


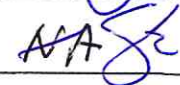


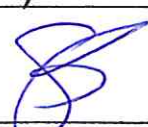

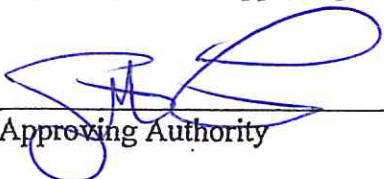


Riviera Beach CRA Payment Authorization Checklist

Vendor Name: HCT
 Control No.: 2015-18 Invoice No.: 072017-3
 Invoice Date: 7-11-17 Payment Amount: \$ 850⁰⁰
 Project Supervisor/Responsible Official: Scott Evans

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input checked="" type="checkbox"/> If final payment, have all deliverables been received ?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.



 Approving Authority

Date: 8-2-17

Payment approved by the Board of Commissioners by Motion No. 2015-18 or the Consent Agenda, at its meeting on 4-22-15. (If applicable)

entered 8-1-17

HCT

Invoice # 072017 - 3

RECEIVED

JUL 17 2017

RIVIERA BEACH COMMUNITY
REDEVELOPMENT AGENCY

July 11, 2017

To: Riviera Beach Community Redevelopment Agency
2001 Broadway
Suite 300
Riviera Beach, FL 33404

Payment for professional auditing services rendered to Riviera Beach CRA

July 2017

Roderick Harvey, CPA , CVA

- Administrative 4.0 hours
 - o Preplanning
 - o Workpaper Review
 - o Audit Supervision

DeAnna Stinson, MBA

- Audit Administration 2.0 hours

Thomas Williams – Senior Auditor

- Preplanning 1.5 hours
- Fieldwork
 - o Liabilities
 - o Equity
 - o Internal Controls

Charles Dougall – Senior Auditor

- Preplanning 12.00 hours
- Fieldwork
 - o Cash
 - o Fixed Assets
 - o General Audit

Ivan Perez CPA – Senior Auditor

- Administrative Tasks 15.00 hours

BALANCE DUE

\$ 850.00

Please remit Payment to:
HCT Certified Public Accountants & Consultants, LLC
3816 Hollywood Boulevard
Suite 203