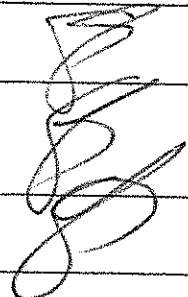
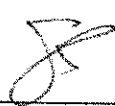



Riviera Beach CRA
Payment Authorization Checklist

Vendor Name: Michael Haygood
Control No.: _____ Invoice No.: NC-90; NC-91
Invoice Date: 2-1-17 Payment Amount: \$ 9169.00
Project Supervisor/Responsible Official: Scott Evans

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed ?	
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope ?	
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received ?	
<input type="checkbox"/> If final payment, have all deliverables been received ?	<u>NA</u>
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis ?	<u>E</u>
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<u>E</u>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CRA plan.	
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<u>E</u>

The invoice and supporting documentation have been reviewed and it is approved for payment.



Approving Authority

Date: 2-1-17

<input type="checkbox"/> Payment approved by the Board of Commissioners by Motion No. <u>NA</u> or the Consent Agenda, at its meeting on _____. (If applicable)



J. MICHAEL HAYGOOD, P.A. | ATTORNEY AT LAW
701 NORTHPOINT PARKWAY, SUITE 209
WEST PALM BEACH, FL 33407

February 1, 2017

Riviera Beach Community Redevelopment Agency
C/O Scott Evans
2001 Broadway, Suite 300
Riviera Beach, FL 33404

Re: January Invoice

Dear Mr. Brown:

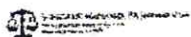
Attached are the statements for legal services from January, 2017, in the total amount of \$9,169.00.

If you have any questions regarding this statement, please let me know.

Sincerely yours,

J. Michael Haygood

Enclosures



J. Michael Haygood, PA
 701 Northpoint Parkway
 Suite 209
 West Palm Beach, Florida 33401
 561-684-8311

Statement

Invoice No: NC-90

Date: 2/1/17

Bill to: Riviera Beach Community Redevelopment Agency
 Scott Evans
 2001 Broadway
 Suite 300
 Riviera Beach, FL 33404

General Administration

Hourly Fees

<u>Date</u>	<u>Description</u>	<u>Timekeeper</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
1/4/17	Document Preparation	J. Michael Haygood	2.4 hrs	\$265.00/Hr	\$636.00
	Preparation of resolution and deed for ICYG				
1/4/17	Document Preparation	J. Michael Haygood	2.9 hrs	\$265.00/Hr	\$768.50
	Research of new LLC statute and preparation of amendment to operating agreement.				
1/5/17	Revise Document	J. Michael Haygood	1.7 hrs	\$265.00/Hr	\$450.50
	Revised resolution for ICYG and quit claim deed.				
1/5/17	Document Preparation	J. Michael Haygood	1.9 hrs	\$265.00/Hr	\$503.50
	Finalized resolutions for rehabilitation programs.				
1/6/17	Phone Call	J. Michael Haygood	0.4 hrs	\$265.00/Hr	\$106.00
	Telephone conference with Arnold Broussard and Scott Evans.				
1/6/17	Meeting	J. Michael Haygood	2.4 hrs	\$265.00/Hr	\$636.00

Attendance at CDE and LLC meeting.

1/11/17 Meeting	J. Michael Haygood	4.7 hrs	\$265.00/HR	\$1,245.50
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Attendance at CRA meeting.

1/12/17 Meeting	J. Michael Haygood	2.7 hrs	\$265.00/HR	\$715.50
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Meeting with CRA staff.

1/18/17 Review Document	J. Michael Haygood	0.6 hrs	\$265.00/HR	\$159.00
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Review of Notice of Suit and preparation of Notice to carrier.

1/20/17 Telephone Conference	J. Michael Haygood	0.4 hrs	\$265.00/HR	\$106.00
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Telephone conference with Arnold Broussard.

1/20/17 Meeting	J. Michael Haygood	4.6 hrs	\$265.00/HR	\$1,219.00
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Attendance at CRA Retreat.

1/24/17 Telephone Conference	J. Michael Haygood	0.6 hrs	\$265.00/HR	\$159.00
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Agent for Tom Thornburgh agent for liability carrier for CRA.

1/24/17 Telephone Conference	J. Michael Haygood	0.4 hrs	\$265.00/HR	\$106.00
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Telephone conference with Jim McGinn, agent for the Florida League of Cities.

1/26/17 Research	J. Michael Haygood	2.5 hrs	\$265.00/HR	\$662.50
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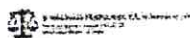
Dissolution of LLC's.

1/30/17 Document Preparation	J. Michael Haygood	3.4 hrs	\$265.00/HR	\$901.00
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Preparation of Articles of Dissolution.

Hourly Fees Total		31.6 hrs		\$8,374.00
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Balance: \$8,374.00



J. Michael Haygood, PA
 701 Northpoint Parkway
 Suite 209
 West Palm Beach, Florida 33401
 561-684-8311

Statement

Invoice No: NC-91

Date: 2/1/17

Bill to: Riviera Beach Community Redevelopment Agency
 Scott Evans
 2001 Broadway
 Suite 300
 Riviera Beach, FL 33404

Riviera CDC

Hourly Fees

<u>Date</u>	<u>Description</u>	<u>Timekeeper</u>	<u>Time</u>	<u>Rate</u>	<u>Amount</u>
12/14/16	Document Review	J. Michael Haygood	0.3 hrs	\$265.00/HR	\$79.50
	Review of comments to draft Contract for Sale and Purchase				
1/20/17	Review Document	J. Michael Haygood	0.3 hrs	\$265.00/HR	\$79.50
	Receipt and review of Notice to Owners.				
1/20/17	Telephone Conference	J. Michael Haygood	0.3 hrs	\$265.00/HR	\$79.50
	Telephone conference with Peter Ray.				
1/27/17	Research	J. Michael Haygood	2.1 hrs	\$265.00/HR	\$556.50
	Rent restrictions for HOA's.				
Hourly Fees Total			3.0 hrs		\$795.00

Balance: \$795.00