# Riviera Beach CRA
## Payment Authorization Checklist

Vendor Name: _Constant Computing_

Control No.: _Res. No. 2016-10_ Invoice No.: _107232_

Invoice Date: _7/31/17_ Payment Amount: $ _4,067.50_

Project Supervisor/Responsible Official: _Darlene Hatcher_

| | | Reviewed/Approved by |
|---|---|---|
| ☑ | Project "scope of work and deliverables" reviewed ? | DH |
| ☑ | Payment support documentation appropriate based on work scope ? | DH |
| ☑ | Deliverables due with this invoice have been received ? | DH |
| ☐ | If final payment, have all deliverables been received ? | N/A |
| ☑ | Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ? | DH |
| ☐ | Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement. | N/A |
| ☐ | The nature of work being performed is within the scope of the CRA plan. | N/A |
| ☑ | Funds for payment have been budgeted and are available from the appropriate source(s) for payment. | S |

The invoice and supporting documentation have been reviewed and it is approved for payment.

_____
Approving Authority

Date: _8-2-17_

| ☐ | Payment approved by the Board of Commissioners by Motion No. _2016-10_ or the Consent Agenda, at its meeting on _6-8-16_ . (If applicable) |
|---|---|

_entered 8-1-17_

Constant Computing
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Fort Lauderdale, FL 33304
(954)683-9711
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www.constantcomputing.com

# INVOICE

**BILL TO**
Riviera Beach Community
Redevelopment Agency
2001 Broadway
Suite 300
Riviera Beach, FL 33404

**INVOICE #** 101232
**DATE** 07/31/2017
**DUE DATE** 08/15/2017
**TERMS** Net 15

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------|----------|-----|------|--------|
| 07/31/2017 | **Business Rate**<br>Monitoring & Patch Management - Advanced network monitoring & inventory, patch management of physical and virtual servers, patch management of workstations - 3 sites, 11 Servers, 22 Workstations | 1 | 1,480.00 | 1,480.00 |
| 07/31/2017 | **Business Rate**<br>User Support – Troubleshoot/resolve user issues, troubleshoot/resolve application issues, install software, manage printers, instruct on usage, troubleshoot/resolve PC/hardware issues, troubleshoot/resolve PC backup issues, consultation on user requests, manage user workstations. | 1.25 | 115.00 | 143.75 |
| 07/31/2017 | **Business Rate**<br>Servers & Network – Troubleshoot/resolve server issues, troubleshoot/resolve server application issues, troubleshoot/resolve backup issues, configure services, manage server & network appliances, maintenance, evaluate & resolve errors/performance/health issues, configure server applications & network appliances. | 5.75 | 115.00 | 661.25 |
| 07/31/2017 | **Business Rate**<br>Virtual CIO - Planning, evaluation, assist in vendor management, consultation, network documentation, product research, audit support. | 1.50 | 115.00 | 172.50 |

| DATE | ACTIVITY | QTY | RATE | AMOUNT |
|------|----------|-----|------|--------|
| 07/31/2017 | **Business Rate** <br> Projects & Setup -- Work on projects, setup applications & hardware, install workstations, change/add severs/network appliances, migrations, manage data, modify backup/disaster recovery solutions. | 14 | 115.00 | 1,610.00 |

BALANCE DUE **$4,067.50**