Riviera Beach CRA
Payment Authorization Checklist

Vendor Name: Constant Computing

Control No.: Res. No. 2016-10 Invoice No.: 101207

Invoice Date: 6/30/17 Payment Amount: $ 4,700.00

Project Supervisor/Responsible Official: Darlene Hatcher

	Reviewed/Approved by
☑ Project "scope of work and deliverables" reviewed ?	DH
☑ Payment support documentation appropriate based on work scope ?	DH
☑ Deliverables due with this invoice have been received ?	DH
☐ If final payment, have all deliverables been received ?	N/A
☑ Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	DH
☐ Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	N/A
☐ The nature of work being performed is within the scope of the CRA plan.	N/A
☒ Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	G

The invoice and supporting documentation have been reviewed and it is approved for payment.

Approving Authority

Date: 7/6/2017

☐ Payment approved by the Board of Commissioners by Motion No. 2016-10 or the Consent Agenda, at its meeting on 6-8-16. (If applicable)

entered 7-6-17 G

Constant Computing
1007 N Federal Hwy #2
Fort Lauderdale, FL 33304
(954)683-9711
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INVOICE

BILL TO
Riviera Beach Community
Redevelopment Agency
2001 Broadway
Suite 300
Riviera Beach, FL 33404

INVOICE # 101207
DATE 06/30/2017
DUE DATE 07/15/2017
TERMS Net 15

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/30/2017	**Business Rate** Monitoring & Patch Management - Advanced network monitoring & inventory, patch management of physical and virtual servers, patch management of workstations - 3 sites, 11 Servers, 22 Workstations	1	1,480.00	1,480.00
06/30/2017	**Business Rate** User Support – Troubleshoot/resolve user issues, troubleshoot/resolve application issues, install software, manage printers, instruct on usage, troubleshoot/resolve PC/hardware issues, troubleshoot/resolve PC backup issues, consultation on user requests, manage user workstations.	3.50	115.00	402.50
06/30/2017	**Business Rate** Servers & Network – Troubleshoot/resolve server issues, troubleshoot/resolve server application issues, troubleshoot/resolve backup issues, configure services, manage server & network appliances, maintenance, evaluate & resolve errors/performance/health issues, configure server applications & network appliances.	3.75	115.00	431.25
06/30/2017	**Business Rate** Virtual CIO - Planning, evaluation, assist in vendor management, consultation, network documentation, product research, audit support.	1.25	115.00	143.75

DATE	ACTIVITY	QTY	RATE	AMOUNT
06/30/2017	**Business Rate** Projects & Setup -- Work on projects, setup applications & hardware, install workstations, change/add severs/network appliances, migrations, manage data, modify backup/disaster recovery solutions.	19.50	115.00	2,242.50

BALANCE DUE **$4,700.00**