Riviera Beach CRA
Payment Authorization Checklist

Vendor Name: Langton Associates

Control No.: 2015-29 Invoice No.: 022

Invoice Date: June 26, 2017 Payment Amount: $ 5,000

Project Supervisor/Responsible Official: A. Jenkins

	Reviewed/Approved by
☑ Project "scope of work and deliverables" reviewed ?	
☑ Payment support documentation appropriate based on work scope ?	
☑ Deliverables due with this invoice have been received ?	
☐ If final payment, have all deliverables been received ?	N/A
☑ Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	
☑ Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
☑ The nature of work being performed is within the scope of the CRA plan.	
☑ Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

Approving Authority

Date: June 29, 2017

☐ Payment approved by the Board of Commissioners by Motion No. 2015-29 or the Consent Agenda, at its meeting on 8-26-15. (If applicable)

entered 7-5-17

LANGTON
ASSOCIATES
grant writing, grant administration and intergovernmental relations

RECEIVED
JUN 29 2017
RIVIERA BEACH COMMUNITY REDEVELOPMENT AGENCY

June 26, 2017

Invoice #: 022

Riviera Beach CRA
Scott Evans, Interim Executive Director
2001 Broadway, Suite 300
Riviera Beach, Florida 33404

RE: Continuing Services Agreement (RFQ 469-14)

Professional fee for grant consulting services rendered to Riviera Beach CRA for June 2017.

Amount due: $5,000.00

Please remit upon receipt to:
Langton Associates, Inc. (FID #: 59-2247694)
4830 Atlantic Boulevard
Jacksonville, Florida 32207

Thank you

Heather Pullen
Office Manager

Langton CONSULTING

Riviera Beach CRA Grant Writing Report

Month: June 2017	
Grants Awarded	• No grants awarded during this period
Grant Opportunity Research	• Reviewed City of Riviera Beach City Manager's 150-day plan and identified grant opportunities to execute plan components.
Technical Assistance	•
Communication with Staff	• Phone and e-mail communication related to four grants submitted this reporting period • Conference call with CRA staff and City Economic Development staff regarding joint application for DEO • Conference call with City Manager regarding 150 day plan and set up in person meeting for June 28th • Conference call with CRA staff to set up in person meeting for June 28th
Grants in Progress	• Wells Fargo Foundation - Civic Engagement Funding for Riviera Beach History Wall Mural – Due June 30 • Quantum Foundation – Due August 18
Grants submitted	• Transportation for America's Cultural Corridor Consortium Grant for 13th Street Tri-Rail Coastal Link Station Area Master Plan – $50,000 • BankUnited Contribution Grant for Continued Support of Homebuyers Club - $3,000 • Florida Competitive Economic Development Project Grant (DEO) for Asset Mapping/Station Area Master Plan - $10,000 • Community Planning Technical Assistance Grant (DEO) for Public Input Gathering/Station Area Master Plan - $25,000