

## Local Business Enterprise Definition – RFP DRAFT

The RFP will recognize any company as a Local Business Enterprise business if it meets all of the following criteria:

- The business is financially and operationally independent from, and operates at arm's length to, any other business.
- The business is continuously in operation.
- The business is a for-profit enterprise.
- The business performs a commercially useful function.
- The business maintains its principal place of business in a fixed office within the geographic boundaries of Palm Beach County that provides all of the services that it describes in its business description, other than work required to be performed at a job site; provided, however, that its suppliers are not required to maintain their principal place of business in Palm Beach County. An office is a fixed and established place of business, as determined by the Director, including a qualified home office, where business is conducted on a regular basis. A residence qualifies as an office only if none of the business owners also maintain an office outside the residence in the same or related field, and a business owner claimed the home office as a business deduction on the prior year's income tax return, or for businesses started after the last tax return, would qualify for a deduction on the next tax return. None of the following constitutes an office:
  - a post office box,
  - a temporary location,
  - a movable property,
  - a location that was established to oversee a project such as a construction project office, or
  - a work space provided in exchange for services as opposed to monetary rent.
- To establish a principal place of business in Palm Beach County, a business must demonstrate that the majority of its principals are based in the Palm Beach County office. Suppliers must maintain a warehouse in Palm Beach County that is continuously stocked with inventory consistent with their certification. Truckers must park their registered vehicles and trailers within the County.
- The business possesses a current Palm Beach County Business Tax Registration Certificate.
- At least one business owner has valid licenses or other relevant trade or professional certifications or, where licensing is not required, the business owners individually and collectively have relevant training and experience that are appropriate for the type of business.
- The business is Owned and Controlled as defined herein by individuals who reside in the United States or its territories.

- The business is not Owned or Controlled as defined herein in part or in whole by a full time City of Riviera Beach employee.

**Bonus Riviera Beach Business Enterprise Participation Points**

So as to incentivize the Developer(s) on this project to utilize as many Riviera Beach based business enterprises as possible on their team, bonus points will be awarded in the evaluation of their RFP response for utilizing Riviera Beach based team members.