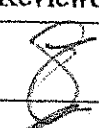

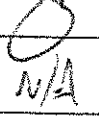





# Riviera Beach CRA Payment Authorization Checklist

Vendor Name: Torcivia, DONLON, Godreau, & Ansary, PA  
 Control No.: NA Invoice No.: 14412  
 Invoice Date: 12-8-16 Payment Amount: \$ 147<sup>00</sup>  
 Project Supervisor/Responsible Official: Michael Hargood

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	N/A
<input type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	N/A
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	
<input type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	N/A
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	

The invoice and supporting documentation have been reviewed and it is approved for payment.

  
 Approving Authority

Date: 2-1-17

<input type="checkbox"/> Payment approved by the Board of Commissioners by Motion No. <u>144</u> or the Consent Agenda, at its meeting on <u>NA</u> . (If applicable)
---

**TORCIVIA, DONLON,  
GODDEAU & ANSAY, P.A.**

701 Northpoint Parkway, Suite 209  
West Palm Beach, Florida 33407

Riviera Beach Community Redevelopment Agency  
2001 Broadway, Suite 300  
Riviera Beach, FL 33404  
Attn: Darlene Hatcher

561-686-8700  
561-686-8764 fax  
www.torcivilaw.com

December 08, 2016

In Reference To: *General Employment Matters*

*Federal Tax ID 65-0195026*

Invoice # 14412

Professional Services

		Hours	Amount
11/17/2016 JO	Email response to L. Wagner; confer with M. Haygood; review of prior correspondence with M. Brown regarding E. Pasarell.	0.30	
11/29/2016 JO	Telephone conference with Lindsey Wagner regarding issues relating to Passarel matter; review of related materials.	0.40	
For professional services rendered		0.70	\$147.00
Total Balance due			\$147.00

Timekeeper Summary				
Name		Hours	Rate	Amount
Jonathan O'Connell, Senior Associate		0.70	210.00	\$147.00

## Conrad Koller

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**From:** Hay Law <mhaygood@haygoodlaw.com>  
**Sent:** Monday, January 23, 2017 11:19 AM  
**To:** Conrad Koller  
**Subject:** Re: follow up on 3 items

Yes, I have reviewed the invoice from the Torcivia Law firm and approve the amount billed.

J. Michael Haygood  
J. Michael Haygood, P.A.  
701 Northpoint Parkway Suite 209  
West Palm Beach, Florida 33407  
Tel: 561-684-8311  
Fax: 561-686-8764  
E-mail: [mhaygood@haygoodlaw.com](mailto:mhaygood@haygoodlaw.com)

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On Jan 23, 2017, at 9:01 AM, Conrad Koller <[CKoller@rbcr.com](mailto:CKoller@rbcr.com)> wrote:

Mr. Haygood,

I wanted to follow up on 2 items we talked about on Friday and one new item.

1. We need a new date down letter for the MEC site
2. You were going to review and let me know the status of Invoice 14412 from Torcivia, Donlon etc. for \$147. They were going to show it to you. If you need a copy, let me know.
3. We received a new notice of non-payment. It is attached. Fyi, we anticipate paying weitz a big payment by the end of the week.

All the Best,

**Conrad Koller**

Accounts Payable Technician

<image002.png> 2001 Broadway, Suite 300 | Riviera Beach, FL 33404

P. 561.844.3408  
| F. 561.881.8043 [www.rbcr.com](http://www.rbcr.com)

<image003.png> <image004.png>