



# CITY OF RIVIERA BEACH

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DIRECTOR OF PURCHASING

13 December 2016

RE: Recommendation for Award of Pre-qualified Contract for Pumps and Motors

The City Code, 16.5.61, Competitive Sealed Bidding, Section (h) authorizes the use of pre-qualification of bidders when it considered impractical to initially prepare a purchase description to support an award based on price. It is best business practice within the Utility Industry to pre-qualify vendors to complete repairs to pumps, motors, and drive units.

Please be advised that purchasing recommends the award of Contract 850-17-1 for a pre-qualification contract for the repair of motors, pumps, and drive units by the manufacturer listing and approved by the manufacturer to complete the repairs. The contract also provides for the purchase of new motors, pumps, and drive units to support the Utility. Many of the manufacturers are proprietary in nature.

Each request for repair will be individually solicited for pricing.

Purchasing will continue to reach out to authorized repair facilities by manufacturer to secure additional vendors to participate.

Should you have any questions, please do not hesitate to contact me.

Respectfully,

Dean Mealy, II

Purchasing Director