



# CITY OF RIVIERA BEACH

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## PURCHASING DEPARTMENT

**Background:** The City issued ITB 872-17-1 on January 30, 2017 for Hurricane Panels for City Hall and the Library. A mandatory site visit was scheduled for February 9<sup>th</sup> and the bids were due on February 21<sup>st</sup>. At the mandatory site visit, only three firms showed.

Public Works requested the new accordion shutters. The City currently has Armor Screen material that is used to protect the window and door openings at the City Hall and Library buildings during hurricanes. Installation of the Armor Screen material is extremely time consuming and labor intensive as opposed to other hurricane protection options. The latest deployment of Armor Screen during the 2016 hurricane season took approximately 15 Public Works employees one and half days to complete. Given the amount of time and labor required to setup Armor Screen as well as the inability to determine its effectiveness during storms, the City would be better served using an accordion shutter option for hurricane protection of the City Hall and Library buildings.

Accordion shutters will require less staff to prepare for a storm and will potentially be much more effective than Armor Screen. Time saved by using accordion shutters is time that could be used by Public Works to provide other hurricane preparedness services.

CJ Construction is a certified Palm Beach County SBE. CJ Construction was found to be responsive and responsible to the bid submission.

**Recommendation:** The Purchasing Department recommends the award of ITB 872-17-1 to CJ Construction for the installation of hurricane shutters at City Hall and the Library.

Respectfully,

Dean Mealy, II  
City Purchasing Director