

TO: HONORABLE MAYOR AND CITY COUNCIL
FROM: JONATHAN E. EVANS, CITY MANAGER

DATE: May 17, 2017

RE: CHARTER REVIEW UPDATE

The City Clerk was directed to advertise the acceptance of applications for the Charter Review Advisory Committee for 45 days. Advertisement was placed in the Palm Beach Post, on the electronic board, TV 18, the City's website, Utility bills, as well as Facebook and Twitter. As of close of business on April 19, 2017, the deadline for submitting applications, the Office of the City Clerk received four applications (attached).

Due to low response, staff recommends the following: the City Council, in accordance with Section 5-16 (attached) of the City's Code of Ordinances, determine what will be presented to the voters with the assistance of staff recommendations, a facilitator, and outside counsel.

If it is the desire for questions to appear on the 2018 Municipal Election Ballot, I would propose that a series of workshops be scheduled after Utility Special District Meetings or CRA Meetings during the months of July, August, and September. By doing this, it will allow staff to draft a comprehensive, concise, and complete ordinance to be presented to the City Council by the first meeting, no later than the second meeting, in November with adoption taking place no later than the first meeting in December.

This recommendation is being made in an effort to have ballot questions adopted by the close of the qualifying period which is December 12, 2017.

Attachment(s)