

**Riviera Beach CDC** *CRA*  
**Payment Authorization Checklist**

Vendor Name: Florida Fishing Academy

Control No.: \_\_\_\_\_ Invoice No.: 0117

Invoice Date: January 25, 2017 Payment Amount: \$ 2,500-

Project Supervisor/Responsible Official: Doretha Jenkins

	Reviewed/Approved by
<input checked="" type="checkbox"/> Project "scope of work and deliverables" reviewed?	<i>[Signature]</i>
<input checked="" type="checkbox"/> Payment support documentation appropriate based on work scope?	<i>[Signature]</i>
<input checked="" type="checkbox"/> Deliverables due with this invoice have been received?	<i>[Signature]</i>
<input type="checkbox"/> If final payment, have all deliverables been received?	
<input checked="" type="checkbox"/> Amount of payment is in agreement with payment schedule or is appropriate and is within the limits of the total agreement amount, on a cumulative amount basis?	<i>[Signature]</i>
<input checked="" type="checkbox"/> Expense reimbursement amounts meet Agency guidelines or amounts approved by the agreement.	<i>[Signature]</i>
<input checked="" type="checkbox"/> The nature of work being performed is within the scope of the CDC plan.	<i>[Signature]</i>
<input checked="" type="checkbox"/> Funds for payment have been budgeted and are available from the appropriate source(s) for payment.	<i>[Signature]</i>

**The invoice and supporting documentation have been reviewed and it is approved for payment.**

*[Signature]* Date: 2-1-17

☐ Payment approved by the Board of Commissioners by:

Motion No. 2016-19

or the Consent Agenda, at its meeting on 10-26-16. (If applicable)



# INVOICE

Florida Fishing Academy  
7067 Peninsula Court  
Lake Worth, Fla. 33467  
Phone (561) 740-7227 Fax (561) 963-2773

**INVOICE # 0117**  
**Date: January 25, 2017**

**TO:**  
Riviera Beach Community Redevelopment Agency  
2001 Broadway #300  
Riviera Beach, FL 33404  
Ph. 561-844-3408, Fax 561-881-8043  
Att: Annetta Jenkins

**FOR:**  
Re: JANUARY 1, 2017 to JANUARY 25, 2017

DESCRIPTION	Service Dates	AMOUNT DUE
Services rendered	Re: JANUARY 1, 2017 to JANUARY 25, 2017	\$2,500
Note: Refer to Monthly Report		
		\$2,500

**Class Overview: Please see attached report, Highlights section.**

Make all checks payable to  
**Florida Fishing Academy**  
**Thank you for your business!**



ATTN: Annetta Jenkins  
Riviera Beach CRA  
2001 Broadway STE 300  
Riviera Beach FL, 33404

Re: JANUARY 1, 2017 to JANUARY 25, 2017

	Annual Target	Current Month	November 2016 To Date
Community Events	2	0	0
Riviera Residents-Single Sessions	550	0	40
Riviera Residents-Camp	140	0	0
Non-Residents-Single Sessions	0	22	100
Non-Residents-Camp	0	0	0
Classes	55	0	5
Weeks of Camp	7	0	0
Volunteer Hours	0	0	0

#### Highlights

1/21/17

This past Saturday we partnered with the Palm Beach County VA Medical Center, Fisheries for Veterans and the FWC. We had 22 disabled veterans and support staff attend a day of fishing . The veterans caught triggerfish, snappers, grunts, kingfish and more. It was a great day! Several of the Veteran's were in wheel chairs and a couple were blind.

#### Challenges

Along with some windy and cold days, winter vacation limited our classes this month.

#### Volunteer Names

Nothing new to report.

#### Community Partners

Seagull Academy, Palm Beach VA Medical Center, Fisheries for Veterans and the FWC

#### Compliance

Nothing new to report.

#### Innovation and News

Nothing new to report.





Thank you,  
*Captain Richard Brochu*  
 Executive Director  
 Florida Fishing Academy, Inc.  
 7067 Peninsula Court  
 Lake Worth, FL 33467  
 561-740-7227