Riviera Beach- "Best Waterfront City In Which To Live, Work and Play"

Waste Management Community Benefits Request for Donations

The City of Riviera Beach, in conjunction with Waste Management Inc. of Florida, has established a Community Benefits Policy, as amended in November 2011. Under the Policy each elected official shall be entitled to designate funds to support approved public projects for public purposes. Public purposes include, but are not limited to, charitable events, not-for-profit organizational events or programs and City functions or projects (which may include contributions to the City's Scholarship Fund or the City's Housing Trust Fund). All requests for donations must be presented to the City Council and approved by a majority of the City Council. The City will attempt to process all requests within fourteen (14) days of City Council approval.

Ineligible uses include the purchase of tables at events, campaign contributions, or payment for salaries or operational expenses. Funds cannot be used to cover an elected official's travel, meals, or for his or her personal benefit or gain or for the personal gain of relatives as defined by City Code, the Palm Beach County Code of Ethics, or state statues, as applicable. Funds cannot be given to an entity/agency/organization for which the elected official is a director or officer.

Name of Elected Official Sponsoring Donation: **Mayor Thomas Masters**

Legal Name of Organization: Palm Beach Children's Chorus, Inc.

Program/ Activity Name: Carnegie Hall Performance

Requested Amount: **$800.00**

Briefly describe the Program/Activity below **and** attach (1) letter of request or a more detailed description of the Program/Activity; (2) non-profit paperwork and (3) w-9 IRS form:

PBCC is a non-profit children's performing arts organization. The multi-culturally, socially and economically diverse group of children, ages 8 – 18 are learning the power of music can change the world, one voice, one child at a time. The students are from all areas throughout Palm Beach County, nine from Riviera Beach. The school's mission is to teach children that not only music, but leadership, teamwork, collaboration, responsibility, innovation and acceptance of other are necessary life skills that can make the world a better place. This summer the Palm Beach Children's Chorus is performing at New York's Carnegie Hall at the Choral Convergence 2017. This youth chorus is the only from the state of Florida that will be performing at this prestigious event.

Mailing Address: 800 Village Square Crossing, Ste. 319 City: PB Gardens State: FL Zip: 33410

Contact Person(s): Cassandra 'Sandi' Russell

Phone: 561-444-8455 Fax: 561-508-4690

Email Address: pbchildrenschorus@gmail.com

Name of Authorized Official: CASSANDRA 'SANDI' RUSSELL

Signature of Authorized Official: Cassandra Russell Date: 4/26/17

Waste Management Community Benefits Request for Donations Approval by Elected Official

I, **Mayor Thomas Masters,** hereby certify that the donation to Palm Beach Children's Chorus, Inc. complies with the City's Community Benefits Policy. I further certify that: (1) I am not an officer, director, partner, proprietor, employee, subcontractor or agent of the organization, its parent organization or subsidiary and I do not have any contractual relationship with or other obligation with to the organization its parent organization or subsidiary; (2) I have no relatives or business associates (as those terms are defined in section 112.312, Florida Statutes) who are officers, directors, partners, proprietors, employees, subcontractors or agents of the organization, its parent organization or subsidiary; (3) The disbursement of the foregoing amount will not inure to my special gain or loss or to the special gain or loss of my relatives or my business associates; and (4) I am not aware of any conflict of interest the disbursement of the foregoing amount to the organization will create for the City of Riviera Beach or myself.

Signature of Elected Official: _____ Date: April 26, 2017

Amount Approved: **$800.00**

City Council Action

[redacted]

Chairperson's Signature: _____ Date: _____

Revised November 2011

Palm Beach Children's Chorus, Inc.
800 Village Square Crossing, Suite 319
Palm Beach Gardens, FL 33410
561-444-8455
www.pbchildrenschorus.org
Email: info@pbchildrenschorus.org

April 17, 2017

Dear Community Leaders and Corporate Leaders,

Palm Beach Children's Chorus is pleased to announce that we have been recognized for our organization's dedication to musical excellence. We have been invited to perform in New York City's prestigious Carnegie Hall. Palm Beach Children's Chorus, led by highly regarded, Artistic Director, Sandi Russell, and acclaimed for its agile Bel Canto sound has made it one of Palm Beach County's most in-demand children's choirs, announces that our singers will perform on June 16, 2017 in New York City. A limited number of ensembles from the United States have been invited to participate in this special once in a lifetime opportunity. Palm Beach Children's Chorus is one of 11 ensembles from the United States and only one from the state of Florida to perform in this world premiere event. Palm Beach Children's Chorus will have the opportunity to share the Carnegie Hall stage with gifted youth ensembles from as far away as the Czech Republic! Our singers will have a Spotlight performance in the Stern Auditorium and will also be a part of a world premiere of a newly commissioned work composed by Tesfa Wondemagegnehu!

Our chorus has been invited to participate in and perform as a part of the 2017 Choral Convergence Festival, which will culminate with a concert in the Isaac Stern Auditorium in Carnegie Hall. During the 4 day stay in New York City, the singers of Palm Beach Children's Chorus will also take part in a educational clinic led by the renowned, Master Choral Clinician Elena Sharkova to enhance their musicianship skills. They will also perform in an adjudicated performance. This educational travel and performance opportunity is aligned with the National Core Standards for Music Education.

We are seeking your support of this educational endeavor because most of our students simply cannot afford this opportunity. Please consider helping our students travel to and perform at New York's Carnegie Hall. The cost of the trip, which includes airline, lodging and meals, is estimated at $1500 per student. Our group is comprised of 40 talented young singers, ages 8-17. Palm Beach Children's Chorus is a not-for-profit 501 (c) (3) organization, Tax ID 47-5207635. Please consider supporting our organization. Any contributions are greatly appreciated and are always tax deductible.

Your help will have a tremendous impact in the lives of children in our community.

If you should need more information, please feel free to contact Sandi Russell at 561-444-8455.

Thank you for considering supporting Palm Beach Children's Chorus.

PRESS RELEASE: FOR IMMEDIATE RELEASE

Spring Happenings 2017

PALM BEACH CHILDREN'S CHORUS INVITED TO

PERFORM IN CARNEGIE HALL

NEW YORK'S MOST
PRESTIGIOUS CONCERT HALL
Friday, June 16, 2017 5 PM
Isaac Stern Auditorium
Carnegie Hall



Join us for our 2016-2017 Concert Season.
Palm Beach Children's Chorus will also make special guest appearances with the Choral Society of the Palm Beaches and The Ebony Chorale of the Palm Beaches

Palm Beach Children's Chorus Presents

Celebrate the Music 2017: A Spring Musical Extravaganza
When: Saturday, May 20, 2017
6:00 PM
Where: Florida Atlantic University Lifelong Learning Society Auditorium
5353 Parkside Drive,
Jupiter, FL 33458

For Information call 561-444-8455 or email us at info@pbchildrenschorus.org

Exciting News!

Palm Beach Children's Chorus, led by highly regarded Artistic Director Sandi Russell, and acclaimed for its agile Bel Canto sound that has made it one of Palm Beach County's most in-demand children's choirs, has been invited to perform at New York's prestigious Carnegie Hall. A limited number of ensembles from the United States have been selected for this special invitation. This is a once in a lifetime opportunity!

Palm Beach Children's Chorus will participate in the 2017 Choral Convergence Festival from June 14-18, 2017 in New York City and will culminate events by performing in a world music premiere concert in Carnegie Hall, under the conducting baton of highly the acclaimed Doreen Rao. In addition, Palm Beach Children's Chorus will have the opportunity to perform under the direction of Palm Beach Children's Chorus Co-founding Artistic Director, Sandi Russell in a special Spotlight performance of their own repertoire.

Noted for its blend of musical sophistication, spirited presentation, and ensemble virtuosity, Palm Beach Children's Chorus will spend 4 nights in New York City in preparation for their concert. Members of the community are encouraged to give financial support in sending these singers to New York by contacting Sandi Russell at 561-444-8455 or via email at

0000097 06/29/16

FLORIDA

Consumer's Certificate of Exemption

Issued Pursuant to Chapter 212, Florida Statutes

DR-14
R. 10/15

85-8016873478C-5	06/14/2016	06/30/2021	501(C)(3) ORGANIZATION
Certificate Number	Effective Date	Expiration Date	Exemption Category

This certifies that

PALM BEACH CHILDRENS CHORUS INC
9241 BIRMINGHAM DR
PALM BEACH GARDENS FL 33410-5923

is exempt from the payment of Florida sales and use tax on real property rented, transient rental property rented, tangible personal property purchased or rented, or services purchased.

FLORIDA

Important Information for Exempt Organizations

DR-14
R. 10/15

1. You must provide all vendors and suppliers with an exemption certificate before making tax-exempt purchases. See Rule 12A-1.038, Florida Administrative Code (F.A.C.).

2. Your *Consumer's Certificate of Exemption* is to be used solely by your organization for your organization's customary nonprofit activities.

3. Purchases made by an individual on behalf of the organization are taxable, even if the individual will be reimbursed by the organization.

4. This exemption applies only to purchases your organization makes. The sale or lease to others of tangible personal property, sleeping accommodations, or other real property is taxable. Your organization must register, and collect and remit sales and use tax on such taxable transactions. Note: Churches are exempt from this requirement except when they are the lessor of real property (Rule 12A-1.070, F.A.C.).

5. It is a criminal offense to fraudulently present this certificate to evade the payment of sales tax. Under no circumstances should this certificate be used for the personal benefit of any individual. Violators will be liable for payment of the sales tax plus a penalty of 200% of the tax, and may be subject to conviction of a third-degree felony. Any violation will require the revocation of this certificate.

6. If you have questions regarding your exemption certificate, please contact the Exemption Unit of Account Management at 800-352-3671. From the available options, select "Registration of Taxes," then "Registration Information," and finally "Exemption Certificates and Nonprofit Entities." The mailing address is PO Box 6480, Tallahassee, FL 32314-6480.

Form **W-9**
(Rev. December 2014)
Department of the Treasury
Internal Revenue Service

Request for Taxpayer Identification Number and Certification

Give Form to the requester. Do not send to the IRS.

1 Name (as shown on your income tax return). Name is required on this line; do not leave this line blank.
Palm Beach Children's Chorus, Inc.

2 Business name/disregarded entity name, if different from above

3 Check appropriate box for federal tax classification; check only one of the following seven boxes:
☐ Individual/sole proprietor or single-member LLC ☐ C Corporation ☐ S Corporation ☐ Partnership ☐ Trust/estate
☐ Limited liability company. Enter the tax classification (C=C corporation, S=S corporation, P=partnership) ▶ _____
Note. For a single-member LLC that is disregarded, do not check LLC; check the appropriate box in the line above for the tax classification of the single-member owner.
☑ Other (see instructions) ▶ Non-profit 501(c)3 Tax Exempt Organization

4 Exemptions (codes apply only to certain entities, not individuals; see instructions on page 3):
Exempt payee code (if any) _____
Exemption from FATCA reporting code (if any) _____
(Applies to accounts maintained outside the U.S.)

5 Address (number, street, and apt. or suite no.)
800 Village Square Crossing, Suite 319

Requester's name and address (optional)

6 City, state, and ZIP code
Palm Beach Gardens, FL 33410

7 List account number(s) here (optional)

Print or type
See Specific Instructions on page 2.

Part I Taxpayer Identification Number (TIN)

Enter your TIN in the appropriate box. The TIN provided must match the name given on line 1 to avoid backup withholding. For individuals, this is generally your social security number (SSN). However, for a resident alien, sole proprietor, or disregarded entity, see the Part I instructions on page 3. For other entities, it is your employer identification number (EIN). If you do not have a number, see *How to get a TIN* on page 3.

Note. If the account is in more than one name, see the instructions for line 1 and the chart on page 4 for guidelines on whose number to enter.

Social security number
___ - ___ - ____

or

Employer identification number
47-5207635

Part II Certification

Under penalties of perjury, I certify that:

1. The number shown on this form is my correct taxpayer identification number (or I am waiting for a number to be issued to me); and
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding; and
3. I am a U.S. citizen or other U.S. person (defined below); and
4. The FATCA code(s) entered on this form (if any) indicating that I am exempt from FATCA reporting is correct.

Certification instructions. You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For real estate transactions, item 2 does not apply. For mortgage interest paid, acquisition or abandonment of secured property, cancellation of debt, contributions to an individual retirement arrangement (IRA), and generally, payments other than interest and dividends, you are not required to sign the certification, but you must provide your correct TIN. See the instructions on page 3.

Sign Here | Signature of U.S. person ▶ Cassandra Russell | Date ▶ 4-25-2017

General Instructions

Section references are to the Internal Revenue Code unless otherwise noted.

Future developments. Information about developments affecting Form W-9 (such as legislation enacted after we release it) is at www.irs.gov/fw9.

Purpose of Form

An individual or entity (Form W-9 requester) who is required to file an information return with the IRS must obtain your correct taxpayer identification number (TIN) which may be your social security number (SSN), individual taxpayer identification number (ITIN), adoption taxpayer identification number (ATIN), or employer identification number (EIN), to report on an information return the amount paid to you, or other amount reportable on an information return. Examples of information returns include, but are not limited to, the following:

- Form 1099-INT (interest earned or paid)
- Form 1099-DIV (dividends, including those from stocks or mutual funds)
- Form 1099-MISC (various types of income, prizes, awards, or gross proceeds)
- Form 1099-B (stock or mutual fund sales and certain other transactions by brokers)
- Form 1099-S (proceeds from real estate transactions)
- Form 1099-K (merchant card and third party network transactions)
- Form 1098 (home mortgage interest), 1098-E (student loan interest), 1098-T (tuition)
- Form 1099-C (canceled debt)
- Form 1099-A (acquisition or abandonment of secured property)

Use Form W-9 only if you are a U.S. person (including a resident alien), to provide your correct TIN.

If you do not return Form W-9 to the requester with a TIN, you might be subject to backup withholding. See *What is backup withholding?* on page 2.

By signing the filled-out form, you:

1. Certify that the TIN you are giving is correct (or you are waiting for a number to be issued),
2. Certify that you are not subject to backup withholding, or
3. Claim exemption from backup withholding if you are a U.S. exempt payee. If applicable, you are also certifying that as a U.S. person, your allocable share of any partnership income from a U.S. trade or business is not subject to the withholding tax on foreign partners' share of effectively connected income, and
4. Certify that FATCA code(s) entered on this form (if any) indicating that you are exempt from the FATCA reporting, is correct. See *What is FATCA reporting?* on page 2 for further information.

Scanned by CamScanner

CITY OF RIVIERA BEACH

CHECK REQUEST

DATE: 4/26/17

VENDOR NO. [ ]

PAYABLE TO: PALM BEACH CHILDREN'S CHORUS
Mail to:
ADDRESS: 800 VILLAGE SQUARE CROSSING, STE 319
CITY: PALM BEACH GARDENS, FL 33410
Phone: 561-444-8455
EMAIL: INFO@PBCHILDRENSCHORUS.ORG

INVOICE # 5.3.17
INVOICE #
INVOICE #
INVOICE #
INVOICE #
INVOICE #
INVOICE #
INVOICE #
INVOICE #
INVOICE #

Job Code

ACCOUNT NUMBER	AMOUNT
130-0101-511-6-8301	800.00
REVENUE OR	
GEN. LEDGER	
TOTAL	**$800.00**

OTHER INFORMATION:

MAYOR MASTERS IS SUPPORTING THE PALM BEACH CHILDREN'S CHORUS FOR ITS MUSICAL EXCELLENCE IN BEING SELECTED AS THE ONLY YOUTH CHORUS IN THE STATE OF FLORIDA TO PERFORM THIS JUNE AT THE 2017 CHORAL CONVERGENCE FESTIVAL IN NEW YORK AT THE PRESTIGOUS CARNEGIE HALL. THERE ARE NINE STUDENTS IN THE CHORUS FROM RIVIERA BEACH.

INSTRUCTIONS:
1. Send 1 copy to Finance (not to be returned)
2. Documentation MUST accompany REQUEST (Stapled to Check Request)
3. Letters, or Other Transmittal Information to the Vendor must accompany Request (with paper clip)
4. If check is to be picked up; Put at top of request "TO BE PICKED UP" Make a copy of the request for remittance

APPR. BY DEPT. HEAD
APPR. BY FINANCE DIR.
INPUT
VERIFIED

REVISED 1-31-07