

Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Langston Association

Control No.: 2015-29 Invoice No.: 022

Invoice Date: 7/25/17 Payment Amount: \$ 5,000.00

Project Supervisor/Responsible Official: Annetta Jenkins

	Reviewed/Approval by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	AJ
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	AJ
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	AJ
<input type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	AJ
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	AJ
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	AJ
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	AJ

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: 8-2-17

Payment approved by the Board of Commissioners by Motion No. 2015-29 or the Consent Agenda, at its meeting on 8-26-15. (If applicable)

entered 8/17



LANGTON
ASSOCIATES

grant writing, grant
administration and
intergovernmental
relations

July 25, 2017

Invoice #: 022

Riviera Beach CRA
Scott Evans, Interim Executive Director
2001 Broadway, Suite 300
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to Riviera Beach CRA for
July 2017.

Amount due: \$5,000.00

Please remit upon receipt to:

Langton Associates, Inc. (FID #: 59-2247694)
4830 Atlantic Boulevard
Jacksonville, Florida 32207

Thank you

Heather Pullen
Office Manager

RECEIVED

JUL 28 2017

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY

Riviera Beach CRA Grant Writing Report

Month: July 2017	
Grants Awarded	<ul style="list-style-type: none"> No grants awarded during this period
Grant Opportunity Research	<ul style="list-style-type: none"> Impact the Palm Beaches, Community Foundation of Palm Beach and Martin Counties – Water Tank Mural and Phases 2 & 3 2017 Mayor’s Challenge, Bloomberg Philanthropies – Gun Violence/Teen Violence Quantum in the Community, Quantum Foundation – CDC Operating Funds Our Town, National Endowment for the Arts – Public Art Trail from Marina Village to Residential Neighborhoods Florida Job Growth, Enterprise Florida & Florida Department of Economic Opportunity – Exploring Possible Projects Comerica Grant, Comerica Bank – Exploring Possible Projects Pre Needs Assessment General Research Related to City
Technical Assistance	<ul style="list-style-type: none"> Prepared and provided 2016-17 Annual Report document and 2017-18 Strategic Plan document (including potential opportunities for the City of Riviera Beach) for August 9 Commission Meeting
Communication with Staff	<ul style="list-style-type: none"> Phone and e-mail communication related to various upcoming grant opportunities as well as reporting document preparation Communicated with City Manager’s office regarding 2017 Mayor’s Challenge opportunity
Grants in Progress	<ul style="list-style-type: none"> Impact the Palm Beaches, Community Foundation of Palm Beach and Martin Counties – Letter of Intent due August 4 2017 Mayor’s Challenge, Bloomberg Philanthropies – RSVP due August 18 Quantum in the Community, Quantum Foundation – Due August 18
Grants submitted	<ul style="list-style-type: none"> Wells Fargo Foundation – Riviera Beach Marina Village Water Tank & Wall Mural – \$5,000