - SCH 4	-	8,868	5,954	2,999
PRINCIPAL - US BANCORP LEASE - SCH 2	-	112,072	114,067	116,097
INTEREST - US BANCORP LEASE - SCH 2	-	10,336	8,341	6,311
PRINCIPAL - US BANCORP LEASE - SCH 3	-	192,175	195,597	199,077
INTEREST - US BANCORP LEASE - SCH 3	-	17,723	14,303	10,821
PRINCIPAL - US BANCORP LEASE - SCH 6	-	-	274,987	279,497
INTEREST - US BANCORP LEASE - SCH 6	-	-	13,752	9,242.68
PRINCIPAL - OSHKOSH CAPITAL LEASE	85,159	87,688	90,293	92,974
INTEREST - OSHKOSH CAPITAL LEASE	13,420	10,891	8,287	5,605
	<b>783,169</b>	<b>4,947,520</b>	<b>5,666,096</b>	<b>5,695,276</b>

# **MAJOR DISASTER FUND**

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## **REVENUES AND EXPENDITURES**

**City of Riviera Beach**  
**Major Disaster - Revenues**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed
<b>MAJOR DISASTER</b>				
INVESTMENT EARNINGS	16,265	15,268	5,500	-
MISCELLANEOUS REVENUES	(443,415)	-	-	-
TRANSFER FROM 001	428,907	548,315	595,388	614,008
	<b>1,757</b>	<b>563,583</b>	<b>600,888</b>	<b>614,008</b>

**City of Riviera Beach  
Major Disaster - Expenditures**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
<b>MAJOR DISASTER</b>				
CONTRACT SERVICES	147		10,000	4,000
OPERATING SUPPLIES	-	3,250	-	-
CONTINGENCY	-	-	586,388	610,008
	<b>147</b>	<b>3,250</b>	<b>596,388</b>	<b>614,008</b>

**UTILITY SPECIAL DISTRICT**

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**REVENUES AND EXPENSES**

**City of Riviera Beach  
Utility Special District Revenues**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed
<b>USD - OPERATING</b>				
WATER UTILITY REVENUE	16,083,830	15,290,000	15,572,821	<b>16,040,006</b>
WATER METER CONNECTION FEES	10,000	8,500	11,553	<b>11,553</b>
HYDRANT RENTAL/FIRE LINES	170,000	175,000	169,703	<b>169,703</b>
SEWER UTILITY REVENUE	7,240,950	8,530,000	8,905,703	<b>9,946,780</b>
SEWER CONNECTION FEES	510	200	206	<b>206</b>
PENALTIES & INTEREST	350,000	300,000	306,697	<b>327,124</b>
INVESTMENT EARNINGS	17,650	20,000	45,359	50,000
MISCELLANEOUS REVENUES	70,000	75,487	75,487	127,807
	<b>23,942,940</b>	<b>24,399,187</b>	<b>25,087,529</b>	<b>26,673,179</b>
<b>USD - RENEWAL &amp; REPLACEMENT</b>				
INVESTMENT EARNINGS	15,000	15,000	15,000	<b>15,000</b>
TRANSFER FROM FUND 411 - OPERATIONS	870,000	887,400	1,100,796	<b>1,222,107</b>
RESERVES	1,389,550	1,597,600	1,597,600	<b>2,589,093</b>
	<b>2,274,550</b>	<b>2,500,000</b>	<b>2,713,396</b>	<b>3,826,200</b>
<b>USD - IMPACT FEES</b>				
INVESTMENT EARNINGS	3,000	25,000	25,000	25,000
WATER IMPROVEMENT IMPACT FEES	2,000	3,000	3,000	300
SEWER IMPROVEMENT IMPACT FEES	25,000	2,000	2,000	200
RESERVES	8,595,000	8,184,000	8,184,000	7,104,400
	<b>8,625,000</b>	<b>8,214,000</b>	<b>8,214,000</b>	<b>7,129,900</b>
<b>USD - DEBT SERVICE</b>				
INVESTMENT EARNINGS	1,000	-	-	-
TRANSFER FROM FUND 411 - OPERATIONS	1,986,019	1,770,925	4,558,334	4,261,525
	<b>1,987,019</b>	<b>1,770,925</b>	<b>4,558,334</b>	<b>4,261,525</b>
<b>USD - CAPITAL BOND PROJECTS</b>				
INVESTMENT EARNINGS-PTA FLCLASS	-	-	-	200,000
INVESTMENT EARNINGS-PTA USBANK	-	-	-	150,000
RESERVES	-	-	-	14,492,728
	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,842,728</b>

**City of Riviera Beach**  
**Utility Special District Expenses by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>ADMINISTRATION</b>	<b>9,408,391</b>	<b>10,077,875</b>	<b>13,598,606</b>	<b>13,773,044</b>
REGULAR SALARIES & WAGES	482,973	610,173	836,386	885,082
OVERTIME	2,481	13,231	3,540	4,000
FICA TAXES	46,207	44,562	64,254	68,015
RETIREMENT CONTRIBUTIONS	364,007	100,848	67,950	91,451
RETIREMENT CONTRIBUTIONS - FRS GENERAL	2,356	6,987	30,270	32,919
RETIREMENT CONTRIBUTIONS - FRS ELECTED OFFICIALS	-	-	-	32,760
HEALTH & DENTAL INSURANCE	128,303	107,420	99,775	111,261
LIFE INSURANCE	1,410	1,526	2,496	2,622
OPEB LIABILITY EXPENSE	75,004	8,329	91,956	91,956
PROFESSIONAL SERVICES - MEDICAL & DENTAL	-	-	310	310
PROFESSIONAL SERVICES - ENGINEERING	112,760	17,065	29,721	30,000
PROFESSIONAL SERVICES - FINANCIAL	-	13,713	10,200	10,000
PROFESSIONAL SERVICES	3,897,430	4,769,109	5,322,376	5,428,824
ACCOUNTING AND AUDITING	20,434	-	5,100	6,000
CONTRACT SERVICES - JANITORIAL	9,130	9,723	15,300	16,000
CONTRACT SERVICES - PEST CONTROL	680	659	510	1,000
CREDIT CARD MERCHANT FEES	83,390	72,301	42,372	100,000
CONTRACT SERVICES	82,435	107,247	51,000	55,000
TRAVEL	9	522	3,060	4,000
COMMUNICATION SERVICES	44,265	71,989	36,296	37,000
POSTAGE & FREIGHT	139	143	179	200
CGL INSURANCE	84,459	86,148	68,676	70,050
REPAIRS & MAINTENANCE	1,530	1,042	2,040	2,100
REPAIRS & MAINTENANCE - BUILDINGS	1,718	1,638	2,092	2,100
REPAIRS & MAINTENANCE - VEHICLES	4,226	26,663	4,807	-
FLEET SERVICES	-	-	-	5,000
INFORMATION TECHNOLOGY SERVICES	-	-	-	-
PRINTING & BINDING	995	1,178	1,202	1,300
PRINTING & BINDING - COPIER	995	966	985	1,000
PROMOTIONAL ACTIVITIES	1,214	1,451	20,400	21,000
OTHER CHARGES - SURVEILLANCE	14,078	38,037	15,300	16,000
OFFICE SUPPLIES - STATIONARY	1,203	296	3,060	4,000
OPERATING SUPPLIES	12,994	13,503	15,953	16,000
SOFTWARE	36,593	10,913	35,700	36,000
OPERATING SUPPLIES - JANITORIAL	-	-	998	2,000
OPERATING SUPPLIES - CLOTHING	129	959	1,020	2,000
OPERATING SUPPLIES	5,477	1,145	6,120	6,250
SMALL TOOLS & EQUIPMENT	683	2,913	1,673	1,700
UNRECONCILED CREDIT CARD CHARGES	-	-	-	-
BOOKS & PERIODICALS	93	194	851	1,000
SUBSCRIPTIONS & MEMBERSHIPS	1,619	11,055	5,100	5,500
EMPLOYEE DEVELOPMENT	2,805	345	6,120	6,250
TUITION REIMBURSEMENT	2,459	1,862	10,200	11,000
CONTINGENCY	1,797,372	1,625,000	1,550,000	1,580,000
CAPITAL - OFFICE EQUIPMENT & FURNITURE	4,680	-	5,405	5,500
CAPITAL - VEHICLES	5,741	275,000	294,320	300,000
TRANSFER TO FUND 412 - RENEWAL & REPLACEMENT	298,191	248,493	275,199	407,369
TRANSFER TO FUND 414 - DEBT SERVICE	1,775,725	1,773,527	4,558,334	4,261,525



**City of Riviera Beach**  
**Utility Special District Expenses by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>WATER DISTRIBUTION</b>	<b>3,434,182</b>	<b>1,944,520</b>	<b>1,724,856</b>	<b>1,912,620</b>
REGULAR SALARIES & WAGES	526,294	493,377	600,800	613,362
OVERTIME	21,920	15,199	32,422	33,000
FICA TAXES	39,406	36,154	48,441	49,447
RETIREMENT CONTRIBUTIONS	211,141	85,211	63,429	85,421
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	6,905	10,979	11,459
HEALTH & DENTAL INSURANCE	113,287	126,086	128,129	141,222
LIFE INSURANCE	912	799	3,177	3,336
PROFESSIONAL SERVICES - MEDICAL & DENTAL	-	-	993	1,000
CONTRACT SERVICES - JANITORIAL	-	-	1,020	1,100
CONTRACT SERVICES	12,704	10,669	39,592	40,000
TRAVEL	2,380	1,665	2,040	2,250
UTILITIES - OTHER	1,184	370	1,773	2,000
CGL INSURANCE	292,512	298,362	132,504	135,154
REPAIRS & MAINTENANCE - BUILDINGS	543	-	1,020	1,100
REPAIRS & MAINTENANCE - GROUNDS	758	30	1,020	1,100
REPAIRS & MAINTENANCE - EQUIPMENT	29,555	22,057	30,600	31,000
REPAIRS & MAINTENANCE - VEHICLES	17,547	16,134	16,786	-
REPAIRS & MAINTENANCE - LINES	24,826	10,131	25,877	26,000
REPAIRS & MAINTENANCE	19,792	28,800	25,087	25,300
FLEET SERVICES				19,000
INFORMATION TECHNOLOGY SERVICES				-
REPAIRS & MAINTENANCE - EASEMENTS	5,392	3,244	5,100	5,100
PRINTING & BINDING - PHOTOGRAPHS	440	408	462	500
OTHER CHARGES	731	756	1,020	1,100
OTHER CHARGES - SURVEILLANCE	842	882	1,020	1,100
OFFICE SUPPLIES - STATIONARY	490	72	170	-
OPERATING SUPPLIES	(7,825)	20,812	3,743	4,000
FUEL & LUBRICANTS	2,120	75	1,713	-
OPERATING SUPPLIES - CHEMICALS	201	-	539	600
OPERATING SUPPLIES - JANITORIAL	-	2,133	1,020	1,100
OPERATING SUPPLIES - CLOTHING	1,077	4,997	5,100	5,100
OPERATING SUPPLIES	10,013	8,125	10,388	10,500
OPERATING SUPPLIES - WATER	2,473	1,207	2,312	2,400
UNRECONCILED CREDIT CARD CHARGES	-	-	-	-
BOOKS & PERIODICALS	166	50	85	100
SUBSCRIPTIONS & MEMBERSHIPS	422	-	276	300
EMPLOYEE DEVELOPMENT	1,000	1,317	1,020	1,100
CONTINGENCY	1,803,688	500,000	250,000	250,000
TRANSFER TO FUND 412 - RENEWAL & REPLACEMENT	298,191	248,493	275,199	407,369

**City of Riviera Beach**  
**Utility Special District Expenses by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>WATER TREATMENT</b>	<b>5,013,014</b>	<b>4,688,901</b>	<b>3,835,526</b>	<b>4,445,606</b>
REGULAR SALARIES & WAGES	760,492	807,899	885,143	910,046
OVERTIME	50,682	54,979	35,066	35,000
FICA TAXES	59,729	63,322	70,396	72,296
RETIREMENT CONTRIBUTIONS	358,529	127,027	81,525	109,722
RETIREMENT CONTRIBUTIONS - FRS GENERAL	1,061	4,337	20,402	22,002
HEALTH & DENTAL INSURANCE	159,834	143,758	164,737	181,572
LIFE INSURANCE	1,427	1,408	4,085	4,290
PROFESSIONAL SERVICES - MEDICAL & DENTAL	-	-	68	-
PROFESSIONAL SERVICES - ENGINEERING	14,110	-	6,327	6,400
CONTRACT SERVICES - JANITORIAL	-	-	340	400
CONTRACT SERVICES	36,714	42,895	46,086	46,100
TRAVEL	602	72	2,040	2,000
UTILITIES - ELECTRICITY	427,886	401,001	480,000	489,600
UTILITIES - OTHER	10,661	2,330	5,536	5,647
RENT & LEASES - LAND	56	2,094	6,611	6,743
CGL INSURANCE	272,811	278,267	178,033	181,594
REPAIRS & MAINTENANCE - BUILDINGS	2,924	8,327	10,200	10,500
REPAIRS & MAINTENANCE - GROUNDS	877	4,816	5,100	5,250
REPAIRS & MAINTENANCE - EQUIPMENT	106,706	84,895	119,339	120,000
REPAIRS & MAINTENANCE - VEHICLES	15,982	19,546	20,400	-
REPAIRS & MAINTENANCE - LINES	7,630	10,253	10,200	10,500
REPAIRS & MAINTENANCE	109,564	99,377	107,557	108,000
FLEET SERVICES	-	-	-	84,500
INFORMATION TECHNOLOGY SERVICES	-	-	-	-
PRINTING & BINDING - PHOTOGRAPHS	678	4,165	5,643	5,600
OTHER CHARGES	4,819	5,142	5,101	5,100
OTHER CHARGES - SURVEILLANCE	1,955	2,043	1,984	2,000
OFFICE SUPPLIES - STATIONARY	-	-	170	-
OPERATING SUPPLIES	(71,561)	105,666	7,123	7,125
FUEL & LUBRICANTS	27,116	29,366	63,871	-
OPERATING SUPPLIES - CHEMICALS	479,800	503,775	535,500	535,500
LIME SLUDGE REMOVAL	-	-	-	-
OPERATING SUPPLIES - CLOTHING	13,153	9,765	14,748	14,800
OPERATING SUPPLIES	7,591	10,821	6,936	7,000
OPERATING SUPPLIES - WATER	8,919	7,001	10,200	10,250
LIME SLUDGE REMOVAL	85,420	5,881	106,218	106,300
UNRECONCILED CREDIT CARD CHARGES	-	-	-	-
BOOKS & PERIODICALS	163	-	85	100
SUBSCRIPTIONS & MEMBERSHIPS	389	180	196	200
EMPLOYEE DEVELOPMENT	2,062	-	2,040	2,100
CONTINGENCY	1,666,389	1,600,000	413,821	800,000
CAPITAL - MACHINERY & EQUIPMENT	89,652	-	127,500	130,000
TRANSFER TO FUND 412 - RENEWAL & REPLACEMENT	298,191	248,493	275,199	407,369

**City of Riviera Beach**  
**Utility Special District Expenses by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>WASTEWATER COLLECTION</b>	<b>5,042,803</b>	<b>5,187,923</b>	<b>5,887,644</b>	<b>6,541,909</b>
REGULAR SALARIES & WAGES	365,482	411,419	474,526	488,732
OVERTIME	33,020	41,196	29,625	30,000
FICA TAXES	28,839	32,298	38,568	39,683
RETIREMENT CONTRIBUTIONS	169,793	64,902	77,399	104,162
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	-	2,632	2,855
HEALTH & DENTAL INSURANCE	84,676	113,430	100,673	110,960
LIFE INSURANCE	1,093	1,198	2,496	2,622
PROFESSIONAL SERVICES - MEDICAL & DENTAL	1,991	-	600	600
PROFESSIONAL SERVICES	3,657	765	6,000	6,000
ACCOUNTING AND AUDITING	-	-	5,100	5,200
CONTRACT SERVICES - SEWER	1,915,284	1,990,122	4,080,000	4,161,600
TRAVEL	2,139	1,469	2,040	2,100
COMMUNICATIONS - RADIOS	-	-	510	500
POSTAGE & FREIGHT	75	-	102	100
UTILITIES - ELECTRICITY	176,549	161,882	201,000	201,000
UTILITIES - WATER	914	1,232	2,193	2,200
CGL INSURANCE	131,306	133,932	117,163	119,506
REPAIRS & MAINTENANCE - BUILDINGS	14,129	5,720	11,220	11,250
REPAIRS & MAINTENANCE - EQUIPMENT	51,365	5,039	51,000	52,020
REPAIRS & MAINTENANCE - VEHICLES	12,360	13,081	15,300	-
REPAIRS & MAINTENANCE - LINES	26,532	28,259	32,640	33,000
FLEET SERVICES	-	-	-	50,500
INFORMATION TECHNOLOGY SERVICES	-	-	-	-
PRINTING & BINDING - PHOTOGRAPHS	466	575	612	750
OPERATING SUPPLIES	217	11,608	10,200	10,500
FUEL & LUBRICANTS	46,438	47,903	35,000	-
OPERATING SUPPLIES - CHEMICALS	9,614	5,232	10,200	10,000
OPERATING SUPPLIES - JANITORIAL	158	390	650	650
OPERATING SUPPLIES - CLOTHING	6,658	8,469	12,750	12,750
OPERATING SUPPLIES	19,923	56,434	21,000	21,000
SMALL TOOLS & EQUIPMENT	-	1,825	1,530	1,500
BOOKS & PERIODICALS	274	30	255	250
SUBSCRIPTIONS & MEMBERSHIPS	-	1,020	400	400
EMPLOYEE DEVELOPMENT	1,934	-	2,140	2,150
CONTINGENCY	1,592,494	1,800,000	215,921	600,000
CAPITAL - MACHINERY & EQUIPMENT	47,231	-	51,000	50,000
TRANSFER TO FUND 412 - RENEWAL & REPLACEMENT	298,191	248,493	275,199	407,369
<b>TOTAL USD OPERATING FUND</b>	<b>22,898,390</b>	<b>21,899,219</b>	<b>25,046,631</b>	<b>26,673,179</b>

**City of Riviera Beach**  
**Utility Special District Expenses by Division**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>USD - RENEWAL &amp; REPLACEMENT</b>				
OPERATING	850,000	850,000	850,000	850,000
CAPITAL OUTLAY	1,424,550	1,650,000	1,863,396	2,976,200
	<b>2,274,550</b>	<b>2,500,000</b>	<b>2,713,396</b>	<b>3,826,200</b>
<b>USD - IMPACT FEES</b>				
CAPITAL OUTLAY	8,625,000	8,214,000	8,214,000	7,129,900
	<b>8,625,000</b>	<b>8,214,000</b>	<b>8,214,000</b>	<b>7,129,900</b>
<b>USD - DEBT SERVICE</b>				
PRINCIPAL-W&S REV REFUNDING BONDS, 2014	760,000	750,000	750,000	770,000
INTEREST-W&S REV REFUNDING BONDS, 2014	1,227,019	1,020,925	1,009,675	983,025
PRINCIPAL-W&S REV BONDS, 2016	-	-	995,000	870,000
INTEREST-W&S REV BONDS, 2016	-	-	1,803,659	1,638,500
	<b>1,987,019</b>	<b>1,770,925</b>	<b>4,558,334</b>	<b>4,261,525</b>
<b>USD - CAPITAL BOND PROJECTS</b>				
CAPITAL OUTLAY	-	-	-	14,842,728
	<b>-</b>	<b>-</b>	<b>-</b>	<b>14,842,728</b>

**MARINA**

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**REVENUES AND EXPENSES**

**City of Riviera Beach  
Marina Revenues**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed
<b>MARINA - OPERATING</b>				
SERVICE CHARGE - UTILITY FEES	35,000	54,000	165,500	181,200
RETAIL SALES	12,000	30,000	48,000	34,200
DOCKAGE FEES	1,067,496	1,208,000	1,230,000	1,545,200
INVESTMENT EARNINGS	-	9,108	8,630	10,000
MARINA SERVICES	-	500	3,600	104,760
LAUNDRY FEES	2,500	2,610	3,600	6,000
FUEL SALES	398,063	400,000	388,339	410,798
	<b>1,515,059</b>	<b>1,704,218</b>	<b>1,853,669</b>	<b>2,292,158</b>
<b>MARINA - RENEWAL &amp; REPLACEMENT</b>				
FIND GRANT	50,000	-	-	-
MISCELLANEOUS REVENUES	-	37,644	-	-
FDEP GRANT	-	200,000	-	-
RESERVES	-	-	610,176	480,000
	<b>50,000</b>	<b>237,644</b>	<b>610,176</b>	<b>480,000</b>

**City of Riviera Beach  
Marina Expenses**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>MARINA - OPERATING</b>				
REGULAR SALARIES & WAGES	349,644	358,326	416,546	436,126
OVERTIME	12,396	10,575	-	-
FICA TAXES	28,747	36,185	43,620	49,020
RETIREMENT CONTRIBUTIONS	114,501	45,700	-	-
RETIREMENT CONTRIBUTIONS - FRS GENERAL	3,566	11,926	-	-
HEALTH & DENTAL INSURANCE	46,325	15,324	24,000	12,000
LIFE INSURANCE	869	520	-	-
OPEB LIABILITY EXPENSE	(1,773)	-	3,293	-
PROFESSIONAL SERVICES - MEDICAL & DENTAL	1,708	609	480	-
PROFESSIONAL SERVICES	329,316	468,045	346,228	384,983
CONTRACT SERVICES - JANITORIAL	9,600	6,075	9,600	-
CONTRACT SERVICES - PEST CONTROL	170	719	960	2,039
CONTRACT SERVICES	40,165	111,667	22,320	19,200
CONTRACT SERVICES	4,753	1,289	18,118	-
CREDIT CARD MERCHANT FEES	18,121	26,121	42,497	50,687
PROFESSIONAL SERVICES - SECURITY	84,424	50,482	70,502	70,000
TRAVEL	-	-	900	-
COMMUNICATION SERVICES	23,452	30,853	31,800	18,300
POSTAGE & FREIGHT	29	143	1,800	1,200
UTILITIES - ELECTRICITY	86,648	106,446	102,610	96,844
UTILITIES - WATER	42,319	27,628	30,000	18,000
UTILITIES - OTHER	(760)	27,628	15,420	10,200
UTILITIES - SOLID WASTE DISPOSAL - TRASH	40,345	658	9,000	15,000
RENT & LEASES - EQUIPMENT	934	5,835	-	-
RENTAL - MARINA	-	-	43,003	55,575
CGL INSURANCE	107,249	115,303	111,582	131,814
REPAIRS & MAINTENANCE	-	85	-	12,000
REPAIRS & MAINTENANCE - BUILDINGS	4,385	17,681	-	2,100
REPAIRS & MAINTENANCE - GROUNDS	1,064	-	-	300
REPAIRS & MAINTENANCE - VEHICLES	2,475	10,914	4,200	5,400
REPAIRS & MAINTENANCE - DOCKS	27,157	22,825	34,200	12,000
REPAIRS & MAINTENANCE	369	9,204	-	-
PROMOTIONAL ACTIVITIES	23,438	7,878	63,000	61,200
OFFICE SUPPLIES - STATIONARY	3,222	3,175	1,200	-
OPERATING SUPPLIES	3,690	6,504	1,800	5,580
INVENTORY - FUEL & LUBRICANTS	1,522	19,528	291,254	281,943
FUEL & LUBRICANTS	-	45	3,000	1,200
OPERATING SUPPLIES - JANITORIAL	7,706	9,277	7,200	8,400
OPERATING SUPPLIES - CLOTHING	3,569	2,994	4,200	4,800
OPERATING SUPPLIES	83	1,599	1,200	6,600
INVENTORY - CONCESSIONS	24,130	28,402	24,000	17,247
SUBSCRIPTIONS & MEMBERSHIPS	550	150	1,800	1,200
EMPLOYEE DEVELOPMENT	1,430	657	3,000	1,200
CONTINGENCY	10,000	-	69,336	500,000
CAPITAL - VEHICLES	10,618	-	-	-
	<b>1,468,157</b>	<b>1,598,975</b>	<b>1,853,669</b>	<b>2,292,158</b>
<b>MARINA - RENEWAL &amp; REPLACEMENT</b>				
PROFESSIONAL SERVICES	1,560	37,100	-	-
PROFESSIONAL SERVICES-BICENTENNIAL PARK	110,000	-	-	-
REPAIRS & MAINTENANCE	-	6,328	-	-
OPERATING SUPPLIES	-	22,179	-	-
CAPITAL OUTLAY	-	-	355,000	480,000
TRANSFER TO 420	-	292,930	255,176	-
	<b>111,560</b>	<b>358,537</b>	<b>610,176</b>	<b>480,000</b>

# **SOLID WASTE COLLECTION**

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## **REVENUES AND EXPENSES**



**City of Riviera Beach Solid  
Waste Collection Revenues**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Proposed</b>
SOLID WASTE CONTAINER SERVICE	2,200,000	2,303,000	2,363,386	2,410,654
ADMINISTRATION FEE - FRANCHISE & MANAGMENT	1,535,112	1,628,600	1,661,172	1,694,395
INVESTMENT EARNINGS	7,000	7,000	5,077	8,000
FINANCE CHARGES	-	30,000	23,463	23,877
SALE OF RECYCLED MATERIAL - SWA	73,000	60,000	56,074	56,074
	<b>3,815,112</b>	<b>4,028,600</b>	<b>4,109,172</b>	<b>4,193,000</b>

**City of Riviera Beach Solid  
Waste Collection Expenses**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
ADMINISTRATION FEE - COST ALLOCATION	1,576,201	1,628,600	1,661,172	1,696,000
UTILITIES - SOLID WASTE DISPOSAL - TRASH	2,220,647	2,374,638	2,397,000	2,445,000
CONTINGENCY	80,000	55,000	51,000	52,000
	<b>3,876,848</b>	<b>4,058,238</b>	<b>4,109,172</b>	<b>4,193,000</b>

**STORMWATER**

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**REVENUES AND EXPENSES**

**City of Riviera Beach**  
**Stormwater Management Utility Revenues**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Adopted	FY 2018 Proposed
<b>STORMWATER - OPERATING</b>				
STORMWATER MANAGEMENT FEES	1,500,000	3,222,983	<b>3,330,000</b>	3,180,000
SERVICE CHARGE - MANGONIA PRK	6,223	6,223	<b>6,223</b>	6,300
INVESTMENT EARNINGS	<u>3,000</u>	<u>5,927</u>	<u><b>6,515</b></u>	<u>8,700</u>
	<b>1,509,223</b>	<b>3,235,133</b>	<b>3,342,738</b>	<b>3,195,000</b>
<b>STORMWATER - CAPITAL BOND PROJECTS</b>				
INVESTMENT EARNINGS	-	-	-	100,000
BOND PROCEEDS	-	10,000,000	-	-
RESERVES	-	-	10,000,000	5,900,000
	<b>-</b>	<b>10,000,000</b>	<b>10,000,000</b>	<b>6,000,000</b>

**City of Riviera Beach**  
**Stormwater Management Utility Expenses**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>STORMWATER - OPERATING</b>				
REGULAR SALARIES & WAGES	380,696	382,116	386,823	395,268
OVERTIME	18,320	18,032	9,541	10,000
FICA TAXES	30,780	28,698	30,322	31,003
RETIREMENT CONTRIBUTIONS	145,856	60,537	45,645	57,877
HEALTH & DENTAL INSURANCE	91,417	4,999	91,340	100,873
LIFE INSURANCE	903	98,440	2,269	2,383
OPEB LIABILITY EXPENSE	(2,659)	629	20,400	20,808
CONTRACT SERVICES	31,527	-	51,000	51,000
PROFESSIONAL SERVICES - MED & DENTAL	260	101,687	226	250
PROFESSIONAL SERVICES - ARCHITECT	9	-	6,763	6,800
PROFESSIONAL SERVICES	301,310	-	807,822	810,000
ACCOUNTING AND AUDITING	2,616	204,775	3,264	3,300
TRAVEL	956	3,300	9,890	10,000
COMMUNICATION SERVICES	358	1,033	1,020	1,000
COMMUNICATIONS - RADIOS	-	-	600	600
POSTAGE & FREIGHT	-	-	1,200	1,200
UTILITIES - ELECTRICITY	-	6	4,500	4,500
UTILITIES - WATER	-	-	3,000	3,000
UTILITIES - OTHER	-	-	700	700
RENT & LEASES - EQUIPMENT	7,083	-	7,400	7,400
CGL INSURANCE	161,738	4,317	96,774	98,106
REPAIRS & MAINTENANCE - VEHICLES	29,414	164,973	36,800	-
FLEET SERVICES				89,500
PRINTING & BINDING - COPIER	1,047	36,930	1,100	1,100
OFFICE SUPPLIES - STATIONARY	609	952	450	450
OPERATING SUPPLIES	2,115	794	4,590	4,600
FUEL & LUBRICANTS	31,124	4,519	52,275	-
OPERATING SUPPLIES - CLOTHING	4,197	23,923	7,000	8,000
OPERATING SUPPLIES	14,483	9,169	16,000	16,000
ROAD MATERIALS & SUPPLIES - LANDSCAPING	3,521	19,970	9,180	9,250
SMALL TOOLS & EQUIPMENT	386	8,760	4,000	4,000
UNRECONCILED CREDIT CARD CHARGES	-	3,256	1,000	1,000
ROAD MATERIALS & SUPPLIES - CANALS	2,684	-	3,500	3,500
ROAD MATERIALS & SUPPLIES - DRAINAGE	15,565	4,882	20,400	20,400
SUBSCRIPTIONS & MEMBERSHIPS	557	24,289	1,000	1,000
EMPLOYEE DEVELOPMENT	2,579	800	5,700	5,700
CONTINGENCY	31,236	7,049	94,559	60,000
CAPITAL IMPROVEMENT	-	65,000	900,000	665,000
CAPITAL - VEHICLES	-	1,930,000	50,000	-
PRINCIPAL-STORMWATER REV BONDS, 2016			185,000	350,000
INTEREST-STORMWATER REV BONDS, 2016			369,685	339,432
	<b>1,310,687</b>	<b>3,213,835</b>	<b>3,342,738</b>	<b>3,195,000</b>
<b>STORMWATER - CAPITAL BOND PROJECTS</b>				
CAPITAL OUTLAY	-	-	10,000,000	6,000,000
	<b>-</b>	<b>-</b>	<b>10,000,000</b>	<b>6,000,000</b>

# **INSURANCE**

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## **REVENUES AND EXPENSES**

**City of Riviera Beach  
Insurance - Revenues**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Proposed</b>
<b>INSURANCE</b>				
CONTRIBUTION - GENERAL FUND	2,858,298	2,922,827	2,604,042	2,539,521
CONTRIBUTION - UTILITY DISTRICT	781,088	796,709	496,376	506,304
CONTRIBUTION - MARINA	107,249	109,394	87,515	131,814
CONTRIBUTION - STORMWATER	161,738	164,973	96,774	98,106
INVESTMENT EARNINGS	238,956	49,442	20,000	20,000
CLAIM RECOVERY	1,019,090	199,630	-	-
MISCELLANEOUS REVENUES	-	-	-	-
RESERVES		-	547,457	600,000
	<b>5,166,419</b>	<b>4,242,975</b>	<b>3,852,164</b>	<b>3,895,745</b>

**City of Riviera Beach  
Insurance - Expenses**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Budget</b>	<b>FY 2018 Proposed</b>
<b>INSURANCE</b>				
WORKERS' COMPENSATION	804,513	827,671	500,000	470,000
CONTRACT SERVICES	52,436	127,754	90,228	50,000
INSURANCE PREMIUM	1,906,836	2,857,042	3,065,163	3,275,745
SETTLEMENT PAYMENTS	2,753,803	458,346	100,000	50,000
STATE ASSESSMENTS	20,769	19,599	96,773	50,000
	<b>5,538,357</b>	<b>4,290,412</b>	<b>3,852,164</b>	<b>3,895,745</b>



## **FLEET SERVICES**

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## **REVENUES AND EXPENSES**

**City of Riviera Beach**  
**Fleet Services - Revenues**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Proposed</b>
<b>FLEET SERVICES</b>				
CONTRIBUTION - GENERAL FUND	-	-	-	1,536,737
	-	-	-	<b>1,536,737</b>

**City of Riviera Beach**  
**Fleet Services - Expenses**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>FLEET SERVICES</b>				
REGULAR SALARIES & WAGES	-	-	-	311,140
OVERTIME	-	-	-	11,000
FICA TAXES	-	-	-	24,644
RETIREMENT CONTRIBUTIONS	-	-	-	24,439
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	-	-	11,339
HEALTH & DENTAL INSURANCE	-	-	-	70,612
LIFE INSURANCE	-	-	-	1,668
TRAVEL	-	-	-	300
COMMUNICATION SERVICES	-	-	-	720
COMMUNICATIONS - RADIOS	-	-	-	250
POSTAGE & FREIGHT	-	-	-	40
UTILITIES - ELECTRICITY	-	-	-	10,690
CGL INSURANCE	-	-	-	25,634
REPAIRS & MAINTENANCE	-	-	-	5,100
REPAIRS & MAINTENANCE - VEHICLES	-	-	-	472,511
PRINTING & BINDING	-	-	-	900
OPERATING SUPPLIES	-	-	-	16,000
FUEL & LUBRICANTS	-	-	-	524,450
OPERATING SUPPLIES - CLOTHING	-	-	-	4,200
SMALL TOOLS & EQUIPMENT	-	-	-	1,600
INVENTORY - SUPPLIES STOCKROOM	-	-	-	15,500
BOOKS & PERIODICALS	-	-	-	1,000
EMPLOYEE DEVELOPMENT	-	-	-	3,000
	-	-	-	<b>1,536,737</b>

**INFORMATION TECHNOLOGY**

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**REVENUES AND EXPENSES**

**City of Riviera Beach**  
**Information Technology - Revenues**

<b>Account Title</b>	<b>FY 2015 Actual</b>	<b>FY 2016 Actual</b>	<b>FY 2017 Adopted</b>	<b>FY 2018 Proposed</b>
<b>INFORMATION TECHNOLOGY</b>				
CONTRIBUTION - GENERAL FUND	-	-	-	2,186,124
	-	-	-	<b>2,186,124</b>

**City of Riviera Beach**  
**Information Technology - Expenses**

Account Title	FY 2015 Actual	FY 2016 Actual	FY 2017 Budget	FY 2018 Proposed
<b>INFORMATION TECHNOLOGY</b>				812,648
REGULAR SALARIES & WAGES	-	-	-	16,000
OVERTIME	-	-	-	63,392
FICA TAXES	-	-	-	35,128
RETIREMENT CONTRIBUTIONS	-	-	-	41,471
RETIREMENT CONTRIBUTIONS - FRS GENERAL	-	-	-	111,561
HEALTH & DENTAL INSURANCE	-	-	-	2,622
LIFE INSURANCE	-	-	-	360,826
PROFESSIONAL SERVICES	-	-	-	360,000
CONTRACT SERVICES	-	-	-	1,000
TRAVEL	-	-	-	100,000
COMMUNICATION SERVICES	-	-	-	100
RENTALS & LEASES	-	-	-	14,876
INSURANCE	-	-	-	120,000
REPAIRS & MAINTENANCE	-	-	-	40,000
UNRECONCILED CREDIT CARD CHARGES	-	-	-	1,500
SUBSCRIPTIONS & MEMBERSHIPS	-	-	-	5,000
TRAINING & EDUCATIONAL	-	-	-	100,000
	-	-	-	<b>2,186,124</b>